

“ Does this count
toward PDHs?”

aka “ Amy’s PDH PSA ”



>>> Amy Eskridge 8/2/2010 10:45 AM >>>

The Bridge Division is pleased to announce our next Bridge Presentations Webinar. Yes, WEBINAR!!

Date: Friday, August 20, 2010

Time: 9:00-12:00 cdt

Place: check with your contact person for location (see attached list)

The agenda, attached, is a repeat of the agenda that was not completed in April.

Questions can be submitted by typing in the right hand chat box on the webinar screen, or at the end of each presentation, by un-muting your speaker phone.

BRG looks forward to having you attend our new Webinar!

Please remember - BRG does not submit the Presentations agenda to HRD or the TX Board for PDH approval. Each engineer should exercise personal judgment when counting the Presentations in your PDH tally. For more info on what qualifies in the Continuing Education Program, visit the Board's website:

http://www.tbpe.state.tx.us/CEP_FAQ.htm#Activities

Amy E. Eskridge, PE
Bridge Design Engineer
Bridge Division - TxDOT
125 E. 11th St. Austin TX 78701
phone (512)416-2261
fax (512)416-2557



Message



BRG



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Texas Board of Professional Engineers

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Address Changes, Employer Chan

ECHO (Engineer's Cash Handling) can use this system to check license expiration, renew a license, track CEP, update contact information and print temporary certificate. [Click here to go to ECHO.](#)

Exam Information - Registration is

To register for the October 2010 exam, refer to: [Exam Registration Information](#)

- Exam Grades - To review your grades and the latest candidate agreement. Failure to follow these policies can result in dismissal from an exam. Refer to: [Exam Registration Information](#)
- Exam Policies - Review the latest exam policies and the latest candidate agreement. Failure to follow these policies can result in dismissal from an exam. Refer to: [Exam Registration Information](#)
- Exam Statistics - Review the latest exam statistics. Refer to: [Exam Registration Information](#)
- Discussion Groups - [FE Exam Discussion Group](#)
- Exam Volunteers Needed - Become an exam volunteer. Refer to: <http://www.ncees.org/exams/volunteer>
- [Licensure Exchange](#) is an off

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NEW TO THE SITE

NCEES News Release About Oil Spill in Gulf of Mexico
The release was distributed on June 18, 2010. Refer to the following document: [NCEES News Release.](#)

Law and Rules Updated Document
The latest rule changes were effective 6/13/10. Changes were made to the following rules: 133.27, 133.53, 133.61 and 137.77. Changed text is indicated by a line in the right margin of the text.

New RSS Feed
To subscribe, refer your RSS reader to the icon below.

THE STATE OF TEXAS

**TEXAS ENGINEERING PRACTICE ACT
AND RULES CONCERNING
THE PRACTICE OF ENGINEERING
AND
PROFESSIONAL ENGINEERING LICENSURE**



TEXAS BOARD OF PROFESSIONAL ENGINEERS
1917 IH 35 SOUTH
AUSTIN, TX 78741-3702
Email: peboard@tbpe.state.tx.us
Website: <http://www.tbpe.state.tx.us/>

Lines to the right of the text indicate rules which have changed since the last publication was released on September 20, 2009. Changes to tables are indicated with a gray background.

Rules effective June 13, 2010

§137.17 Continuing Education Program

(a) Each license holder shall meet the Continuing Education Program (CEP) requirements for professional development as a condition for license renewal.

(b) Terms used in this section are defined as follows:

(1) Professional Development Hour (PDH) - A contact hour (clock hour) of CEP activity. PDH is the basic unit for CEP reporting.

(2) Continuing Education Unit (CEU) - Unit of credit customarily used for continuing education courses. One continuing education unit equals 10 hours of class in an approved continuing education course.

(3) College/Unit Semester/Quarter Hour - Credit for course in ABET-approved program or other related college course.

(4) Course/Activity - Any qualifying course or activity with a clear purpose and objective which will maintain, improve, or expand the skills and knowledge relevant to the license holder's field of practice.

(c) Every license holder is required to obtain 15 PDH units during the renewal period year.

(d) A minimum of 1 PDH per renewal period must be in the area of professional ethics, roles and responsibilities of professional engineering, or review of the Texas Engineering Practice Act and Board Rules. PDH units carried forward may not be counted to meet the professional ethics requirement.

(e) If a license holder exceeds the annual requirement in any renewal period, a maximum of 14 PDH units may be carried forward into the subsequent renewal period. Professional Development Hours must not be anticipated and cannot be used for more than one renewal period.

(f) PDH units may be earned as follows:

(1) Successful completion or auditing of college credit courses.

(2) Successful completion of continuing education courses, either offered by a professional or trade organization, university or college, or offered in-house by a corporation, other business entity, professional or technical societies, associations, agencies, or organizations, or other group.

(3) Successful completion of correspondence, on-line, televised, videotaped, and other short courses/tutorials.

(4) Presenting or attending seminars, in-house courses, workshops, or professional or technical presentations made at meetings, conventions, or conferences sponsored by a corporation, other business entity, professional or technical societies, associations, agencies, or organizations, or other group.

(5) Teaching or instructing as listed in paragraphs (1) through (4) of this subsection.

(6) Authoring published papers, articles, books, or accepted licensing examination items.

(7) Active participation in professional or technical societies, associations, agencies, or organizations, including:

(A) Serving as an elected or appointed official;

(B) Serving on a committee of the organization;

(C) Serving in other official positions.

(8) Patents issued.

(9) Engaging in self-directed study.

(10) Active participation in educational outreach activities involving K-12 or higher education students.

(g) All activities described in §137.17(f) of this title shall be relevant to the practice of a technical profession and may include educational, technical, ethical, or managerial content.

(h) The conversion of other units of credit to PDH units is as follows:

(1) 1 College or unit semester hour--15 PDH

(2) 1 College or unit quarter hour--10 PDH

(3) 1 Continuing Education Unit--10 PDH

(4) 1 Hour of professional development in course work, seminars, or professional or technical presentations made at meetings, conventions, or conferences--1 PDH

(5) 1 Hour of professional development through self-directed study--1 PDH (Not to exceed 5 PDH)

- (6) Each published paper, article, or book--10 PDH
- (7) Active participation in professional or technical society, association, agency, or organization--1 PDH (Not to exceed 5 PDH per organization)
- (8) Active participation in educational outreach activities--1 PDH (Not to exceed 3 PDH)
- (9) Each patent issued--15 PDH
- (10) Other activities shall be credited at 1 PDH for each hour of participation in the activity.

(i) Determination of Credit

- (1) The board shall be the final authority with respect to whether a course or activity meets the requirements of these rules.
- (2) The board shall not pre-approve or endorse any CEP activities. It is the responsibility of each license holder to assure that all PDH credits claimed meet CEP requirements.
- (3) Credit for college or community college approved courses will be based upon course credit established by the college.
- (4) Credit for seminars and workshops will be based on one PDH unit for each hour of attendance. Attendance at programs presented at professional and/or technical society meetings will earn PDH units for the actual time of each program.
- (5) Credit for self-directed study will be based on one PDH unit for each hour of study and is not to exceed 5 PDH per renewal period. Credit determination for self-directed study is the responsibility of the license holder and subject to review as required by the board.
- (6) Credit determination for activities described in subsection (h)(4) of this section is the responsibility of the license holder and subject to review as required by the board.
- (7) Credit for activity described in subsection (h)(7) of this section requires that a license holder serve as an officer of the organization, actively participate in a committee of the organization, or serve in other official positions. PDH credits are not earned until the end of each year of service is completed.
- (8) Teaching credit is valid for teaching a course or seminar for the first time only.

(j) The license holder is responsible for maintaining records to be used to support credits claimed. Records required include, but are not limited to:

- (1) a log showing the type of activity claimed, sponsoring organization, location, duration, instructor's or speaker's name, and PDH credits earned; and
- (2) attendance verification records in the form of completion certificates or other documents supporting evidence of attendance.

(k) The license holder must submit certification that CEP requirements have been satisfied for that renewal year with the renewal application and fee.

(l) CEP records for each license holder must be maintained for a period of three years by the license holder.

(m) CEP records for each license holder are subject to audit by the board or its authorized representative.

- (1) Copies must be furnished, if requested, to the board or its authorized representative for audit verification purposes.
- (2) If upon auditing a license holder, the board finds that the activities cited do not fall within the bounds of educational, technical, ethical, or professional management activities related to the practice of engineering; the board may require the license holder to acquire additional PDH as needed to fulfill the minimum CEP requirements.

(n) A license holder may be exempt from the professional development educational requirements for one of the following reasons listed in paragraphs (1)-(4) of this subsection:

- (1) New license holders by way of examination shall be exempt for their first renewal period.
- (2) A license holder serving on active duty and deployed outside the United States, its possessions and territories, in or for the military service of the United States for a period of time exceeding one hundred twenty (120) consecutive days in a year shall be exempt from obtaining the professional development hours required during that year.



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Address Changes, Employer Changes, Firm Changes

ECHO (Engineer's Cash Handling Online) is the Board's online system. PEs can use this system to update PEs, officers or branches, renew the firm registration or print out a temporary certificate. [Click](#)

Exam Information - Registration is now open for the October 2010 exams!

To register for the October 2010 exams, go to: <https://apps.ncees.org/emsLogin/>
The registration deadline is September 12, 2010. For further information, refer to: [Exam Registrati](#)

- Exam Grades - To review your grade from the April 2010 exams go to: www.tbpe.state.tx.us/gr
- Exam Policies - Review the latest calculator policies, exam room policies and the latest candidate
- Exam Statistics - Review the pass and fail rates for exams at [exam_passfail.htm](#)
- Discussion Groups - [FE Exam Discussion Group](#) ♦ [PE Exam Discussion Group](#)
- Exam Volunteers Needed - Be an exam development volunteer on the FE and PE Exams. Refer to: <http://www.ncees.org/exams/volunteer>
- [Licensure Exchange](#) is an official NCEES publication for information, opinions, and ideas regarding the licensure of professional engineers and surveyors.

Policy Advisory Information

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New RSS Feed

What proof / documentation do I need?

The board wants the reporting process to be as simple as possible. There are only two things that a license holder needs to do:

1) Certify on the renewal statement that you have completed the CEP requirement and return it with your renewal payment. This is the main document that the board reviews and keeps as a record of completing the CEP requirement.

2) Keep some sort of paper proof of your activity. This can include a certificate of completion or attendance in a course or seminar, a grade report, a flyer or agenda from a presentation or meeting, or any other document that shows the date, location, duration, and type of activity you wish to claim. Do not send in the supporting documentation with your renewal.

Self-study should be reported simply as the type of activity, date, and hours claimed. (Example - "Read Engineering Practice Act, 02/05/04, 1 PDH"). A worksheet can be downloaded from the website to help track self-study hours. Content providers or activity sponsors do not need to report attendance to the board. [\(back to top\)](#)

What courses, presentations, or activities count? Does the Board have a list?

The intent is for the continuing education program to be self-administered. TBPE does not pre-approve any courses, seminars, presentations, or other activities to meet the CEP requirement, and the Board does not require that a PE take a course approved by RCEPP (see [question below](#)). The board does not have a list of approved courses or activities. It would be very difficult to include every possible course, seminar, or activity available to a P.E. nationwide.

There are two basic criteria for an activity to count:

1) Is the specific activity on the list of activities in the rule? (see below for an excerpt from the rule)

2) Is the activity relevant to the practice of a technical profession and does it include technical, ethical, or managerial content?

If the activity is related to engineering in a technical, managerial, or ethical manner, then it will count.

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(4) Presenting or attending qualifying seminars, in-house courses, workshops, or professional or technical presentations made at meetings, conventions, or conferences sponsored by a corporation, other business entity, professional or technical societies, associations, agencies, or organizations, or other group.

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(8) Patents Issued.

(9) Engaging in self-directed study. [\(back to top\)](#)

“ Does this count toward PDHs?”

Now you know where to look

Exercise your own judgment -
it's YOUR license

