

*Texas Department of Transportation
Environmental Affairs Division*

Standards of Uniformity

**Standards of Uniformity for
Historical Studies –
Project Coordination Request**

Standards of Uniformity for Historic Resources: Certification for PCE Projects**Historical Studies Project Coordination Request SOU**

The District completes Section 1 for submission with the information required. If appropriate, the qualified contractor will fill out Section 2. This SOU will be reviewed by ENV HIST staff and returned to the District if the information does not meet SOU Standards. The District will address any information insufficiencies OR initiate steps necessary to address ENV HIST recommendations. The District will resubmit this form upon addressing any additional information needs.

Section 1 includes information that is minimally required to properly facilitate the review process. Please submit all relevant documentation at one time.

SECTION 1: Information Required to Process Historic Resources Coordination and Consultation		Comments*
[To be completed with all appropriate documentation attached by District personnel. Quality Control must be performed by District personnel if completed by a consultant]		
1	District provided: <input type="checkbox"/> Active CSJ (or equivalent if the project is not a construction project) against which environmental work can be charged. <input type="checkbox"/> Project has been entered into ETS	
2	District indicated the targeted: <input type="checkbox"/> ENV clearance date <input type="checkbox"/> anticipated letting date.	
3	District provided: <input type="checkbox"/> "historic-age" date (Let date minus 45 years)	
4	District identified: <input type="checkbox"/> proposed additional ROW (estimated in acres) <input type="checkbox"/> any easements (estimated in acres)	
5	District provided aerial map(s) or equivalent of the project area. Map includes: <input type="checkbox"/> current ROW <input type="checkbox"/> proposed ROW <input type="checkbox"/> Area of Potential Effects (APE) <input type="checkbox"/> known historic resources <input type="checkbox"/> major streets names	
6	As determined in consultation with ENV HIST, the District provided: <input type="checkbox"/> the project description <input type="checkbox"/> preliminary plans showing: <input type="checkbox"/> the existing ROW boundaries	

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<p>SECTION 1: Information Required to Process Historic Resources Coordination and Consultation</p> <p>[To be completed with all appropriate documentation attached by District personnel. Quality Control must be performed by District personnel if completed by a consultant]</p>	<p>Comments*</p>
<p><input type="checkbox"/> proposed right of way boundaries</p> <p><input type="checkbox"/> property parcel boundaries</p> <p><input type="checkbox"/> temporary easements</p> <p><input type="checkbox"/> permanent easements</p>	
<p>7 District provided:</p> <p><input type="checkbox"/> typical roadway sections</p> <p><input type="checkbox"/> proposed roadway sections</p>	
<p>8 District provided:</p> <p><input type="checkbox"/> results of the Texas Historic Sites Atlas search, identifying NHL, NRHP, RTHL and OTHM resources located within one-quarter mile of the project area. <i>Markers to be relocated must be identified.</i></p> <p><input type="checkbox"/> The results of the search are listed:</p> <p><input type="checkbox"/> in table format</p> <p><input type="checkbox"/> sites are identified on aerial map(s) or equivalent</p>	
<p>9 For Bridge Projects <u>or projects with historic-age bridges in the project area</u>, the District provided:</p> <p><input type="checkbox"/> the Bridge Inventory Number</p> <p><input type="checkbox"/> reported results of Historic Bridge Inventory Search (available from ENV HIST)</p> <p><input type="checkbox"/> The results of the search are listed:</p> <p><input type="checkbox"/> in table format</p> <p><input type="checkbox"/> ALL bridges are identified on aerial map(s) or equivalent</p> <p><input type="checkbox"/> As appropriate and in consultation with ENV HIST, District provides copy of CHC consultation letter and results of consultation</p>	
<p>10 The District consulted with ENV HIST to determine:</p> <p><input type="checkbox"/> if rest area(s) have been evaluated for inclusion in the NRHP.</p> <p><input type="checkbox"/> The results of the search are:</p> <p><input type="checkbox"/> listed in table format</p> <p><input type="checkbox"/> sites are identified on aerial map(s) or equivalent</p>	

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<p>SECTION 1: Information Required to Process Historic Resources Coordination and Consultation</p> <p>[To be completed with all appropriate documentation attached by District personnel. Quality Control must be performed by District personnel if completed by a consultant]</p>	<p>Comments*</p>
<p>11 When right of entry (ROE) is required, as determined in consultation with ENV HIST, the District sends out ENV HIST ROE forms to affected land owners. District provided: <input type="checkbox"/> dated ROE letters sent out to ENV HIST</p>	
<p>12 If applicable, the District appropriately identified: <input type="checkbox"/> consulting parties (as stipulated by federal and state historic preservation law) <input type="checkbox"/> individuals, local governments and known historic preservation groups are listed with contact information</p>	
<p>13 District provided: <input type="checkbox"/> representative photographs of the project area, including: <input type="checkbox"/> adjacent buildings <input type="checkbox"/> road features <input type="checkbox"/> areas of construction</p>	
<p>ADDITIONAL COMMENTS:</p>	

*A District's response and/or comments should reflect known data about the project and identify any data limits that would prevent the District from providing the requested information. (Attach pages as necessary)

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SECTION 2: Additional project Information that can be provided by a qualified TxDOT Consultant		Comments*
[A professionally qualified Historian or Architectural Historian must provide the following information; however, Quality Assessment and Quality Control must be performed by District personnel if completed by a consultant]		
1	<input type="checkbox"/> Period of Historical Significance (if known)	
2	Research repositories used or will be used: <input type="checkbox"/> State Archives <input type="checkbox"/> CSJ log books <input type="checkbox"/> local repositories <input type="checkbox"/> Other sources identified	
3	<input type="checkbox"/> Typical built resources in the APE and study area (e.g. modern commercial, mid-20 th century residential, etc.)	
4	<input type="checkbox"/> Literature review appropriate to the study area	
5	<input type="checkbox"/> A succinct summary of the literature review results with: <input type="checkbox"/> clear descriptions of identification, evaluation and documentation tasks required and a description of potential areas of significance appropriate to the survey area	
6	Additional documentation: <input type="checkbox"/> methodology <input type="checkbox"/> historic context <input type="checkbox"/> bibliography	

SECTION 2: QUALIFIED HISTORIAN CERTIFICATION
As a Secretary of Interior's Standards qualified historian, I certify that the provided information contains no factual errors affecting the finding(s). Qualified Historian Name: _____ Date: _____
SECTION 1&2: DISTRICT PERSONNEL CERTIFICATION
I reviewed all submitted documents for quality control and assessment. District Personnel Name: _____ Date: _____

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SECTION 3: ENV HIST DETERMINATIONS ADDITIONAL ACTIONS REQUIRED BY THE DISTRICT. SOU TO BE RESUBMITTED WITH REQUESTED INFORMATION [DO NOT WRITE on this page; for ENV HIST STAFF ONLY]		Yes
1	Project information is insufficient to determine level of Historic Resource Review and Consultation (see attached comments indicating why information is insufficient).	<input type="checkbox"/>
2	Project information is sufficient to recommend that a Reconnaissance Survey be performed.** ENV HIST staff will consult with the District to specify survey needs and to develop a scope of work and a timeline for receiving contract deliverables.	<input type="checkbox"/>
3	Project information is sufficient to recommend that an Intensive Survey be performed.** ENV HIST staff will consult with the District to specify survey needs and develop a scope of work and a timeline for receiving contract deliverables.	<input type="checkbox"/>
ADDITIONAL COMMENTS:		

** All work must meet appropriate Standards of Uniformity. Please consult with ENV HIST if District requires assistance through an ENV Scientific Services Contract.

SECTION 4: ENV HIST CERTIFICATION [TO BE FILLED OUT BY ENV HIST STAFF. TO BE INCLUDED WITH DISTRICT'S SUBMISSION TO THE REC]
ENV HIST staff determined that the project information is sufficient to record Section 106 actions on HIST screen in ETS. The appropriate NEPA language was submitted to the District and recorded in ETS.
ENV HIST Reviewer Name: _____ Date: _____