

Non-Archeological Historic-Age Resource Research Designs Review Checklist

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District/County _____ Highway _____ CSJ _____

Contractor _____ Submittal Date _____ Reviewed by _____

Historic-age Resource Research Designs (HRRD) for non-archeological historic-age resources will be reviewed for compliance with the following checklist in addition to the Texas Historical Commission reporting standards and the *Archeology and Preservation: Secretary of the Interior's Standards and Guidelines*. Reports with all **YES** responses will be automatically accepted. One or more **NO** response may result in acceptance pending specified revisions or clarifications or in rejection depending on the nature of the issue.

	A. Format Criteria	ENV-HIST Comments
1	<input type="checkbox"/> Research design cover and title page included, with: <ul style="list-style-type: none"> <input type="checkbox"/> highway and project limits <input type="checkbox"/> district(s) <input type="checkbox"/> counties <input type="checkbox"/> CSJ(s) <input type="checkbox"/> identification of professional historian and consulting firm <input type="checkbox"/> contract number and type (e.g. RMA, TTA, District ENV, ENV-PM, ENV HIST) 	
2	<input type="checkbox"/> The research design includes: <ul style="list-style-type: none"> <input type="checkbox"/> Project Type <input type="checkbox"/> Project Description <input type="checkbox"/> Project Impacts <input type="checkbox"/> Acreage of proposed new right-of-way (ROW) in project area. 	
3	<input type="checkbox"/> The research design includes a list of consulting partners including prime contractor and/or subcontractors, Certified Local Governments (CLG) and local preservation contacts including County Historical Commissions	
4	<input type="checkbox"/> The research design includes a project area map on aerial photographs or, if aerials are not available, then a map based on a USGS 7.5' Quadrangle or equivalent.	
5	<input type="checkbox"/> The research design includes a bibliography for the information provided in the research design and sources used for creating the historic context during the literature review.	

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B. Define Project and Project Issues		ENV-HIST Comments
6	<input type="checkbox"/> The research design defines and justifies: <ul style="list-style-type: none"> <input type="checkbox"/> the Area of Potential Effects (APE) <input type="checkbox"/> the study area (referring to project plans and/or to proposed direct impacts for this class of project) 	
7	<input type="checkbox"/> The research design includes discussion of previously designated historic properties within the study area of the proposed project to develop an appropriate analysis of the historical context. Including: Explicit reference to review of THC survey files and Historic Sites Atlas, the National Register of Historic Places (NRHP), the list of State Archeological Landmarks (SAL), and the list of Recorded Texas Historic Landmarks (RTHL) must be included.	
8	<input type="checkbox"/> The research design includes survey methodology that describes: <ul style="list-style-type: none"> <input type="checkbox"/> the APE <input type="checkbox"/> the study limits of the survey area <input type="checkbox"/> the historic-age cut off date <input type="checkbox"/> the historic period of significance. 	
9	<input type="checkbox"/> The research design includes a literature review appropriate to the study area, its historic-age resources, and historic period of significance that provides for the appropriate to the identification and evaluation of non-archeological historic-age resources specific to the survey area. The research design must provide a succinct summary of the literature review results, clear descriptions of identification, evaluation and documentation tasks required and a description of potential areas of significance appropriate to the survey area.	
C. Documentation Criteria		ENV-HIST Comments
10	<input type="checkbox"/> The research design includes maps based on aerial photographs of the study area. Maps show: <ul style="list-style-type: none"> <input type="checkbox"/> the APE <input type="checkbox"/> existing ROW <input type="checkbox"/> proposed new ROW <input type="checkbox"/> major street names and other directional landmarks clearly indicated on the map. <input type="checkbox"/> the location of each Official State Historical Marker (OSHM) in the study area must be indicated on the map. 	

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Approval

- Report contains no factual errors affecting the finding(s), satisfactory completion of field work, or acceptance of the report by Texas Historical Commission or other consulting parties and is therefore approved for acceptance. (Reviewer comments required if No.)

COMMENTS:

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