**ENVIROMENTAL PROCESS**

**Project Sponsor submits proposed Project Scope.**

- **Department Delegate** issues Classification Letter and meets with Project Sponsor (or agrees to meet at a later time).
- **Department Delegate** agrees to proposed Project Scope.
- **Department Delegate** provides alternate version of Project Scope.
- **Project Sponsor** pays fee. (if applicable)
- **Department Delegate and Project Sponsor** agrees to Project Scope.

**30 DAYS**

**60 DAYS**

**Project Sponsor** (and Department Delegate, as applicable) completes studies, reports, and coordination prior to submitting documentation, to the extent outlined in the Project Scope.

**Project Sponsor submits CE/BCE/PCE Documentation.**

**Project Sponsor submits Environmental Review Document.**

- **Department Delegate** reviews for Administrative Completeness.
- **Department Delegate** conducts Technical Review, per deadlines.
- **Department Delegate** notifies Project Sponsor of the reason(s) for disapproval.

**Project Sponsor** continues project development. EPICs are carried out during PS&E, Construction, Maintenance, and Operations, as applicable.

**Department Delegate signs Project Scope.**

**Project Sponsor** conducts environmental decision or forwards to FHWA.

**Department Delegate** determines whether change is material.

**PROJECT CHANGE**

- Project Sponsor notifies Department Delegate of a change to the project.
- Department Delegate determines whether change is material.
- Project Sponsor and Department Delegate collaborate to amend Project Scope.

**NO**

- No amendment required.

**YES**

- Project changes that occur after the environmental decision are handled in a similar manner, except the outcome of a material change is a re-evaluation rather than a Scope Amendment.

**DISPUTE RESOLUTION**

- may occur at ANY point in the process.