

Windshield Survey of Non-Archeological Historic-Age Resource Review Checklist

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District/County _____ Highway _____ CSJ _____

Contractor _____ Submittal Date _____ Reviewed by _____

Historic-age Resource Survey Reports (HRSR) for non-archeological historic-age resources will be reviewed for compliance with the following checklist in addition to the Texas Historical Commission reporting standards and the *Archeology and Preservation: Secretary of the Interior's Standards and Guidelines*. Windshield Survey of Non-Archeological Historic-Age Resources is applicable for **Constraints Analysis** and **No Potential to Effect** reporting. ENV can make preliminary determinations of eligibility and/or identify probable constraints. Reports with all **YES** responses will be automatically accepted. One or more **No** response may result in acceptance pending specified revisions or clarifications or in rejection depending on the nature of the issue.

	A. Format Criteria	ENV-HIST Comments
1	<input type="checkbox"/> Report cover and title page included, with: <ul style="list-style-type: none"> <input type="checkbox"/> highway and project limits <input type="checkbox"/> district(s) <input type="checkbox"/> counties <input type="checkbox"/> CSJ(s) <input type="checkbox"/> identification of professional historian and consulting firm <input type="checkbox"/> contract number and type (e.g. RMA, TTA, District ENV, ENV-PM, ENV HIST) 	
2	<input type="checkbox"/> Report includes a project area map based on aerial photographs, or if aerials are not available, then a map based on a USGS 7.5' Quadrangle.	
3	<input type="checkbox"/> Report identifies the anticipated NEPA Document Project Type (i.e., CE, BCE PSE, EA, or EIS)	
4	Report includes: <ul style="list-style-type: none"> <input type="checkbox"/> project type <input type="checkbox"/> description <input type="checkbox"/> impacts <input type="checkbox"/> acreage of proposed new right-of-way (ROW) in project area 	
5	<input type="checkbox"/> Report includes a table which identifies any direct impacts anticipated at potential or designated historic resources/districts.	

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6	<input type="checkbox"/> Photographs of potential or designated historic resources/districts that abut the project corridor.	
7	<input type="checkbox"/> Report includes a map indicating the location of potential or designated historic resources/districts and where new ROW may be required if necessary.	
8	<input type="checkbox"/> Report identifies what additional survey work may be needed to complete determinations and National Register eligibility or conduct determinations of project effects to historic resources/districts.	
B. Identification Criteria		ENV-HIST Comments
9	<input type="checkbox"/> Report documents the survey methodology to identify potential or designated historic sites. The methodology shall describe: <ul style="list-style-type: none"> <input type="checkbox"/> the project study limits <input type="checkbox"/> the APE <input type="checkbox"/> the historic-age period 	
10	<input type="checkbox"/> Report includes discussion of previously designated historic properties within the ROW or abutting the project area (Study Area). Explicit reference should be made that the following were reviewed: <ul style="list-style-type: none"> <input type="checkbox"/> THC Historic Sites Atlas and online survey files, <input type="checkbox"/> The National Register of Historic Places (NRHP), <input type="checkbox"/> The list of State Archeological Landmarks (SAL), and <input type="checkbox"/> The list of Recorded Texas Historic Landmarks (RTHL). 	
C. Documentation Criteria		ENV-HIST Comments
11	<input type="checkbox"/> Report evaluates resources 45 years or older at the time of the project letting. <input type="checkbox"/> The report evaluates historic-age resource's eligibility for inclusion in the National Register of Historic Places (NRHP), providing analysis appropriate to the Recommended level of significance of the resource. <input type="checkbox"/> For resources recommended as NRHP-eligible and for those of marginal significance recommended as not NRHP-eligible, the report must justify significance within appropriate context and NRHP criteria.	
12	<input type="checkbox"/> A Historic-Age Resources Project Inventory Table. The table shall contain the following fields:	

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	<ul style="list-style-type: none"> <input type="checkbox"/> property address or UTMs <input type="checkbox"/> a basic property type description <input type="checkbox"/> approximate date of construction within 5 year increments <input type="checkbox"/> a direct impact assessment 	
13	<ul style="list-style-type: none"> <input type="checkbox"/> Report includes maps based on aerial photos of the study area detailing: <ul style="list-style-type: none"> <input type="checkbox"/> The APE <input type="checkbox"/> Existing ROW and proposed new ROW boundary(ies) <input type="checkbox"/> Major street names, and other directional landmarks clearly indicated <input type="checkbox"/> Historic-age and historic resources indicated <input type="checkbox"/> Section 4(f) property(ies) indicated <input type="checkbox"/> Locations for each historic property's resource labeled with appropriate ID numbers running as consecutively as possible from left to right <input type="checkbox"/> Site maps detailing the inter-relationship of resources such as outbuildings and landscape features associated with a property recommended NRHP-eligible property by the reconnaissance survey. Outbuildings and landscape features should be reported as subsets of the main ID number for a property, for example, a residence and associated garage could be labeled Resource Nos. 100a and 100b. The site map may label resources on an individual aerial or inset of an overall aerial. 	
14	<ul style="list-style-type: none"> <input type="checkbox"/> Report includes photographic documentation for each historic-age resource sufficient in number and perspective to satisfy ENV documentation requirements and enable ENV to make a determination if a higher level of survey is required or if a potentially eligible historic district exists. Photographs must be 3.5" x 5" color representations printed on matte finish photographic paper or 3.5" x 5" color representations printed on matte white, premium or photo quality laser or inkjet paper. Photographs must be original prints or electronic presentations of at least 1200 x 1600 pixel resolution quality: <ul style="list-style-type: none"> <input type="checkbox"/> must include a single oblique view that incorporates both the primary façade and a side elevation at a minimum for each primary and auxiliary resource and landscape feature associated with a property recommended NRHP-eligible by the reconnaissance survey, with the subject filling the frame. 	

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	<ul style="list-style-type: none"> <input type="checkbox"/> must be well focused and clearly depict architectural and other details relevant to an evaluation of the resource's character-defining features, as well as documenting the historic property's relationship to the proposed road project. <input type="checkbox"/> must be attached to separately labeled pages that clearly identify project name, project ID number, address or UTM of resource, direction of the photograph, style and/or form of the resource, NRHP criteria eligibility, resource integrity issues, and any limitations when photographing the resource. (Style and form must accurately describe the resource) <input type="checkbox"/> Additional photographs of the inter-relationship of resources may be necessary if historic outbuildings or significant landscape features are associated with the property. <input type="checkbox"/> These photographs must document representative streetscapes for each block or significant area within a historic district. 	
Approval		
15	<ul style="list-style-type: none"> <input type="checkbox"/> Report contains no factual errors affecting the finding(s), satisfactory completion of field work, or acceptance of the report by Texas Historical Commission or other consulting parties and is therefore approved for acceptance. (Reviewer comments required if No.) 	
16	<p>Additional Comments:</p>	