



## **Applicant Information**

If requested, reasonable accommodations will be made for persons with disabilities for any part of the employment process in accordance with the Americans with Disabilities Act of 1990. The Texas Penal Code (Section 32.52) prohibits the use of fraudulent or substandard degrees. Education and degree information listed on applications will be verified for all final applicants.

Initial screening is based on the Education and Experience minimum requirements defined in the job posting. Interviewee selection is based on applicant information explaining how they meet each Competency requirement in the summary of experience).

Official transcripts or other minimum requirement validations will be requested at the time of the conditional job offer. An internal applicant who is selected for a position in their current salary group that has the same state title is not eligible for a salary increase. An internal applicant who is selected for a position in their current salary group with a new state title may receive an increase up to 3.4%. AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER