

These are the minutes of the regular meeting of the Port Authority Advisory Committee (the committee) held on January 4, 2018 in Houston, Texas. The meeting was called to order at 10:03 a.m. by Chair Phyllis Saathoff with the following committee members present:

Port Authority Advisory Committee:

John LaRue	Port of Corpus Christi
Roger Guenther	Houston Port Authority
Chris Fisher	Port of Beaumont
Eduardo Campirano	Port of Brownsville
Larry Kelley	Port of Port Arthur
Jennifer Stastny	Port of Victoria
Phyllis Saathoff	Chair, Port Freeport
Michael Plank	Lt. Governor Appointee – Call In
Alan Ritter	Speaker of the House Appointee- Absent

A public notice of this meeting containing all items on the proposed agenda was filed in the Office of the Secretary of State at 9:50 a.m. December 18, 2017 as required by Government Code, Chapter 551, referred to as "The Open Meetings Act."

ITEM 2. Introduction of committee members and TxDOT staff.

Phyllis Saathoff asked committee members, TxDOT and guests to introduce themselves.

ITEM 3. Approval of minutes of the November 16, 2017 meeting. (Action)

Roger Guenther made a motion that the meeting minutes be accepted with a second by Larry Kelley and the committee approved the minutes of the November 16, 2017 meeting by a vote of 8-0.

ITEM 4. Approval of the Rider 45 Project Nomination List. (Action)

TxDOT Maritime staff presented the results of the second call for projects that was initiated on November 17, 2017. It was discussed that the Port of Harlingen and the Port of Palacios should have higher matching dollar amounts.

The committee was reminded that in the November 16, 2017 meeting, all projects that had been received during the first call for projects were voted on and accepted. The one exception was the Port of Palacios who initially had no match. The Port of Palacios' projects were approved on the contingency that the Port put up a monetary match. No guidelines discussing monetary matches were made or passed before the first call for projects was made.

The committee reviewed all submission for Fiscal Year (FY) 18 and 19. Due to the amount of monies left over in Fiscal Year 18, the committee requested that the Port of

Harlingen's project that was scheduled for FY 19 be moved up to FY 18 and the Port of Houston's Barbour Cuts project be moved to FY 19.

The Port of Houston's project was originally scheduled for FY 18; however, TxDOT's Maritime Division was not in support of the project because the TxDOT Houston District Office had not reviewed the project, which was a requirement of the application process and did not have documented support of the project and the project was submitted as a state let job. By moving the project to FY 19, it will allow the Houston District time to review the project and to see if the project can be completed through traditional funds instead of Rider 45 funds.

Larry Kelley made a motion that the Rider 45 project list for FY 18 and FY 19 be accepted with amendments made for the Port of Harlingen and the Port of Houston's project adjustments. A second was made by Eduardo Campirano and the committee approved the vote on the Rider 45 project list by a vote of 8-0.

ITEM 5. Approval of the 2020-2021 Port Capital Program guiding principles. (Action)

Alisha Pena, TxDOT Maritime Program Coordinator, discussed the 2020-2021 Port Capital Program. Ms. Pena stated that Phase I of the program's call for projects was launched on December 18, 2017. John LaRue asked what the monetary match for each project was and Ms. Pena stated that that would need to be discussed and voted on. The Committee then inquired as to why Phase I was launched if these items have not been decided on. It was explained that Phase I is only a preliminary phase to see if the projects adhered to the guidelines set for in Transportation Code 55. After much discussion on the Port Capital Program and its guiding principles, the Committee chose to table the item until the next meeting.

ITEM 6. Discussion of Port Mission Plan

TxDOT Staff discussed the Port Mission Plan with the Committee. It was reiterated that the PCP is a portion of the Mission Plan along with the Connectivity Study and the Ship Channel Improvement Revolving Fund eligible projects. In the coming days, the Maritime Division will be reaching out to all ports regarding connectivity and to address other issues that will help shape the Port Mission Plan.

ITEM 7. Select next meeting date and location. (Action)

The next meeting of the committee will be held on March 1, 2018 in Austin, Texas (location to be determined) and with a starting time of 9:00 a.m.

ITEM 8. Public comment

There was no public comment

ITEM 9. Adjourn. (Action)

Phyllis Saathoff adjourned the meeting at 11:36 a.m.

APPROVED:



Phyllis Saathoff, Chair
Port Authority Advisory Committee