

**MINUTES FOR ADOPTION**  
Public Transportation Advisory Committee – Teleconference Meeting  
200 E. Riverside Drive Room 1A.1, Austin, Texas  
July 25, 2019 9:00 A.M.

**Committee Members Present and Participating:**

Jim Cline, Vice Chair  
J.R. Salazar  
Ken Fickes  
Marc K. Whyte

**Committee Members Participating via Teleconference:**

John McBeth, Chair  
Dietrich M. Von Biedenfeld

**TxDOT Present and Participating:**

Eric Gleason, Director, Public Transportation Division (PTN)  
Donna Roberts, Section Director, PTN  
Josh Ribakove, Communications Manager, PTN

**AGENDA ITEM 1: Call to Order.**

Jim Cline called the meeting to order at 9:04 A.M.

**AGENDA ITEM 2: Safety Briefing.**

Josh Ribakove gave a safety briefing for attendees at 9:06 A.M.

**AGENDA ITEM 3: Approval of minutes from April 30, 2019 meeting (Action).**

Jim Cline opened this item at 9:07 A.M.

**MOTION** Marc K. Whyte moved to approve the April 30, 2019 meeting minutes.

**SECOND** John McBeth seconded the motion.

The motion passed unanimously at 9:08 A.M.

**AGENDA ITEM 4: TxDOT's Public Transportation Division Director's report to the committee regarding public transportation matters.**

Eric Gleason began his report at 9:08 A.M. The report touched on fleet replacement funding, recent Texas Transportation Commission action, the SmartBuy program, the Circuit Rider Technical Assistance program, and a future training program for grant subrecipients.

**AGENDA ITEM 5: Presentation and discussion on transit agency risk assessment.**

Jim Cline introduced this topic at 9:19 A.M. After a brief introduction from Eric Gleason, the presentation was given by Donna Roberts.

Questions and comments: Ken Fickes, Jim Cline, Eric Gleason, J.R. Salazar.

**AGENDA ITEM 6: Presentation and discussion on Capital Area Rural Transportation System's intercity bus service program.**

Jim Cline introduced this topic at 9:43 A.M. After a brief introduction from Eric Gleason, the presentation was given by Dave Marsh, General Manager, Capital Area Rural Transportation System.

Questions and comments: John McBeth, Ken Fickes.

**AGENDA ITEM 7: Presentation and discussion on Intercity Bus Program Strategic Direction Report.**

Jim Cline introduced this topic at 10:18 A.M. After a brief introduction from Eric Gleason, the presentation was given by Dave Marsh, General Manager, Capital Area Rural Transportation System.

Public Comment: Vince Huerta of East Texas Council of Governments commented at 10:31am.

Questions and comments from Committee: Jim Cline, Marc K. Whyte, Eric Gleason, Ken Fickes, J.R. Salazar, John McBeth.

**MOTION** Marc K. Whyte moved to share the draft report with, and solicit comments from, Texas Intercity Bus service providers at 10:57 A.M.

**SECOND** Ken Fickes seconded the motion.

The motion passed unanimously at 10:58 A.M.

**AGENDA ITEM 8: Public Comment**

Jim Cline introduced this item at 11:00 A.M.

There were no further public comments.

**AGENDA ITEM 8: Propose and Discuss Agenda Items for Next Meeting; confirm date of next meeting (Action).**

John McBeth initiated and led this discussion beginning at 11:01 A.M.

The committee desires to continue the Intercity Bus Strategic Direction Report conversation at their next meeting.

The committee selected Tuesday, October 29 at 10 A.M. for the next meeting.

No action taken.

**AGENDA ITEM 9: Adjourn (Action).**

**MOTION** Ken Fickes moved to adjourn.

**SECOND** J.R. Salazar seconded the motion.

Meeting adjourned at 11:02 A.M.

Prepared by:



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Josh Ribakove  
Public Transportation Division

Approved by:



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John McBeth, Chair  
Public Transportation Advisory Committee