

MINUTES FOR ADOPTION
Public Transportation Advisory Committee – Teleconference Meeting
3712 Jackson Avenue, Room 323
July 9, 2013

Committee Members Participating:

Michelle Bloomer, Chair
J.R. Salazar, Vice Chair
Christina Crain
Rob Stephens
Brad Underwood

TxDOT Present and Participating:

Eric Gleason, Director, Public Transportation Division (PTN)
Bobby Killebrew, Deputy Division Director, PTN
Kelly Kirkland, PTN
Karen Dunlap, PTN

AGENDA ITEM 1: Call to Order.

Michelle Bloomer called the meeting to order at 1:02 p.m. Two members participated via conference call.

AGENDA ITEM 2: Approval of Minutes from May 28, 2013 Meeting.

Brad Underwood asked the minutes be corrected in regard to discussion on the Section 5311 intercity bus program and the role of rural transit districts (RTDs). His input was that he supported a set-aside for the RTDs, but did not have a specific percentage to recommend.

MOTION Brad Underwood moved to approve the May 28, 2013 meeting minutes, as amended.

SECOND JR Salazar seconded the motion.

The motion passed unanimously.

AGENDA ITEM 3: Division Director's Report.

No report from Division Director Eric Gleason.

AGENDA ITEM 4: Discussion and Comment on Proposed Rulemaking to Implement MAP-21.

Bobby Killebrew outlined the committee's options for the proposed TAC:

- Waive comment
- Defer to public comment
- Provide comment

The committee decided to undertake a section-by-section review of the proposed TAC. Bobby Killebrew summarized each section; discussion followed, and then motions to accept were made as follows. There was a role call for votes on each section.

TAC Section	Title	Moved/Seconded	Vote to Approve As Proposed
	SUBCHAPTER A - GENERAL		
31.3	Definitions	Brad Underwood JR Salazar	Unanimous
	SUBCHAPTER B – STATE PROGRAMS		
31.11	Formula Program	Considered under a single motion JR Salazar Christina Crain	Unanimous
31.13	Discretionary Program		
	SUBCHAPTER C – FEDERAL PROGRAMS		
31.16	Section 5309 – Capital Investments Discretionary	Brad Underwood Christina Crain	Unanimous
31.17	Section 5316 – Job Access/Reverse Commute	Considered under a single motion Michelle Bloomer JR Salazar	Unanimous
31.18	Section 5317 – New Freedom		
31.21	Section 5303 – Metropolitan Planning	Brad Underwood JR Salazar	Unanimous
31.22	Section 5304 – Statewide Planning	JR Salazar Christina Crain	Unanimous
31.26	Section 5307- Urbanized Formula	Michelle Bloomer Christina Crain	Unanimous
31.30	Section 5339 – Bus & Bus Facilities Formula	JR Salazar Michelle Bloomer	Unanimous
31.31	Section 5310 – Seniors & Individuals w/Disabilities	Michelle Bloomer Brad Underwood	Unanimous...but with comment – see below
31.36	Section 5311 – Rural Formula	JR Salazar Brad Underwood	Unanimous
31.37	RTAP – Rural Transit Assistance Program	Brad Underwood Michelle Bloomer	Unanimous
	SUBCHAPTER D – PROGRAM ADMINISTRATION		
31.38	Public Transit Safety	Brad Underwood Michelle Bloomer	Unanimous
31.40	Public Involvement	Considered under a single motion Christina Crain Michelle Bloomer	Unanimous
31.42	Standard Federal Requirements		
31.43	Contracting Requirements		
31.44	Procurement Requirements		
31.45	Accounting & Financial Recordkeeping Requirements		
31.48	Project Oversight		
31.49	Transportation needs of Clients of Health and Human Service Agencies & Coordination of Service		

	SUBCHAPTER E – PROPERTY MANAGEMENT STANDARDS		
31.51	Asset Management	Considered under a single motion JR Salazar Rob Stephens	Unanimous
31.57	Disposition		

Discussion on §31.31 Section 5310 Seniors and Individuals with Disabilities Program. The unanimous vote was contingent on incorporation of the following changes:

1. §31.31(d) Eligible recipients – In paragraph (2), delete the reference to taxi cab companies and move to §31.31 (l) Private for-profit business participation.
2. §31.31(i) Project selection – In paragraph (1), change the wording to reflect that “stakeholder groups should include”
3. §31.31(i) Project selection – In paragraph (2)(E), change the ending of the subparagraph to reflect that partnerships include “organizations and for-profit transportation providers”.

AGENDA ITEM 5: Public Comment. None.

AGENDA ITEM 6: Confirm Date of Next Meeting

Mid-to late-September. Exact date to be determined, based on TxDOT completion of responses to public comments and the availability of a quorum. No action taken.

AGENDA ITEM 7: Adjourn

MOTION Brad Underwood moved to adjourn the meeting.

SECOND JR Salazar seconded the motion.

The meeting adjourned at 3:24 PM.

Prepared by:


Bobby Killebrew
Public Transportation Division

Approved by:


Michelle Bloomer, Chair
Public Transportation Advisory Committee