MINUTES FOR ADOPTION
Public Transportation Advisory Committee – Teleconference Meeting
3712 Jackson Avenue, Bldg. 6, Room 325, Austin, Texas
September 27, 2016 1:00 P.M.

Committee Members Present and Participating:
Rob Stephens, Chair
John McBeth, Vice Chair
J.R. Salazar

Committee Members Participating via Teleconference:
Christina Crain
Michelle Bloomer (beginning at 1:45 due to technical difficulties)

TxDOT Present and Participating:
Eric Gleason, Director, Public Transportation Division (PTN)
Josh Ribakove, Communications Manager, PTN
Donna Roberts, Section Director, PTN

AGENDA ITEM 1: Call to Order.
Rob Stephens called the meeting to order at 1:07 P.M.

AGENDA ITEM 2: Safety Briefing (taken out of order).
Josh Ribakove gave a safety briefing for attendees at 1:17 P.M.

AGENDA ITEM 3: Approval of minutes from April 19, 2016 meeting (taken out of order). (Action).

MOTION J.R. Salazar moved to approve the April 19, 2016 meeting minutes.
SECOND Christina Crain seconded the motion.

The motion passed unanimously at 1:19 P.M.

AGENDA ITEM 4: TxDOT’s Public Transportation Division Director’s report to the committee regarding public transportation matters (taken out of order).

Eric Gleason began his report at 1:09 P.M. The report touched on TxDOT’s recent Legislative Appropriations Request (LAR); potential revisions to state formula funding rules; PTAC committee appointments; audits of TxDOT-PTN; and the National Safety Council Award for 2016, which was received by the Central Texas Rural Transit District.

Comment from J.R. Salazar

AGENDA ITEM 5: Discussion of performance based reporting (Action).
John McBeth led this discussion beginning at 1:20 P.M. All committee members participated. TxDOT-PTN Division Director Eric Gleason offered to re-engage the Texas Transportation Institute (TTI) to look again at coverage and span of service and give a presentation on those items at the next committee meeting.

No action taken.

**AGENDA ITEM 6: Discussion and development of PTAC Work Plan based on PTAC’s guiding principles and comments made at the January 22, 2015 meeting (Action).**

Rob Stephens led this discussion beginning at 1:48 P.M.

Comments from all committee members.

No action taken.

**AGENDA ITEM 7: Public Comment**

Rob Stephens introduced this item at 1:53 P.M. There were no public comments at this meeting.

**AGENDA ITEM 8: Propose and Discuss Agenda Items for Next Meeting; confirm Date of Next Meeting (Action).**

Rob Stephens initiated and led this discussion beginning at 1:54 P.M.

Proposed agenda item: Report by TTI on coverage and span of service.

The next meeting is tentatively scheduled for Thursday, January 26, 2017 – time and location TBD.

**AGENDA ITEM 12: Adjourn (Action).**

**MOTION**    John McBeth moved to adjourn.

**SECOND**  J.R. Salazar seconded the motion.

Meeting adjourned at 2:00 P.M.

Prepared by:

Josh Ribakove

Approved by:

Rob Stephens, Chair