

## **MINUTES FOR ADOPTION**

Public Transportation Advisory Committee – Teleconference Meeting  
3712 Jackson Avenue, Bldg. 6, Room 325, Austin, Texas  
September 27, 2016 1:00 P.M.

### **Committee Members Present and Participating:**

Rob Stephens, Chair  
John McBeth, Vice Chair  
J.R. Salazar

### **Committee Members Participating via Teleconference:**

Christina Crain  
Michelle Bloomer (beginning at 1:45 due to technical difficulties)

### **TxDOT Present and Participating:**

Eric Gleason, Director, Public Transportation Division (PTN)  
Josh Ribakove, Communications Manager, PTN  
Donna Roberts, Section Director, PTN

### **AGENDA ITEM 1: Call to Order.**

Rob Stephens called the meeting to order at 1:07 P.M.

### **AGENDA ITEM 2: Safety Briefing (taken out of order).**

Josh Ribakove gave a safety briefing for attendees at 1:17 P.M.

### **AGENDA ITEM 3: Approval of minutes from April 19, 2016 meeting (taken out of order). (Action).**

**MOTION** J.R. Salazar moved to approve the April 19, 2016 meeting minutes.

**SECOND** Christina Crain seconded the motion.

The motion passed unanimously at 1:19 P.M.

### **AGENDA ITEM 4: TxDOT's Public Transportation Division Director's report to the committee regarding public transportation matters (taken out of order).**

Eric Gleason began his report at 1:09 P.M. The report touched on TxDOT's recent Legislative Appropriations Request (LAR); potential revisions to state formula funding rules; PTAC committee appointments; audits of TxDOT-PTN; and the National Safety Council Award for 2016, which was received by the Central Texas Rural Transit District.

Comment from J.R. Salazar

### **AGENDA ITEM 5: Discussion of performance based reporting (Action).**

John McBeth led this discussion beginning at 1:20 P.M. All committee members participated. TxDOT-PTN Division Director Eric Gleason offered to re-engage the Texas Transportation Institute (TTI) to look again at coverage and span of service and give a presentation on those items at the next committee meeting.

No action taken.

**AGENDA ITEM 6: Discussion and development of PTAC Work Plan based on PTAC's guiding principles and comments made at the January 22, 2015 meeting (Action).**

Rob Stephens led this discussion beginning at 1:48 P.M.

Comments from all committee members.

No action taken.

**AGENDA ITEM 7: Public Comment**

Rob Stephens introduced this item at 1:53 P.M. There were no public comments at this meeting.

**AGENDA ITEM 8: Propose and Discuss Agenda Items for Next Meeting; confirm Date of Next Meeting (Action).**

Rob Stephens initiated and led this discussion beginning at 1:54 P.M.

Proposed agenda item: Report by TTI on coverage and span of service.

The next meeting is tentatively scheduled for Thursday, January 26, 2017 – time and location TBD.

**AGENDA ITEM 12: Adjourn (Action).**

**MOTION** John McBeth moved to adjourn.

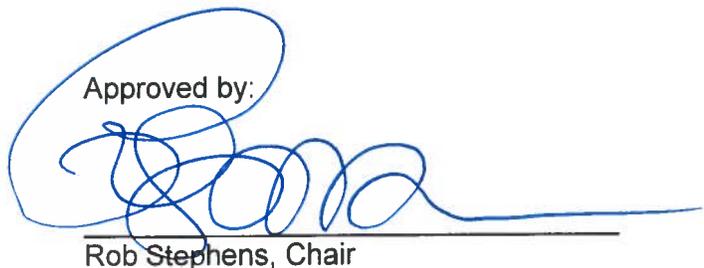
**SECOND** J.R. Salazar seconded the motion.

Meeting adjourned at 2:00 P.M.

Prepared by:

  
Josh Ribakove

Approved by:

  
Rob Stephens, Chair