



## **MINUTES FOR ADOPTION**

Public Transportation Advisory Committee – Teleconference Meeting  
3712 Jackson Avenue, Room 323  
November 26, 2013

### **Committee Members Participating:**

Michelle Bloomer, Chair  
J.R. Salazar, Vice Chair  
Glenn Gadbois  
Rob Stephens (via teleconference)  
Brad Underwood

### **TxDOT Present and Participating:**

Eric Gleason, Director, Public Transportation Division (PTN)  
Bobby Killebrew, Deputy Division Director, PTN  
Steve Wright, Coordination Planner, PTN  
Michelle Conkle, Planner, Transportation Planning and Programming Division (TPP)

**Note:** The committee addressed agenda items out of order. They appear below in the order that they were addressed at the meeting.

### **AGENDA ITEM 1: Call to Order**

Michelle Bloomer called the meeting to order at approximately 1:05 P.M. One member participated via conference call.

### **AGENDA ITEM 2: Approval of Minutes from September 24, 2013 Meeting**

**MOTION** J.R. Salazar moved to approve the September 24, 2013 meeting minutes.

**SECOND** Brad Underwood seconded the motion.

The motion passed unanimously.

### **AGENDA ITEM 5: Presentation and discussion of Texas Regional Coordination Public Transportation Planning**

PTN's Coordination Planner, Steve Wright, spoke about the background and history of the public transportation coordination planning efforts since 2006. He also described the current status of TxDOT support for continued planning work, including funding for FY 2014 activities. He further described the recent review and analysis of the coordination planning process made by a statewide working group at the request of PTN. Bobby Killebrew described how the funding to support regional coordinated planning can vary from year-to-year. Public comments were received from three people on this item.

Public Comments on this topic came from:

- Wendy Weedon, Brazos Transit District
- Dave Marsh, CARTS
- Lyle Nelson, CARTS

**AGENDA ITEM 4: Presentation and discussion of TxDOT's Texas Transportation Plan 2040 (TTP)**

Michelle Conkle, Planner, TxDOT-Transportation Planning and Programming Division, gave a presentation on the update to the Texas long-range transportation plan. This plan covers the years 2015-2040, and it updates the plan covering 2010-2035. In addition to describing the plan development process, she noted that the planning team is making a significant effort to collect public input.

**MOTION** Glenn Gadbois moved that PTAC members Glenn Gadbois and Michelle Bloomer develop a letter containing preliminary comments on the TTP 2040 to be reviewed by PTAC members and discussed and approved for submittal at the January 2014 PTAC meeting. The preliminary comments should include PTAC's recommendations: (1) movement of people and goods should take priority over movement of vehicles, (2) economic vitality should be considered, and (3) customer service in development of the plan, described as educating transportation stakeholders, soliciting feedback, and integrating the feedback into the plan, is noted and encouraged to be continued by TxDOT.

**SECOND** Brad Underwood seconded the motion.

The motion passed unanimously.

**AGENDA ITEM 3: Division Director's Report**

Division Director Eric Gleason reported that the administrative code changes, due to the federal transportation legislation known as MAP-21, were passed by the commission and are now in effect.

The process for recommending projects to be funded through the FTA Section 5310 (Special transportation needs for seniors and persons with disabilities) was initiated somewhat later than usual this year, in order to make best use of the changes in the administrative code. The process includes additional public outreach efforts.

The coordinated call process (for funding projects in various categories) has been published. The application due date is in February (2014).

The Transportation Commission acted to expand the Bicycle Advisory Committee from seven to eleven members.

**AGENDA ITEM 7: Public Comment** None. (Public comments were made during the discussion of agenda item 5, above.)

**AGENDA ITEM 8: Confirm Date of Next Meeting**

The next scheduled meeting date is January 28, 2014. The committee decided informally to leave that date intact.

**AGENDA ITEM 10: Adjourn**

**MOTION** Brad Underwood moved to adjourn the meeting.

**SECOND** No one seconded the motion.

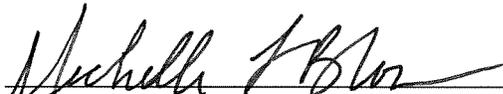
The motion passed unanimously.

The meeting adjourned at 3:37 P.M.

Prepared by:

  
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Kelly Kirkland  
Public Transportation Division

Approved by:

  
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Michelle Bloomer, Chair  
Public Transportation Advisory Committee