

## **MINUTES FOR ADOPTION**

Bicycle Advisory Committee – Teleconference Meeting  
200 E. Riverside Drive, Austin TX, Classroom E  
July 27, 2015

### **BAC Committee Members Present and Participating:**

Billy Hibbs, Chair  
Russ Frank, Vice-chair  
Howard Peak  
Margaret Charlesworth  
Robert Gonzales  
Anne-Marie Williamson  
David Steiner  
Karla Weaver  
Jason Fialkoff  
Allison Blazosky

### **BAC Committee Members Not Present:**

Ramiro Gonzalez

### **TxDOT Present and Participating:**

Eric Gleason, Director, Public Transportation Division (PTN)  
Teri Kaplan, Statewide Bicycle / Pedestrian Coordinator (PTN)  
Donna Roberts, Program Services Manager (PTN)

### **Also Present and Participating:**

Jesse Blouin, CH2M Hill  
Stephanie Lind, CH2M Hill

### **Also Present:**

Robin Stallings, BikeTexas  
Kalina Sanchez, Please Be Kind to Cyclists  
Steven Schram, TCS  
Lydia Bryan-Valdez, TxDOT, TRF-TS

### **AGENDA ITEM 1: Call to Order.**

Billy Hibbs called the meeting to order at 10:00 A.M.

### **AGENDA ITEM 2: Safety Briefing.**

Donna Roberts provided a safety briefing at 10:01 A.M.

### **AGENDA ITEM 3: Approval of Minutes from May 1, 2015 Meeting (Action).**

Billy Hibbs introduced the item at 10:02 A.M. and clarified that he misspoke on label of educational material that was developed; he called it a “door hanger” but it should be a “handlebar hanger”.

Margaret Charlesworth commented that Roberts’s rules of order require that a change in a motion should be described as “move to amend the motion”. Then the amended motion can be reviewed and voted on. (Apparently page 2 of the May 1, 2015 minutes does not state it this way.)

Teri Kaplan suggested we accept the minutes as is since they do accurately represent the discussion and will review Roberts Rules with Margaret before the next BAC meeting.

**MOTION** David Steiner moved to approve the May 1, 2015, meeting minutes, subject to a minor correction (corrected the term “handlebar” hanger).

**SECOND** Jason Fialkoff seconded the motion.

The motion passed unanimously at 10:04 A.M.

**AGENDA ITEM 4: Recognition of Exiting BAC Members.**

Teri Kaplan and Billy Hibbs discussed the process for BAC membership and thanked the three outgoing members for their tenure (Howard Peak, Anne-Marie Williamson, and Margaret Charlesworth - each having served for ten years or more), beginning at 10:04 A.M.

**AGENDA ITEM 5: Report from BAC Chair.**

Billy Hibbs gave his report beginning at 10:08 A.M. Billy reported on his June presentation to the Texas Transportation Commission regarding BAC activities. He highlighted the following 3 items in his presentation to the Commission: Bike Safety Materials (Safety Guide, Handlebar Hangers), TxDOT’s Bicycle and Pedestrian Strategic Direction Report, and the Tyler BikeStripe project.

**AGENDA ITEM 6: TxDOT’s Public Transportation Division Director’s report to the BAC regarding statewide bicycle and pedestrian matters.**

Eric Gleason began his report at 10:18 A.M. He spoke on topics including the Texas Transportation Commission’s interest in and interaction with the BAC and BAC activities, and suggested that a discussion on TxDOT’s seal coating be included as an agenda item at the October 2015 BAC meeting.

**AGENDA ITEM 7: Presentation and Discussion on TxDOT’s Bicycle and Pedestrian Strategic Direction Report.**

Stephanie Lind and Jesse Blouin of CH2M, began discussion at 10:22 A.M. They discussed the purpose of TxDOT’s Bicycle and Pedestrian Strategic Direction Report with a presentation on its focus areas and outcomes based on recommendations received from BAC members at the May meeting, TxDOT staff, and the League of American Bicyclists Annual Report.

Comments from Jason Fialkoff, Karla Weaver, Allison Blazosky and Robert Gonzalez.

Public Comment on this item from Robin Stallings of BikeTexas.

Eric Gleason clarified next steps for completion of the report.

**AGENDA ITEM 8: Presentation and discussion on TxDOT’s 2015 Transportation Alternatives Program Call for Projects.**

Teri Kaplan began her report at 11:02 A.M. Eric Gleason clarified next steps for project selection and Commission action.

Comment from Billy Hibbs.

**AGENDA ITEM 9: Update from committee members on local and statewide issues.**

Discussion of this item, led by Billy Hibbs, began at 11:12 A.M. Each committee member was given an opportunity to discuss issues in their region.

Additionally, Jason Fialkoff reminded the group of the upcoming National Association of City Transportation Officials (NACTO) conference, which will be held in Austin this October.

**AGENDA ITEM 10: Public Comment.**

Robin Stallings of BikeTexas commented at 11:35 P.M. His topics included TxDOT's bike/ped policy in relation to a "Complete Streets" objective. Billy Hibbs suggested Mr. Stallings prepare a presentation that can be shared with the BAC at a future meeting.

Mr. Stallings reiterated that a portion of TAP funding is flexed at the discretion of the Commission for use on non-bike/ped projects and suggested that those funds be used for larger, demonstration-type bike/ped projects.

Mr. Stallings mentioned the upcoming Texas Trails Conference, to be held in Houston on March 9-11, 2016.

**AGENDA ITEM 11: Discussion of BAC 2015 meeting schedule and agenda items for future BAC meetings; confirm date of next BAC meeting (Action).**

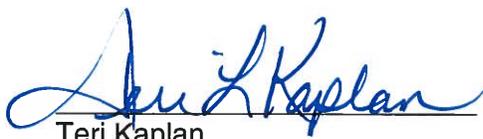
Discussion of this item, led by Teri Kaplan, began at 11: 47 A.M. Teri proposed that the next BAC meeting be scheduled to coincide with the upcoming NACTO conference in Austin, occurring October 28-3, 2015. There was general consensus from a majority of the BAC members present. The next BAC meeting will be October 30, 2015.

Billy Hibbs suggested that a future BAC meeting include a presentation from Jason Fialkoff on the City of Austin's new Bike Plan and their Complete Streets policy and recommended inviting Robin Stallings from Bike Texas to give a presentation on the *Quebec Connectivity Project*. In addition, Chairman Hibbs requested having a presentation on the latest Draft of the *Strategic Direction Report for TxDOT's Bicycle Program*.

**AGENDA ITEM 11: Adjourn**

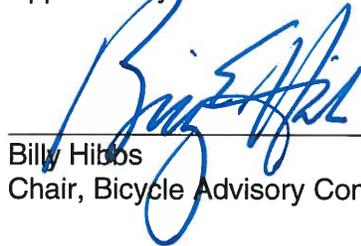
Meeting adjourned at 11:57 A.M.

Prepared by:



Teri Kaplan  
Public Transportation Division

Approved by:



Billy Hibbs  
Chair, Bicycle Advisory Committee