

**TEXAS DEPARTMENT OF TRANSPORTATION
PROJECT CELEBRATION REPORT ON ACTIVITIES**

The Report on Activities is a brief summary of each activity and event conducted in association with Project Celebration. This includes fundraisers; alcohol awareness and underage drinking prevention activities; public relations (newspaper articles, television and radio news stories, editorials, neighborhood newsletter articles); marquee displays; brochures, displays and posters; community and school information sessions and so on.

Your TxDOT District: _____ Your school year: _____

School: _____

Report prepared by: _____

Preparer's phone: _____

Preparer's email: _____

Date of Project Celebration: _____ Event location: _____

Number attended: _____ Age range attended: _____

Project Celebration theme/concept: _____

Describe your Project Celebration event in a brief paragraph below. Include committee and student evaluation of the event. Be specific about activities, accomplishments, problems and delays, if any (so TxDOT can share with future planners what worked and what didn't). Attach additional pages if necessary. Attach copies of any relevant clippings, photos, schedules, posters or any other supporting materials.

Return this completed form within 30 days of your Project Celebration event. You can email, mail or hand deliver your report to your local TxDOT representative. Visit txdot.gov and enter the search term 'traffic safety specialist' to find a listing of local representatives.

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Use this page to describe any activities and events conducted in preparation for your Project Celebration event. Attach additional pages if necessary.

Activity/event: _____

Fundraising Alcohol awareness Public relations Other: _____

Date of activity/event: _____ Event location: _____

Number attended: _____ Age range attended: _____

Describe activity or event below.

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