



Texas Department of Transportation

DEWITT C. GREER STATE HIGHWAY BLDG. • 125 E. 11TH STREET • AUSTIN, TEXAS 78701-2483 • (512) 463-8585

January 21, 2011

NOTIFICATION TO LAW ENFORCEMENT

As we finish entering 2010 crash data and begin to enter 2011 crash data into the Crash Records Information System, we are seeing some reporting trends that require your immediate attention. These are frequent data fields that we are currently returning to agencies for being left blank. Please refer to the revised CR-100, Version 1, Revision 1 (*dated May 10, 2010*) for the most current reporting instructions.

3.2 IDENTIFICATION AND LOCATION

A) INTERSECTING ROAD, OR IF CRASH NOT AT INTERSECTION, NEAREST INTERSECTING ROAD OR REFERENCE MARKER

- Error: This error occurs when the officer checks "No" for the At Int. box and does not provide a Reference Marker or Roadway System and Highway Number or Street Name.
- Fix: When the No box is selected for At Int., you must provide a Distance from Int. or Ref. Marker, Measured in Feet or Miles, Dir from Int. or Ref. Marker, and Rdwy. Sys. and Hwy. Num., Street Name or Ref. Marker.
- Reference: CR-100, Section 3.2.11.1

4.6.3 - ENVIRONMENTAL AND ROADWAY CONDITIONS:

B) Data Field: 38 Weather Condition

38. Weather Condition - Code Sheet Values

- 1 - Clear
- 2 - Cloudy
- 3 - Rain
- 4 - Sleet/Hail
- 5 - Snow
- 6 - Fog
- 7 - Blowing Sand/Snow
- 8 - Severe Crosswinds
- 98 - Other (Explain in Narrative)
- 99 - Unknown

- Error: The officer fails to provide a valid code for this field and/or leaves this field blank.
- Fix: Always enter a valid code from the code sheet for this field. This is a mandatory field and must never be left blank.
- Reference: CR-100, Section 4.6.3.1

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C) Data Field: 39 Light Condition

39. Light Condition - Code Sheet Values

- 1 - Daylight
- 2 - Dark, Not Lighted
- 3 - Dark, Lighted
- 4 - Dark, Unknown Lighting
- 5 - Dawn
- 6 - Dusk
- 98 - Other (Explain in Narrative)
- 99 - Unknown

- Error: The officer fails to provide a valid code for this field and/or leaves this field blank.
- Fix: Always enter a valid code from the code sheet for this field. This is a mandatory field and must never be left blank.
- Reference: CR-100, Section 4.6.3.2

D) Data Field: 40 Entering Roads

40. Entering Roads - Code Sheet Values

- | | |
|------------------------------|-----------------------------------|
| 2 - Three Entering Roads - T | 7 - Traffic Circle |
| 3 - Three Entering Roads - Y | 8 - Cloverleaf |
| 4 - Four Entering Roads | 97 - Not Applicable |
| 5 - Five Entering Roads | 98 - Other (Explain in Narrative) |
| 6 - Six Entering Roads | |

- Error: The officer fails to provide a valid code for this field and/or leaves this field blank.
- Fix: Always enter a valid code from the code sheet for this field. This is a mandatory field and must never be left blank.
- Reference: CR-100, Section 4.6.3.3

E) Data Field: 41 Roadway Type

41. Roadway Type - Code Sheet Values

- 1 - Two-Way, Not Divided
- 2 - Two-Way, Divided, Unprotected Median
- 3 - Two-Way, Divided, Protected Median
- 4 - One-Way
- 98 - Other, (Explain in Narrative)

- Error: The officer fails to provide a valid code for this field and/or leaves this field blank.
- Fix: Always enter a valid code from the code sheet for this field. This is a mandatory field and must never be left blank.
- Reference: CR-100, Section 4.6.3.4

F) Data Field: 42 Roadway Alignment

42. Roadway Alignment - Code Sheet Values

- 1 - Straight, Level
- 2 - Straight, Grade
- 3 - Straight, Hillcrest
- 4 - Curve, Level
- 5 - Curve, Grade
- 6 - Curve, Hillcrest
- 98 - Other (Explain in Narrative)
- 99 - Unknown

- Error: The officer fails to provide a valid code for this field and/or leaves this field blank.
- Fix: Always enter a valid code from the code sheet for this field. This is a mandatory field and must never be left blank.
- Reference: CR-100, Section 4.6.3.5

G) Data Field: 43 Surface Condition

43. Surface Condition - Code Sheet Values

- 1 - Dry
- 2 - Wet
- 3 - Standing Water
- 4 - Snow
- 5 - Slush
- 6 - Ice
- 7 - Sand, Mud, Dirt
- 98 - Other (Explain in Narrative)
- 99 - Unknown

- Error: The officer fails to provide a valid code for this field and/or leaves this field blank.
- Fix: Always enter a valid code from the code sheet for this field. This is a mandatory field and must never be left blank.
- Reference: CR-100, Section 4.6.3.6

H) Data Field: 44 Traffic Control

44. Traffic Control - Code Sheet Values

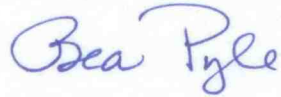
- | | |
|--|---|
| 2 - Inoperative (Explain in Narrative) | 11 - Center Stripe/Divider |
| 3 - Officer | 12 - No Passing Zone |
| 4 - Flagman | 13 - RR Gate/Signal |
| 5 - Signal Light | 15 - Crosswalk |
| 6 - Flashing Red Light | 16 - Bike Lane |
| 7 - Flashing Yellow Light | 17 - Marked Lanes |
| 8 - Stop Sign | 18 - Signal Light with Red Light Running Camera |
| 9 - Yield Sign | 96 - None |
| 10 - Warning Sign | 98 - Other (Explain in Narrative) |

- Error: The officer fails to provide a valid code for this field and/or leaves this field blank.
- Fix: Always enter a valid code from the code sheet for this field. This is a mandatory field and must never be left blank.
- Reference: CR-100, Section 4.6.3.6

If you have any questions related to the CR-3 form, please contact us at 512-486-5780 or via e-mail at TRF_crashrecords@txdot.gov.

Again, I want to thank each of you for your hard work and commitment to ensuring the most accurate crash data possible for the State of Texas.

Sincerely,

A handwritten signature in blue ink that reads "Bea Pyle". The signature is written in a cursive style with a large, prominent initial "B".

Bea Pyle, Manager
Crash Records Section
Traffic Operations Division

