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DATE:
FILE:

I. WORK AT CROSSING LOCATIONS (AT GRADE, HIGHWAY OVERPASS, HIGHWAY UNDERPASS, PEDESTRIAN, OR CLOSED/ABANDONED)

DOT #: _____
 Crossing Type: ** _____
 RR Company Owning Track at Crossing: _____
 Operating RR Company at Track: _____
 RR MP: _____
 RR Subdivision: _____
 City: _____
 County: _____
 CSJ at this Crossing: _____
 Highway/Roadway name crossing the railroad: _____
 # of regularly scheduled trains per day at this crossing: _____
 # of switching movements per day at this crossing: _____
 % of estimated contract cost of work within railroad ROW: _____

Scope of Work at this Crossing to Be Performed by State Contractor:

Scope of Work at this Crossing to Be Performed by Railroad Company:

Part 1. For each railroad crossing on the project, provide information on the location and describe the work to be performed by both the Contractor and by TxDOT even if the work by the railroad is only flagging and/or inspection. Copy this text and repeat for each crossing on the project if necessary.

NOTE: Include on the Index of Sheets a section titled 'Railroad' near the end of the PS&E for any project impacting railroad right-of-way. Sheets to be included in this section include the Railroad Scope of Work Sheet and Railroad Requirements sheets (Bridge or Non-Bridge). Do not include the Railroad Exhibit A in the PS&E unless there is work in the Exhibit A that is not detailed otherwise within the PS&E. This sheet does not need to be signed/sealed by a licensed P.E.

II. OTHER PROJECT WORK WITHIN RAILROAD RIGHTS-OF-WAY (ROW)

Part 2. If any work within the project occurs in railroad right of way, but not at a crossing, describe here. Typical scenarios would be common ditches, pipe and wireline agreements, etc. Describe work to be done by both the Contractor and the Railroad. If this section does not apply, place 'N/A'.

III. FLAGGING

of Days of Railroad Flagging Expected: _____
 On this project, night or weekend flagging is:
 Expected
 Not Expected

Flagging services will be provided by:
 Railroad Company: TxDOT will pay flagging invoices
 Outside Party: Contractor will pay flagging invoices, to be reimbursed by TxDOT

Contractor must incorporate flaggers into anticipated construction schedule. The railroad requires a 30 day notice if their flaggers are to be utilized. If contractor falls behind schedule due to their own negligence and is not ready for scheduled flaggers, any flagging charges will be paid by Contractor.

Contact Information for Flagging:

Part 3. Describe flagging needs on project including days of flagging, need for night/weekend flagging, whether railroad or outside party will perform flagging, and contact for Contractor to obtain a flagger. Typically, flagging is performed by the railroad company with 1 exception being Kansas City Southern who uses an outside party.

IV. CONSTRUCTION WORK TO BE PERFORMED BY THE RAILROAD

On this project, construction work is:
 Required
 Not Required

Coordinate with TxDOT for construction work. TxDOT must issue a work order prior to the work being performed.

Part 4. Mark whether or not construction work is to be performed by the Railroad company. Construction work would include installation/removal/relocation of railroad signals, planking, preemption circuits, rail realignments, etc. Flagging and inspection are not considered construction work.

V. RAILROAD INSURANCE REQUIREMENTS

Contractor shall provide the proper insurance as shown in the table below.

Insurance policies must be issued for and on behalf of the Railroad. Where more than one Railroad Company is operating on the same right of way or where several railroad companies are involved and operate on their own separate rights of way, provide separate insurance policies in the name of each Railroad Company.

No direct compensation will be made to the contractor for providing the insurance coverages shown below or any deductibles. These costs are incidental to the various bid items.

Type of Insurance	Amount of Coverage (Minimum)
Workers Compensation	\$500,000 / \$500,000 / \$500,000
Commercial General Liability	\$2,000,000 / \$4,000,000
Business Automobile	\$2,000,000 combined single limit
Railroad Protective Liability	** / **

Part 5. Clarify here what limits for railroad protective liability insurance are required. For bridge projects, limits are \$5,000,000 / \$10,000,000. For non-bridge projects, limits are \$2,000,000 / \$6,000,000.

VI. CONTRACTOR'S RIGHT-OF-ENTRY (ROE) AGREEMENT

On this project, an ROE agreement is:
 Not Required
 Required: TxDOT to assist in obtaining (see Item 5, Article 8.3)

With the following railroad companies: _____

Required: Contractor to obtain (see Item 5, Article 8.4)

With the following railroad companies: _____

Part 6. Clarify whether an ROE agreement is needed by the Contractor, and if so, whether TxDOT will assist in obtaining the ROE agreement or Contractor will obtain on their own. Generally, any type of invasive work within railroad right of way will require an ROE agreement. Only non-invasive maintenance work would not require an ROE agreement; examples would be overlays, seal coats, etc. Currently, TxDOT assists in obtaining the ROE agreement on UPRR projects only; if other railroad companies are involved and an ROE agreement is required, the contractor will obtain on their own.

VII. RAILROAD COORDINATION MEETING

On this project, a Railroad Coordination Meeting is:
 Not Required
 Required

See Item 5, Article 8.1 for more information.

Part 7. Mark whether or not a railroad coordination meeting is required. A railroad coordination meeting is generally not required for minor work such as overlays, seal coats, etc.

VIII. SUBCONTRACTORS

Contractor shall not subcontract work without written consent of TxDOT. Subcontractors are required to maintain the same insurance coverage as required of the Contractor.

IX. EMERGENCY NOTIFICATION

In Case of Railroad Emergency
 Call ***** Railroad Emergency Line
 at XXX-XXX-XXXX
 Location: DOT *****
 RR Milepost ***** Subdivision

Part 9. Clarify railroad company, emergency phone number, DOT # (if applicable), RR milepost, and RR subdivision.
 Phone numbers:
 Union Pacific Railroad (UPRR) 888-877-7267
 BNSF Railway (BNSF) 800-832-5452 Option 1
 Kansas City Southern (KCS) 877-527-9464
 Fort Worth & Western (FWWR) 817-731-1180
 Texas Pacifico (TxPF) 800-742-8905
 For all other railroad companies, call DPS 800-772-7677

Texas Department of Transportation
Traffic Operations Division

RAILROAD SCOPE OF WORK

PROJECT SPECIFIC DETAILS

FILE: RR Scope of Work.dgn	DN: TxDOT	CK: _____	DW: _____	CK: _____
© TxDOT June 2014	CONT	SECT	JOB	HIGHWAY
REVISIONS				
10/2015	DIST	COUNTY	SHEET NO.	