

PRE-RFQ MEETING: DES DIV – ENGINEERING OTHER

10:00 AM, CT

FY 2019, Wave 2

Legacy RFQ No. 48-9SDP5001

Welcome!

- Be sure to provide your information on the sign-in sheet.
- Please turn off or silence your cell phones.

**Please Silence
Your Cell Phone**



Pre-RFQ Meeting Agenda

- 1 Introductions
- 2 Brief Project Overview
- 3 Contract Selection Process
- 4 RFQ Information
- 5 Questions?
- * Consultants Meet and Greet Teaming Opportunity

Consultant Selection Team Members

CST Members	Office
Chris Hehr, P.E.	Design Division
Sharlotte Teague, P.E.	Design Division
Alberto Guevara, P.E.	Design Division
Dwayne Halbardier, P.E.	Austin District

Please do *not* contact the CST members

PEPS Service Center for Divisions Team

Procurement Support	Title
Kori Rodriguez, P.E.	PEPS Service Center for Divisions Section Director
Ed Butler, P.E.	Procurement Engineer, PEPS Service Center for Divisions
Janie Martinez	Contract Specialist, PEPS Service Center for Divisions

- You **will** be given an opportunity to ask questions after the presentation
- If questions arise after the meeting, please submit to:
Ed Butler, PE at ed.butler@txdot.gov
by: **Friday, February 1, 2019 at 1pm, CT**
- All relevant questions and responses will be posted online along with today's presentation slides, by Wednesday, February 6, 2019.

Pre-RFQ Meeting Agenda

- 1 Introductions
- 2 Brief Project Overview – Chris Hehr, P.E.
- 3 Contract Selection Process
- 4 RFQ Information
- 5 Questions?
- * Consultants Meet and Greet Teaming Opportunity

Project Scope

1. Research & document best practices related to certain subject matter. This may include, but not limited to:

- ❖ New AASHTO guidance (2019 Green Book)
- ❖ Bicycle design principles (new AASHTO guidelines this year)
- ❖ Pedestrian and ADA accommodations
- ❖ Highway safety analysis (e.g. HSM modelling)
- ❖ Performance Based Practical Design (PBPD)
- ❖ Context sensitive solutions
- ❖ Older driver and motorcyclist accommodations
- ❖ Frontage Road & Collector-Distributor facilities
- ❖ Miscellaneous RDM design guidance issues specified by TxDOT

Project Scope

2. Identify necessary updates or gaps in the Roadway Design Manual (RDM).
3. Possible less extensive updates to the Landscape & Aesthetics Design Manual, PS&E Preparation Manual, Project Development Process Manual, etc.
4. Make edits, identify cross-references, and reorganize as warranted.
5. Meet with subject matter experts (SME's) from conception through implementation of the new material.
6. Prepare communication plan for input & feedback throughout duration. Progress visuals to be maintained.
7. Provide training and/or training material related to changes that affect current practices.
8. Document process flow for future updates.

Pre-RFQ Meeting Agenda

1 Introductions

2 Brief Project Overview

3 Contract Selection Process

4 RFQ Information

5 Questions?

* Consultants Meet and Greet Teaming Opportunity

Contract Selection Process

Comprehensive Process – with HUB Goal

Specific Deliverable (SD) Contracts with Work Authorizations

- 1 Contract

Two-Step selection process

- Statement of Qualifications (SOQs) Evaluation
 - Short listed providers move to Interview phase
- Interview Evaluation with Presentation
 - Final Selection

- This is a State Process, Administrative Qualifications are not required.
- If you are performing Engineering and Design work, you may accept the State rate of 120%
- No preclusions are expected.

Pre-RFQ Meeting Agenda

1 Introductions

2 Brief Project Overview

3 Contract Selection Process

4 RFQ Information

5 Questions?

* Consultants Meet and Greet Teaming Opportunity

RFQ Information

HSP Information

HSP Form Website

- <https://www.comptroller.texas.gov/purchasing/docs/hub-forms/hub-sbcont-plan-allfms.pdf>

Texas Comptroller of Public Accounts Website

- <https://www.comptroller.texas.gov/purchasing/vendor/hub/>

HUB goal will be 23.7%

Please note that using an outdated HSP form or not signing the HSP form will be grounds for disqualification



RFQ Information

HUB Coordinator Contact Information

- Don Barwick, HUB/DBE Program Specialist
512-416-4682
Fax 512-486-5515
don.barwick@txdot.gov
- Keisha Gash, HUB/DBE Program Specialist
512-486-5092
- Teresita "Teri" Alvarado, HUB Program Administrator
512-416-4755
Fax 512-486-5515
teresita.alvarado@txdot.gov

RFQ Information

Standard Work Categories

- 3.2.1 Route Studies & Schematic Design
- 4.4.1 Freeway Interchanges
- 4.5.1 Constructability Review
- 8.1.1 Signing, Pavement Marking, & Channelization
- 16.3.1 Landscape Architecture

Non-Listed Work Categories (NLCs)

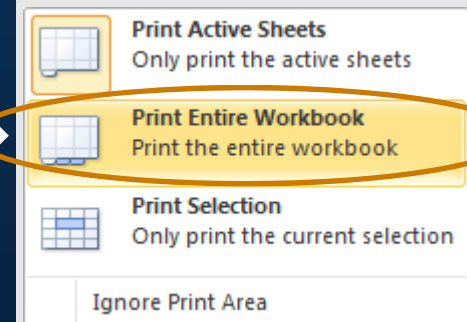
- NLC-1 Roadway Design
- NLC-2 Technical Writing
- NLC-3 Bicycle Facility Development
- NLC-4 Safety Analysis
- NLC-5 Pedestrian Facility Development and ADA Accommodations
- NLC-6 PS&E Preparation
- NLC-7 Graphic Design

NOTE: Anticipated work categories and nlc's, subject to revision.

RFQ Information

Things to Remember:

- The prime provider must submit the SOQ package in a PDF format on a USB Flash Drive and one duplicate original SOQ on paper.
- Double check all Work Category pre-certifications
- If applicable, ensure you demonstrate how you meet the minimum requirements for the NLCs
 - These are used in screening and are a Pass/Fail
 - Can result in disqualification
 - Not used in scoring your SOQ
- For the duplicate original, the PTC (Project Team Composition) must include - Parts 1, 2, & 3
 - File, Print, Print Entire Workbook
- Ensure the PTC and the HSP (Hub Subcontracting Plan) match
- Ensure that the HSP is signed
- Double check your submittal
- Ensure timely delivery to the appropriate location outlined in the RFQ.



Questions?



Questions regarding this Pre-RFQ meeting should be submitted to:
Ed Butler, P.E. at ed.butler@txdot.gov by 1 pm, CT
by Friday, February 1, 2019.

Relevant Questions received and their response will be posted by
Wednesday, February 6, 2019.