



TEXAS DEPARTMENT OF TRANSPORTATION



ADMINISTRATIVE QUALIFICATIONS

2018 PEPS Conference
Roy Gonzales and Bruce Reed



November 27, 2018

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Administrative Qualifications Overview

Roy Gonzales

Administrative Qualifications Overview

- PEPS AQ Section and Audit Office
 - Overhead Audit (OHA) Review
 - Full Audit
- 12 Month Cycle Beginning 6 Months After Close of Financial Year
- When To Submit for Review
 - 95% of firms AQ expire June 30th

What's New in AQ

Roy Gonzales

What's New in AQ

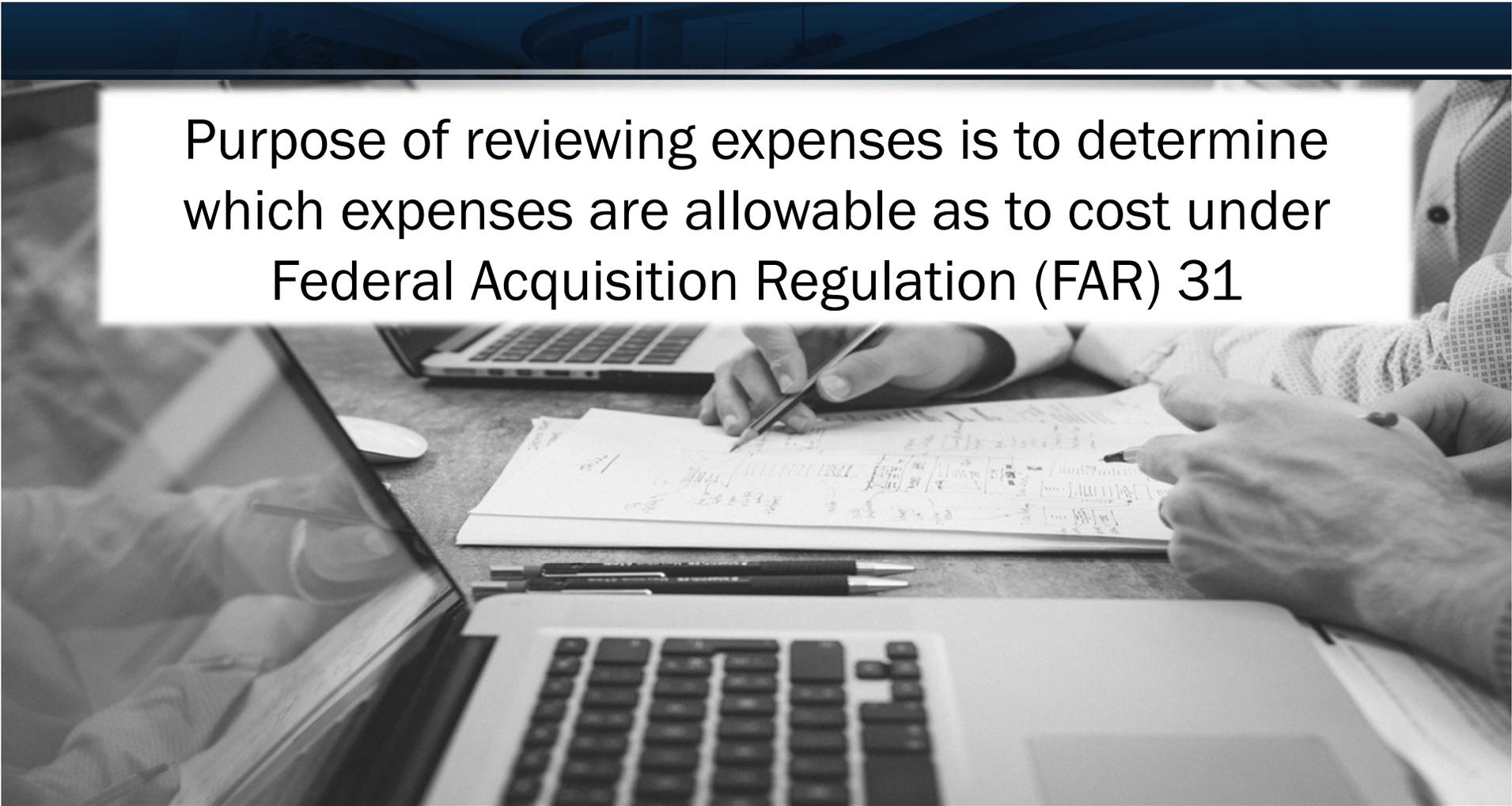
- AQ Review Queue
 - First In First Out
 - Incomplete submissions in pending status
 - Cognizant Letters processed immediately
- Preliminary AQ Approved Status
 - Response required within 5 business days
 - AQ status remains during rate discussion
- Bonuses
 - DCAA Ruling
 - Written Bonus Plan per AASHTO Audit Guidelines required

OHA Review Submittal Requirements

Bruce Reed

OHA Review Submittal Requirements

- Cognizant Letter
- Safe Harbor
- Self Certification
- Certified Public Accountant (CPA) Audit

A black and white photograph showing a meeting table with several laptops, papers, and hands writing on documents. The scene is a professional setting, likely a conference or a business meeting. The text is overlaid on a white rectangular area in the center of the image.

Purpose of reviewing expenses is to determine which expenses are allowable as to cost under Federal Acquisition Regulation (FAR) 31

Cost Accounting Standards

CAS of OMB-A-87(Federal Timekeeping Requirements); A-133(Cost Accounting)

Generally Accepted Auditing Standards

GAGAS (Yellow Book)

The expenses must comply to these standards in order to be allowable as a cost for the overhead rate.

General Expenses

AASHTO Audit and Accounting Guide has established a potential list that must be reviewed 100% for allowable cost. These accounts are considered High Risk Accounts:

Printing and Reproduction

Dues and Subscriptions

Travel Costs and Airfare

Seminars and Conventions

Depreciation

Rent

Insurance (Purchased and Self Insurance)

Professional and Consultant Services Costs

Employee Morale

Most Important Expense

Indirect Labor Cost

Did the company overcharge this account? Is *indirect labor* greater than *direct labor*?

Need to conduct testing for *reasonable assurance* that the indirect labor cost was correct.

Testing consists of the following:

- Was labor properly calculated and assigned to cost objectives based on hours recorded?
- Were hours properly recorded and allocated to indirect cost objectives?

Most Important Expense (continued)



- Were total labor costs recorded in payroll system (payroll ledger)?



- Was payroll properly reconciled to job cost accounting system?



- Was payroll recorded in the General Ledger (GL)?



- Was payroll reconciled to GL, 940, 941 and W-2s?



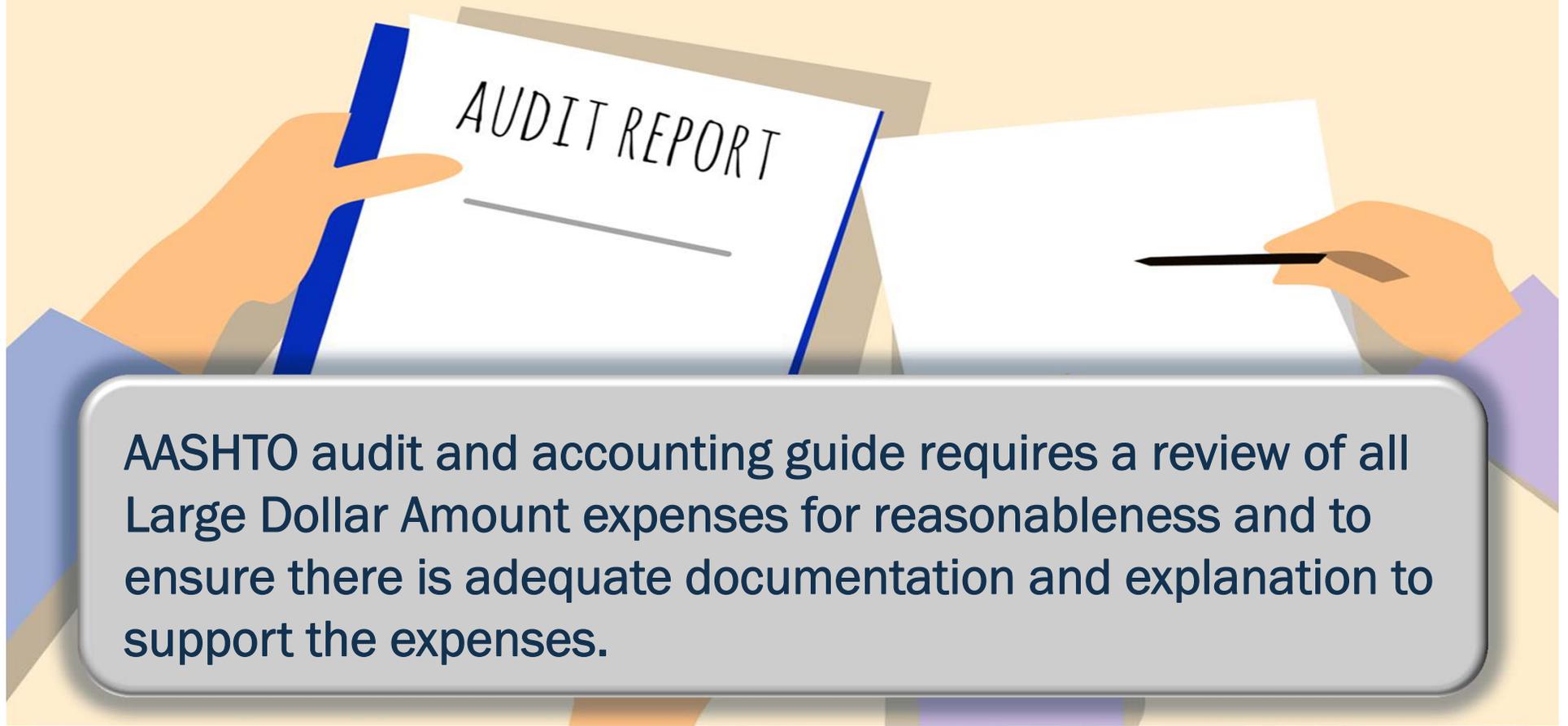
- Were labor costs incurred for unallowable activities properly identified and segregated from labor costs incurred for allowable activities?

Other Expenses

Other expenses that are tested for allowable cost are:

- Advertising
- Maintenance and Repairs
- Marketing
- Taxes
- Automotive Expenses

Large Dollar Amount



AASHTO audit and accounting guide requires a review of all Large Dollar Amount expenses for reasonableness and to ensure there is adequate documentation and explanation to support the expenses.

Closing Comments

Roy Gonzales

Closing Comments

- Going Forward
- Proposed Changes to AQ Process
 - Texas Administrative Code (TAC) Revisions

Questions and Discussion



Administrative Qualifications Contacts

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Angela.Yokie@txdot.gov

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Arturo.Salinas@txdot.gov

AQ Process Box

PEPS_Admin_Quals@txdot.gov

Sample Expenses/Receipts

Large Dollar Amount

An illustration showing two hands. The left hand holds a blue folder or document holder. The right hand holds a black pen. In the center, a white document is being held, with the words 'AUDIT REPORT' written on it in a simple, hand-drawn font. The background is a light, textured surface.

AUDIT REPORT

AASHTO audit and accounting guide requires a review of all Large Dollar Amount expenses for reasonableness and to ensure there is adequate documentation and explanation to support the expenses.

CREDIT CARD STATEMENTS

American Express Statement

Bank Statement

Expense Reports

Summarized Expense Report

Thursday, May 3, 2018
10:57:40 AM

Employee 819

Signed _____

Approved _____

Posted

Organization Expense Report:

Report Date: 2/14/2017

Date	Category	Description	Project	Task	Sub-Task	Bill	Credit Card	Amount
2/12/2017	Meals	Crosscreek Golf - TVUSD	BDV	SAN	02	<input type="checkbox"/>		45.00
2/12/2017	Mileage	TVUSD/City Temecula	BDV	SAN	02	<input type="checkbox"/>		56.06
2/14/2017	Mileage	ULI	BDV	SAN	02	<input type="checkbox"/>		10.00
2/14/2017	Parking	Inlne Co - ULI	BDV	SAN	02	<input type="checkbox"/>		16.00
2/15/2017	Mileage	AGC	BDV	SAN	02	<input type="checkbox"/>		10.00
2/15/2017	Mileage	ASCE	BDV	SAN	02	<input type="checkbox"/>		7.58
2/17/2017	Mileage	[REDACTED]	BDV	SAN	02	<input type="checkbox"/>		6.67
2/17/2017	Meals	[REDACTED]	BDV	SAN	02	<input type="checkbox"/>		62.03
2/17/2017	Meals	Einstein Bros	BDV	SAN	02	<input type="checkbox"/>		22.48
Total Expenses								
Amount Advanced								
Total Due								235.82

Summarized Expense Report

Thursday, May 3, 2018
10:58:36 AM

Employee 1167

Signed _____

Approved _____

Posted

Organization
Expense Report:

Report Date: 1/26/2017

Date	Category	Description	Project	Task	Sub-Task	Bill	Credit Card	Amount
1/24/2017	Mileage		209546001	21		<input type="checkbox"/>		48.99
1/27/2017	Mileage		GENOFF	IRV	02	<input type="checkbox"/>		90.40
Total Expenses								139.39
Amount Advanced								
Total Due								139.39

HOTEL



Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for Transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

When you use your Card to make a purchase, particularly over the phone or online, you may be asked to provide a card security code, sometimes called a CVV. This information is used to help confirm that it is you using the Card and that the Card is authentic.

Transactions

Purchases and Other Debits

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
08/14	08/10	6827	Pablo's Pizza GRAND JUNCTIO CO	\$33.86	
08/16	08/15	7827	SO *PIZZA MY HEART PUEBLO CO	\$19.33	
08/16	08/15	3865	QUIZNOS #560 LAMAR CO	\$7.22	
08/17	08/15	0274	HOLIDAY INN EXPRESS - LAMAR CO	\$148.68	
			08/14/17 FOR 01 NIGHTS		
			FOLIO: 13785145		
08/17	08/17	0819	AWWA.ORG 303-347-6197 CO	\$75.00	
08/23	08/21	3030	COLORADO CONVENTION C DENVER CO	\$12.00	
08/24	08/22	4314	COLORADO CONVENTION C DENVER CO	\$12.00	
08/25	08/23	6073	COLORADO CONVENTION C DENVER CO	\$12.00	
08/28	08/24	6376	COLORADO CONVENTION C DENVER CO	\$12.00	
TOTAL THIS PERIOD				\$332.05	

2017 Totals Year-to-Date	
Total Fees Charged in 2017	\$0.00
Total Interest Charged in 2017	\$0.00

Company Approval

(This area for use by your company)

APPROVED
 By Tod [Redacted] at 4:44 pm, Sep 07, 2017
 Accounting Code: _____

Signature/Approval



08-15-17

Folio No.	: 91824	Cashier No.	: 72	Room No.	: 214
A/R Number	:			Arrival	: 08-14-17
Group Code	:			Departure	: 08-15-17
Company	:			Conf. No.	: 68079720
Membership No.	: PC			Rate Code	: IKME3
Invoice No.	:			Page No.	: 1 of 1

Date	Description	Charges	Credits
08-14-17	* Accommodation	136.22	
08-14-17	State Tax - Room	3.95	
08-14-17	City Tax - Room	4.43	
08-14-17	County Tax	1.36	
08-14-17	Lodging Tax	2.72	
08-15-17	Visa XXXXXXXXXXXXXXX2561		148.68
Total		148.68	148.68
Balance		0.00	

91.00 PD
RT

Thank you for staying with us! Qualifying points for this stay will automatically be credited to your account. Please tell us about your stay by writing a review here - www.ihg.com/reviews. We look forward to welcoming you back soon.

Guest Signature:

I have received the goods and / or services in the amount shown hereon. I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company, or associate fails to pay for any part or the full amount of these charges. If a credit card charge, I further agree to perform the obligations set forth in the cardholder's agreement with the issuer.

Owned and Operated by A&A Enterprise of Lamar

Hotel for [Redacted]
Marketing

Holiday Inn Express & Suites
1304 N Main Street
Lamar, Colorado 81052
Telephone 719 931 4010 Fax: 719 931 4011

Number of Rooms: 1 Room

Reservation Name: Room 1: [REDACTED]

Hotel Confirmation Number: [REDACTED]



Map/Directions

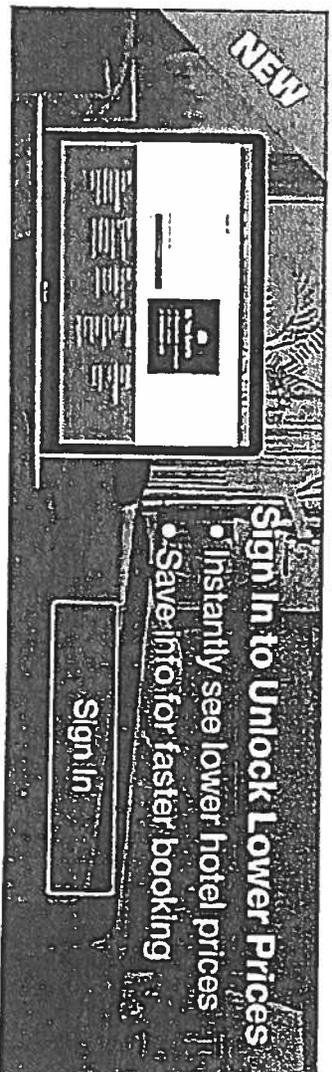
Room Type:

Deluxe King Bed, refrigerator, in room coffee maker, high-speed Internet access, complimentary cable including HBO, CNN and ESPN and pay-per view movies. A spacious work area with large desk, chair and local & toll-free calling. We round out our amenities with a hairdryer, iron and ironing board. Enjoy a complimentary continental breakfast and receive a free copy of the Sacramento Bee in our lobby.

Max 2 guests. Hotels may charge for additional guests.

See all Policies

Book Again



Summary of Charges
Total Charged: \$474.32

Billing Name: [REDACTED]

Room Price: \$103.11/night

Number of rooms: 1 Room

Number of nights: 4 Nights

Room Subtotal:	\$412.44
Taxes & Fees:	\$61.88
Total Charged:	\$474.32
	Paid in full

WE GUARANTEE THE LOWEST PRICE ON EVERYTHING YOU BOOK

Find a lower price, we'll refund you 100% of the difference.

Book an Express Deal, we'll refund you 200% of the difference.

Prices are in USD. Charges will be from "Priceline.com"



A promotional banner with a collage of travel-related images in the background. The text reads: "Gain access to exclusive offers & coupons! Sign up for priceline.com emails". Below the text is a "Sign up" button.

Important Information

You have now confirmed and guaranteed your reservation by credit card.

All payments are to be made to the property during your stay, unless otherwise stated in the hotel policies or in the room conditions.

[See all Policies](#)

[Customer Care](#)

Sent from my Sprint Samsung Galaxy Notes.

----- Original message -----

From: "Priceline.com Customer Service" <hotel@trans.priceline.com>

Date: 3/9/17 9:23 PM (GMT-08:00)

Subject: Your priceline itinerary for Sacramento, CA - Friday, April 07, 2017 (Itinerary# 141-146-982-72)

Hotels Cars Flights Packages Cruises

Congratulations, your hotel for April 07, 2017 is confirmed!

Priceline Trip Number: 141-146-982-72

To view your full itinerary, click here.



Print Itinerary



Add Trip To App



Manage Your Booking

Best Price. GUARANTEED. On EVERYTHING you book.

GOVERNORS INN HOTEL SACRAMENTO ★★
4 Nights, 1 Room

Check-in: Friday, April 07, 2017 (03:00 PM)

Check-out: Tuesday, April 11, 2017 (11:00 AM)

Hotel Address: 210 Richards Boulevard
Sacramento CA, 95811, United States

Hotel Phone Number: 916-448-7224



View Hotel Details



Subscription Manager Account
6200837 DCO Marketing
15-Aug-2017

ACKNOWLEDGEMENT

Date: 15-Aug-2017
Ship-Id: 03444779-0

Order Number: 7001416476
Order Date: 15-Aug-2017

[Redacted]

Invoice No	Product	Full Status	Status	Qty	Unit Price	Unit	Discount	Coupon	Adjustment	Total
0001572037	W170510-Infrastructure Finance Series Innovative Public and Private Financing (Options for Utilities)	Active	Active	1	75.00		0.00	0.00	0.00	75.00

Shipping & Handling: 0.00
 Tax: 0.00
 Order Total: 75.00
 Paid or already charged to C/C: -75.00

**Credit cards are charged only after shipping

Credit Card Information:
*****2561

AWWA webinar for [Redacted]
6200837 DCO Marketing

AIRFARE



Your trip confirmation [REDACTED]

American Airlines@aa.com <notify@aa.globalnotifications.com>
T [REDACTED]

Thu, May 4, 2017 at 3:21 PM



[REDACTED]

Issued: May 4, 2017



Your trip confirmation and receipt

Record locator: [REDACTED]

[View your trip](#)

Monday, May 8, 2017

LFT	DFW	Seats: --
10:58 AM	→ 12:28 PM	Class: Economy (L)
Lafayette LA	Dallas/Fort Worth	Meals:
American Airlines 5854		
OPERATED BY MESA AIRLINES AS AMERICAN EAGLE.		

Wednesday, May 10, 2017

DFW	LFT	Seats: --
4:57 PM	→ 6:16 PM	Class: Economy (L)
Dallas/Fort Worth	Lafayette LA	Meals:

American Airlines 5717
OPERATED BY MESA AIRLINES AS AMERICAN EAGLE



AAdvantage # [REDACTED]

Ticket # [REDACTED]

Your trip receipt



American Express XXXXXXXXXXXXXXX004



FARE-USD	\$ 561.86
TAXES AND CARRIER-IMPOSED FEES	\$ 66.04
TICKET TOTAL	\$ 627.90



Book a hotel »



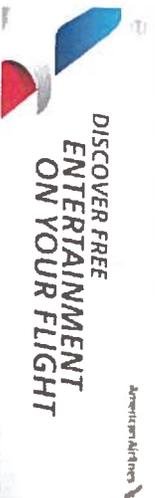
Book a car »



Buy trip insurance »

UBER

Schedule a ride »



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Get the American Airlines app

MEALS

LA BOU #221
1100 O Street
Sacramento, CA 95814
(916)447-4281

Order #33
TO-GO
MARK

Order taken by SAMANTHA

4/10/2017 11:41:00 AM
Check: #219533/1 Cashier: SAMANTHA 2208

1 Turkey Sandwich 5.95
Bread 0.00
Slice Sourdough 0.00
Extra 0.00
extra cheese 0.80
Pepper Jack 0.00

Subtotal 7.75
Tax 0.00

Total 7.75

Paid
-VISA
Card #XXXXXXXXXXXX1291
Approval #570180
--Check is Closed--
--at 11:43:00 AM--

BURGERS AND BREW
1401 R STREET, #105
SACRAMENTO CA 95811
(916)442-1900 FAX (916)442-1903

REG. #ETJLLA 04-10-2017 07:03 FH 001004

OFFICER# 0010104
INSE No. 10

1 FOUNTAIN DRINK 12.95 TI
1 SACRILEA TEMPLE 19.95 TI
1 NAT'Y MILK 10.95 TI
GHEUIC OERLY
(MID BURE)
EX:RA (NON)
SIDE BRNCH

1 SLICE (100 ISLAND
SPICY (HAC BIFBER
CUTL) FRIS
(MID BURE)

\$10.95 TI
10.95 TI

Markle

XXXXXXXXXXXX1291
#P:52710
REF:03100
REF:12

CREDIT SLIP \$27.39

(1) APPROVAL

600

Total Incl. 33.39

11.10 12.06
TXI TL \$27.39
MHI CRD \$17.36
MARK '00

BURGERS & BREWS
SACRAMENTO INTL AIRPORT

197375 Davender

CHK 4721

APR11'17 5:56PM

DINE IN

1 RTE SMD TURK AVC 8.99
1 RUTELLA CHSCKE 4.39

SUBTOTAL 13.38
TAX 1.04
AMOUNT PAID 14.42
XXXXXXXXXXXX1291
VISA 14.42

--197375 closed APR11 05:59PM----

WE WANT TO HEAR YOUR FEEDBACK!
PLEASE CONTACT 1-877-672-7467
OR CUSTOMERSERVICE@HSHOST.COM
TO SHARE YOUR EXPERIENCE.

STOREID: SNFBAH01

Your order number is: 2721

Pablo's Pizza
319 Main Street
Grand Junction, CO 81501

SALE

RTN: 0990 Lane: 3
USCA C

Card: XXXXXXXXXXXXX2561

DATE: 08/10/2017 TIME: 15:59:10

Ticket #: 66

TIN: 174500

Auth: 410195 Batch: 240

AMOUNT: 29.45

TIP: 4.41

=====

TOTAL: 433.96

APPROVER

Visa Credit

ATD 40000000031010

TWR 808000000000

TSI 7800

TR 8F498059AA127502

Dinner for Tim [redacted] and [redacted]
during the RMS-AWWA conference in
Grand Junction
6200837 [redacted] Marketing

IMPORTANT - RETAIN THIS COPY FOR YOUR
RECORDS

CUSTOMER COPY

To Go



Store #00560
113 E Olive St
Lamar, CO 81052
Phone (719) 336-3040
Fax (719) 336-3052

Server Alic
Printed By: Allen

ID: 136483 #1 S1
Aug 14, 17 08:54 PM

1 Turkey Ranch & Swiss[8 in] \$6.75

Subtotal \$6.75
Tax \$0.47

Total \$7.22

Visa \$7.22

Change \$0.00

Dinner for [redacted]
[redacted]
[redacted] Marketing

Scan this barcode to earn points



5 696652 099896

Download Quiznos Toasty Points
Sign up to get a FREE Small Sub
with any purchase

Earn 1 point for every \$1 you spend
Join at QUIZNOS.COM/TOASTYPOINTS

Square automatically sends receipts to the email address you used at any Square sale. [Learn more](#)



Pizza my Heart

How was your experience?



\$19.33

Custom Amount	\$19.33
Total	\$19.33



Pizza my Heart
Last Location
719-582-1143

Lunch for [REDACTED]
[REDACTED]
[REDACTED] Marketing

RECEIPT

Priority Parking
1010 G Street
Sacramento, CA.
Stall #0012

Machine Serial #:003300360036

Stall: 0012

EXPIRY DATE AND TIME

EXP 08:23pm
APR 10, 2017
#****-1291

EXP 08:23pm

APR 10, 2017

TICKET#

LOT#

00027527 0010100173

CC \$000.00

\$000.00 CC #****-1291

MACH# 001

FOLLOW INSTRUCTIONS ON SIGNS POSTED

Purchase Time

\$10.00 SPECIAL

Display Receipt On Dash
Or Pay Penalty.
No In and Out. No Refund

RECEIPT

DISPLAY FACE UP ON DASH

RECEIPT

Priority Parking
1010 G Street
Sacramento, CA.
Stall #0014

Machine Serial #:003300360036

Stall: 0014

EXPIRY DATE AND TIME

EXP 07:52pm
APR 11, 2017
#****-1291

EXP 07:52pm

APR 11, 2017

TICKET#

LOT#

00027552 0010100173

CC \$000.00

\$000.00 CC #****-1291

MACH# 001

FOLLOW INSTRUCTIONS ON SIGNS POSTED

Purchase Time

\$10.00 SPECIAL

Display Receipt On Dash
Or Pay Penalty.
No In and Out. No Refund

RECEIPT

DISPLAY FACE UP ON DASH

RECEIPT

Sta11 # 1133

Setting: Colo Convention Cent
Mach Name: Machine 8

\$12.00
Card
VISA

EXPIRATION DATE/TIME

09:29 PM
AUG 21, 2017

Exp 09:29p
AUG 21, 2017

CEIPT PARKING RECEIPT PARKING RECEIPT PARKING R

Ticket #: 00051464

T#00051464
S/N#200009
180006

FOLLOW INSTRUCTIONS ON SIGNS
\$12.00 Cardcard #xxxx--2561

VISA

Auth #: 411203

Park 8 hrs - \$12
Total Due \$12.00
Total Paid \$12.00

Purchased
AUG21, 2017
01:29p

RECEIPT

Sta11 # 1137

Setting: Colo Convention Cent
Mach Name: Machine 8

\$12.00
Card
VISA

EXPIRATION DATE/TIME

04:08 PM
AUG 22, 2017

Exp 04:08p
AUG 22, 2017

CEIPT PARKING RECEIPT PARKING RECEIPT PARKING R

Ticket #: 00051481

T#00051481
S/N#200009
180006

FOLLOW INSTRUCTIONS ON SIGNS
\$12.00 Cardcard #xxxx--2561

VISA

Auth #: 902280

Park 8 hrs - \$12
Total Due \$12.00
Total Paid \$12.00

Purchased
AUG22, 2017
08:08a

RECEIPT

Sta11 # 1134

Setting: Colo Convention Cent
Mach Name: Machine 7

\$12.00
Card
VISA

EXPIRATION DATE/TIME

04:08 PM
AUG 23, 2017

Exp 04:08p
AUG 23, 2017

NG RECEIPT PARKING RECEIPT PARKING RECEIPT PAR

Ticket #: 00037775

T#00037775
S/N#200009
180007

FOLLOW INSTRUCTIONS ON SIGNS
\$12.00 Cardcard #xxxx--2561

VISA

Auth #: 903280

Park 8 hrs - \$12
Total Due \$12.00
Total Paid \$12.00

Purchased
AUG23, 2017
08:08a

RECEIPT

Sta11 # 1147

Setting: Colo Convention Cent
Mach Name: Machine 7

\$12.00
Card
VISA

EXPIRATION DATE/TIME

05:09 PM
AUG 24, 2017

Exp 05:09p
AUG 24, 2017

CEIPT PARKING RECEIPT PARKING RECEIPT PARKING R

Ticket #: 00037800

T#00037800
S/N#200009
180007

FOLLOW INSTRUCTIONS ON SIGNS
\$12.00 Cardcard #xxxx--2561

VISA

Auth #: 014290

Park 8 hrs - \$12
Total Due \$12.00
Total Paid \$12.00

Purchased
AUG24, 2017
09:09a

Parking for Tim [redacted] during the COGA conference at
Denver Convention Center
5113925 DCO Marketing



September 2017 Statement

Open Date: 08/03/2017 Closing Date: 09/01/2017

Visa® Business Rewards Company Card



POSTED

2

Cardmember Service 7



BUS 30 ELN 1

New Balance	\$0.00
Minimum Payment Due	\$0.00
Payment Due Date	09/28/2017

Activity Summary	
Previous Balance	\$0.00
Payments	\$0.00
Other Credits	\$0.00
Purchases	\$332.09
Balance Transfers	\$0.00
Advances	\$0.00
Other Debits	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	= \$0.00
Past Due	\$0.00
Minimum Payment Due	\$0.00
Credit Line	\$1,000.00
Available Credit	\$1,000.00
Days in Billing Period	30

Payment Options:



Mail payment coupon with a check



Pay online at myaccountaccess.com



Pay by phone 1-866-552-8855

This is not a bill, do not remit payment.

CPN 000556714



24-Hour Cardmember Service: 1-866-552-8855

- to pay by phone
- to change your address



THIS IS NOT A BILL.

This memo statement only reflects the current activity on your account. An invoice has been sent to the applicable central billing account for the company.

Thank you.



#01 MR RR 156913061
 RES H2342530694
 CC

INITIAL CHARGES
 RENT RT \$ 185.47 /WEEK @ 1 /WEEKS \$ 185.47
 PROMOTIONAL COUPON 100622 1
 SUBTOTAL T\$ 185.47

CHARGES ADDED DURING RENTAL
 LDW DECLINED
 LIS DECLINED
 PAL, PEG DECLINED
 PREM RD SVC DECLINED
 * ADDITIONAL CHARGES
 SERVICE CHARGES/TAXES
 CONCESSION FEE RECOVERY 11.11% T\$ 22.12
 CA TOURISM ASSESSMENT 3.50% \$ 6.49
 Vehicle License Fee Accepted @ \$ 1.19 per day T\$ 7.14
 TAX 1 7.750% ON TAXABLE TTL OF \$ 214.73 \$ 16.63
 TAX 2 3.250% ON TAXABLE TTL OF \$.00 \$.00
 TOTAL AMOUNT DUE \$ 237.85
 CHARGED ON VISA XXXXXXXXXXXXX1291

VEHICLE: 01298 / 8913485 17 CAMRY 2.5L UT N
 LICENSE: CA 7WSH437
 FUEL: FULL 8/8 OUT 8/8 IN
 MILEAGE IN: 3781 TR-X MILES:
 MILEAGE OUT: 3341 MILES ALLOWED:
 MILES DRIVEN: 440 MILES CHARGED:
 CDP: 00099

RENTED: SACRAMENTO INTL AIRPORT
 RENTAL: 04/06/17 10:32
 RETURN: 04/11/17 16:51
 RETURNED: SACRAMENTO INTL AIRPORT
 COMPLETED BY: 1124/CASAC13

PLAN IN: RHW66 RATE CLASS: D
 PLAN OUT: RHW66

**How was your experience?
 We'd like your feedback.**
 1) Visit dollarrentalsurvey.com
 2) Enter Access Code **0052313**
 We value your opinion and
 look forward to your feedback.