



Professional Engineering Procurement Services (PEPS) Division

Planning Services for the Houston District Professional Engineering Services Procurement – Wave 1, FY 2021

Questions & Answers (Q&A)

Q&A Posting Date: August 20, 2020

Ref #	Provider Question	TxDOT Answer
1.	Is this presentation being recorded?	No
2.	What date do you expect to release the RFP?	Tentative posting date is October 2020. Please watch the TxDOT website.
3.	Do we anticipate this being a proposal or Question & Answer format?	Proposal format.
4.	What is the best way to approach the Consultant Selection Team (CST) members?	The CST members may not be contacted about the procurement. All inquiries must be directed to the Texas Department of Transportation (TxDOT) Professional Engineering Procurement Division (PEPS) Houston Service Center Manager. A link is provided on the posted Projected Contract List.
5.	Is the Project Manager (PM) required to be a Professional Engineer (PE) or can it be an American Institute Certified Planner (AICP)?	The Project Manager must be a Texas licensed professional engineer.
6.	Has the schematic been approved, if not what stage is the approval in?	The schematic has been approved. The proposed schematic can be found at the following web location, by clicking on the “ Documents ” button: http://www.txdot.gov/business/consultants/architectural-engineering-surveying/advertised-contracts.html
7.	Is a Deputy PM allowed?	It is anticipated that a Deputy PM will be required for the project. Refer to the Request for Proposals (RFP).
8.	Will the proposal submission be hardcopy or electronic?	Submittal requirements will be contained in the RFP.

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9.	What percent Disadvantaged Business Enterprise (DBE) participation will be required for this procurement?	DBE goal percentage is set by TxDOT's Office of Civil Rights. In general, it's around 15 percent.
10.	Do you anticipate any utility investigation task?	No.
11.	Can a subconsultant serve on multiple teams? Can a prime also be a subconsultant on another team?	Yes to both questions.
12.	Is there land survey work?	No.
13.	Is geotechnical engineering needed? CMT (Construction Materials Testing) needed?	No to both questions.
14.	Do you anticipate needing a "big data" provider on the team or can it be considered as a data vendor unit cost?	It is anticipated that this will be considered a unit cost.
15.	Does PEPS plan to host pre-proposal meeting for other contracts?	The District has the option to hold a pre-solicitation meeting for any procurement.
16.	Does TxDOT have a contract directly with Metropia or should we consider adding Metropia as a subconsultant?	TxDOT Houston District does not have a contract with Metropia that will provide data or services to other consultants.
17.	Will there be any pre-solicitation meetings for other disciplines?	Each District and Division has the option to hold a pre-solicitation meeting for any procurement. None are currently scheduled for the Houston District.
18.	Can we get 21 days to respond to the RFQ?	The minimum response time is 14 days.
19.	Can we anticipate instructions for using Bonfire next month?	Bonfire is being tested.
20.	Would it be possible to post this presentation earlier than August 7th for the folks that missed the first few minutes of the presentation?	Yes, the presentation has been posted.
21.	Do you anticipate any advanced safety analysis such as Highway Safety Manual Predictive Analysis?	Yes.

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22.	Will TxDOT consider a prime firm eligible that has begun the process but is not yet administratively qualified?	A firm must be administratively qualified with an effective rate by the Proposal submittal deadline specified in the solicitation. A firm may be determined as eligible by the TxDOT PEPS Division Business Operations Center – Administrative Qualifications Group to use the federal safe harbor rate if the firm is a DBE and this approval is in effect by the Proposal submittal deadline specified in the solicitation.
23.	Can a firm that is not yet administratively qualified serve as a task leader subconsultant on a team?	All firms providing engineering and design related services are required to be administratively qualified by the Proposal submittal deadline as specified in the solicitation.
24.	How are certification percentages determined?	The anticipated percentage of work in each work category are determined by the CST team members in conjunction with PEPS.