



PEPS Pre-RFP Meeting

FY 20 Wave 4 Specific Deliverable

US 281 – Hico to Lampasas
Schematic/Environmental/ Feasibility Study
for the Waco & Brownwood Districts.



Thanks for joining!

- Be sure your full name is showing up correctly to provide your information on the session detail report.
- Please ensure your audio is muted and video turned off.



Pre-RFP Meeting Agenda

Topic	Presenters
Introduction and Ground Rules	PEPS – Allison Kurwitz, P.E.
Solicitation, RFP, and Interview Processes	PEPS – Allison Kurwitz, P.E.
RFP Preclusions	PEPS – Allison Kurwitz, P.E.
RFP Requirements	
Project Overview	Waco District – Victor Goebel, P.E.
▪ Discuss Project Needs	Brownwood District – Chris Graf, P.E.
Proposed timeline of procurement	PEPS – Allison Kurwitz, P.E.
Wrap up and discuss next steps	PEPS – Allison Kurwitz, P.E.

Introduction and Ground Rules

- Victor Goebel, P.E. – Waco Director of TP&D (CST Member)
- Stephen Kasberg, P.E. – Waco Bell County Area Engineer (CST Member)
- Jodie Kelly, CFM – Brownwood Design Project Coordinator (CST Member)
- Chris Graf, P.E. – Brownwood Director of Construction (CST Member)
- Allison Kurwitz, P.E. – PEPS Procurement Engineer

GROUND RULES

1. Do not contact TxDOT CST members during procurement.
2. Communication is one-way in this meeting.
3. Brief presentation – Information Purposes Only
4. All questions must be emailed to Allison.kurwitz@txdot.gov by 5:00 p.m. on Monday, August 10, 2020 with responses posted by COB Friday, August 14, 2020.

Solicitation Process

Federal Process for this Solicitation

- 145 working days from RFP kick-off to contract execution
- Two-Step process
 - Request for Proposal (RFP) Evaluation
 - Short-listed providers move to Interview phase
 - Interview Evaluation
 - Selection
- Interview and Contract Guide (RFP/ICG)
 - This document will outline the proposal and interview process, presentation topics, and scoring criteria.
 - Project Manager and Task Leaders for work categories defined in the RFP are required to attend the interview.

RFP Screening

- Make sure to follow the RFP instructions and submit all applicable documents required.
- All prime and subs providing engineering and design-related services must be Administratively Qualified (AQ); or be determined eligible by TxDOT's PEPS Division, Business Operations Center - Administrative Qualification Group to use the federal safe harbor rate (120%), by the RFP deadline specified in this solicitation.
- Primes can look up subs on the TxDOT.gov website to check on AQ status.

RFP questions

RFP statement is developed to guide your response to focus on the needs for this contract.

Prime Provider Past Performance will be captured at the RFP screening phase.

RFP Responses We're Looking For:

We are interested in meeting the contract goals and consultant characteristics – Tailor RFP responses to answer information requested

Tell us about your experience– Provide detailed examples and include challenges/lessons learned and innovation

Quality over quantity – One or two great examples are better than several good/average ones

Thoughtful relevant responses– No key-word search; this is about your capabilities, experience, knowledge, and thought process

Proposal/Interview Process

Request for Proposals (RFP) / Interview and Contract Guide (ICG)

- Provide a clear, detailed description of the scope of work, technical requirements, and qualifications of consultants necessary for the services to be rendered
- Proposal Statement
- Proposal and Interview Evaluation Criteria
- Proposal and Interview format
- Proposal and Interview schedule

Typical Interview Process*

- TxDOT Introductions and Instructions
- Respondent Presentation
- CST Break
- CST Clarifying Questions
- TxDOT Concluding Remarks

*Interviews currently via video conference.

The CST will individually score the proposal, presentation and Q & A.

Example: weighting evaluation criteria in the RFP

Proposal evaluation criteria

The CST members will independently score the proposals based on the criteria and relative importance factors (weightings) provided below. The proposal scores will be used to determine the short list.

	Evaluation Criteria	Proposal should include:	Weighting for Evaluation of Proposal
1	Technical Approach	Project understanding, innovative concepts or alternatives	XX%
2	Project manager's relevant experience	Similar or related projects, project management experience	XX%
3	Project Management Plan	Project staffing and resource management (who, how, and why), communication plan, quality control procedures. Also may include project scheduling and phasing for SD contracts	XX%
4	Key staff's relevant experience	Experience with similar projects	XX%
	Past Performance Score		5 to 10%
	Total		100%

RFP Preclusion

*Precluded Firms**

Firms that were contracted to work as prime and sub under the following contract numbers:

- 1) Not Applicable for this Solicitation

RFP Requirements

Project Team Composition (PTC) Form (Parts 1, 2, and 3) must include:

- TLs for standard work categories & NLCs
- DBE firms
- Percentages of work

Examples of Standard Work Categories

1.5.1 – Feasibility Studies

1.8.1 – Public Involvement

2.14.1 – Environmental Document Preparation

3.2.1 – Route Studies & Schematic Design

15.1.1 – Right of Way Surveys

- Prime provider shall perform at least **30%** of the contracted work using its own work force.
- DBE goal is **TBD%**. (Possible range 16%-18%)

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Contract Details:

- Specific Deliverable Contracts with Work Authorizations
- Number: 2 Contracts
 - Waco District – Top Ranked Firm
 - Brownwood District – Second Ranked Firm
- Duration: 5 years

Goals and Objectives

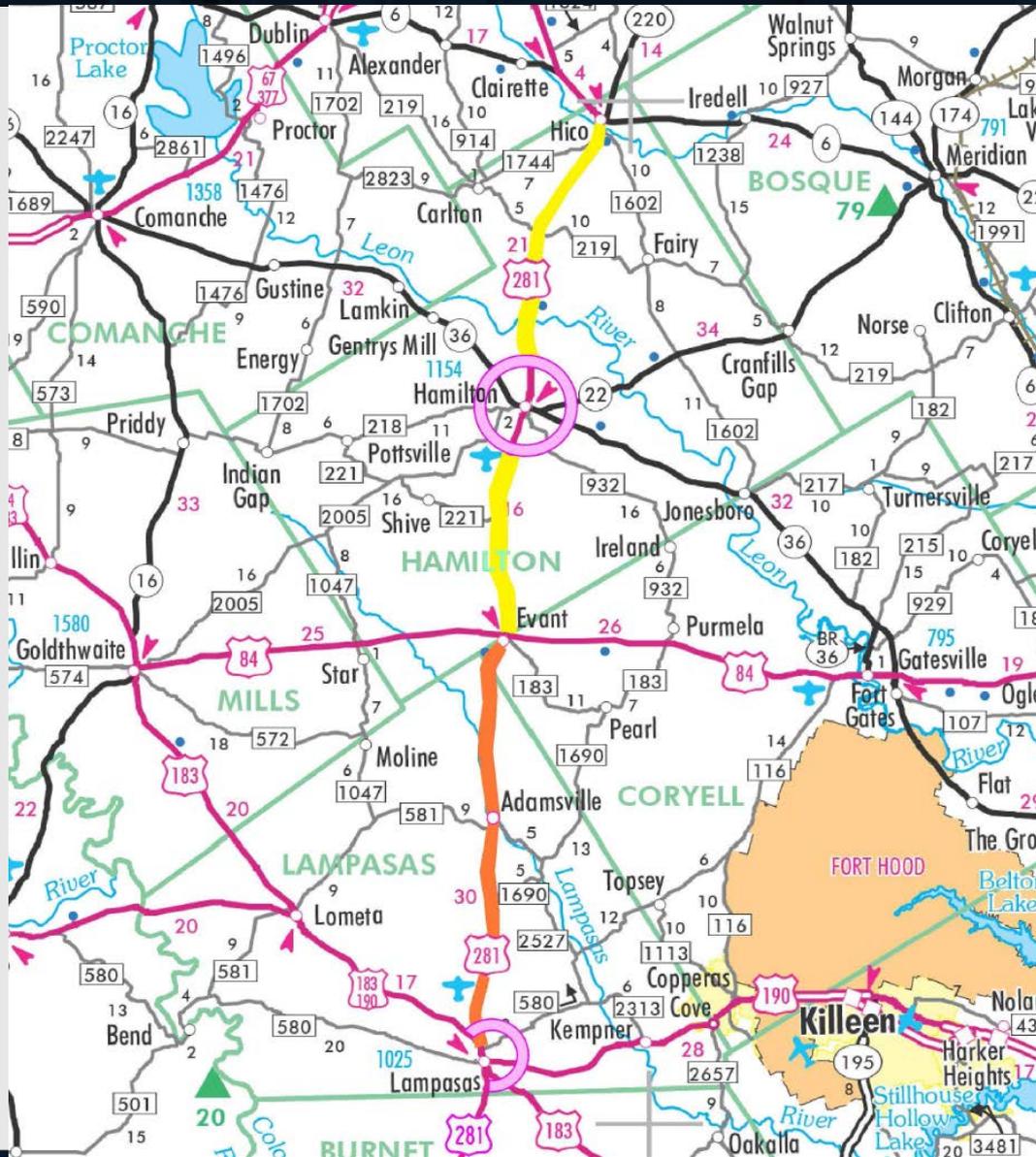
US 281 is a Principal Arterial on the National Highway System, and designated as a Connectivity Corridor as part of the TxDOT Freight Network, a major north-south truck route through rural Hamilton, Coryell, and Lampasas Counties in Texas from Hico to Lampasas.

The proposed project is to widen US 281:

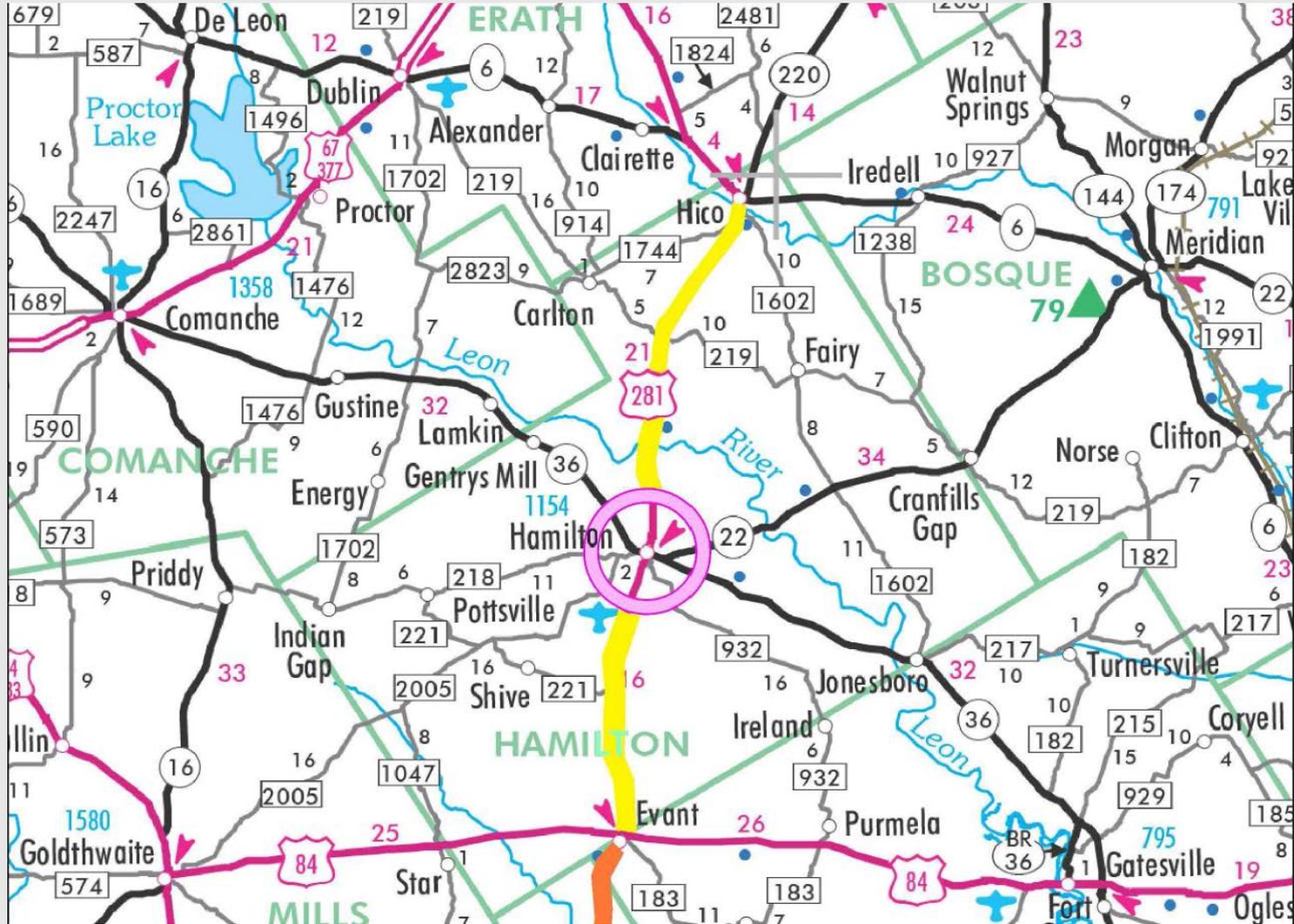
- Waco District: Hamilton County from Hico to the 5-lane section in Evant, including a feasibility study for a Hamilton Relief Route using principals similar to the planning & environmental linkages (PEL) approach.
- Brownwood District: Lampasas County from Lampasas to Evant in Coryell Co., including a feasibility study for a Lampasas Relief Route using principals similar to the planning & environmental linkages (PEL) approach.

The goal of this corridor project is to improve capacity, mobility, and safety while minimizing right-of-way and environmental impacts.

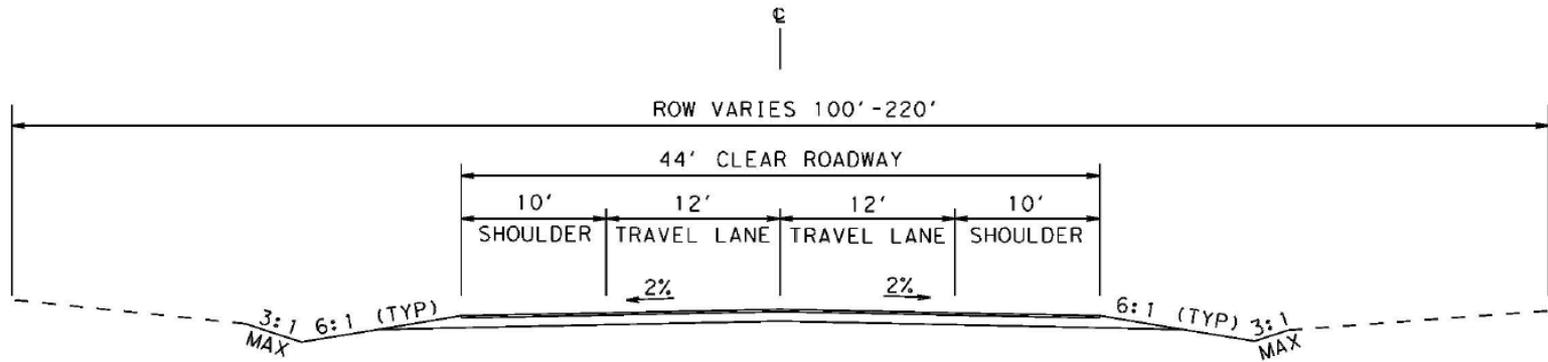
US 281 Corridor – Hico to Lampasas



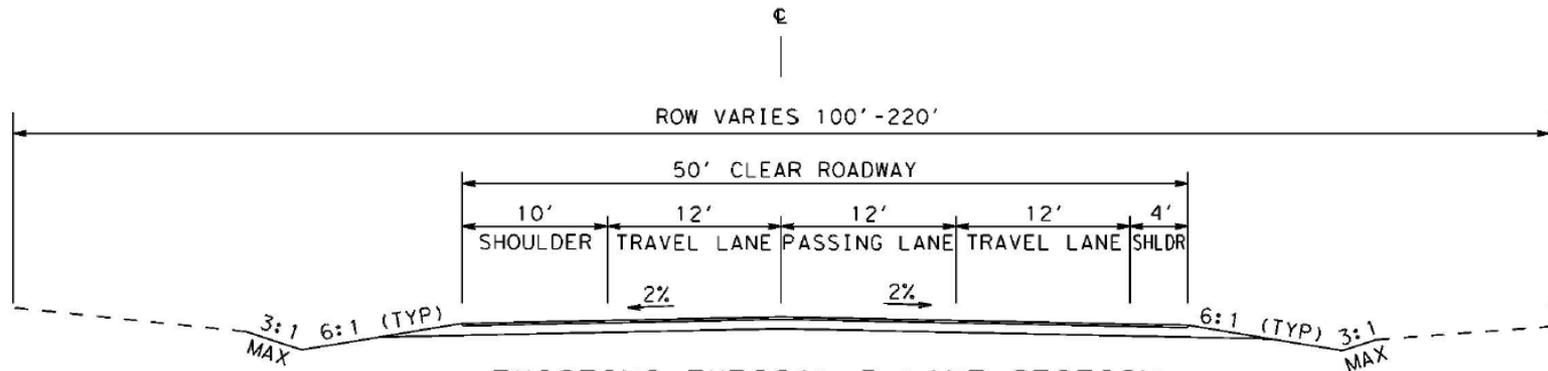
US 281 – Hico to Evant – Waco District



US 281 – Hico to Evant – Waco District

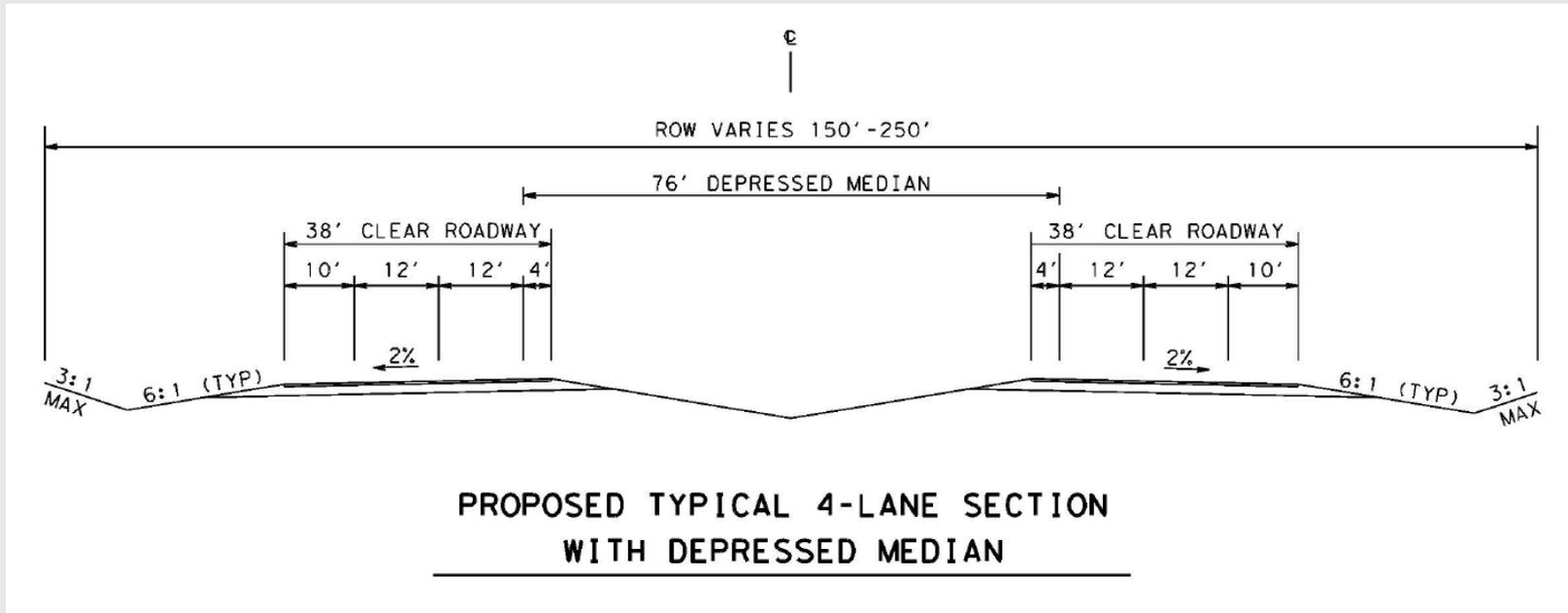


EXISTING TYPICAL 2-LANE SECTION

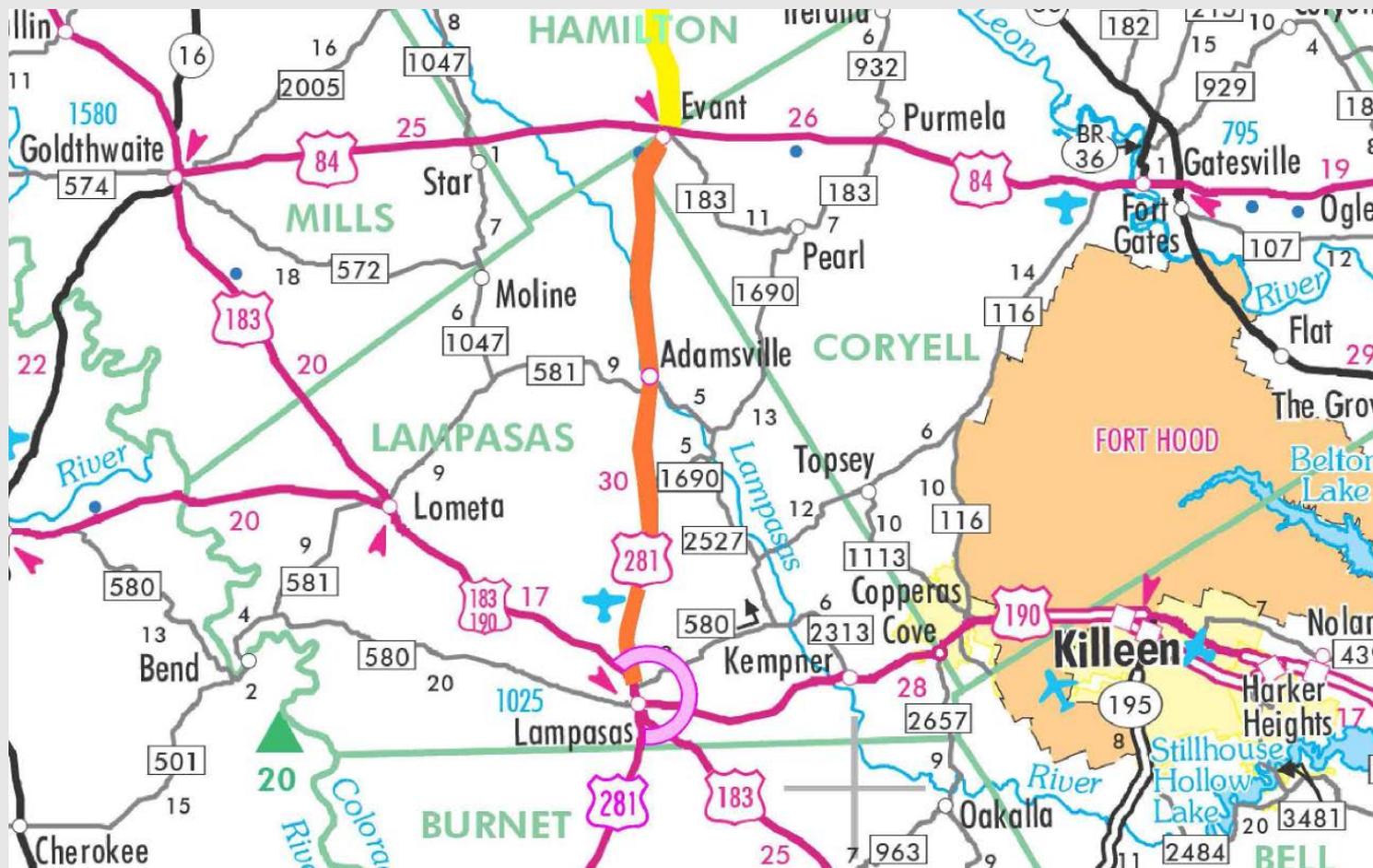


EXISTING TYPICAL 3-LANE SECTION

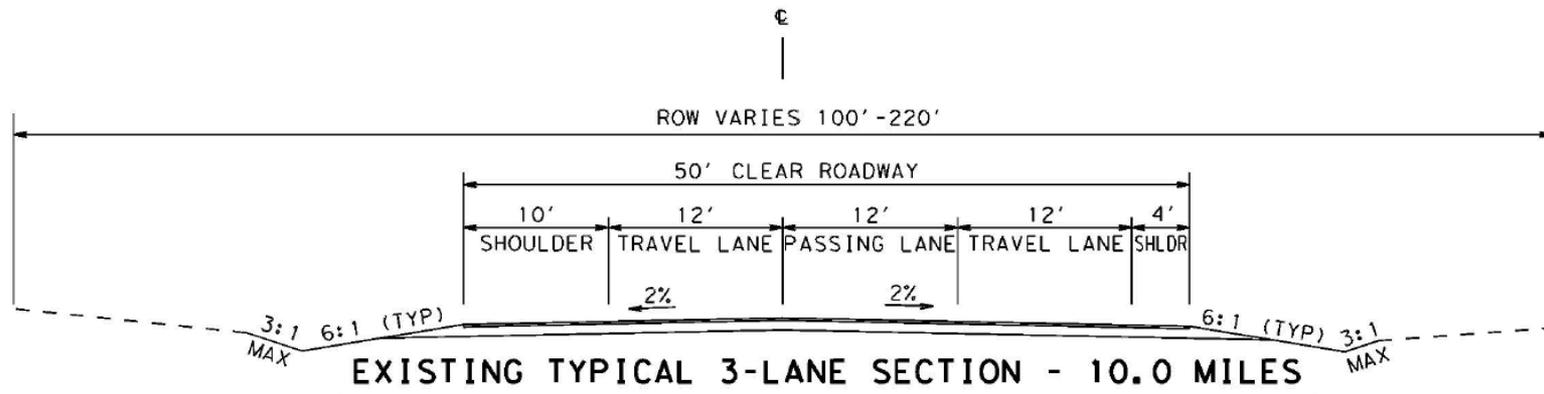
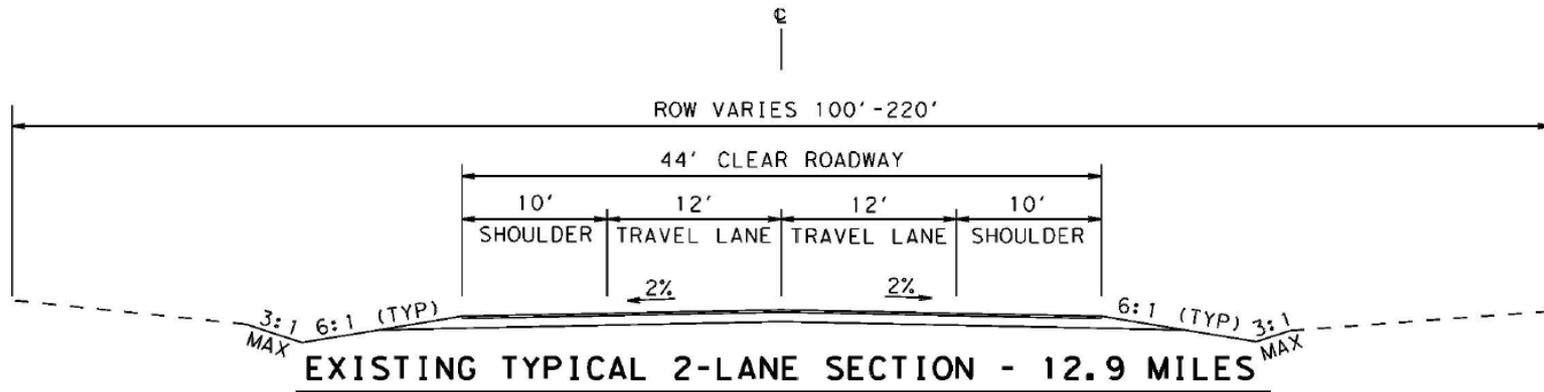
US 281 – Hico to Evant – Waco District



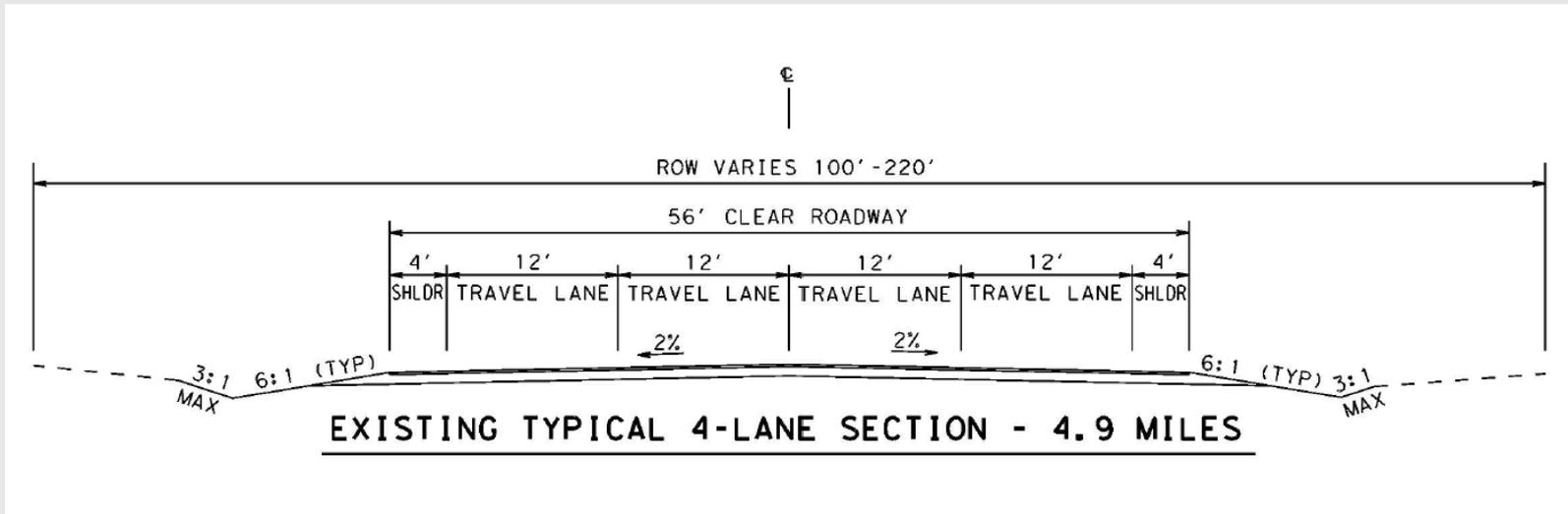
US 281 – Evant to Lamparas – Brownwood District



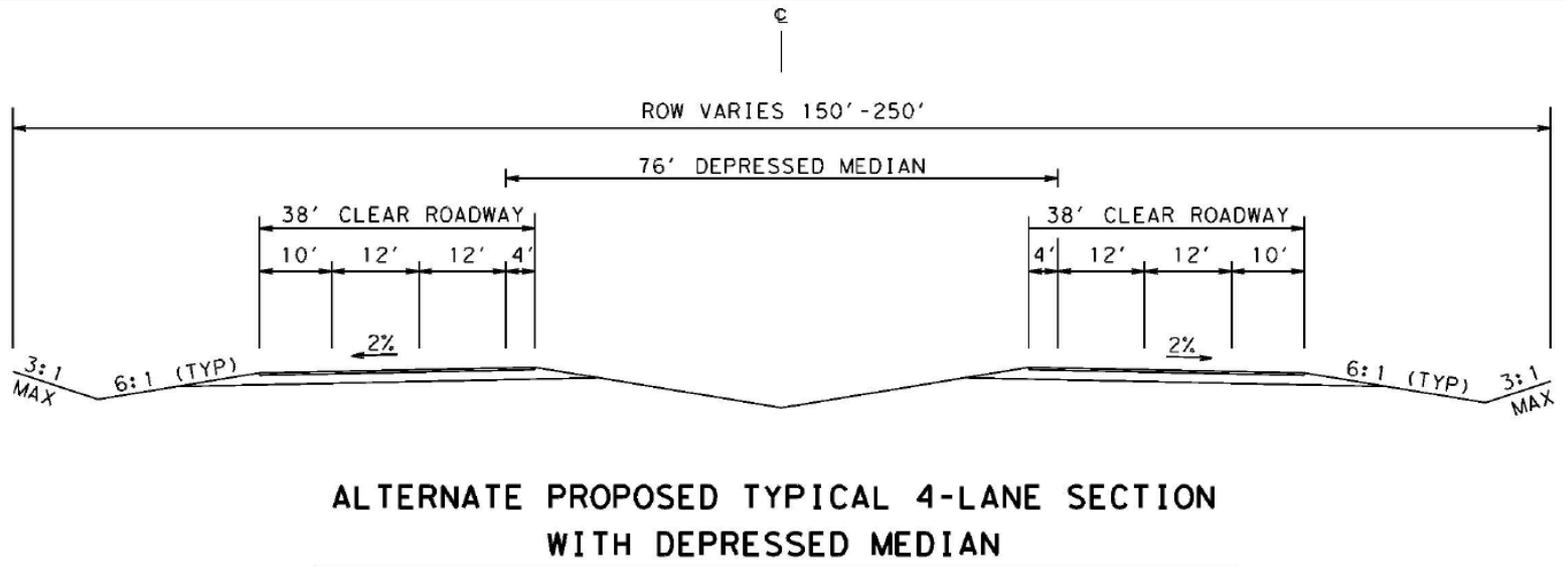
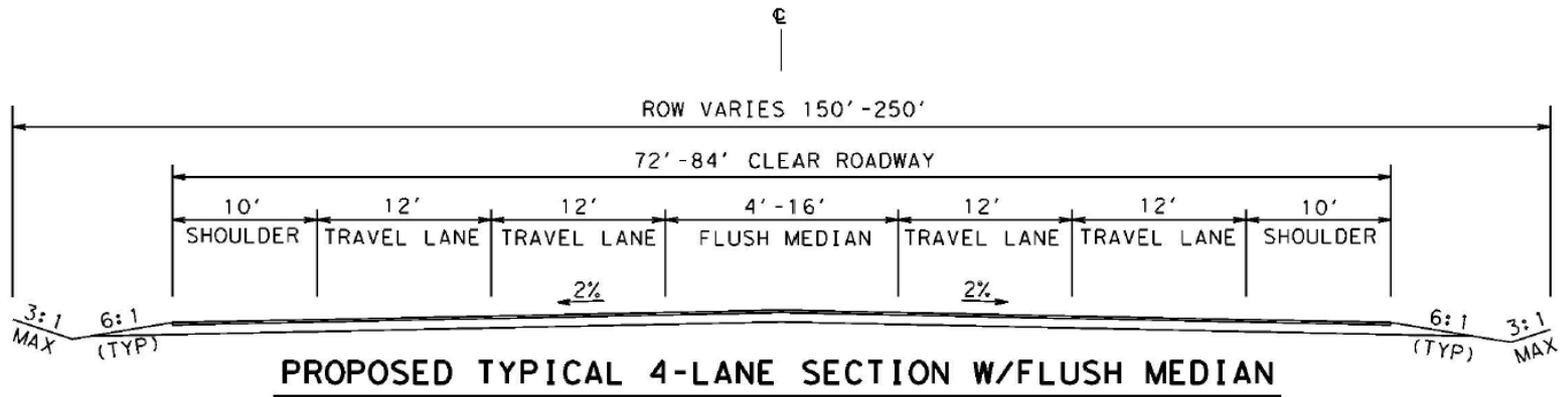
US 281 – Evant to Lampasas – Brownwood District



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TENTATIVE* Procurement Schedule

Pre-RFP meeting	Thursday, 8/6/20
RFP posts on website	Wednesday, 8/19/20
RFP due date	Thursday, 9/10/20
Interviews	Week of Oct. 19 th or Oct. 26 th
Negotiations complete	Friday, 1/8/21
Finalize & execute contract	Wednesday, 2/24/21
Debriefs will be scheduled after notification of the selected firm.	

**Dates are subject to change.*

Thank you all for joining the Pre-RFP meeting!

- Email all questions from the Pre-RFP meeting to Allison.Kurwitz@txdot.gov by 5:00 p.m. CT, on Monday, August 10, 2020.
- Subscribe to updates on business section of www.txdot.gov website
- Pre-RFP meeting PowerPoint and relevant questions/answers will be posted to website under “Consultant Information Meetings” by COB Friday, August 14, 2020.