

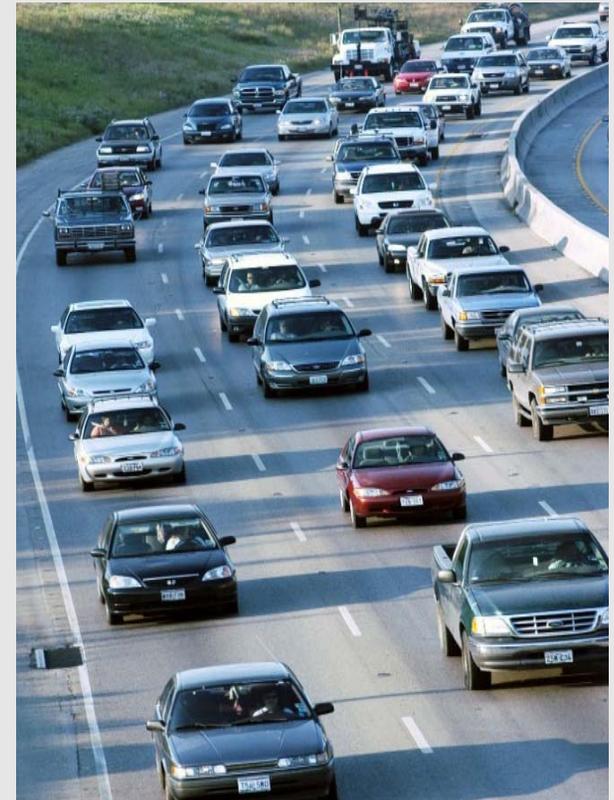


# PRE-RFP MEETING: TPP DIVISION

October 8, 2020 1:30 PM (CT)

Solicitation No. 601CT0000004615

1 Indefinite Deliverable Contract



The purpose of the meeting is to introduce Texas-Mexico Border Transportation Implementation Plan of indefinite deliverable project to the consultant community, and to allow time for the consultants to meet teaming prospects.

***NOTE: This meeting and presentation is for informational purposes only.***

***The advertised Request for Proposal will provide the requirements that will dictate this contract procurement process.***



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# Introductions

CST Members	Title
Giacomo Yaquinto	Intl Trade/Border Coordinator (TPP Div)
Melba Schaus P. E.	Transportation Engineer Supervisor (PHR)
Roberto Rodriguez III, P.E.	Advanced Project Development Supervisor (LRD)
Marty Boyd, P.E.	District Advanced Transportation Plan Director (ELP)

**Please DO NOT Contact TxDOT CST members during the procurement**  
Questions must be submitted in writing and the responses will be posted in TxDOT web site.

# Introductions

## PEPS Service Center for Divisions Team

Procurement Support	Title
Kori Rodriguez, P.E.	Section Director, PEPS Service Center for Divisions
Geetha Chandar, P.E.	Procurement Engineer, PEPS Service Center for Divisions
Lauren Eckert	Contract Specialist, PEPS Service Center for Divisions

- This presentation will be posted no later than 10/10/2020. You **will** be given an opportunity to ask questions after the presentation **[via an email request.](#)**
- Please submit to:  
Geetha Chandar at [Geetha.Chandar@txdot.gov](mailto:Geetha.Chandar@txdot.gov)  
by: 10/15/20 **at 5 pm, CT**
- All relevant questions and responses will be posted online by 10/19/2020.

# Contract Selection Process

Contract Amount: 1 ID ~ 15 Million

Federal Process with Interview for this Solicitation with DBE Goal

- 90 working days from kick-off to contract execution
- 5 year contract with Work Authorizations being issued only in the first 3 years.
- The remaining 2 years of the contracts will be utilized to complete work issued previously.

## Two-Step process

1. Request for Proposal (RFP) Evaluation
  - RFP outlines the proposal content, format, and scoring criteria.
  - Proposal scored independently and used as basis for short-list.
2. Interview Evaluation
  - Proposal scores are not carried over to interview process.
  - Interview scored independently and used as the basis for selection.

# Request for Proposal Evaluation

## Proposal & Interview Topics –

- Proposal will cover “proposal content” in a written format
- CST may choose to develop broad description for the “Proposal Content” and use more narrow topics for the Interview.
- CST determines weightings for criteria and interview attendees

	Evaluation Criteria	Included Elements:	Weighting for Evaluation of Proposal
1	Technical Approach	Project understanding, innovative concepts or alternatives	XX%
2	Project manager’s relevant experience	Similar or related projects, project management experience	XX%
3	Project management planning	Project staffing and resource management (who, how, and why), communication plan, quality control procedures. Also may include project scheduling or phasing for SD contracts.	XX%
4	Key staff’s relevant experience	Experience with similar projects	XX%
	Past Performance Score		5 to 10%
	Total		100%

\*\* Past Performance is used only in Proposal \*\*

# Request for Proposal Evaluation

## Proposal Content

Proposal content is developed to guide your response to focus on the needs for this contract.

### Attachment 2: Proposal

- Firm has great latitude to develop the proposal
- Must adhere to formatting and page number criteria

Prime Provider Past Performance will be captured at the Proposal phase.

## Proposal Responses We're Looking For:

**We are interested in meeting the contract goals and consultant characteristics** – Tailor proposal to answer proposal content and applicable *Evaluation Criteria*

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**Tell us about your experience**– Provide detailed examples and include challenges/lessons learned and innovation

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**Quality over quantity** – One or two great examples are better than several good/average ones

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**Thoughtful relevant responses**– No keyword search; this is about your capabilities, experience, knowledge, and thought process

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# Interview Evaluation

## Interview Responses We're Looking For:

### Interview Process

- Interviews will be via video teleconference and will be set up and hosted by the prime provider.

### Interview Topics

- RFP topics can be continued into the interview process, but are typically narrowed down to focus more specifically on critical aspects of the project.

### Interview Presentation

- Again, the firm has great latitude to develop the interview presentation slides
- Must adhere to formatting and page number criteria

All the same principles apply:

- We are interested in meeting the contract goals with certain consultant characteristics
- Tell us about your experience
- Quality over quantity
- Thoughtful relevant responses

CST members are evaluating your experience and expertise in your respective area of responsibility (your qualifications).

Follow-up questions will be designed to fill in gaps in prior topics

## RFP Attachment Information

- Project Team Composition (PTC) Form (Parts 1, 2, and 3) must include the standard work categories, DBE firms, and percentages of work identified in the RFP
- DBE goal 13.5%  
DBE firms – verify the DBE subs are certified in the NAICS code for the work they will be performing on this contract (if they are not certified in the work category, that DBE % will not count towards the goal)

Prime provider must perform at least 30% of the work for the solicitation with its own workforce

Active status for precertification is required for prime providers and sub providers with Task Leads identified for standard work categories.

NLC's Are Pass or Fail (Demonstrate how you meet the minimum requirements)

Make sure you to show the months/years of experience for each project worked.

# Proposal Submittal Information

All the proposals must be emailed to : [PEPS\\_SC-DIV\\_RFP@txdot.gov](mailto:PEPS_SC-DIV_RFP@txdot.gov)

The sender will receive an automated message verifying that the email was received.

Make sure to follow the RFP instructions and submit all applicable documents required.

Proposals will be submitted electronically via e-mail (Refer to RFP for more details)

Each email should contain attachments in PDF format for the combined response package as well as for each separate attachment in the response as required in the solicitation.

To prevent the submission of very large PDF files, each file should be flattened by printing to a PDF document before attaching to the email.

All prime and sub provider providing engineering and design-related services must be Administratively Qualified (AQ). Prime provider can look up any sub provider on the [TxDOT.gov](http://TxDOT.gov) website to check on AQ status.

# Major Work Categories and NLC

## Major Work Categories

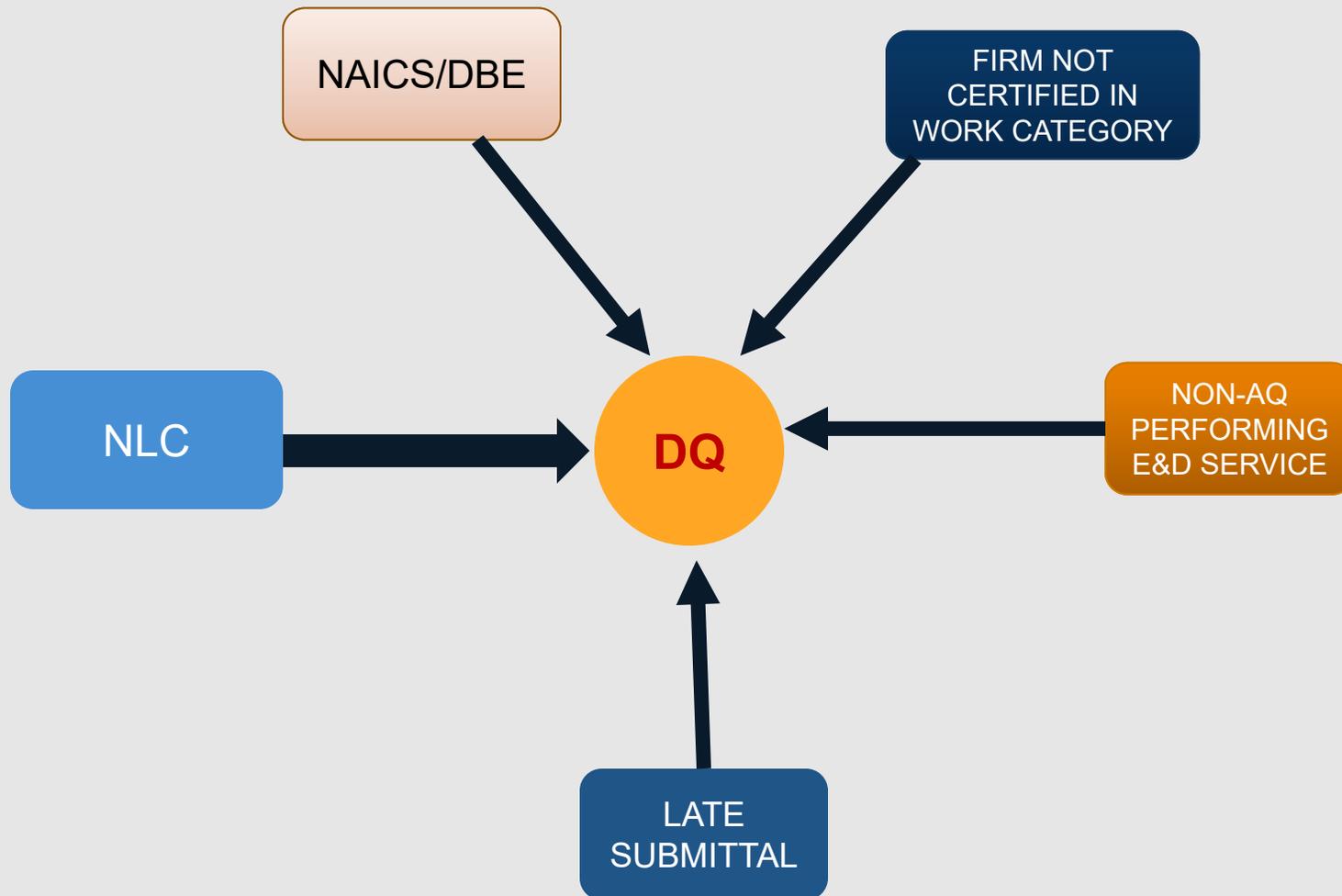
1.1.1	Policy Planning	10.00%
1.2.1	Systems Planning	15.00%
1.3.1	Subarea/Corridor Planning	15.00%
1.4.1	Land Planning/Engineering	4.00%
1.5.1	Feasibility Studies	4.00%
1.6.1	Major Investment Studies	3.00%
1.7.1	Traffic Demand Modeling	10.00%
1.8.1	Public Involvement	10.00%
2.2.1	Air Quality Analysis	2.00%
2.12.1	Socioeconomic and Environmental Justice Analyses	10.00%
2.14.1	Environmental Document Preparation	2.00%
4.6.1	3-D Design Visualization Services	2.00%
7.1.1	Traffic Engineering Studies	4.00%
7.5.1	Intelligent Transportation System	4.00%
NLC-1	Geographic Information System (GIS) and Data Analysis	5.00%

**\*Work Categories and Corresponding Percentages Subject to Change Prior to RFP Posting.**

# Disqualification

- Failure to provide all the information as outlined in the Request for Proposal (RFP) or submit the required documents as stated in the RFP will be ground for disqualifications.
- If the Project Manager is disqualified, the Proposal (RFP) will not be considered further for evaluation.

# Disqualification



# Project Information – General Scope

Providing professional services for the implementation and further development of the Texas – Mexico Border Transportation Master Plan Phase II.

## Objectives:

- Develop a project management plan, including a stakeholder engagement plan, a QA/QC plan, and a risk mitigation plan.
- Continue and enhance bi-national coordination and collaboration with various public and private stakeholders and partners.
- Develop an implementation framework for BTMP policy and program recommendations.
- Develop an implementation progress road map and tracking tool to evaluate progress on policy, program, and project development on both sides of the border.
- Implement policy and program recommendations to address border wait times and delays.
- Implement policy and program recommendations to address the expansion of the use of technology at border crossings and along identified corridors.
- Implement policy and program recommendations to address connectivity and mobility.
- Develop and implement a framework to create, coordinate, collect, and assess binational data sets.
- Implement policy and program recommendations to address planning and development.
- Implement policy and program recommendations to improve binational coordination.
- Implement policy and program recommendations to improve binational public education and awareness.
- Implement policy and program recommendations to coordinate binational studies.
- Ensure compliance with federal legislation.

# Anticipated Timeframe

Selection Milestone	Target Dates (are subject to change)
Pre-RFP Meeting	October 8, 2020
Request for Proposal (RFP) Posting	TBD
Proposal Due	TBD
Notification of Short List	TBD
Interviews	TBD
Selection	
Negotiations Complete	
Contract Execution	

**NOTE: We will not be posting the solicitation until we have the draft plan from Phase I to include as a link in the RFP document. We expect that to be end of November time frame.**

# Questions



Thank you all for attending the Pre-RFP meeting!!

- Please submit all questions in writing.
- Questions should be submitted after the Pre-RFP meeting via email to [geetha.chandar@txdot.gov](mailto:geetha.chandar@txdot.gov) by October 15, 2020, 5:00 p.m.
- All relevant questions/answers addressed during the meeting will be posted on TxDOT website under “Consultant Information Meetings” by October 19, 2020.