



County Transportation Infrastructure Fund Grant Program *2020 Program Call*

Application, Award and Agreement Guidance

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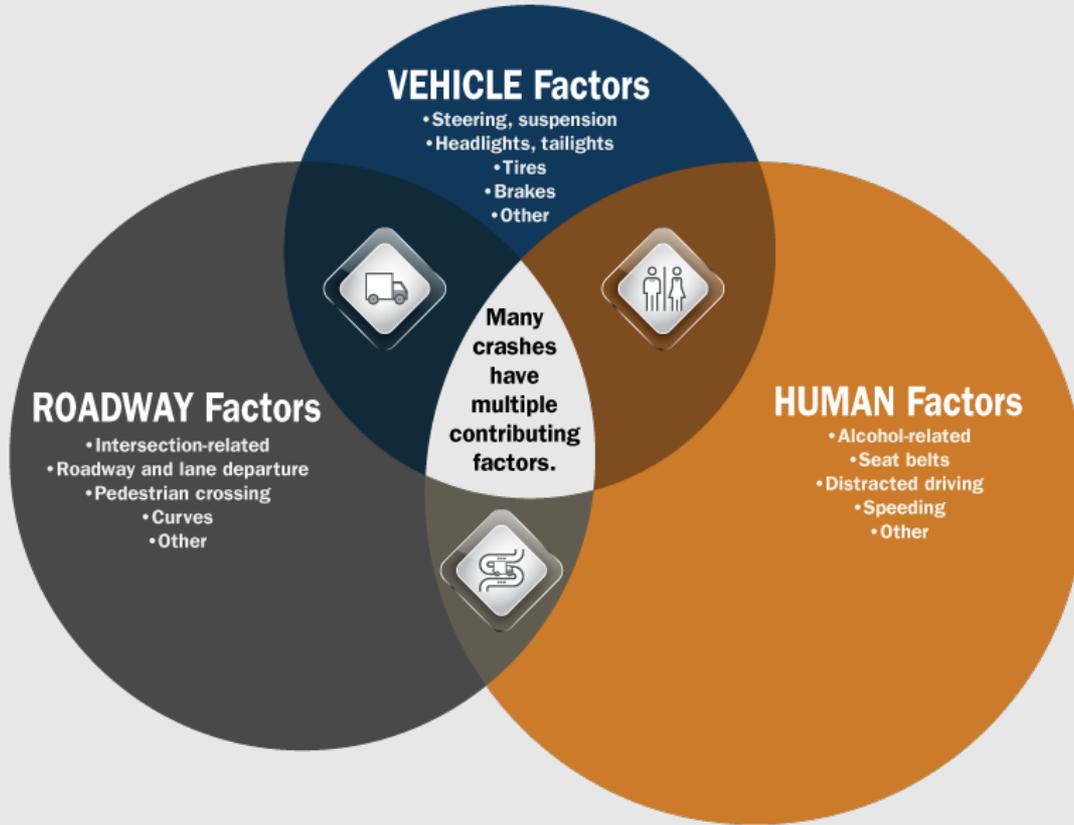


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- Empower citizens to understand they can help #EndTheStreakTX
 - Nov. 7, 2000 was the last deathless day on roadways in Texas
 - You can help by spreading the word. Tell your friends to buckle up, pay attention while driving, get a sober ride home, and drive to conditions





3 DEADLY Human Driving Behaviors

1 Driving after drinking or doing drugs

2 Speeding

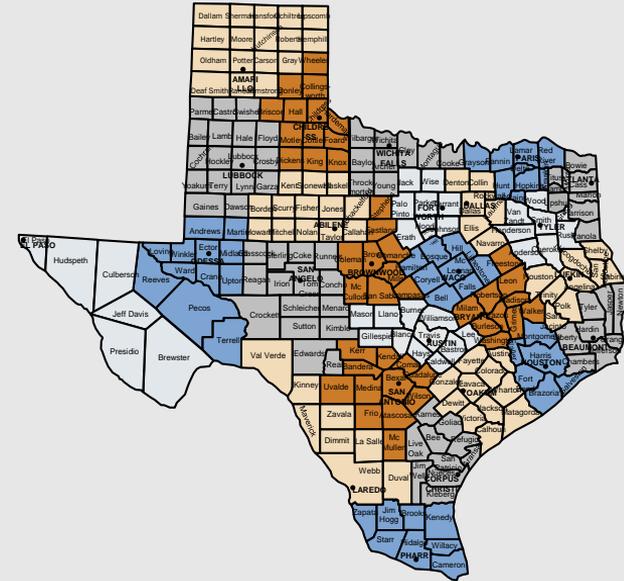
3 Distracted Driving

#EndTheStreakTX

Program Overview – 2014 Program Call



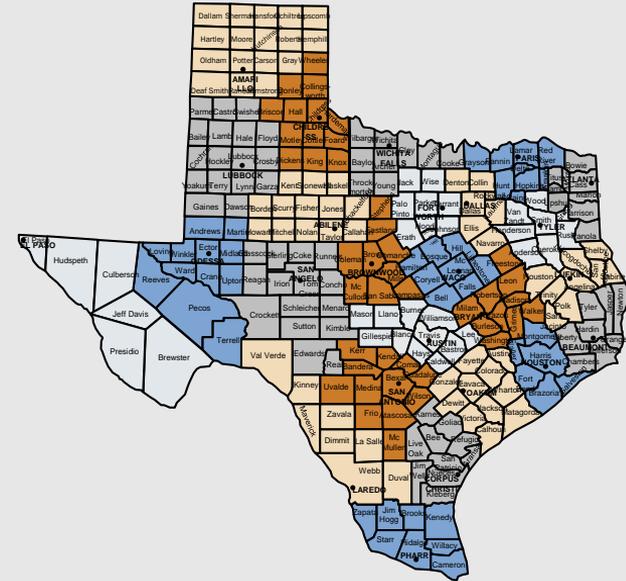
- Program created by 83rd Legislature (2013) by SB 1747 and HB 1025
 - Funded eligible infrastructure projects for county roads in the energy development areas
 - Established allocation formula
 - Appropriated \$224.5 million
 - Received applications from 191 of 254 counties

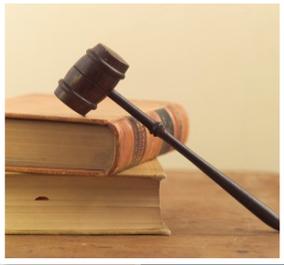


Program Overview – 2020 Program Call



- Program amended by 86th Legislature (2019) by HB 4280
 - Modifies statutory allocation formula for grant awards to counties
 - Adds program requirements for grant recipients
 - Appropriates \$250 million from SB 500 and HB 1





Applicable Regulations

Texas Transportation Code –
Chapter 256, Subchapter C

- *The department shall administer a grant program to make grants to counties for transportation infrastructure projects located in areas of the state affected by increased oil and gas production. The department may adopt rules to implement this subchapter.*



Applicable Regulations

Texas Administrative Code,

Title 34, Part 1, Chapter 20, Subchapter E -

Uniform Grant Management Standards (UGMS)

- *State agencies are required to adhere to UGMS when administering grants and other financial assistance agreements with cities, counties, etc.*

Texas Administrative Code –

Title 43, Part 1, Chapter 15, Subchapter O

- *Rules adopted by the Commission to administer the County Transportation Infrastructure Fund.*



County Provides Matching Funds

- 20% of grant amount; or 10% of grant amount, if county has been declared economically disadvantaged

Work completed by county forces is eligible for reimbursement

Matching fund amount can be satisfied with county roadwork on energy impacted roadways

Construction and Maintenance Work on Projects

- Force Account – Work can be done utilizing county employees and equipment
- Requires a county that enters into a contract for a project that involves construction or maintenance of roads funded by a grant:
 - Advertise for bids for the contract;
 - Receive competitive bid(s) and publicly open;
 - Award the contract to the lowest responsible bidder.

Spend Allocations

- Funds must be spent not later than the fifth anniversary of the date of award



Percentage	Description	Data Source
10%	Weight tolerance permits ratio	Department of Motor Vehicles
20%	Oil and gas production taxes ratio	Texas Comptroller
45%	Horizontal well completion ratio	Railroad Commission of Texas
10%	Volume of oil and gas waste injected ratio	Railroad Commission of Texas
15%	Vertical well completion ratio	Railroad Commission of Texas

Grant Allocation Formula as modified by HB 4280

- All counties are included in the initial allocations
- Allocations *may* be redistributed based on total applications received from counties



Application Period is April 27 – May 27 ***Followed by 28 days for review, comment and response***

Required Documents for Application Package

Completed Application

- Instructions and copy of application sent via certified mail to each county
- Electronic version available online

Projects List

- Prioritized list that includes the location and scope of transportation infrastructure projects
- Electronic version available online

Road Condition Report

- Report made by the county for the preceding year as required and described by Texas Transportation Code §251.005 and §251.018

Application Form and Project List Form can be downloaded from TxDOT at <https://www.txdot.gov/government/funding/county-fund.html>

Electronic application packages will be accepted by email at CTIF2020@txdot.gov

Application Requirements

- Application packages sent certified mail to each County
 - Application Instructions
 - Contact Information
 - Eligibility and Certification Requirements
 - Project Funding
 - Signature of Authorized Representative
 - Sample Program Forms
 - *All forms are available online*



County Transportation Infrastructure Fund Grant Program – 2020 Program Call

APPLICATION

Name of County _____ Date of Submission _____

County Contact Information

Contact Person _____ Title _____
Mailing Address _____ Email Address _____
City, State _____ Phone # _____
Zip Code _____ Fax # _____

Eligibility and Certification Requirements (check all applicable items below)

1. ___ County is entirely or partially in an area affected by increased oil and gas production.
2. County ___ did or ___ did not previously receive a CTIF grant under the 2014 program call. If county did receive a previous CTIF grant, please complete Items 3, 4, 5 and 6, and the remaining application sections. If the county did not receive a previous CTIF grant, please skip Items 3, 4, 5 and 6, and complete the remaining application sections.
3. Amount of 2014 CTIF grant award. \$ _____
4. Amount of 2014 CTIF grant award expended, including any administrative costs. \$ _____
5. Unexpended or pending expenditure amounts from 2014 CTIF grant award. \$ _____
6. ___ County certifies that all previous CTIF grants have been or are being spent in accordance with the applicable project plan under the 2014 CTIF award.

Project Funding

Total Grant (estimated cost of all projects) \$ _____ 1

Total Matching Funds by the County _____ % \$ _____ 2
Percentage of county match must be at least 20% Sum of lines 2A through 2D
of Line 1 (or 10% if Economically Disadvantaged County) This is the amount of funds the county will provide

Sources of Matching Funds for Listed Projects
(List additional potential sources, such as donations and federal funds, if any)

County Funds	Amount	\$ _____	2A
Other Sources	Amount	\$ _____	2B
	Amount	\$ _____	2C
	Amount	\$ _____	2D

Total Amount of Grant Award Requested \$ _____ 3
Subtract line 2 from line 1
This is the amount of grant funds the county is requesting

Signature

County Representative Signature: _____ Date: _____



APPLICATION

Name of County _____

Date of Submission _____

County Contact Information

Contact Person _____

Title _____

Mailing Address _____

Email Address _____

City, State _____

Phone # _____

Zip Code _____

Fax # _____



Eligibility and Certification Requirements *(check all applicable items below)*

1. ___ County is entirely or partially in an area affected by increased oil and gas production.
2. County ___ did or ___ did not previously receive a CTIF grant under the 2014 program call. If county did receive a previous CTIF grant, please complete Items 3, 4, 5 and 6, and the remaining application sections. If the county did not receive a previous CTIF grant, please skip Items 3, 4, 5 and 6, and complete the remaining application sections.
3. Amount of 2014 CTIF grant award. \$ _____
4. Amount of 2014 CTIF grand award expended, including any administrative costs. \$ _____
5. Unexpended or pending expenditure amounts from 2014 CTIF grant award. \$ _____
6. ___ County certifies that all previous CTIF grants have been or are being spent in accordance with the applicable project plan under the 2014 CTIF award.



Project Funding

Total Grant (estimated cost of all projects) \$ _____ **1**

Total Matching Funds by the County _____ % \$ _____ **2**

*Percentage of county match must be at least 20%
of Line 1 (or 10% if Economically Disadvantaged County)*

*Sum of lines 2A through 2D
This is the amount of funds the county will provide*

Sources of Matching Funds for Listed Projects

(List additional potential sources, such as donations and federal funds, if any)

County Funds Amount \$ _____ **2A**

Other Sources _____ Amount \$ _____ **2B**

_____ Amount \$ _____ **2C**

_____ Amount \$ _____ **2D**

Total Amount of Grant Award Requested \$ _____ **3**

*Subtract line 2 from line 1
This is the amount of grant funds the county is requesting*



EXHIBIT A
Economically Disadvantaged Counties
FY 2020

Eligible Counties	Adjustment %
Angelina County	49
*Bastrop County	95
Bee County	82
Bowie County	47
Brooks County	69
*Caldwell County	95
Calhoun County	37
Cameron County	77
Camp County	43
Cass County	57
Cherokee County	60
Cochran County	62
Crane County	35
Dawson County	66
Duval County	66
El Paso County	63
Floyd County	24
Franklin County	39
Freestone County	22
Grimes County	42
Hale County	66
Hall County	55
Harrison County	30
Haskell County	33
Hidalgo County	90
Hudspeth County	54
Jasper County	49
Jim Hogg County	95
Jim Wells County	68
Jones County	81
Kleberg County	68
Lamb County	58
Leon County	24
Liberty County	57
Limestone County	61

Eligible Counties	Adjustment %
Madison County	61
Marion County	45
Matagorda County	21
Maverick County	74
Milam County	54
Mitchell County	62
Newton County	60
Panola County	15
Pecos County	47
Polk County	55
Presidio County	39
Red River County	49
Robertson County	16
Rusk County	58
Sabine County	45
San Augustine County	43
San Jacinto County	63
Shelby County	53
Starr County	93
Stephens County	53
Terry County	71
Titus County	57
Trinity County	57
Tyler County	81
Upshur County	59
Uvalde County	56
Val Verde County	61
Walker County	80
Waller County	44
Wharton County	31
Wilbarger County	30
Willacy County	77
Wood County	51
Zapata County	78
Zavala County	67

*Met the standard criteria within the last six years and has been included in no less than five federally declared disasters within the same time period.

Texas Transportation Commission FY2020 economically disadvantaged county list adopted September 2019 by Minute Order #115595

Criteria

- An economically disadvantaged county, when compared to other counties in the state, has the following characteristics:
 - Below average per capita taxable property value
 - Below average per capita income
 - Above average unemployment

- TxDOT identifies counties that meet all three criteria on an annual basis using data from the Texas Comptroller of Public Accounts.

Application Requirements

- Project List

- Prioritized list that includes the location and scope of transportation infrastructure projects

Project Priority Number	Roadway No or Design
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TEXAS DEPARTMENT OF TRANSPORTATION

COUNTY TRANSPORTATION INFRASTRUCTURE FUND GRANT PROGRAM - 2020 Program Call

COUNTY: _____
Choose county from drop down menu

LIST OF TRANSPORTATION INFRASTRUCTURE PROJECTS (Prioritized List)

Make sure to prioritize your county's projects and put them in order of most importance to least importance. Total project cost will equal the total grant as reflected in the application (including engineering, right-of-way and utility costs, construction, inspection, etc., as applicable).

TxDOT District: _____

Economically Disadvantaged:

If your county is an "economically disadvantaged county" as determined by Transportation Code 222.063, the State Share will be 90% of the allowable Total Project Cost. If your county is not "economically disadvantaged," the State Share will be 80%. Upon selection of county name from drop down list, economically disadvantaged status overrides allotmentability. A list of economically disadvantaged counties can be found at <http://tsdot.state.tx.us/pubs/broch/infra/energy/eeo-2020.pdf>.

PROJECT INFORMATION				EXISTING ROADWAY		IMPLEMENTATION SCHEDULE			ESTIMATE			FUNDING		
Project Priority Number	Roadway Name or Designation	Project Limits	Scope / Type of Work	Type of Facility	Existing Surface	Competitive Bid or County Forces?	Proposed Begin Construction Date (Mo./Yr.)	Proposed End Construction Date (Mo./Yr.)	Engineering	ROW/Utilities	Construction	Estimated Total Project Cost	State Share ¹	County Share
<small>Examples:</small>														
EX.#1	CR 2	From Main Street to 2 miles East of Driller Drive	2" Overlay and spot base repair	2-lane Rural	Asphalt	Competitive Bid	09/2020	06/2021	\$ 90,000	\$ 20,000	\$ 1,690,000	\$ 1,780,000	\$ 1,400,000	\$ 380,000
EX.#2	CR 1041	From SH 37 to CR 2051	Add gravel and re-grade county road due to heavy truck use	2-lane Rural	Un-surfaced	County Forces	05/2020	07/2020	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 200,000	\$ 50,000
<small>Your County's Prioritized Project List:</small>														
1									\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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Application Requirements



TEXAS DEPARTMENT OF TRANSPORTATION

COUNTY TRANSPORTATION INFRASTRUCTURE FUND GRANT PROGRAM - 2020 Program Call

LIST OF TRANSPORTATION INFRASTRUCTURE PROJECTS (Prioritized List)

COUNTY: _____
Choose county from drop down menu

Make sure to prioritize your county's projects and put them in order of most importance to least importance. Total project cost will equal the total grant as reflected in the application (including engineering, right-of-way and utility costs, construction, inspection, etc., as applicable).

TxDOT District: _____

Economically Disadvantaged: _____

If your county is an "economically disadvantaged county" as determined by Transportation Code 222.063, the State Share will be 80% of the allowable Total Project Cost. If your county is not "economically disadvantaged," the State Share will be 60%. Upon selection of county name from drop down list, economically disadvantaged status populates automatically. A list of economically disadvantaged counties can be found at <http://ftp.dot.state.tx.us/pub/tdot/info/energy/edp-2020.pdf>.

Project Priority Number	PROJECT INFORMATION			EXISTING ROADWAY		IMPLEMENTATION SCHEDULE			ESTIMATE			FUNDING		
	Roadway Name or Designation	Project Limits	Scope / Type of Work	Type of Facility	Existing Surface	Competitive Bid or County Forces?	Proposed Begin Construction Date (Mo./Yr.)	Proposed End Construction Date (Mo./Yr.)	Engineering	ROW/Utilities	Construction	Estimated Total Project cost	State Share ¹	County Share
EX.#1	CR 2	From Main Street to 2 miles East of Driller Drive	2" Overlay and spot base repair	2-lane Rural	Asphalt	Competitive Bid	09/2020	06/2021	\$ 50,000	\$ 20,000	\$ 1,660,000	\$ 1,780,000	\$ 1,400,000	\$ 350,000
EX.#2	CR 1041	From SH 37 to CR 2051	Add gravel and re-grade county road due to heavy truck use	2-lane Rural	Un-surfaced	County Forces								

Examples:

Your County's Prioritized Project List:

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27									\$	-	\$	-	\$	-
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30									\$	-	\$	-	\$	-
31									\$	-	\$	-	\$	-
32									\$	-	\$	-	\$	-

LIST OF TRANSPORTATION INFRASTRUCTURE PROJECTS (Prioritized List)

Make sure to prioritize your county's projects and put them in order of most importance to least importance. Total project cost will equal the total grant as reflected in the agreement (including engineering, right-of-way and utility costs, construction, inspection, etc., as applicable.)

Application Requirements




TEXAS DEPARTMENT OF TRANSPORTATION

COUNTY TRANSPORTATION INFRASTRUCTURE FUND GRANT PROGRAM - 2020 Program Call

LIST OF TRANSPORTATION INFRASTRUCTURE PROJECTS (Prioritized List)

COUNTY: _____
Choose county from drop down menu

Make sure to prioritize your county's projects and put them in order of most importance to least importance. Total project cost will equal the total grant as reflected in the application (including engineering, right-of-way and utility costs, construction, inspection, etc., as applicable).

TxDOT District: _____

Economically Disadvantaged:

If your county is an "economically disadvantaged county" as determined by Transportation Code 222.063, the State Share will be 80% of the allowable Total Project Cost. If your county is not "economically disadvantaged," the State Share will be 50%. Upon selection of county name from drop down list, economically disadvantaged status populates automatically. A list of economically disadvantaged counties can be found at <http://ttd.state.tx.us/pub/tdot/info/energy/ea9-2020.pdf>.

Project Priority Number	PROJECT INFORMATION			EXISTING ROADWAY		IMPLEMENTATION SCHEDULE			ESTIMATE			FUNDING		
	Roadway Name or Designation	Project Limits	Scope / Type of Work	Type of Facility	Existing Surface	Competitive Bid or County Forces?	Proposed Begin Construction Date (Mo./Yr.)	Proposed End Construction Date (Mo./Yr.)	Engineering	ROW/Utilities	Construction	Estimated Total Project Cost	State Share ¹	County Share
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EX.#2	CR 1041	From GH 37 to CR 2051	Add gravel and regrade county road due to heavy truck use	2-lane Rural	Un-surfaced	County Forces	05/2020	07/2020	\$ -	\$ -	\$ 250,000	\$ 250,000	\$ 200,000	\$ 50,000
Your County's Prioritized Project List:														
1									\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2									\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3									\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

COUNTY: _____

TxDOT District: _____

Choose county from drop down menu

22									\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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31									\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
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Application Requirements





TEXAS DEPARTMENT OF TRANSPORTATION

COUNTY TRANSPORTATION INFRASTRUCTURE FUND GRANT PROGRAM - 2020 Program Call

COUNTY: _____
Choose county from drop down menu

LIST OF TRANSPORTATION INFRASTRUCTURE PROJECTS (Prioritized List)

TxDOT District: _____

Make sure to prioritize your county's projects and put them in order of most importance to least importance. Total project cost will equal the total grant as reflected in the application (including engineering, right-of-way and utility costs, construction, inspection, etc., as applicable).

Economically Disadvantaged¹:

If your county is an "economically disadvantaged county" as determined by Transportation Code 222.063, the State Share will be 80% of the allowable Total Project Cost. If your county is not "economically disadvantaged," the State Share will be 80%. Upon selection of county name from drop down list, economically disadvantaged status populates automatically. A list of economically disadvantaged counties can be found at <http://ftp.dot.state.tx.us/pub/txdot/info/energy/edc-2020.pdf>.

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<small>Your County's Prioritized Project List:</small>														
3									\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4									\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5									\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Economically Disadvantaged¹:

¹If your county is an "economically disadvantaged county" as determined by Transportation Code 222.053, the State Share will be 90% of the allowable Total Project Cost. If your county is not "economically disadvantaged," the State Share will be 80%. Upon selection of county name from drop down list, economically disadvantaged status populates automatically. A list of economically disadvantaged counties can be found at <http://ftp.dot.state.tx.us/pub/txdot-info/energy/edc-2020.pdf>.

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Application Requirements



TEXAS DEPARTMENT OF TRANSPORTATION

COUNTY TRANSPORTATION INFRASTRUCTURE FUND GRANT PROGRAM - 2020 Program Call

LIST OF TRANSPORTATION INFRASTRUCTURE PROJECTS (Prioritized List)

COUNTY: _____

Choose county from drop down menu

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Project Priority Number	PROJECT INFORMATION			EXISTING ROADWAY		IMPLEMENTATION SCHEDULE			ESTIMATE			FUNDING	
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Examples:

EX.#1	CR 2	From Main Street to 2 miles East of Driller Drive	2" Overlay and spot base repair	2-lane Rural	Asphalt	Competitive Bid	09/2020	06/2021						
EX.#2	CR 1041	From SH 37 to CR 2051	Add gravel and 18-gauge county road base to heavy truck size	2-lane Rural	Un-surfaced	County Forces	05/2020	07/2020						

Your County's Prioritized Project List:

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5														
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2020 Program Call

EXISTING ROADWAY		IMPLEMENTATION SCHEDULE		
Type of Facility	Existing Surface	Competitive Bid or County Forces?	Proposed Begin Construction Date (Mo./Yr.)	Proposed End Construction Date (Mo./Yr.)
2-lane Rural	Asphalt	Competitive Bid	09/2020	06/2021
2-lane Rural	Un-surfaced	County Forces	05/2020	07/2020

Application Requirements



- Page 2 contains lines for additional projects.

TEXAS DEPARTMENT OF TRANSPORTATION														
PROJECT INFORMATION				EXISTING ROADWAY		IMPLEMENTATION SCHEDULE			ESTIMATE			FUNDING		
Project Priority Number	Roadway Name or Designation	Project Limits	Scope / Type of Work	Type of Facility	Existing Surface	Competitive Bid or County Forces?	Proposed Begin Construction Date (Mo./Yr.)	Proposed End Construction Date (Mo./Yr.)	Engineering	ROW/Utilities	Construction	Estimated Total Project cost	State Share	County Share
33									\$	-	\$	-	\$	-
34									\$	-	\$	-	\$	-
35									\$	-	\$	-	\$	-
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82									\$	-	\$	-	\$	-
83									\$	-	\$	-	\$	-
84									\$	-	\$	-	\$	-



Notification of Grant Award provided to County

- *County application packages will be reviewed by TxDOT Staff*
- *TxDOT evaluates applications and finalizes grant awards based on the allocation formula and the number of counties that apply*
- *TxDOT notifies County in writing of grant award amount – approximately June 25, 2020*
- *TxDOT will post grant award amounts on CTIF web page on www.TxDOT.gov*
 - <https://www.txdot.gov/government/funding/county-fund.html>



Standard Agreement and Supporting Documents

- *Defines County and TxDOT responsibilities*
- *County responsible for all aspects of project development, unless stated otherwise*
- *Requires County to certify compliance with all program requirements and applicable federal, state and local laws and regulations*
- *Requires TxDOT written approval to begin construction per Texas Uniform Grant Management Standards*
- *Describes TxDOT reimbursement process for allowable expenses within 30 days of receiving acceptable invoice from County*
- *Requires funds to be spent no later than the fifth anniversary of award date*

Agreement Process and Implementation



Contract # _____
District # _____
Code Chart 64 # _____
Project: _____

STATE OF TEXAS §
COUNTY OF TRAVIS §

**COUNTY TRANSPORTATION
INFRASTRUCTURE FUND GRANT AGREEMENT**

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, called the "State", and _____ County, acting by and through its duly authorized officials, called the "County."

WITNESSETH

WHEREAS, Transportation Code, Chapter 256, Subchapter C allows for the Texas Department of Transportation to make grants to counties for transportation infrastructure projects located in areas of the state affected by increased oil and gas production; and

WHEREAS, The County has submitted its application for the Grant funding from the State and its application was approved; and

WHEREAS, state law requires counties to meet certain contract standards relating to the management and administration of State funds; and

WHEREAS, the Governing Body of the County has approved entering into this agreement by resolution or ordinance which is attached to and made a part of this agreement as Attachment A; and

NOW THEREFORE, the State and the County agree as follows:

AGREEMENT

1. Agreement Period. This agreement becomes effective when signed by the last party whose signing makes the agreement fully executed. This agreement shall remain in effect until the Projects are completed or unless terminated as provided below.

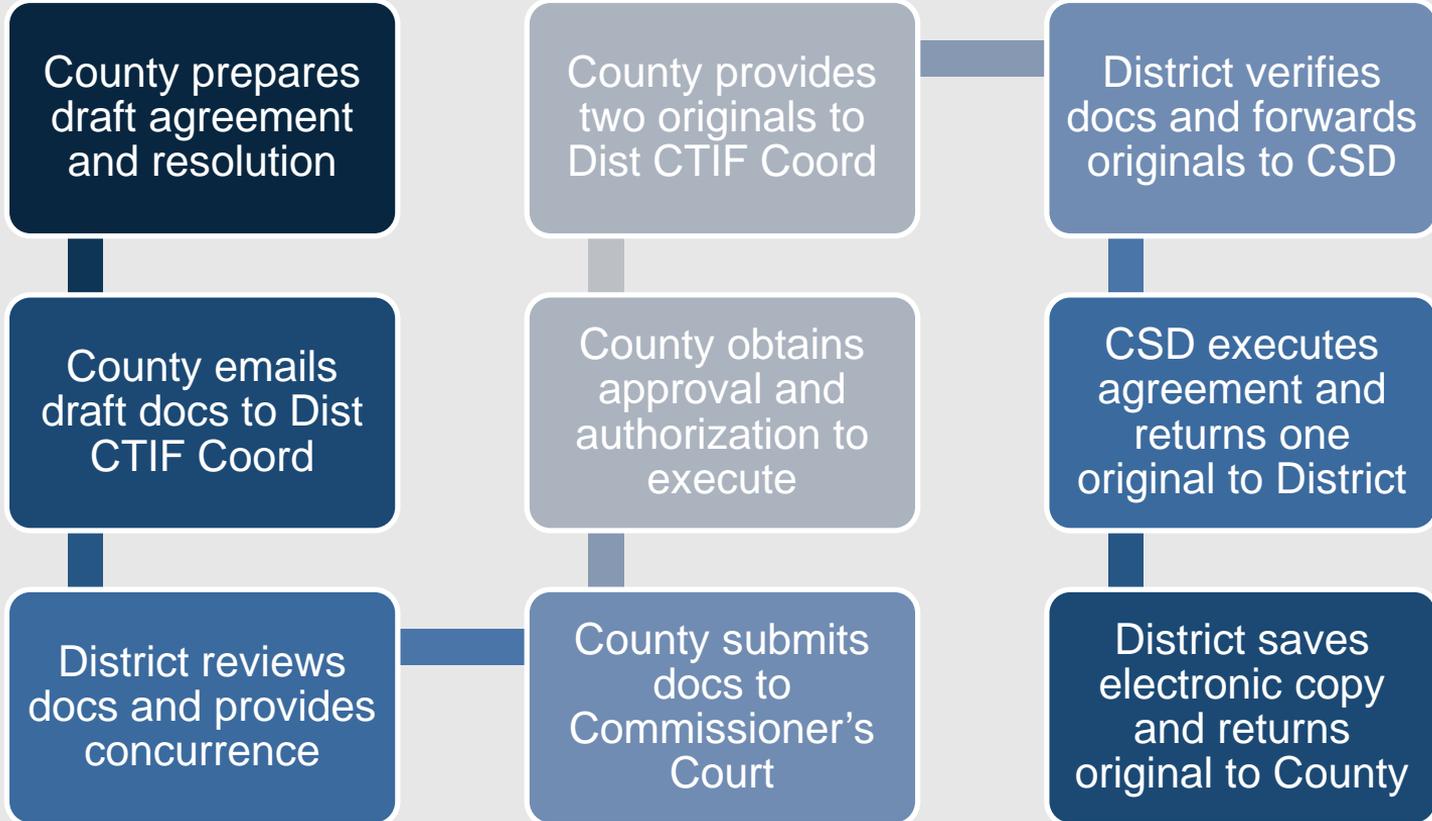
2. Scope of Work. The County shall complete the transportation infrastructure projects as proposed in its List of Transportation Infrastructure Projects defined in 3. below. The County shall place the transportation infrastructure projects on the county road system.

3. List of Transportation Infrastructure Projects. The County is responsible to review the list of projects listed on its previously submitted application for a grant from the fund and create a List of Transportation Infrastructure Projects prioritizing its choice of projects which can be performed with the grant amount awarded to the County by the State. Within thirty (30) calendar days after final execution of this agreement, the County shall submit to the State this List of Transportation Infrastructure Projects (in a format specified by the State). This List of Transportation Infrastructure Projects shall include an estimated month and year of starting construction and completing construction for each funded project including the estimated project cost for each project. During the term of this agreement, updates to the List of Transportation Infrastructure Projects may be made by the County. Updates can include changes in priority, changes in estimated cost, changes in month or year of starting

County Transp Infra Fund Grant Agrmnt Page 1 of 7 December 2019

- **Contract #:** CTIF_02_Last 3 digits of county code number
 - *Example: Anderson County would be CTIF_02_001*
- **District #:** Appropriate District number
- **Code Chart 64 #:** Five-digit county code number
- **Project:** “County Name” 2020 CTIF Award
 - *Example: Anderson County 2020 CTIF Award*

Agreement Process and Implementation





- County downloads draft grant agreement (pdf format) from CTIF web page on www.TxDOT.gov and develops draft resolution
- County emails draft agreements and resolution to TxDOT District CTIF Coordinator for review (list of coordinators is available on CTIF website)
- Upon District concurrence, the County may submit agreement and resolution to Commissioner's Court for approval and authorization to execute.
 - Resolution becomes Attachment A
 - County returns two signed originals to TxDOT
- District verifies documents and sends both originals to Contract Services Division (CSD) for execution
- CSD retains one original;
 - Second original returned to District to be scanned and stored electronically
 - Original is provided to and retained by the County



- <https://www.txdot.gov/government/funding/county-fund.html>
 - Program Guidance
 - WebEx Presentation
 - Application Form
 - Project List Form
 - TxDOT District CTIF Coordinators List
- Any application or program questions can be submitted to TxDOT at CTIF2020@txdot.gov

