



**ADOPT-AN-AIRPORT
ADOPTION AGREEMENT
Terms and Conditions**

The City and/or County of _____, hereinafter called the "Sponsor", the Texas Department of Transportation, hereinafter called the "Department", and the volunteer group named _____, hereinafter called the "Group", recognizes the need and the desirability of well groomed and litter-free airports and are entering into this Agreement to permit the group to contribute toward the effort of maintaining airport conditions and aesthetics.

By signature below, the Group acknowledges the sometimes-hazardous nature of the work, and agrees that the members of the group are jointly and severally bound by and will comply with the following terms and conditions:

- Participants in the Group agree to obey and abide by all laws and regulations relating to safety and such terms and conditions as may be required by the Sponsor for such special conditions on a particular adopted section of the airport.
- When participants are 15 years of age or younger, the Group shall furnish adequate supervision using one adult for every eight young participants.
- Children under 11 years of age should not be present at the work site.
- Children under 18 years of age must have a release form signed by their parents or guardian.
- Each Group shall conduct at least one safety meeting per year. Participants must sign a hold harmless agreement and attend a safety meeting conducted by the group before participating in a work session.
- Groups shall be required to adopt for a two-year period.
- The Group shall work a minimum of four times a year.
- The Group shall obtain required supplies, materials and safety vests from the airport during regular business hours.
- Individuals shall wear approved safety vests while on the airport.
- The Group shall place filled trash bags at a location designated by the airport manager for pickup and disposal.
- Unused materials and supplies will be left with the airport manager after the work period.
- The Group shall not possess or consume alcoholic beverages while at the airport.
- The Group shall maintain a first aid kit and adequate drinking water while at the airport.
- Complete and distribute the Work Period Confirmation Form after each work period.

The Sponsor agrees to the following:

- Name a single point-of-contact to coordinate tasks with Group and Department.
- Work with the Group and Department to determine specific tasks to be accomplished.
- Schedule time of when tasks are to be done and post any Notice to Airmen (NOTAM's) if necessary.
- Provide to the Group any supplies and materials if agreed upon to accomplish tasks.

The Texas Department of Transportation agrees to accomplish the following:

- Provide safety vests and trash bags.
- Remove filled trash bags.
- Participate with the Sponsor on initial safety training for group including safety literature and audiovisuals.
- Provide a permanent recognition sign at the closest right-of-way to the airport entrance.

If in the judgment of the Sponsor or the Department, it is found that the adopting group is not meeting the terms and conditions of this agreement, upon 30 days notice, the Sponsor or the Department may terminate the adoption agreement. The Sponsor or the Department reserves the right to modify or cancel the program at any time.

The Sponsor recognizes the Group as the adopting organization for Airport, and the Group accepts the responsibility of working four times a year on this airport promoting a litter free, better maintained and more appealing environment at the airport for a period beginning

_____, _____, and ending _____, _____.
(Minimum of two years.)

Adopt-An-Airport Chairman (Print)

Signature of Sponsor (Mayor or Judge)

Authorized Signature for Group

Sponsor Contact Name (Print)

Name of Group

Sponsor Contact's Daytime Phone Number

Address of Group

City, State, Zip

Daytime Phone/Evening Phone

District Engineer
Texas Department of Transportation