



# MEMORANDUM

**TO:** District Engineers  
Maintenance Engineers

**DATE:** January 26, 2011

**FROM:** Toribio Garza, Jr., P.E.

A handwritten signature in black ink, appearing to read "Toribio Garza, Jr., P.E.", written over the printed name.

**SUBJECT:** Mailbox Standards

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The Maintenance Division has made the following revisions to the mailbox standards:

- Revised note to allow more color options for emergency location number.
- Included type 2 object marker attachment details for the rectangular reflective sheeting wrap around and rectangular panel type.
- Added note disallowing newspaper receptacle on a separate support from mailbox post. Newspaper receptacles are to be accommodated on an existing mailbox support.
- Added note on mailbox installations in areas with sidewalks.

These revised standards reissued as MB-11 (1) are located on the following web page: <http://www.txdot.gov/insdot/orgchart/cmd/cserve/standard/maintcad.htm> and are available for immediate use on all construction and maintenance projects as required.

If you have any questions or comments, please contact Justin Obinna, P.E. at 512-416-3108 or Larry Buttler, P.E. at 512-416-3240.

cc: Scott Burford, Director, General Services Division, TxDOT  
Mark Marek, P.E., Director, Design Division, TxDOT  
Russel Lenz, P.E., Director, Construction Division, TxDOT  
Carol Rawson, P.E., Director, Traffic Operations, TxDOT