



MEMO

July 27, 2021

To: District Engineers

From: James R. Stevenson, P.E.
Director, Maintenance Division

DocuSigned by:
James Stevenson, P.E.
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Subject: 2021 Mailbox Standards

Maintenance Division has revised the TxDOT Mailbox Standards to ensure all of our mailbox mounting configurations are MASH compliant and accommodate extra-large and lockable architectural mailboxes when possible. These standards also show detailed drawings on how to apply various brackets, proper use of foundations, and tables of allowable configurations and parts. The updates in these standards will be included in the next revision to the Sign Crew Field Book.

In particular, a new thicker Type 1 multiple mailbox post (NIGP 45057255254) is now available for ordering thru the Regional Distribution Centers (RDCs). This style is visually distinguished from the current, thinner version by black tape added near the base of the post. The newer style can accommodate extra-large and lockable architectural mailboxes on inside positions. The current style (NIGP 45057257557) **cannot** accommodate extra-large and lockable architectural mailboxes and will be only be available for ordering from the RDCs until supplies are depleted.

The new standards have been posted at:

<http://www.dot.state.tx.us/insdtdot/orgchart/cmd/cserve/standard/maintcad.htm>

We will be hosting a webex soon to discuss the changes to these standards and ordering parts through the RDCs. Please forward the webex appointment to your employees who order or install mailboxes for your district.

If you have any questions on the standards, please contact Mark Johnson at 512-221-8993. For questions on ordering parts from the RDCs, please contact Daryl Starkes at 512-569-1280.

Attachment

CC: Traffic Engineers
Directors of Maintenance/Operations
Maintenance Engineers
Area Engineers