



U.S. Department
of Transportation
**Federal Highway
Administration**

Project Specific Location (PSL) QuickGuide

The mission of the Texas Department of Transportation is to provide safe, effective and efficient movement of people and goods.

The vision of the Texas Department of Transportation is to provide transportation systems and alternatives that are comfortable, safe, durable, cost-effective, accessible, environmentally sensitive and aesthetically appealing.

TxDOT plans, designs, builds and maintains an excellent transportation system that protects the people, air, water, wildlife habitat, and cultural resources of the State of Texas.

FHWA, TxDOT and its contractors have a long history of jointly developing the State's transportation system.

FHWA

- Funds and Oversees federal transportation projects.

TxDOT

- Plans and designs the Project/Work.
- Oversees and inspects the Work constructed by the contractor.

Contractor

- Contracts and performs the Work designed by TxDOT.

***Jointly FHWA, TxDOT and the Contractor - Fulfill all the contract requirements while minimizing impacts on the traveling public, adjacent landowners and the environment.

Goals:

- Comply with all relevant federal and state laws and regulations.
- Address environmental issues in a timely manner.
- Avoid, minimize or compensate for environmental impacts.

Rules of Thumb:

When in doubt ask the TxDOT engineer.

TxDOT's focus is on the right of way (On ROW) which includes the existing and proposed ROW, any easements and any designated sources.

On ROW - TxDOT is responsible.

Off ROW - Contractor is responsible for permits, clearances, Notice of Intent (NOI)s and monitoring. There may be additional requirements due to requirements or commitments in TxDOT's permits and clearances.

Note: On ROW includes the existing and proposed ROW, any easements and any designated sources.

Definitions:

Project Specific Locations On ROW

- Areas for plants and yards that TxDOT has not designated on the plans as required. (TxDOT may show PSLs on the plans as available, at the contractors option, and they are therefore not "required.")
- TxDOT will obtain wetland permits (404) and other related permits or clearances for PSLs it designated.
- Contractor will have to obtain/modify Stormwater Pollution Prevention Plans (SWP3), air, 404 and related permits or clearances for any non-designated areas they choose to use.
- Also includes contractor requested alternative construction areas in environmentally restricted locations.

It does not include work areas in non-designated locations that are used for normal operations such as equipment parking or stockpiling locations within the ROW. TxDOT will work with the contractor on these. Restrict activities in excavation and embankment areas as much as possible.

TxDOT Designated PSLs On ROW

- Available for use by the Contractor.
 - TxDOT will obtain USACE permit for the PSLs.
 - Contractor will obtain all other required permits, clearances, NOIs, etc.
- Contractor may select alternate PSLs.
 - Contractor will obtain ALL permits for any alternate PSLs.
- Typical responsibility for permits, clearances, NOIs, etc., of a TxDOT designated PSL On ROW
 - USACE (404 Permit) - TxDOT
 - TPDES (SWP3) - Contractor
 - Air Permits - Contractor
 - Others Permits or Clearances - Contractor

Contractor Designated PSL On ROW

- Contractor is responsible for permits, clearances, NOIs, monitoring, etc.
 - TxDOT and the Contractor share responsibility for oversight and inspection of water issues (SWP3).

Project Specific Locations Off ROW

- For the purposes of defining the Contractor’s responsibilities, any area not designated by TxDOT on the plans as a required source for the project.

Basic format for each program in the QuickGuide Lists the following:

- *Agency with jurisdiction*
- *Program Goal*
- *Basic Requirements*
- *What, where, when and how*
- *Contact information*

SWP3

- Texas Commission on Environmental Quality (TCEQ).
- Issues involving industrial or municipal wastes, Texas Pollutant Discharge Elimination System (TPDES) stormwater permits for construction, and 401 water quality certification of federally issued permits, including Section 404 permits. Protect state waters from storm water leaving construction site.
- Keep the SWP3 showing Best Management Practices (BMPs) updated as the project progresses.
- File the NOI, inspect the BMP installation, update the SWP3, file the NOT.

Contractors’ PSL Responsibilities for TPDES SWP3 On ROW

	Area Disturbed		
	< 1Ac.	≥ 1 Ac. to < 5 Ac.	≥ 5 Ac.
NOI	X	X	✓
CSN	X	✓	✓
NOT	X	X	✓
Map with Contractor PSL area delineated for responsibility.	X	✓	✓

X – Not required, ✓ – Required

- Area disturbed is the total for all project locations and contractor PSLs within 1 mile of any project limits.
- Contractor to post NOI or CSN at each project location with a PSL.
- Provide a map or drawing with contractor PSL area delineated, for contractor responsibility, to TxDOT as checked (✓).
- Provide total area and total disturbed area of the PSL.
- Provide a copy of the NOI for any project that discharges to a separate storm sewer system operated by any local government.

Contractors’ PSL Responsibilities for TPDES SWP3 Off ROW

The Contractor is responsible for Off ROW TPDES requirements. The Engineer will

need to know only the acreage disturbed within 1 mile of any project limits when the plans show less than 1 or 5 acres (to determine if the thresholds are exceeded).

Acronyms

CSN – Construction Site Notice
NOI – Notice of Intent
NOT – Notice of Termination
PSL – Project specific location
TPDES – Texas Pollution Discharge Elimination System

<http://163.234.20.106/index.html>

TCEQ, Region 1, Amarillo

3918 Canyon Dr
Amarillo, TX 79109-4933
(806) 353-9251

Contact for projects in the following counties: Armstrong, Briscoe, Carson, Castro, Childress, Collingsworth, Dallam, Deaf Smith, Donley, Gray, Hall, Hansford, Hartley, Hemphill, Hutchinson, Lipscomb, Moore, Ochiltree, Oldham, Parmer, Potter, Randall, Roberts, Sherman, Swisher, Wheeler.

TCEQ, Region 2, Lubbock

4630 50th St, Ste 600
Lubbock, TX 79414-3520
(806) 796-7092

Contact for projects in the following counties: Bailey, Cochran, Crosby, Dickens, Floyd, Garza, Hale, Hockley, King, Lamb, Lubbock, Lynn, Motley, Terry, Yoakum.

TCEQ, Region 3, Abilene

1977 Industrial Blvd
Abilene, TX 79602-7833
(325) 698-9674

Contact for projects in the following counties: Archer, Baylor, Brown, Callahan, Clay, Coleman, Comanche, Cottle, Eastland, Fisher, Foard, Hardeman, Haskell, Jack, Jones, Kent, Knox, Mitchell, Montague, Nolan, Runnels, Scurry, Shackelford,

Stephens, Stonewall, Taylor, Throckmorton, Wichita, Wilbarger, Young.

TCEQ, Region 4, Dallas/Fort Worth

2309 Gravel Dr
Fort Worth, TX 76118-6951
(817) 588-5800

Contact for projects in the following counties: Collin, Cooke, Dallas, Denton, Ellis, Erath, Fannin, Grayson, Hood, Hunt, Johnson, Kaufman, Navarro, Palo Pinto, Parker, Rockwall, Somervell, Tarrant, Wise.

TCEQ, Region 5, Tyler

2916 Teague Dr
Tyler, TX 75701-3756
(903) 535-5100

Contact for projects in the following counties: Anderson, Bowie, Camp, Cass, Cherokee, Delta, Franklin, Gregg, Harrison, Henderson, Hopkins, Lamar, Marion, Morris, Panola, Rains, Red River, Rusk, Smith, Titus, Upshur, Van Zandt, Wood.

TCEQ, Region 6, El Paso

401 E. Franklin Ave, Ste 560
El Paso, TX 79901-1206
(915) 834-4949

Contact for projects in the following counties: Brewster, Culberson, El Paso, Hudspeth, Jeff Davis, Presidio.

TCEQ, Region 7, Midland

3300 North A St, Bldg. 4, Ste 107
Midland, TX 79705-5404
(432) 570-1359

Contact for projects in the following counties: Andrews, Borden, Crane, Dawson, Ector, Gaines, Glasscock, Howard, Loving, Martin, Midland, Pecos, Reeves, Terrell, Upton, Ward, Winkler.

TCEQ, Region 8, San Angelo

622 S. Oakes, Ste K
San Angelo, TX 76903-7013
(325) 655-9479

Contact for projects in the following counties: Coke, Concho, Crockett, Irion, Kimble, Mason, McCulloch, Reagan, Schleicher, Sterling, Sutton, Tom Green.

TCEQ, Region 9, Waco

6801 Sanger Ave, Ste 2500
Waco, TX 76710-7826
(254) 751-0335

Contact for projects in the following counties: Bell, Bosque, Brazos, Burleson, Coryell, Falls, Freestone, Grimes, Hamilton, Hill, Limestone, Lampasas, Leon, Madison, McLennan, Milam, Mills, Robertson, San Saba, Washington.

TCEQ, Region 10, Beaumont

3870 Eastex Fwy
Beaumont, TX 77703-1892
(409) 898-3838

Contact for projects in the following counties: Angelina, Hardin, Houston, Jasper, Jefferson, Nacogdoches, Newton, Orange, Polk, Sabine, San Augustine, San Jacinto, Shelby, Trinity, Tyler.

TCEQ, Region 11, Austin

1921 Cedar Bend Dr, Ste 150
Austin, TX 78758-5336
(512) 339-2929

Contact for projects in the following counties: Bastrop, Blanco, Burnet, Caldwell, Fayette, Hays, Lee, Llano, Travis, Williamson.

TCEQ, Region 12, Houston

5425 Polk Ave, Ste H
Houston, TX 77023-1486
(713) 767-3500

Contact for projects in the following counties: Austin, Brazoria, Chambers, Colorado, Fort Bend, Galveston, Harris, Liberty, Matagorda, Montgomery, Walker, Waller, Wharton.

TCEQ, Region 13, San Antonio

14250 Judson Rd

San Antonio, TX 78233-4480
(210) 490-3096

Contact for projects in the following counties: Atascosa, Bandera, Bexar, Comal, Edwards, Frio, Gillespie, Guadalupe, Karnes, Kendall, Kerr, Medina, Real, Uvalde, Wilson.

TCEQ, Region 14, Corpus Christi

6300 Ocean Dr, Ste 1200
Corpus Christi, TX 78412-5503
(361) 825-3100

Contact for projects in the following counties: Aransas, Bee, Calhoun, DeWitt, Goliad, Gonzales, Jackson, Jim Wells, Kleberg, Lavaca, Live Oak, Nueces, Refugio, San Patricio, Victoria.

TCEQ, Region 15, Harlingen

1804 West Jefferson Ave
Harlingen, TX 78550-5247
(956) 425-6010

Contact for projects in the following counties: Brooks, Cameron, Hildago, Jim Hogg, Kenedy, Starr, Willacy.

TCEQ, Region 16, Laredo

707 East Calton Road, Ste. 304
Laredo, TX 78041-3638
(956) 791-6611

Contact for projects in the following counties: Dimmit, Duval, Kinney, La Salle, Maverick, McMullen, Val Verde, Webb, Zapata, Zavala.

Texas Parks and Wildlife Department - TPWD

- Issues involving removal of sand, gravel and other materials from within tidewater limits, certain freshwater areas and islands within the tidewater limits or freshwater areas.

Waters of the US including Wetlands

- US Army Corps of Engineers (USACE).
- Safeguard the nation's waters and wetlands.

- Issues involving waters of the US, including navigable waterways and wetlands, subject to the Clean Water Act, Section 404.
- Comply with all of TxDOT's USACE permit requirements or commitments as shown in the PS&E, addendum or Change Orders. Propose any alternative construction methods requiring additional temporary work areas that affect TxDOT's USACE permitted areas. Avoid waters of the US including wetlands that have been identified or marked in advance of construction.
- Obtain any USACE approval for contractor selected PSL sites or additional temporary work areas On ROW prior to commencement of construction activities that affect TxDOT's USACE permitted areas.

<http://www.usace.army.mil/>

Regulatory Branch of the Tulsa District

1645 South 101st East Ave

Tulsa, OK 74128-4629

(918) 669-7400/7401

Contact for projects in the following districts: Amarillo, Childress, Wichita Falls.

Regulatory Branch of the Fort Worth District

819 Taylor St, Room 3A37

PO Box 17300

Fort Worth, TX 76102-0300

(817) 886-1731

Contact for projects in the following districts: Abilene, Atlanta², Austin, Brownwood, Bryan⁴, Dallas, Fort Worth, Larado^{3,4}, Lubbock², Lufkin⁴, Paris², San Angelo³, San Antonio⁴, Tyler, Waco.

Regulatory Branch of the Albuquerque District

4101 Jefferson Plaza NE, Room 313

Albuquerque, NM 87109-3435

(505) 342-3283

Contact for projects in the following districts: districts: El Paso, Odessa¹.

Regulatory Branch of the Galveston District

PO Box 1229

Galveston, TX 77553-1229

(409) 766-3930

Contact for projects in the following districts: Beaumont, Corpus Christi, Houston, Pharr, Yoakum.

¹ The following counties or portions of the counties are located in the USACE Fort Worth District - Andrews, Archer, Baylor, Clay, Cooke, Dickens, Ector, King, Knox, Martin, Midland, Montague, Motley, Throckmorton, Upton, Young.

² The following counties or portions of the counties are located in the USACE Tulsa District - Castro, Bowie, Fannin, Grayson, Lamar, Parmer, Red River, Swisher, Floyd.

³ The following counties or portions of the counties are located in the USACE Albuquerque District - Crockett, Reagan, Val Verde.

⁴ The following counties or portions of the counties are located in the USACE Galveston District - Duval, McMullen, Polk, San Jacinto, Trinity, Walker.

Coastal Zone Management Program

- Texas General Land Office (TGLO).
- Protect the State's coastal resources.
- Coordinate with TxDOT to identify all restricted areas. Jointly locate and mark special areas to be avoided. Inform personnel that special areas must not be disturbed. Avoid special areas. Inform any new personnel that special areas must not be disturbed. Immediately inform TxDOT if any special areas are disturbed.

GLO Permit Service Center

Toll Free : 1-866-894-3578

Phone : 361-825-3050

FAX : 361-825-3465

GLO Permit Assistance Website:
<http://www.glo.state.tx.us/coastalpermits/>

Edwards Aquifer Program

- TCEQ.
- Protect the Edwards Aquifer as a water source.
- Coordinate with TxDOT on the protection required by TCEQ and to jointly identify all areas of special concern - caves, faults, fractures, recharging stream beds, water wells, etc. If authorized in the PS&E, notify TxDOT of the proposed location of all Aboveground Storage Tanks (ASTs) and spill containment methods. TxDOT's San Antonio District prohibits ASTs on their Edwards projects. Jointly locate, mark and protect sensitive features that are to be avoided. Install and maintain required BMPs. Inform personnel that sensitive areas must not be disturbed. If significant recharge features (caves, cracks or other opening) are discovered, immediately cease all construction activities in the immediate area. Notify TxDOT of the feature. Restart construction in the area ONLY after being authorized to proceed by TxDOT.

<http://www.tnrcc.state.tx.us/EAPP/index.html>

Air Quality Program

- TCEQ.
- Protect the quality of our air.
- Contractor is responsible for the air quality permit for any temporary material supply facility. These could include temporary or permanent permits for Asphalt Concrete Plants, Concrete Batch Plants, Rock Crushers, Material Handling Areas. Select an area that is acceptable to TxDOT for the facility. Maintain and operate the facility in accordance with all TCEQ general regulations and its permit. Restore the area as directed by TxDOT after completion of the project.

<http://www.tceq.state.tx.us/>

Archeology Program

- Texas Historical Commission (THC).
- Protect archeological sites.
- Jointly locate and mark avoidance areas. Comply with ALL mitigation and avoidance commitments in the PS&E. If an archaeological site is found, cease all construction in the immediate area and notify TxDOT.

<http://www.thc.state.tx.us/>

Biological Program

- US Fish and Wildlife Service (USFWS), National Marine Fisheries Service (NMFS), and Texas Parks and Wildlife Department (TPWD).
- Protect biological resources.
- Endangered Species Act - Protect endangered/threatened species.
- Essential Fish Habitat - Protect spawning grounds
- Fish and Wildlife Coordination Act - Ensure riparian (Rivers & Creeks) habitat is protected during construction.
- Migratory Bird Treaty Act - Protect migratory birds; Texas Parks and Wildlife Department governing statutes and the TxDOT/TPWD MOU, benefit from TPWD's expertise on the natural environment.
- Jointly locate and mark any sensitive areas. Comply with PS&E requirements developed to comply with the ESA, EFH, etc. and/or to accomplish desired mitigation under the TPWD MOU. Report presence of identified threatened or endangered species, migratory birds, or other protected resources to TxDOT immediately. Do nothing to harm or harass any identified threatened or endangered species.

- US Fish and Wildlife Service:

• <http://www.fws.gov/>

National Marine Fisheries Service:

<http://www.nmfs.noaa.gov/>

Texas Parks and Wildlife Department:

<http://www.tpwd.state.tx.us/>

USFWS:

Ecological Services
10711 Burnet Rd, Ste 200
Austin, TX 78758
(512) 490-0057
Contact for projects in the following districts: Austin, El Paso, Odessa, San Angelo, San Antonio, Waco.

Ecological Services
c/o TAMU-CC, Campus Box 338
6300 Ocean Dr
Corpus Christi, TX 78412
(361) 994-9005
Contact for projects in the following districts: Corpus Christi, Laredo, Pharr, Yoakum.

Ecological Services
711 Stadium Dr East, Ste 252
Arlington, TX 76011
(817) 277-1100
Contact for projects in the following districts: Abilene, Atlanta, Amarillo, Brownwood, Childress, Dallas, Fort Worth, Lubbock, Paris, Tyler, Wichita Falls.

Ecological Services
17629 El Camino Real, Ste 211
Houston, TX 77058-3051
(281) 286-8282
Contact for projects in the following districts: Beaumont, Bryan, Houston, Lufkin.

TPWD - Wildlife Diversity Program
Wildlife Division
Texas Parks and Wildlife Dept
4200 Smith School Rd
Austin, TX 78744
(512) 389-4771

Hazardous Materials Program

- TCEQ and Environmental Protection Agency (EPA).
- Issues involving hazardous waste discovered on a proposed site, contact the

following based upon the nature of the material. Note: The initial contact should be to the TCEQ's Emergency Response Team. The TCEQ will coordinate with the EPA.

See TCEQ Regions listed under SWP3 Program. Contact for projects in all districts.

EPA

Office of Underground Storage Tanks
USEPA Region 6
1445 Ross Ave, Ste 1200
Dallas TX 75202
(214) 665-6760

Superfund Site Assessment Team
USEPA Region 6
1445 Ross Ave, Ste 1200
Dallas TX 75202
(214) 665-6784 or 665-6740

Floodplain Issues

- TCEQ and US Federal Emergency Management Agency – FEMA.
- Issues involving activities in FEMA mapped floodplains and associated floodplain ordinances of local jurisdictions participating in the National Flood Insurance Program (NFIP). Note: FEMA Region VI and the TCEQ maintain a Floodplain Administrators List for cities and counties in Texas.

See TCEQ Regions listed under SWP3 Program. Contact the city or county in which the project is located for all districts.

FEMA

Natural and Technological Hazards Division
Region VI
Federal Regional Center
800 North Loop 288
Denton, TX 76209
(940) 898-5399

Plan, Specification and Contract Requirements – Communication Expectations

- TxDOT and Contractor
- Avoidance and Mitigation Requirements - Delineate areas from PS&E package. Communicate areas during the Pre-construction meeting. Invite to Resource Agencies as required by permit or authorization. A minimum of 2-weeks written notice. A separate pre-construction meeting may be held to address the project's environmental requirements.
- Permit/Condition Requirements - Discuss and share all permits, issues and commitments. Invite the district's environmental coordinator to the Pre-construction meeting. TxDOT and contractor designate their project representatives.
- TxDOT District Environmental Quality Coordinator (DEQC). Responsible for district-wide compliance with environmental requirements. Visits all projects to ensure TxDOT compliance during construction with resource agency permits or commitments.
- Discuss Avoidance and Mitigation Requirements. Including the adequacy of TxDOT delineated areas to support the Work. Identify additional areas, if required, to perform the Work.
- Permit/Condition Requirements. Identify any additional proposed authorizations, documentation, consultations or permit requirements. Discuss the timeframe for obtaining necessary authorizations prior to commencement of work in subject locations. Keep TxDOT informed regarding actions required by agency conditioned permits or other authorizations issued to TxDOT. Change Orders
TxDOT - Evaluate all change orders for impacts on TxDOT obtained permits and authorizations.

Contractor - Evaluate all change orders for impacts on contractor obtained or modified permits and authorizations.

- Inspection and Monitoring Requirements
TxDOT - Responsible for permits, authorizations and oversight of Contractor activities.

Contractor - Responsible for complying with original or additional permits and authorizations the contractor obtained or modified.

TxDOT and contractor will participate in joint environmental inspections.

KEY POINTS

- Keep each other informed of any permit or commitment.
- Keep each other informed of any new discoveries, or changes that might affect any permit or commitment.
- Keep each other informed of any events that might be viewed as noncompliance with a permit condition or commitment.
- Communicate – No one wants any surprises.

Web Site Addresses:

EPA

<http://www.epa.gov/>

FEMA

<http://www.fema.gov/regions/vi/index.shtm>

USFWS

<http://www.fws.gov/>

USACE

<http://www.usace.army.mil/>

USDOT

<http://www.dot.gov/>

National Marine Fisheries Service:

<http://www.nmfs.noaa.gov/>

TxDOT

<http://www.dot.state.tx.us/env/descrip.htm>

TGLO

<http://www.glo.state.tx.us/coastalpermits/>

THC

<http://www.thc.state.tx.us/>

TCEQ

<http://www.tceq.state.tx.us/>

TPWD

<http://www.tpwd.state.tx.us/>

State and Federal Agencies:

US Department of Transportation

Texas Department of Transportation

US Army Corps of Engineers

US Federal Emergency Mgt Agency

US Fish and Wildlife Service

US Environmental Protection Agency

National Marine Fisheries Service

Texas Council on Environmental Quality

Texas Parks and Wildlife

Texas Historical Commission

Texas General Land Office

DOT Addresses and Phone Numbers:

US Department of Transportation

Federal Highway Administration

300 East 8th St, Ste 826

Austin, TX 78701

(512) 536-5900

Texas Department of Transportation:

125 East 11th St

Austin, TX 78701

Construction Division

Building 200, Floor 2, South

(512) 416-2500

Environmental Affairs Division

Building 118, Floor 3

(512) 416-3001

Maintenance Division

Building 150, Floor 4, North

(512) 416-3048

NOTES:
