

Module 15

Local Government Data Submittal Requirements

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Section 1 Overview

General. When TxDOT manages the development and construction of their own projects, various data is collected to populate “legacy systems” for future use. Legacy systems are electronic applications plus manual (hard copy) data that is used to maintain project and operating files. Examples of legacy systems and third party submissions are as follows:

Design Construction Information System (DCIS) maintains project information including cost, letting date, and other specific projects information. Pile driving information, while not automated, is recorded on Form 181 for the life of the structure and to be maintained for on-system projects. Highway Condition Reporting requires input for all on-state system routes and third parties may be required to submit the data in accordance with our procedures when they maintain on-state system routes.

A link below is given to the Local Government Data Submittal Requirements. These requirements are listed in a table that identifies the system population and data requirements that LGs may be required to submit for various projects. The specific requirements for each project will be addressed in the Advanced Funding Agreement (AFA). The table provides the following information for each required data submittals.

- ◆ System Name – This identifies the system for which the data is needed.
- ◆ System Acronym – This is the term used in TxDOT documents.
- ◆ System Office of Primary Responsibility (OPR) – this identifies the TxDOT OPR for that system.
- ◆ System Description
- ◆ Data - What data is needed from the LG?
- ◆ When Needed (Time and Parameters) - When is the data needed (point in time) and under what conditions?
- ◆ Recommended Method for Data Submission - Hard copy, electronic submission, or direct system input and where to send the data.

A complete list of possible data requirements is shown in the table - [Local Government Data Submittal Requirements](#).

LG Responsibilities

- a. The LG must submit the requested data in the format required.

TxDOT District Responsibilities

- a. Identify to the LG the required data and format.
- b. Collect the required data in the correct format from the LG.