

January 21, 2021

These are the minutes of the regular meeting of the Port Authority Advisory Committee (the Committee) held on January 21, 2021 via conference call due to COVID-19 restrictions place on meetings in person. The meeting was called to order at 9:04 a.m. by acting Chair Phyllis Saathoff with the following committee members present:

Port Authority Advisory Committee:

Phyllis Saathoff	Chair - Port Freeport
Chris Fisher	Port of Beaumont
Roger Guenther	Houston Port Authority
Ron Mills	Port of Port Mansfield
Larry Kelley	Port of Port Arthur
Walker Smith	Port of Harlingen
Sean Strawbridge	Port of Corpus Christi
Alan Ritter	Speaker of the House Appointee Absent
Michael Plank	Lt. Governor Appointee Absent

A public notice of this meeting containing all items on the proposed agenda was filed in the Office of the Secretary of State at 9:03 a.m. on December 16, 2020 as required by Government Code, Chapter 551, referred to as "The Open Meetings Act."

ITEM 1. Call to order.

The Port Authority Advisory Committee Meeting was called to order by Chairperson Phyllis Saathoff at approximately 9:04 a.m.

ITEM 2. Introduction of committee members and TxDOT staff.

Phyllis Saathoff, Chair, asked committee members, TxDOT and guests to introduce themselves. All present PAAC members are listed above with two members absent.

ITEM 3. Discussion on guidelines for the committee members and rules of order.

Stephanie Cribbs, TxDOT, Maritime Division, opened the discussion on the potential of electing a vice-chair for time of the chair's absence and meeting attendance. It was explained that the next meeting will involve deeper discussion on the items to help efficiently manage the Committee. Sean Strawbridge, Port of Corpus Christi, asked to consider meeting virtually after COVID restrictions are lifted. Mrs. Cribbs stated that she would like in to that issue with TxDOT's General Council Division.

These items would be discussed at the next meeting with potential voting on the items later in the year.

ITEM 4. Approval of the September 28, 2020 meeting minutes. (Action)

Roger Guenther, Port Houston, made a motion that the meeting minutes be accepted with a second by Larry Kelley, Port of Port Arthur, and the committee approved the minutes of the September 28, 2020 meeting by a vote of 7-0.

ITEM 5. Update on the Wayfinding Sign Study.

Stephanie Cribbs, TxDOT, Maritime Division, stated that the Wayfinding Sign Study was progressing well. A standard sign design had been turned over to the TxDOT Traffic Engineering Division for review and to begin the process of having the sign

January 21, 2021

incorporated in to the Texas Manual on Unified Traffic Control Devices which would, if approved, would be used systemwide on Texas roadways.

ITEM 6. Discussion and presentation of the Port Access Program video.

Stephanie Cribbs, TxDOT, Maritime Division, presented the Port Access Program video. The video is an overview of the Port Access Program that has benefited Texas ports by improving both on-system and off-system roads to help move freight the first and last mile to the port system in Texas. The video can be viewed at the following link:

<https://www.txdot.gov/inside-txdot/division/maritime/port-access-program.html>

ITEM 7. Discussion on the upcoming 87th Texas Legislature.

Corey Theurer, TxDOT, State Legislative Affairs, was in attendance to give an update on the 87th Texas Legislature. At the time of the meeting, there was no information to report as the session had just opened at the beginning of the month. Mr. Theurer will be asked to attend a meeting to give an update on the current legislative sessions later in the year.

ITEM 8. Adjourn. (Action)

With no further business, a motion by Chris Fisher, Port of Beaumont was made to adjourn the meeting and second by Ron Mills, Port of Port Mansfield. The motion passed 7-0 and the meeting was adjourned by Phyllis Saathoff, chair, at 10:03 a.m.

APPROVED:



Phyllis Saathoff, Chairperson
Port Authority Advisory Committee