

## Exhibit A

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# TEXAS UNIFIED CERTIFICATION PROGRAM DBE INTERSTATE CERTIFICATION CHECKLIST

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Applicant Firm from State A must provide the following information:

- Complete copy of application form, all supporting documents, and any other information that was submitted to State A or any other State related to firm's certification.**

*Includes, but is not limited to:*

- Affidavits of no change
- Any notices of change that have been submitted to State A
- Any correspondence with State A's UCP or any other recipient concerning the Firm's application or status as a DBE firm

- Notices or correspondence from states other than State A relating to status as a DBE applicant or DBE certification in those states.**

*Example:*

- Certification denials
- Decertification actions

- Discloser of any DOT certification appeals with copy of the letter of appeal and DOTs response.**

- An affidavit sworn to by the Firm's owners or an unsworn declaration executed under penalty of perjury of the laws of the United States.**

*Affidavit must adhere to the following:*

- a. Affidavit must affirm that firm has submitted all the information required by 49CFR 2685(c) and the information is complete and, in the case of the information required by 26.85 (c)(1), is an identical copy of the information submitted to State A.
- b. If the on-site report from State A supporting firm's DBE certification in State A is more than three years old, as of the date of firm's application to State B the affidavit also affirms that the facts in the on-site report remain true and correct.



## Exhibit B

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# TEXAS UNIFIED CERTIFICATION PROGRAM (TUCP) INTERSTATE DISADVANTAGED BUSINESS ENTERPRISE (DBE) AFFIDAVIT

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Name of Firm \_\_\_\_\_

I affirm, as evidenced by my signature below, I have provided all information required by 49 CFR 26.85(c) to **TUCP Agency** for inspection and review to determine eligibility for the Texas Unified Certification Program (TUCP).

I affirm the information is complete and, in the case of the information required by §26.85(c)(1), is an identical copy of the information submitted to \_\_\_\_\_ (home state agency).

I further affirm all information and statements I have provided are true and correct. I understand all documents may be subject to review at any time by representatives of the TUCP. If such a request is made, I understand these documents must be provided within 10 business days.

\_\_\_\_\_  
Printed Name of Eligible Applicant

\_\_\_\_\_  
Signature of Eligible Applicant

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Phone Number

Subscribed and sworn to before me, the undersigned notary public, on this date:

\_\_\_\_\_  
Notary Public's Signature/Seal

\_\_\_\_\_  
Date

The Texas Unified Certification Program (TUCP) consists of six (6) certifying agencies and adheres to the Department of Transportation DBE standards set forth in 49 CFR Part 26 and Part 23. The following entities are members of the Texas Unified Certification Program (TUCP): City of Austin, City of Houston, Corpus Christi Regional Transportation Agency; North Central Texas Regional Certification Agency; South Central Texas Regional Certification Agency; and the Texas Department of Transportation, Office of Civil Rights. DBE certification is valid at any Texas entity that receives U.S. Department of Transportation (DOT) funds and has a DBE Program.

