

MINUTES FOR ADOPTION

Public Transportation Advisory Committee Teleconference Meeting
September 8, 2011

Committee Members Participating via teleconference:

Michelle Bloomer, Chair
J.R. Salazar, Vice Chair
Al Abeson
Christina Melton Crain
Glenn Gadbois

TxDOT Present and Participating:

Eric Gleason, Director, Public Transportation Division (PTN)
Bobby Killebrew, PTN
Kelly Kirkland, PTN
Ginnie Mayle, PTN

AGENDA ITEM 1: Call to Order.

Michelle Bloomer called the meeting to order at 9:30 a.m. Five members participated via teleconference.

AGENDA ITEM 2: Approval of Minutes from June 30, 2011 meeting.

MOTION: J.R. Salazar moved to approve the minutes.

SECOND: Glenn Gadbois seconded the motion.

The committee unanimously approved the June 30, 2011 minutes.

AGENDA ITEM 3: Division Director's Report to the Committee regarding public transportation matters, including an update on items the department has been involved with and a recap of Texas Transportation Commission action regarding public transportation projects

Eric Gleason updated the committee on recent Commission action from the July meeting. He also provided information on the status of the discretionary grant applications, reauthorization, the formation of the census advisory group, and advised that although the department has formed an advisory committee for Transportation Development Credits Rulemaking, no action has been taken to date.

AGENDA ITEM 4: Review and adopt PTAC Strategic Plan/Guiding Principles

Committee members, Al Abeson and Glenn Gadbois worked with Kelly Kirkland to draft principles that are systematic, rational, and consistent to set priorities. After reviewing the seven principles and the matrix developed along with it, several members of the committee suggested minor revisions to the principles and opted not to adopt the matrix as part of the plan/principles. The committee agreed to start using the principles as part of the process to establish future work priorities. Additionally they agreed to independently prepare and submit possible activities to Glenn Gadbois and PTN in advance of the next PTAC meeting for preparation as an action item on the agenda.

MOTION: Al Abeson moved to approve the Guiding Principles.

SECOND: Glenn Gadbois seconded the motion.

With the amendment to make the suggested few minor grammatical edits to principles 6 and 7, the committee unanimously approved the motion to adopt the strategic plan/guiding principles.

AGENDA ITEM 5:

There were no public comments.

AGENDA ITEM 6: Confirm date of next meeting.

The next meeting will be scheduled at a future date.

AGENDA ITEM 7: Adjourn.

MOTION: Al Abeson moved to adjourn.

Without any objections to the motion, the committee adjourned at 10:30 a.m.

Prepared by:

Approved by:



Ginnie Mayle
Public Transportation Division



Michelle Bloomer, Chair
Public Transportation Advisory Committee