

MINUTES FOR ADOPTION

Public Transportation Advisory Committee Teleconference Meeting
November 2, 2011

Committee Members Participating:

Michelle Bloomer, Chair
J.R. Salazar, Vice Chair
Al Abeson
Christina Melton Crain
Glenn Gadbois
Brad Underwood

TxDOT Present and Participating:

Eric Gleason, Director, Public Transportation Division (PTN)
Bobby Killebrew, PTN
Kelly Kirkland, PTN
Ginnie Mayle, PTN

AGENDA ITEM 1: Call to Order.

Michelle Bloomer called the meeting to order at 9:30 a.m. Six members participated either in person or via teleconference.

AGENDA ITEM 2: Approval of Minutes from September 8, 2011 meeting.

MOTION: Glenn Gadbois moved to approve the minutes.

SECOND: J.R. Salazar seconded the motion.

The committee unanimously approved the September 8, 2011 minutes.

AGENDA ITEM 3: Division Director's Report to the Committee regarding public transportation matters, including an update on items the department has been involved with and a recap of Texas Transportation Commission action regarding public transportation projects

Eric Gleason updated the committee on recent Commission action from the October meeting and upcoming agenda items for the December commission meeting. He advised that the department has a new executive director and also provided information regarding the federal discretionary grant programs and the department's rural transportation plan.

AGENDA ITEM 4: In accordance with 43 TAC §1.83(c), review and comment on the final draft of proposed revisions to 43 TAC Chapter 31, §31.11 (Formula Program)

Bobby Killebrew presented the committee with the draft proposed revisions that deal with allocating an additional \$3.2 million to the state's transit agencies to help deal with Census impacts. After discussion, the committee took the following action.

MOTION: Glenn Gadbois made a motion to approve the rules with the following comments. These comments include: the committee would like to take up rulemaking again on this topic once there is a better understanding of what the Census numbers are; provide a definition for "as necessary"; the committee would like to see, prior to final adoption, any public comments and some funding scenarios as applied to the systems.

SECOND: Al Abeson offered a friendly amendment and then seconded Glen's motion. The friendly amendment offered was to alter the conclusion date to 2023.

Glenn Gadbois accepted the friendly amendment and the committee unanimously approved the motion with the additional comments.

AGENDA ITEM 5: Review and discussion of PTAC Work Plan consistent with committee duties as described in 43 Texas Administrative Code §1.84(b)(3) and update on current activities related to work plan elements

After discussion of the scoring spreadsheet prepared by Glenn Gadbois with input from the other members, the committee took the following action.

MOTION: Michelle Bloomer made motion to finish Phase One (scoring), and then identify the top four priorities and develop a schedule to get to Phase Three.

SECOND: Glenn Gadbois and Brad Underwood both seconded the motion.

The committee unanimously approved the motion.

AGENDA ITEM 6: Public comment

There were no public comments.

AGENDA ITEM 7: Confirm date of next meeting.

The next meeting will be scheduled at a future date in mid February.

AGENDA ITEM 8: Adjourn.

MOTION: Brad Underwood moved to adjourn.

SECOND: Al Abeson seconded the motion to adjourn.

Without any objections to the motion, the committee adjourned at 11:38 a.m.

Prepared by:

Approved by:

Ginnie Mayle
Public Transportation Division

Michelle Bloomer, Chair
Public Transportation Advisory Committee