Project Process

Purpose

Adopting this five-step process will ensure that TxDOT is utilizing a disciplined approach to implement change and manage projects. Each phase of the process consists of specific steps and required reviews at the end of each phase (phase gates) to determine if the project is ready to progress.

Overview

- **Concept Definition** – Gather input and understand the needs of the customer/stakeholder, determine measures of success and finalize project charter
- **Concept Validation** – Evaluate the "as-is" and "to-be" states to determine 1). project viability; 2). business requirements; 3). solution options
- **Design** – Analyze project requirements and possible solutions
- **Build** – Develop and test the solution, train staff, and develop implementation plan
- **Implement** – Execute solution and measure achievement of goals