

## MINUTES FOR ADOPTION

Bicycle Advisory Committee – Via WebEx Teleconference Meeting  
July 17, 2020

### **BAC Committee Members Present and Participating:**

Robert Gonzales, *El Paso, Vice Chair*  
Clint McManus, *Houston*  
David Ham, *Midland*  
Eva Garcia, *Brownsville*  
Frank Rotnofsky, *Laredo*  
Jeffrey Pollack, *Corpus Christi*  
Mike Schofield, *Austin*  
Rick Ogan, *San Angelo*  
Trent Brookshire, *Tyler*

### **TxDOT Present and Participating:**

Eric Gleason, Director, Public Transportation Division (PTN)  
Donna Roberts, Program Services Section Director (PTN)  
Bonnie Sherman, Statewide Bicycle / Pedestrian Coordinator (PTN)  
Noah Heath, Statewide Bicycle / Pedestrian Planner (PTN) Terry  
Pence, Traffic Safety Section Director (TRF)

### **Also Present and/or Participating:**

Carl Seifert, Jacobs Engineering Group  
Brittany Gernhard, High Street

### **AGENDA ITEM 1: Call to Order.**

Bobby Gonzales, calls the meeting to order at 9:46 A.M.

### **AGENDA ITEM 2: Safety Briefing.**

Bonnie Sherman provided a safety briefing beginning at 9:48 A.M.

### **AGENDA ITEM 3: Approval of minutes from April 6, 2020 BAC meeting.**

Bobby Gonzales introduced this item at 9:49 A.M.

**MOTION** Frank Rotnofsky moved to approve the April 6, 2020 BAC meeting minutes.

**SECOND** David Ham seconded the motion.

The motion passed unanimously at 9:49 A.M.

### **AGENDA ITEM 4: Report from TxDOT's Public Transportation Division Director regarding statewide bicycle/pedestrian matters.**

Eric Gleason delivered the Director's report beginning at 9:50 A.M.

Eric Gleason gave an update on Bicycle and Pedestrian Program activities including; applications for BAC appointments; progress on implementation of BAC's recommendations to expand the committee's scope; 2019 Call for Projects; implementation of 2015 TAP and 2017 TASA awards; and training workshops for bike/ped counters.

Comments: No comments or questions

**AGENDA ITEM 6: Proposed amendments to 43 Texas Administrative Code §§11.403 -11.406, and §11.411, Transportation Alternatives Set-Aside (TA) Program.**

Bobby Gonzales switched agenda items 6 & 5

Noah Heath presented this item at 9:56 A.M.

Questions/Comments: Eva Garcia, Clint McManus, Eric Gleason, and Bonnie Sherman.

**AGENDA ITEM 5: Update on Bikeway Design Effort –Bikeway Selection Guiding Principles. (Action)**

Bobby Gonzales introduced the agenda item and provided a recap of efforts 10:28 A.M.

Carl Seifert presented this item.

**MOTION** Bobby Gonzales made a motion in support of the guiding principles for bikeway selection developed by the BAC working group and that the Guiding Principles be used by TxDOT Division and District staff as they update roadway design guidance. These Guiding Principles were developed in coordination with TxDOT staff and represent best practices for bikeway selection at TxDOT. (Action)

**SECOND** Frank Rotnofsky

The motion passes unanimously at 10:48 A.M.

Questions/Comments: Rick Ogan, Eric Gleason, and Bobby Gonzales.

**AGENDA ITEM 7: Demonstration of Texas Bicycle Tourism Trails Route Prioritization Tool.**

Bonnie Sherman introduced this item at 10:49 A.M.

Brittany Gernard presented this item.

Questions/Comments: Eva Garcia, Clint McManus, Bonnie Sherman, Bobby Gonzales, and Jeff Pollack.

**AGENDA ITEM 8: Presentation on Texas Highway Safety and Strategic Highway Safety Plans.**

Terry Pence presented the item at 11:10 A.M.

Questions/Comments: David Ham, Eva Garcia, and Bobby Gonzales.

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**AGENDA ITEM 9: Public comment – Due to the virtual format of the meeting, public comments may be submitted by email to [BikePed@txdot.gov](mailto:BikePed@txdot.gov) by July 27, 2020, to be included as part of the meeting record.**

Bobby Gonzales introduced this item and explained that due to the virtual format of the meeting, public comments can be submitted by email to [BikePed@txdot.gov](mailto:BikePed@txdot.gov) by July 27, 2020, to be included as part of the meeting record.

Two public comments were submitted via email.

Landy Carson, Ballinger, TX

Requested clarification on classification of motor (gasoline) assisted bicycles.

Provided requester information on laws and regulations for bicycles and classification of motor assisted bicycles.

Kevin Kokes, NCTCOG, Arlington, TX

Requested clarification about proposed amendments to 43 Texas Administrative Code §§11.403 11.406, and §11.411, Transportation Alternatives Set-Aside (TA) Program related to the proposed amendment to require MPO's to include TxDOT direct state costs for oversight in project awards. The requested asked if this was a new requirement or is it formalizing what is already occurring.

Provided response that stated that the intent is to formalize what NCTCOG and most MPOs already do.

**AGENDA ITEM 10: Discussion of agenda items for future BAC meetings. (Action)**

Bobby Gonzales introduced this item at 11:35 A.M.

Member provided future agenda item topics and/or volunteered to present on topics of interest at future BAC meetings.

Questions/Comments: Eva Garcia, Bobby Gonzales, Frank Rotnofsky, David Ham, Eric Gleason, and Terry Pence.

**AGENDA ITEM 11: Adjourn. (Action)**

**MOTION** Eva Garcia

**SECOND** Clint McManus

Meeting adjourned at 11:40 A.M.

Prepared by:

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*Noah Heath*  
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Noah Heath  
Public Transportation Division

Approved by:

DocuSigned by:  
*Robert Gonzales*  
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Robert Gonzales  
Vice Chair, Bicycle Advisory Committee

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