

**Texas Department of Transportation**  
**TECHNICAL PROVISIONS**  
**FOR**  
**LOOP 375 - BORDER HIGHWAY WEST EXTENSION**  
**Development Agreement**



**December 20, 2013**

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- Attachment 2-3 – Organizational Structure for Cost Reporting
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- Attachment 5-1 – Agreement for Construction, Maintenance and Operation of Continuous Highway Illumination Systems within Municipalities
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# 1 GENERAL

## 1.1 Project Scope

The Project scope components include the design, construction, and maintenance of the Loop 375 Border Highway West Extension Project in El Paso, Texas. The Project limits extend from Racetrack Drive near Doniphan Drive and New Mexico Highway (NM) 273, west of downtown, to United States Highway (US) 54, east of downtown El Paso.

## 1.2 Facility Description

The Project is a proposed new-location four-lane controlled-access facility within the right-of-way (ROW) shown in the Schematic Design, comprised generally of the construction of tolled lanes, ramps, new connections and intersection improvements. A description of the proposed Work for the facility is shown in the Schematic Design located in the Reference Information Documents (RID) and as described below:

- Location: From Racetrack Drive to US 54
- Length: 9 miles of new roadway, 6 miles tolled
- Number of Mainlanes: 2 in each direction, the majority of which are on elevated structure
- New Connections: Doniphan, Executive Center, Spur 1966, and vicinity of Coles Street
- Interchanges: Executive Center Boulevard, Spur 1966 and Coles Street
- Mainlane Bridges:
  - Eastbound and westbound over Racetrack Dr.
  - Eastbound and Westbound from approximate Station 191+60 to Station 247+90
  - Eastbound and Westbound from approximate Station 249+95 to Station 364+95
  - Eastbound and Westbound over ditch near Station 381+00
  - Eastbound and Westbound from approximate Station 389+15 to Station 461+65
- Ramps:
  - Doniphan Dr. eastbound entrance ramp
  - Doniphan Dr. westbound exit ramp
  - McNutt Rd. (NM 273) eastbound entrance ramp
  - McNutt Rd. (NM 273) westbound exit ramp
  - Executive Center Blvd. westbound entrance ramp
  - Executive Center Blvd. eastbound exit ramp
  - Executive Center Blvd. westbound exit ramp
  - Executive Center Blvd. eastbound entrance ramp
  - Spur 1966 westbound entrance ramp
  - Spur 1966 eastbound exit ramp
  - Spur 1966 westbound exit ramp

- Spur 1966 eastbound entrance ramp
- Loop 375 – Paisano Dr. westbound entrance ramp
- Loop 375 – Paisano Dr. eastbound exit ramp
- Loop 375 – Paisano Dr. westbound exit ramp
- Loop 375 – Paisano Dr. eastbound entrance ramp
- Intersections:
  - Racetrack Dr.
  - Executive Center Blvd.
  - Coles St.
  - Delta Dr.
- Toll Zones:
  - Mainlane Toll Zone in each direction between Doniphan Drive and Executive Center Boulevard
  - Ramp Toll Zones on the following ramps:
    - Executive Center Blvd. westbound exit ramp
    - Executive Center Blvd. eastbound entrance ramp
    - Spur 1966 westbound exit ramp
    - Spur 1966 eastbound entrance ramp
- Removals:
  - US 85 eastbound entrance from Racetrack Dr.
  - US 85 westbound exit to Racetrack Dr.
  - Santa Fe St. tie-in with existing Loop 375
  - Mesa St. tie-in with existing Loop 375
  - Kansas St. tie-in with existing Loop 375
  - Park St. tie-in with existing Loop 375
- Doniphan Dr. improvements and new construction, including a 300 ft. bridge over reservoir drainage and elevated connections to Loop 375.
- US 85/Paisano Dr. reconstruction from McNutt Rd. to a new connection with Doniphan Dr.
- US 85/Paisano Dr. realignment near Loop 375 Station 395+00.
- Loop 375 rehabilitation from approximate Station 500+48 to approximate Station 560+44, which shall meet the requirements set forth in Section 8.
- U.S. Customs and Border Protection (CBP) Patrol Road near Santa Fe Street International Bridge.
- Local street improvements, as described in Table 1-1.

**Table 1-1: Local Street Improvements**

<b>Local Street</b>	<b>Limits of Work</b>	<b>Description of Work</b> <small>See note</small>
Santa Fe St.	From south of Calleros Ct. to Loop 375, as shown in the Schematic Design	Pavement removal, base repair, drainage, pavement resurfacing, curb & gutter, driveways, sidewalks, ADA ramps, grading, striping and signage
Oregon St.	From Father Rahm Ave. to Loop 375, as shown in the Schematic Design	Pavement rehabilitation (See Section 8), striping and signage
Father Rahm Ave.	From Santa Fe St. to BNSF IMF, as shown in the Schematic Design	Pavement rehabilitation (See Section 8), striping and signage
Mesa St.	From 8 <sup>th</sup> Ave. to 9 <sup>th</sup> Ave., as shown in the Schematic Design	Pavement removal, base repair, drainage, pavement resurfacing, curb & gutter, driveways, sidewalks, ADA ramps, grading, striping and signage
9 <sup>th</sup> Ave.	From Oregon St. to Mesa St., as shown in the Schematic Design	Pavement removal, base repair, drainage, pavement resurfacing, curb & gutter, driveways, sidewalks, ADA ramps, grading, striping and signage
Kansas St.	From 8 <sup>th</sup> Ave. to Loop 375, as shown in the Schematic Design	Pavement removal, base repair, drainage, pavement resurfacing, curb & gutter, driveways, sidewalks, ADA ramps, grading, striping and signage
Campbell St.	From 8 <sup>th</sup> Ave. to Loop 375, as shown in the Schematic Design	Pavement removal, base repair, drainage, pavement resurfacing, curb & gutter, driveways, sidewalks, ADA ramps, grading, striping and signage
Park St.	From 9 <sup>th</sup> Ave. to Loop 375, as shown in the Schematic Design	Pavement removal, base repair, drainage, pavement resurfacing, curb & gutter, driveways, sidewalks, ADA ramps, grading, striping and signage
Wastewater Treatment Plan (WWTP) Access Road (new location)	As shown in the Schematic Design	Obliterate existing road, drainage, new pavement structure, curb & gutter, driveways, sidewalks, ADA ramps, grading, striping and signage

Note: Developer shall replace sidewalks and driveways affected by its local street improvements. Refer to the appropriate section in these Technical Provisions for the specific Element requirements. The extent of the Work on the local streets shall be in compliance with the applicable codes (TDLR, ADA, etc.).

- Detention Facilities: 13 covering a total of approximately [15.8] acres as shown in the Schematic Design.
- Coordination, design and construction of the relocation and replacement of CBP security towers, equipment, security cameras and lighting (temporary and permanent), and construction of utilities to service the CBP Elements. Refer to Section 22 for details.
- Demolition of existing railroad mainline track and construction of approximately one mile of the Union Pacific Railroad (UPRR) mainline and approximately [3500] feet of crossover track on new alignment. Refer to Section 14 for details.

Within the Project limits, Developer shall not permanently obstruct a 25' wide by 16.5' high corridor between the existing I-10 eastbound mainlane edge of pavement and the nearest Loop 375 Border Highway West Element for the purposes of future I-10 expansion.

### **1.3 Project Requirements**

The Design Documents furnished by Developer shall provide for a smooth transition from the Project's scope of Work to the existing conditions at the tie-ins. Developer shall design and construct the Project scope of Work to minimize the cost of throw-away construction associated with providing for the transitions to the existing configuration. Developer shall also provide for minimal disruption to traffic operations throughout the performance of the Work.

The north end of the Project shall connect to the collector-distributor construction, which is anticipated to be under construction concurrently with this Project. Developer shall locate, configure and design the Project so that the Project is compatible and integrated with the collector-distributor project and provides a smooth, safe transition of traffic (and other infrastructure) to and from the projects, which includes but is not limited to design, environmental requirements, ROW acquisition, Utility Adjustments, geotechnical investigation, land surveying, earthworks, pavement construction, drainage, construction of structures, landscaping, pavement markings, signage, lighting and traffic control.

Developer shall repair or replace any existing Elements to remain in place which are affected by the Work.



## 2 PROJECT MANAGEMENT

Developer shall establish and maintain an organization that effectively manages the Work. Developer’s project management effort shall be defined by and follow Developer’s Project Management Plan (PMP), a collection of several management plan elements (PMP Elements) as described in Table 2-1 below. The PMP is an umbrella document that describes Developer’s managerial approach, strategy, and quality procedures to design and construct the Project and achieve all requirements of the Contract Documents. Within the timelines for implementing each Element of the PMP, the plan shall include details of external auditing procedures.

**Table 2-1: Elements of the Project Management Plan**

Chapter Title	Section of Technical Provisions That Defines the Chapter Requirements
<b>Project Administration</b>	Section 2
<b>Quality Management Plan</b> <ul style="list-style-type: none"> <li>• Professional Services Quality Management</li> <li>• Construction Quality Management</li> <li>• Maintenance Management</li> </ul>	Sections 2 and 19
<b>Comprehensive Environmental Protection Plan</b>	Section 4
<b>Safety and Health Plan</b>	Section 2
<b>TxDOT – Developer Communications Plan</b>	Section 2
<b>Public Information and Communications Plan</b>	Section 3
<b>Right of Way Acquisition Plan</b>	Section 7
<b>Risk Management Plan</b>	Section 2

A listing of documents to be included in the PMP is contained in Attachment 2-1, Project Management Plan Contents, which also indicates when each document must be submitted to TxDOT.

TxDOT shall audit and monitor the activities described in the PMP to assess Developer performance. All commitments and requirements contained in the PMP shall be verifiable.

### 2.1 Administrative Requirements

#### 2.1.1 Project Schedule

##### 2.1.1.1 General Requirements

Developer shall develop a Project Schedule that defines the timeframe for completion of the Project and achievement of milestones, and shall use such Project Schedule to monitor progress and denote changes that occur during design and construction of the Project, as applicable, as well as to determine the amount of each progress payment due to Developer subject to a cap on payments shown in the Maximum Payment Schedule.

Before the commencement of any Schedule Activity, Developer shall submit to TxDOT for review and approval a Project Baseline Schedule (PBS) in accordance with the Work Breakdown Structure (WBS) described in Attachment 2-2, Work Breakdown Structure Requirements. Developer shall undertake and complete the planning, design, construction, and completion of the Work in accordance with the most recent Project Schedule approved by TxDOT.

The scheduling software employed by Developer shall be compatible with the current and any future scheduling software employed by TxDOT (currently Primavera 6.2). Compatible shall mean that TxDOT may load or import, as applicable, any Developer-provided electronic file version of a schedule using TxDOT's scheduling software without modifications, preparation, or adjustments to such software to do so.

### **2.1.1.2 Project Baseline Schedule (PBS)**

#### **2.1.1.2.1 General**

Developer shall use the Preliminary Project Baseline Schedule (PBS-1) submitted with the Proposal as a foundation to prepare a PBS and shall submit the Project Baseline Schedule (PBS-2) to TxDOT for review and approval. Developer shall submit the PBS-2 to TxDOT with a reasonable amount of time for TxDOT review prior to NTP2. Approval of the Project Baseline Schedule (PBS-2) shall be a condition of NTP2. TxDOT will review the PBS within 15 Business Days of submission. In the event that TxDOT does not accept the PBS, Developer shall revise and resubmit it with changes clearly identified. TxDOT will review each resubmission of the PBS within 10 Business Days of resubmission. Developer shall progress and update the PBS through schedule updates until a subsequent version of the PBS is approved by TxDOT.

Developer shall submit a hardcopy of the PBS on full-size (11" x 17") color plot sheets, as well as an electronic version of the schedule in its native format for each submittal along with the Project Schedule narrative.

Developer is solely responsible for planning and executing the Work; TxDOT's approval of the PBS does not:

- Imply approval of any construction methods or relieve Developer's responsibility to provide sufficient materials, equipment, and labor to guarantee completion of the Project in accordance with the Contract Documents.
- Attest to the validity of assumptions, activities, relationships, sequences or any other aspect of the PBS.

Failure of Developer to include any element of the Work required by the Contract Documents in the approved PBS does not relieve Developer of the responsibility to perform such Work.

#### **2.1.1.2.2 Project Baseline Schedule Overview**

Developer shall develop and implement the PBS in the following stages:

- a) PBS-1: Preliminary Project Baseline Schedule submitted with Developer's Proposal.
- b) PBS-2: Developer shall use the Preliminary Project Baseline Schedule (PBS-1) as a foundation to prepare PBS-2 and shall submit the PBS-2 to TxDOT for review and approval in advance of NTP2. PBS-2 shall reflect the intended execution plan meeting all schedule requirements. Developer shall incorporate the Final Design elements into the PBS-2 schedule updates as Release for Construction Documents (RFC) plans are completed. Activity quantities related to Schedule of Value costs shall be based upon Developer's proposed design. The data date for PBS-2 shall be the date of NTP1. Developer shall progress and update the approved PBS-2 monthly until a subsequent version is approved.

- c) PBS-3: Developer shall submit PBS-3 to TxDOT on or before six (6) months after NTP2 and shall reflect all Final Design elements to date, final quantity assessment for each scheduled construction activity, the updated plan and completed Schedule of Values reflecting Final Design. Developer shall update PBS-3 monthly until a subsequent revision (PBS-3+) is approved or the Substantial Completion Deadline, whichever is earlier.

The approved PBS or current approved revised PBS shall remain in force until a subsequent PBS or revised PBS is approved by TxDOT.

Developer shall include a separate narrative report with each PBS which describes the general sequence of design and construction, the proposed Critical Path and all Completion Deadlines.

Developer shall develop the PBS in accordance with the WBS, the minimum requirements of which are included in Attachment 2-2, Work Breakdown Structure Requirements, and the resource and cost loading requirements set forth in Table 2-2, and submit the PBS to TxDOT for review and approval. Developer shall map each Schedule Activity described in the PBS to one of the WBS levels and describe each segment of the Work to the same level of detail. At a minimum for reporting Project costs, Developer shall utilize the organizational structure included in Attachment 2-3, Organizational Structure for Cost Reporting.

**Table 2-2: Schedule Level-of-Detail Requirements**

<b>Discipline</b>	<b>Detail</b>	<b>PBS-1</b>	<b>PBS-2</b>	<b>PBS-3+</b>
Right-of-Way Acquisition	WBS Level	4	All levels	All levels
	Cost Loading	No	No	No
	Resource Loading	No	No	No
	Maximum duration of Schedule Activity	No maximum	20 Days <sup>1</sup>	20 Days <sup>1</sup>
Preconstruction Submittals & Permitting	WBS Level	4	All levels	All levels
	Cost Loading	No	No	No
	Resource Loading	No	No	No
	Maximum duration of Schedule Activity	No maximum	20 Days <sup>1</sup>	20 Days <sup>1</sup>
Utility Coordination	WBS Level	4	All levels	All levels
	Cost Loading	No	No	No
	Resource Loading	No	No	No
	Maximum duration of Schedule Activity	No maximum	20 Days <sup>1</sup>	20 Days <sup>1</sup>
Design	WBS Level	4	All levels	All levels
	Cost Loading	No	No	No
	Resource Loading	No	No	No
	Maximum duration of Schedule Activity	No maximum	20 Days <sup>1</sup>	20 Days <sup>1</sup>
Utility Relocation	WBS Level	4	5	All levels
	Cost Loading	No	Yes	Yes
	Resource Loading	No	No	Yes
	Maximum duration of Schedule Activity	No maximum	No maximum	20 Days <sup>1</sup>
Construction	WBS Level	4	4	All levels
	Cost Loading	No	Yes	Yes
	Resource Loading	No	No	Yes
	Maximum duration of Schedule Activity	No maximum	No maximum	20 Days <sup>1</sup>

<sup>1</sup>Or as otherwise approved by TxDOT.

**2.1.1.2.3 Project Baseline Schedule Requirements**

Developer shall define a complete and logical plan that can realistically be accomplished for executing the Work and the PBS shall reflect such plan. The PBS shall:

- a) Reflect the proposed approach to accomplish the Work;
- b) Include all major activities of Work required by the Contract Documents and also include activities for property acquisitions, Utility Adjustments, permit acquisitions, and interfaces with other projects and Governmental Entities;
- c) Indicate the sequence of performing each major activity and the logical dependencies and inter-relationships among the activities and shall provide a sufficient number of activities to assure adequate planning to allow monitoring and evaluation of progress and, if applicable, payments;

and

- d) Include a listing of all Submittals and submittal activity durations including specific durations for TxDOT review and/or approval of Developer’s Submittals.

**2.1.1.2.4 Project Baseline Schedule Coding**

Developer shall utilize an activity coding structure for the PBS that allows project activities to be sorted by type of work and location of work, or as mutually agreed to by Developer and TxDOT. Developer shall assign each activity an activity code for each Work element to indicate the type of work related to the activity. Activity codes shall be Global Code values and shall be as indicated in Table 2-3 below.

**Table 2-3: “Type of Work” Code Values**

Code Value	Description
AGGREGATE	Granular Base
CLEAR&GRUB	Clear & Grub, Removal
DEMO	Building demolition, other
DESIGN	Design, studies, RFC package deliverables
DRAINAGE	Pipe, Box Culvert, Headwall
EXCAVATION	Cut, fill, excavate
FLATWORK	Curb, gutter, sidewalks
LANDSCAPE	Topsoil, mulch, seeding
MOT	Maintenance of Traffic
PAVING	Concrete, Asphalt, etc.
PROCURE	Procurement of materials
ROW	Right-of-Way
SIGNALS	Signals, foundations, poles
SIGNING	Signing - Permanent
STRIPING	Striping - Permanent
SUBSTRUCTURE	Foundation, Columns, Bent, Piles, Abutments (bridge)
SUPERSTRUCTURE	Girders, Deck, Approach Slabs, Parapet, Polymer Overlay (bridge)
SURCHARGE	Consolidation & Settlement Times
TRAIL	Trails - Pedestrian & Bike
UTILITY-COMM	Utility Communication
UTILITY-GAS	Utility Gas
UTILITY-POWER	Utility Power
UTILITY-WATER	Utility Water/Irrigation/Sewer
UTILITY - OTHER	Other Miscellaneous Utilities
WALLS	Noise, MSE, Retaining
NA	Not Applicable – Not on Mainline, Misc, LOE, etc. (Misc. programmatic activities not categorized by Type of Work code)

#### **2.1.1.2.5 Work Breakdown Structure**

Developer shall organize the PBS in a manner consistent with the WBS. Developer may add WBS elements and/or levels to those presented in Attachment 2-2 with TxDOT's written approval. Developer shall further develop and detail the initial WBS in accordance with its specific Schedule Activities and retain the ability to summarize to at least the same level as shown in Attachment 2-2 or as approved by TxDOT. Developer shall assign the WBS structure consistently and uniformly among all similar activity types and shall develop the WBS with clearly identifiable linkages to the Schedule of Values and Schedule Activities.

#### **2.1.1.2.6 Calendars**

Developer shall define calendars as follows:

- a) TxDOT holidays are non-work days.
- b) Project calendar descriptions shall begin with a unique project identifier.
- c) The application of "Standard" Primavera calendars is not acceptable.
- d) Potential non-work weather days are identified and included in each calendar's work month.
- e) Adequately represent non-work days associated with limitations (such as paving seasons, utility shutdown seasons, landscaping seasons, etc.).
- f) A 7-day calendar to be utilized for cure, settlement, and other activities as appropriate is included.
- g) Project calendars are assigned consistently among similar activity types.

#### **2.1.1.2.7 Milestones/Constraints**

Developer shall separately identify each Completion Deadline, conform such Completion Deadline to the scheduling requirements set forth in the PBS, and assign a "finish no later than" constraint date to such Completion Deadline. Developer shall include additional milestones in the PBS to define significant events such as NTPs, start and finish of major segments/areas/regions of work, major traffic changes and coordination points with outside entities, such as Utilities.

The PBS shall not contain any constrained activities, other than contract milestones, without TxDOT approval. Utilization of constraints following the PBS-2 approval will be allowed only with TxDOT approval.

#### **2.1.1.2.8 Activities**

Developer shall describe activities with a unique and logical activity description to easily identify the specific activity so that the scope of work is identifiable and progress on each activity can be measured. Each activity description shall indicate its associated scope and location of work such as type of work, bridge number, station to station locations, side of highway, pipe number, etc. and shall include a verb in the activity description to indicate the action undertaken such as install, place, fabricate, etc. Developer shall create Schedule Activities so that the Work is broken down into similar manageable Work elements with greater detail added as the schedule progresses from PBS-1 to PBS-3 (for example, Developer shall break down bridges minimally into foundations, substructure, superstructure, and deck for PBS-3.).

Developer shall define the duration of each activity and shall limit the maximum duration according to Table 2-2 unless otherwise approved by TxDOT. Exceptions could include non-work type activities such as mobilization, design, fabrication, settlement durations, curing and long lead procurement items. The duration for each activity shall be the time required to complete the Work based on the quantity of Work divided by reasonably anticipated production rates when applicable. Developer shall include separate activities for cure time, major inspection points requiring preparation, Submittal periods, Environmental Approvals and other time consuming activities.

Developer shall clearly identify the relationships and logic that tie activities together. Each activity is to have at least one predecessor and one successor activity, except for NTP1 and Substantial Completion milestones. Unnecessary relationships or excessive ties to end milestones shall be avoided.

#### **2.1.1.2.9 Miscellaneous**

In developing schedules, Developer shall use schedule software settings similar to Primavera schedule software settings, if not using Primavera, as follows:

- a) *Define critical activities as Longest Path* schedule option setting in lieu of *Total Float Less Than or Equal To x*.
- b) *Retained Logic* schedule option setting to calculate the Critical Path and controlling activities in the PBS and subsequent schedule updates.
- c) Highlight Critical Path in red on all schedules to distinguish critical Schedule Activities from other Schedule Activities and Float shown for all Schedule Activities.
- d) *Use Leveling Resources* schedule option only with prior notification to and concurrence of schedule update procedures by TxDOT.

Developer shall cost-load the PBS as follows:

- a) Provide a sufficient number of activities so that the budget of any one activity does not exceed \$1.0 million in the PBS-3 schedule, unless otherwise approved by TxDOT.
- b) Allocate the total dollar amount that represents all of the Work that is reimbursable under Federal Law by the Price throughout the Payment Activities in the PBS. Such allocation shall not artificially inflate, imbalance, or front-load line items.
- c) Developer shall prorate its indirect costs such as project management, administration, contingencies, site cleanup and maintenance and security costs related to design-build costs through all Payment Activities.

Developer shall revise the cost loading during the course of the Project in Project Baseline Schedule Updates if it becomes necessary to add, combine, eliminate, or modify Payment Activities or Schedule Activities to reflect modifications to the Work due to an executed Change Order. Developer shall add into the schedule Change Orders as they are approved by TxDOT with appropriate activities, resources, and units/budget to represent the modified scope of work. Developer shall include a WBS level for each executed Change Order under the “Change Modification” level of the cost breakdown structure (Attachment 2-3). Developer shall map all costs, if applicable, to the Change Order WBS level accordingly.

If applicable, Developer shall request revisions to the PBS and consequent realignment of funds between Payment Activities through PCO Notices. The total cost in the schedule shall match the total Project cost inclusive of all approved Change Orders. As activities are added or split out in the course of revising a schedule update, units/budget for those activities shall also be re-allocated to represent the appropriate quantity to accomplish the Work within the activity duration.

Developer shall incorporate all executed Change Orders into the originally planned execution of the Work and submit to TxDOT a revised PBS within 10 Business Days after each Change Order is executed.

#### **2.1.1.2.10 Float**

Developer shall not sequester total project Float through manipulating calendars, extending activities durations or any other such methodology. Float suppression techniques, negative Float, and Schedule Activity durations, logic ties, and/or sequences deemed unreasonable by TxDOT shall not be used. Float shall not be for the exclusive use of or benefit of either TxDOT or Developer but shall be a jointly owned, expiring resource available to the Project. Float shall not be used to the financial detriment of either

party. Any schedule, including the PBS and all updates thereto, showing an early Substantial Completion date shall show the time between the scheduled Substantial Completion date and the applicable Completion Deadline as the “Total Float” of the Project.

#### **2.1.1.2.11 Schedule of Values**

Concurrent with the PBS, Developer shall submit to TxDOT a complete Schedule of Values for all Payment Activities for TxDOT’s approval. TxDOT’s approval of the Schedule of Values is a condition of NTP2. If applicable, no payment by TxDOT will be made until the Schedule of Values is approved by TxDOT.

Pertaining to the presentation of the Schedule of Values:

- a) Developer shall organize and group Payment Activities according to the approved WBS with subtotals for each WBS item at each WBS level. There can be one or more Payment Activity for each of the lowest (terminal) WBS elements in the WBS. For example, earthwork could have one Payment Activity or multiple Payment Activities that roll up costs to the WBS Level element.
- b) Each Payment Activity from the PBS shall contain a unique identification number, the activity description, the quantity, the applicable unit, the unit price and scheduled cost value.

The Schedule of Values shall contain separate activities for temporary roads for access, off-site access roads, Project clean-up as well as planned maintenance, as applicable, to capture budgeted costs. Developer shall prorate its Project management, administration, QA/QC, contingencies and any allowance for inflation, profit and financing, as well as site security through all Payment Activities so that the sum of all the Schedule of Values line items equals the total Project cost.

If it becomes necessary to add, combine, eliminate or modify any Payment Activities due to changes in the Work, Developer shall submit a revised Schedule of Values as derived from a revised PBS within 10 Business Days after the respective Change Order is executed. TxDOT will review the Submittal and within 15 Business Days of submission, return it to Developer as approved or returned for resubmission within 5 Business Days from the date of receipt by Developer. Developer shall repeat the Submittal process until receiving TxDOT approval of the Submittal.

#### **2.1.1.2.12 Progress Report**

Each month, beginning with the first full month after NTP2, Developer shall submit to TxDOT the Progress Report. Developer shall submit the Progress Report by close of business within seven (7) days following prior month’s end. Developer shall submit an electronic and printed copy of the entire Progress Report to TxDOT.

The Progress Report shall contain a narrative which shall include the following items:

- a) Description of progress for each section and the Project as a whole, including all phases of Work. Identify start date and completion dates on major areas of Work. Group the information based on the WBS.
- b) Summary QA/QC findings.
- c) Listing of any Change Orders that were identified or executed during the period from the submission of the previous month’s Progress Report to the submission of the current Progress Report. Include their status.
- d) Identification of Schedule Activities planned for the upcoming period.
- e) Identification of problems and issues that arose during the period from the submission of the previous month’s Progress Report to the submission of the current Progress Report and issues that remain to be resolved.



- f) Summary of resolution of problems/issues raised in previous Progress Reports or resolved during the period from the submission of the previous month's Progress Report to the submission of the current Progress Report.
- g) Identification of Critical Path issues and proposed resolution.
- h) A report on the Completion Deadlines showing the schedule dates for the immediate prior month and current month. A narrative is required to explain why the dates have changed for variances greater than thirty (30) days.
- i) A monthly expenditure projection curve for the total Project.
- j) Identification of requested and/or required TxDOT actions for the next month.
- k) Digital progress photographs that accurately depict Project progress as outlined in the Progress Report narrative.

### **2.1.1.2.13 Project Baseline Schedule Narrative**

Developer shall provide a schedule narrative with PBS-2 and subsequent PBS submittals. In developing the schedule narrative, Developer shall:

- a) Describe the construction philosophy supporting the Work plan and approach to the Work outlined in the PBS.
- b) Describe the approach used to apply relationships between activities, such as physical or chronological relationships between Work activities, sequencing due to crew or equipment resources, or timing of Work based on limitations (such as ROW, environmental, Utilities, etc.).
- c) Describe any limited resources, potential conflicts, or other salient items that may affect the schedule and how they will be resolved.
- d) Describe the Critical Path and identify challenges that may arise associated with the Critical Path.
- e) Describe adverse weather sources and calculations used for assumptions in determining potential non-work weather days.
- f) Describe activity coding structures and how they will be used.
- g) Provide a list of planned resources describing crews, crew size, major equipment, and production rates. The work force listing shall include only planned resources available to Developer.
- h) Provide a list of applicable activities and justification for usage of:
  - Activities with durations exceeding 20 days
  - Constraints
  - Unusual calendars
  - Assumptions and calculations for non-work weather days added to calendars
  - Lag

Along with the schedule narrative, Developer shall include layouts, in pdf format, generated from the scheduling software to illustrate the following:

- Developer's approach to Work (based on WBS or other applicable coding) including, at a minimum, columns for activity ID, activity name, start, finish, original duration, remaining duration, total Float, longest path, budgeted cost, and Gantt chart;
- Longest path layout; and

- Other layouts or reports as agreed upon with TxDOT.

#### **2.1.1.2.14 Project Baseline Schedule Submission**

Developer shall establish a sequential numbering system for schedule Submittals and associated reports to allow easy identification of PBSs, schedule updates and re-submissions. All schedules, charts and diagrams shall display the Project title, the data date and a legend indicating the various symbols used and their meanings. Developer shall provide the following for each schedule Submittal:

- a) One electronic copy in native software of the schedule;
- b) One electronic copy in pdf format of the narrative report; and
- c) One electronic copy in pdf format of layouts as generated from the scheduling software.

TxDOT will review the schedule Submittal and within 10 Business Days of submission, return it to Developer as approved, approved with comments to be addressed in the following schedule update, or returned for resubmission within 10 Business Days from the date of receipt by Developer. Developer shall repeat the Submittal process until receiving TxDOT approval of the Submittal.

#### **2.1.1.3 Project Baseline Schedule Updates**

##### **2.1.1.3.1 Project Baseline Schedule Update Requirements**

Developer shall provide schedule updates that comply with all PBS requirements. Data dates for schedule updates shall be the day after the progress period closes. No changes in activity durations, calendar assignments, logic ties, or constraints will be allowed without TxDOT's written approval. Developer shall show actual progress for each activity in the schedule updates such as:

- a) Actual start and finish dates for completed activities;
- b) Actual start dates, physical percent complete and remaining duration for activities in progress;
- c) Projected sequences of activities for future Work;
- d) Revised relationships and durations for unfinished activities, if warranted; and
- e) A well-defined Critical Path.

For each schedule update, Developer shall ensure that:

- a) Planned budget values match total Project cost or revised total Project cost inclusive of all authorized Change Orders; and
- b) All planning changes, adjustments, or revisions in sequencing and timing of the remaining Work are accurately represented.

If Work is performed out of sequence, Developer is required to implement logic changes consistent with the retained logic method of scheduling to allow the out-of-sequence Work to proceed.

Through schedule updates, Developer may demonstrate proposed modifications to planned Work that require adding or deleting activities, changing activity descriptions, or revising activity durations or logic that are consistent with the following requirements:

- a) No changes are to disrupt the integrity or comparative relationship between current and previously approved PBSs or schedule updates;
- b) An activity ID can only be used once (i.e., do not delete an activity then create a new activity at a later date utilizing the same activity ID);
- c) Activity descriptions may be revised for clarification, but are not to be altered to represent a different scope than originally intended. For example, an earthwork activity may be further

defined by adding station limits but the description cannot be changed to concrete paving with related logic ties; and

- d) If changes impacting the Critical Path result in an extension of the Substantial Completion Deadline, beyond contractual limits, Developer shall be required to submit a time impact analysis.

#### **2.1.1.3.2 Project Baseline Schedule Update Narrative**

Developer shall provide a narrative with each schedule update Submittal. In developing the narrative for the schedule update, Developer shall:

- a) Describe the Work performed during the progress period. Describe progress for each segment/section and the Project as a whole, including all phases of Work and interim milestones organized and reported by the defined WBS;
- b) Provide a summary of QA/QC issues that can potentially affect the CPM model;
- c) Explain deviations between the Work planned and the Work performed for the period;
- d) Describe the Work to be accomplished during the next period;
- e) Describe the current Critical Path of the Project, explaining any changes since the previous update as well as potential issues and proposed resolutions;
- f) Explain significant changes to the schedule since the previous update;
  - Provide the reason or justification for the changes, and
  - Describe any resulting affects or impacts to the Project Schedule. Particular focus should be on any changes that affect Critical Path or near-Critical Paths.
  - Explain changes to:
    - Calendar
    - Activity unit/budget allocations
    - Planned resource (crew) allocations that deviate from the baseline work plan
    - Critical Path
- g) Identify requested and/or required TxDOT actions, if applicable, for the next month;
- h) Provide the status on pending items applicable to the schedule such as:
  - Permits, easements, agreements
  - Contract changes or time adjustments
  - Change Orders that were executed during the period from the submission of the previous month's Progress Report to the submission of the current Progress Report
  - Time impact analyses
- i) Describe current and anticipated problems or delays including:
  - Listing of current/anticipated problems and/or delays with cause and effect on Work, milestones and completion dates. A summary of the resolutions (status) to the problems and/or delays listed above (resolved, ongoing or anticipated).
  - Developer's plans on how to mitigate or resolve ongoing and/or anticipated problems and/or delays.
  - Identification of action TxDOT needs to take and required timeline for actions to be taken, to avoid or mitigate the problem.

A discussion of problems or delay in the schedule update narrative does not relieve Developer of complying with contractual requirements regarding notification and documentation of claims.

If any actual dates are changed or corrected in any subsequent month, Developer shall submit a separate narrative with the schedule update providing an explanation of the change.

Along with the schedule update narrative, Developer shall include layouts, in pdf format, generated from the scheduling software to illustrate the following:

- a) Layout to demonstrate Developer's approach and progress of work based on WBS or other applicable coding. At a minimum include columns for activity ID, activity name, start, finish, original duration, remaining duration, total Float, budgeted cost, and Gantt chart. The Gantt chart shall contain current planned bars and baseline / target bars that represent the previous period's progress forecast;
- b) Longest Path layout organized by WBS and sorted by early start;
- c) A 90-day look ahead Gantt chart showing all upcoming Submittals from Developer and approvals required by TxDOT or other Governmental Entities;
- d) A 90-day look ahead Gantt chart grouped by WBS and sorted by early start date;
- e) Graphical report which compares Developer's actual monthly progress to the previous month's planned progress, organized by WBS;
- f) A 90-day look ahead Gantt chart of Design document Submittals for the forthcoming period;
- g) Monthly expenditure projections and cash expenditure curves by WBS or as requested by TxDOT, if applicable; and
- h) Other layouts or reports as agreed upon or requested by TxDOT.

Progress payment requests, if applicable, shall accompany the schedule update narrative.

In addition to the schedule update narrative, Developer shall provide a separate report on the Completion Deadlines showing the schedule dates for the immediate prior month and the current month. For variances greater than 30 Days, Developer shall include a narrative to explain why the dates have changed.

#### **2.1.1.4 Project Baseline Schedule Update Submission**

Developer shall submit to TxDOT the schedule update, narrative and agreed upon layouts or reports each month during the Term beginning with the first full month after NTP2. Developer shall provide the following for each schedule update Submittal:

- a) One electronic copy in native software of the schedule file;
- b) one electronic copy in pdf format of narrative report;
- c) one electronic copy in pdf format of, agreed upon, layouts/reports as generated from the scheduling software; and
- d) The project narrative as described in Section 2.1.1.3.2 above.

TxDOT will review schedule updates for consistency with Developer's WBS and the currently approved PBS and for conformance with the Contract Documents. TxDOT will return the schedule updates to Developer as approved, approved with comments to be addressed in the following schedule update, or not approved with comments to be incorporated for resubmission within 10 Business Days of receipt by Developer. The Submittal process shall be repeated until receiving TxDOT approval of the Submittal.

### **2.1.1.5 As-Built Schedule**

Upon completion of the Punch List, Developer shall submit the schedule update identified as the “as-built schedule”. The as-built schedule shall reflect the exact manner in which the Work up to Final Acceptance, as described by the Contract Documents, was actually performed including start and completion dates, Schedule Activities, actual durations, sequences and logic.

### **2.1.1.6 Time Impact Analysis**

Developer shall submit to TxDOT a written time impact analysis (TIA) in each of the following situations:

- a) As part of a PCO Notice based on a delay as set forth in the Contract Documents.
- b) If any changes in a schedule update impact the Critical Path, such that they create an extension of the Substantial Completion date beyond the Substantial Completion Deadline.
- c) If Developer has claim for delay. Developer shall submit a separate TIA for each delay event.

TxDOT may request, at any time, a TIA demonstrating impact or potential impact to the schedule resulting from claimed delays or Change Orders which are being negotiated between TxDOT and Developer. If TxDOT requests a TIA, Developer shall submit the requested TIA within 15 Business Days of receiving the request. TxDOT will return the TIA to Developer as approved or not approved with comments to be incorporated for resubmission within 5 Business Days of receipt by Developer. The Submittal process shall be repeated until receiving TxDOT approval of the Submittal.

Submission of a TIA does not relieve Developer of complying with all contractual requirements regarding notification and documentation of potential Change Orders.

Time extensions will only be considered if:

- a) The delay event is demonstrated to affect the controlling operation on the Critical Path. Changes that do not affect the Critical Path will not be considered as the basis for a time adjustment.
- b) The total Float is absorbed and the scheduled Completion Deadline is delayed one or more Business Days because of the change or impact.
- c) In the case of multiple lines of negative Float, the change or delay must cause the affected path to exceed all others before a time extension will be granted.

Each TIA submitted by Developer shall consist of the following steps or elements:

- a) Establish the status of the Project before the impact by using the most recent schedule update that has the closest data date prior to the event for TIA, or as adjusted by mutual agreement.
- b) Identify the impact event, estimate duration of the impact, determine appropriate logic, and insert the impact activity or fragment of activities into the schedule.
- c) Demonstrate any resulting affects from the impact through layouts generated from the scheduling software. Filter activities to show added or modified activities and activities impacted from changes. Note any other changes made to the schedule including modifications to the calendars or constraints.
- d) If the current Project baseline schedule update is revised subsequent to Submittal of a TIA but prior to its acceptance, promptly indicate, in writing, to TxDOT the need for any modification to its TIA.

Developer shall submit the following with each TIA Submittal:

- a) A narrative report which:

- Identifies the schedule update(s) used for analysis.
  - Describes the procedures used to analyze schedule impacts, including:
    - Additions, deletions, or modification to activities and/or fragnets
    - Modifications to the calendars or constraints
    - Modifications to relationships
  - Describes the impact or potential impact by comparing Work prior to the impact and Work affected or predicted to be affected after the impact.
  - Describes mitigation efforts taken to date.
  - Describes potential resolutions to mitigate or avoid impact.
- b) Schedule layouts in pdf file format. Filter activities to clearly show impacted activities and affects to the Critical Path. Multiple layouts may be required to adequately demonstrate the impact to the Critical Path. At a minimum, provide a layout demonstrating associated activities prior to the impact and a layout demonstrating associated activities after the impact is inserted in the schedule and the schedule is progressed.
- c) One electronic copy in native software of the impacted PBS.
- d) Other information or documentation pertinent to the analysis.

Incorporation of TIA activities into the current schedule update Submittal requires TxDOT approval.

#### **2.1.1.7 Recovery Schedule**

When required in accordance with Section 4.5 of the Agreement, Developer shall prepare a Recovery Schedule demonstrating the proposed plan to regain lost schedule progress and to achieve Final Acceptance of the last Project segment by the specified date and shall submit this recovery schedule with the subsequent schedule update.

If the PBS-3+ schedule performance index values of the Project construction scope falls below 0.65 with negative trending for 4 consecutive update periods, TxDOT has the option of requiring Developer to resource load the remaining construction activities and perform a resource analysis of the required work force. If required, Developer shall incorporate resources into the PBS per the following requirements:

- a) Provide a list of crews with associated labor and equipment resources to TxDOT with the schedule Submittal.
- b) Define crews as a labor resource type and assign to appropriate activities.
- c) Provide TxDOT with a definition, the composition of and production rate for each crew type.
- d) Do not include any costs for labor resources and do not calculate cost from units (price/unit = \$0.00).
- e) The “quantity” assigned to each activity shall represent the estimated efforts in place for the Schedule Activity value.

#### **2.1.2 Document Management**

All electronic information submitted to TxDOT shall be searchable and legible.

##### **2.1.2.1 Document Storage and Retrieval Requirements**

Developer shall establish and maintain an Electronic Document Management System (EDMS) to store, catalog, and retrieve all Project documents using the applicable control section job (CSJ) numbers. Unless otherwise directed by TxDOT, record retention shall comply with the requirements of the *Texas State Records Retention Schedule*, and Developer shall provide all Project documents to TxDOT at the time of the expiration or earlier termination of the Agreement.

Maintenance records shall utilize the same format as TxDOT utilizes for its statewide asset inventory and condition assessments and shall be capable of being integrated into TxDOT's maintenance management systems.

Construction quality acceptance test results shall be automatically transmitted to TxDOT's I2MS system using TxDOT's extensible markup language (XML) web service. A sample is shown in Attachment 2-4, I2MS Test Form Fields. Developer shall coordinate with TxDOT to obtain the most current version prior to commencing construction quality acceptance testing. The responsible technician and his/her supervisor shall sign the daily test reports and Developer shall provide the results of the daily tests to TxDOT within 48-hours after test completion.

In the provision of a document management system, Developer shall:

- a) Use data systems, standards and procedures compatible with those employed by TxDOT and implement any new operating practices required as a result of TxDOT's amendments to any such systems, standards and procedures.
- b) Provide a secure location for any interface as may be provided by TxDOT, such that only authorized users have access and that it is protected from loss, theft, damage, unauthorized or malicious use.
- c) Employ appropriate standards and procedures, and train Developer personnel to operate any TxDOT data management system which TxDOT may require in connection with the Project.
- d) Provide a mechanism for the electronic transfer of meta data along with the associated portable document format (PDF) images for uploading into an EDMS employed by TxDOT.

To allow for disaster recovery, Developer shall back-up all Project-related documents on a nightly basis and store all Project-related documents in a secure off-site area on a weekly basis.

Developer shall provide TxDOT at Developer's expense, sufficient access to Developer's document control database as deemed necessary by TxDOT.

## **2.2 Quality Management Plan**

Developer shall submit a comprehensive Quality Management Plan (QMP) to TxDOT for approval that is consistent with and expands upon the preliminary QMP submitted with the Proposal. The QMP shall comply with ISO 9001:2000 for quality systems, quality plans and quality audits, or most current version, as updated by the International Standards Organization. Developer may elect to obtain formal ISO 9001 certification, but will not be required to do so.

### **2.2.1 General Requirements**

Developer shall develop, implement, and maintain the QMP for the Term. The QMP shall describe the system, policies, and procedures that ensure the Work meets the requirements of the Contract Documents and provides documented evidence of same.

The QMP shall encompass all Work performed by Developer and Subcontractors of all tiers and shall contain detailed procedures for Developer's quality control and quality assurance activities. Developer's quality process shall incorporate planned and systematic verifications and audits undertaken by an independent party. Developer shall conduct all quality control, quality assurance, performance verification, and design overlay and coordination among design disciplines, all in accordance with the QMP and the requirements of the Contract Documents.

Developer shall make all quality records immediately available to TxDOT for review and shall provide TxDOT with a copy of any and/or all quality records when requested.

Developer shall submit to TxDOT the results of all internal audits within seven Days of their completion and shall promptly submit to TxDOT non-conformance reports both upon issuance and resolution.

Inspections, reviews, and testing shall only be performed by personnel with appropriate training and qualifications, for each appropriate item of Work (items produced on and off the Site) using appropriate equipment that is accurately calibrated and maintained in good operating condition at an AASHTO (AASHTO R18-10, *Establishing and Implementing a Quality System for Construction Materials Testing Laboratories*) accredited facility, or at a facility with comparable accreditation (e.g., ISO 17025, *General Requirements for the Competence of Testing and Calibration Laboratories*).

### **2.2.2 Quality Terminology**

Quality terminology, unless defined or modified elsewhere in the Contract Documents, shall have the meaning defined in ISO 9001. Terms used in ISO 9001 shall have the meanings defined below:

- a) Organization: Developer's organization, including any Affiliates and contractors.
- b) Customers: the Users of the roadways, TxDOT, Customer Groups, and key stakeholders that have an adjacent property interest or connecting roadway.
- c) Product: the Work.

### **2.2.3 Quality Management Organization**

Developer shall regularly maintain the QMP to contain current versions of the following information:

- a) The organizational chart that identifies all quality management personnel, their roles, authorities and line reporting relationships.
- b) Description of the roles and responsibilities of all quality management personnel and those who have the authority to stop Work.
- c) Identification of testing agencies, including information on each agency's capability to provide the specific services required for the Work, certifications held, equipment and location of laboratories for products produced both on and off the Site.
- d) Resumes for all quality management personnel.

### **2.2.4 Quality Policy**

The QMP shall contain a complete description of the quality policies and objectives that Developer will implement throughout its organization. The policy shall demonstrate Developer senior management's commitment to implement and continually improve the quality management system for the Work.

### **2.2.5 Inspection and Testing**

The QMP shall contain detailed descriptions of the inspection and test plans, including the timing, quantities represented and frequency of testing, that Developer will use to meet quality control and quality assurance requirements of the Work.

Developer shall revise its QMP when its own quality management organization detects a systemic or fundamental non-conformance in the Work performed or in the manner the Work is inspected or tested, or when TxDOT advises Developer of such a problem.

#### **2.2.5.1 TxDOT Construction Notices**

On a weekly basis, Developer shall provide TxDOT with a rolling three-week inspection notice. The inspection notification shall include the fabrication schedule and planned construction activities for items where TxDOT is performing the fabrication inspection.



### **2.2.5.2 Reporting, Recordkeeping, and Documentation**

Developer shall develop and maintain inspection and testing records, including:

- a) Quality control inspection reports and process control material sampling/testing results and control charts, which Developer shall submit to TxDOT within 24 hours following the inspection or test.
- b) The Construction Quality Acceptance Firm (CQAF) shall maintain, electronically, a daily log of all inspections performed for both Developer and Subcontractor operations in a format acceptable to TxDOT and transmitted to TxDOT daily. The daily inspection reports shall identify inspections conducted, results of inspections, location and nature of defects found, causes for rejection, and remedial or corrective actions taken or proposed. The responsible technician and supervisor shall sign the daily inspection reports. Developer shall provide the results of the daily inspections to TxDOT in an electronic format within 24 hours after the work shift.
- c) The CQAF shall be responsible for establishing an electronic system for recording all material test results. The responsible technician and his/her supervisor shall sign the daily test reports. Developer shall provide the results of the daily test to TxDOT within one Day of test completion.
- d) The CQAF's inspection and materials quality program shall electronically deliver the laboratory and field test results to TxDOT in the database format provided in Attachment 2-4. This electronic reporting is intended to allow Developer and TxDOT to make timely and accurate decisions on workmanship and material quality issues.

### **2.2.5.3 Laboratory Requirements**

- a) The CQAF's testing laboratory identified in the Construction Quality Management Plan (CQMP) shall conduct Developer's quality acceptance tests and shall comply with the requirements of the AASHTO Accreditation Program (AAP) or other appropriate accreditation acceptable to TxDOT for the pertinent test. Developer shall transmit to TxDOT a copy of AAP accreditation certificate(s) upon receipt by the testing laboratory.
- b) Developer shall ensure that equipment in all laboratories is certified prior to commencing any construction activities and shall retain the certification by AASHTO, or TxDOT, as applicable for the duration of the Work.

### **2.2.5.4 Supply Source and Material Quality**

Developer shall ensure that the quality of all materials shall conform to requirements contained in the Contract Documents and to any requirements of affected Utility Owners. The CQAF shall provide plant inspection and aggregate sampling and testing at concrete and asphalt plants. Manufacturers' test reports may supplement, but not replace, the QA inspections, sampling, testing and certification provisions.

### **2.2.6 Responsibility and Authority of Developer Staff**

Personnel assigned to perform inspection, testing, or monitoring of characteristics for acceptance shall not be those personnel performing or directly supervising the Work being accepted.

Developer's Lead Quality Manager and quality assurance staff shall have no responsibilities in the production of the Work. Quality control staff shall only have responsibilities in the production of the Work and shall remain independent of the quality assurance staff.

The Lead Quality Manager shall prepare a monthly report of the quality inspections and tests performed, results of such inspections and tests, and occurrences and resolution of non-conformance discoveries. Developer shall submit the monthly reports to TxDOT for review.

Developer's Lead Quality Manager, quality assurance manager, and quality control manager(s) shall have the authority to stop Work for quality-related issues.

## **2.2.7 Professional Services Quality Management Plan**

Developer shall prepare and submit to TxDOT for review and approval a Professional Services Quality Management Plan (PSQMP) that describes its policies, procedures, and staffing to manage design quality in accordance with the requirements of this Section 2.2.7. Developer shall submit the PSQMP to TxDOT for review and approval in accordance with the timing requirements in Attachment 2-1.

### **2.2.7.1 Released for Construction Documents**

Developer shall submit to TxDOT all Released for Construction (RFC) Documents in accordance with the Submittal requirements of the PSQMP. Developer's RFC Documents shall comply with the requirements of the Contract Documents, and shall be detailed, complete, constructible, and shall allow verification of the design criteria and compliance with Contract Documents.

Not later than two Business Days after Developer has completed design of any particular RFC Document, Developer shall submit the signed and sealed document to TxDOT.

Developer shall prepare and provide all Project related Submittals and documents using English units of measure.

Developer shall furnish all Submittals by electronic copy in accordance with Section 2.1.2. Unless otherwise stated in the Contract Documents, Developer shall provide to TxDOT four hard copies and a single electronic copy of each Submittal. Each Submittal shall have the signature of an authorized representative of Developer, unless otherwise expressly stated for a particular Submittal. The electronic copy shall be in a suitable format (e.g. PDF) or in the format in which the Work was originally created unless stated otherwise in the Contract Documents.

Developer shall include with each Submittal a transmittal cover sheet in a form acceptable to TxDOT.

The minimum sheet size for report Submittals shall be 8.5 inches by 11 inches. The minimum sheet size for design plan Submittals shall be 11 inches by 17 inches. The maximum sheet size for roll plot Submittals shall be 36 inches by 120 inches. Every page in a Submittal shall be numbered in sequence.

Developer shall ensure that each Submittal is full, complete and assigned a unique, sequential number, clearly noted on the transmittal cover sheet. Developer shall assign original Submittals a unique numeric Submittal number and revised Submittals an alphanumeric designation which consists of the unique Submittal number assigned to the original Submittal followed by a letter of the alphabet to represent that it is a subsequent Submittal of the original.

Developer shall identify and note any changes made on a revised Submittal, other than those made or requested by TxDOT, on the revised Submittal.

Design deliverables shall include a title block, consistent with the standard Project drawing format established as part of the QMP, with the following information:

- a) Date of issuance and including all prior revision dates.
- b) Contract title and number.
- c) The names of Developer and applicable Affiliates.
- d) Stage of development.
- e) Reference to applicable technical documents and amendments.
- f) If required, review and acceptance or approval from a Governmental Entity, prior to submission to TxDOT.
- g) Review stamp.

- h) Action block space – All deliverables shall include a sufficient blank space in which Developer may list required actions to be taken.
- i) When calculations accompany drawings in a Submittal, cross-references from the body of the calculations to the individual drawing to which the pages of the calculations pertain.
- j) Organization of the CADD drawings and associated documents in a logical manner, having a uniform and consistent appearance, and clearly depicting the intention of the design.

### **2.2.7.2 Record Drawings and Documentation**

Within ninety (90) Days of Final Acceptance of all or part of the Project, Developer shall submit to TxDOT a complete set of Record Drawings in hard copy and native electronic format for the portion of the Project actually opened to traffic. The Record Drawings and documentation shall be an organized, complete record of Plans and supporting calculations and details that accurately represent what Developer constructed.

Developer shall ensure that the Record Drawings reflect the actual condition of the constructed Work. Developer shall submit to TxDOT the native electronic files used to prepare the Record Drawings and documentation.

### **2.2.7.3 PSQMP General Requirements**

The PSQMP shall describe and include the general requirements in this Section 2.2.7.3.

Developer shall organize the quality control and quality review procedures for Professional Services products by discipline (such as structural, civil, Utilities). These procedures shall specify measures to ensure that appropriate quality requirements are specified and included in the Professional Services product and to control deviations from such requirements.

Developer shall specify certain specific quality control and quality review procedures, including all required forms and checklists, for preparing, verifying and checking all Professional Services products to ensure that they are independently checked and back-checked in accordance with generally accepted engineering practices in the State of Texas and the requirements of the Contract Documents. The checking of structural design shall include a set of independent calculations, performed by Developer's Design Firm for all structural elements.

Developer shall clearly identify the designer and checker on the face of all Final Design Documents. The PSQMP shall also include specific procedures for verifying the Professional Services product along with any computer programs being used for such purposes. Final Design Documents shall be stamped, signed and dated by the engineer in responsible charge for that item, Element, or phase of the Work.

Developer shall describe the procedures for coordinating Professional Services performed by different individuals or firms working in the same area, in adjacent areas, or on related tasks to ensure that conflicts, omissions or misalignments do not occur between drawings or between the drawings and the specifications. This shall also include the coordination of the review, approval, release, distribution and revision of documents involving such parties.

Procedures shall: (1) ensure that Developer personnel are familiar with all the provisions of the Contract Documents concerning their respective responsibilities; (2) provide for the education, training and certification, as appropriate, of personnel performing activities affecting or assessing the quality of the Work to assure that such personnel achieve and maintain reasonable proficiency; and (3) ensure that the Work is performed according to the PSQMP, generally accepted engineering practices in the State of Texas and the Contract Documents.

Developer shall establish the procedures for meeting documentation requirements; the filing of design criteria, reports and notes, calculations, plans, specifications, schematics and supporting materials needed during the Final Design; and the specific responsibilities of personnel to satisfy these requirements.

Developer shall maintain, organize and index all Design Documents and make copies available to TxDOT upon request.

The PSQMP shall describe the procedures and schedules for the Professional Services Quality Control Manager to perform audits of the Design Firm's quality control procedures.

#### **2.2.7.4 Personnel and Staffing**

Professional Services Quality Control Manager. Developer shall assign a Professional Services Quality Control Manager (PSQCM) who shall be responsible for management of the quality control program for design, environmental, ROW, Utilities and survey. The PSQCM shall not be involved with direct scheduling or production activities; and shall report directly to the Lead Quality Manager. The PSQCM shall see that the methods and procedures contained in the approved PSQMP are implemented and followed by Developer design staff in the performance of the Work. The PSQCM shall be a Registered Professional Engineer.

Lead Roadway Design Engineer. Developer shall assign a Lead Roadway Design Engineer who shall be responsible for ensuring that the design of the roadway is completed and design criteria requirements are met. The Lead Roadway Design Engineer shall be the engineer of record for the design of the roadway Elements and shall be a Registered Professional Engineer.

Lead Bridge Design Engineer. Developer shall assign a Lead Bridge Design Engineer who shall be responsible for ensuring that the design of bridges is completed and design criteria requirements are met. The Lead Bridge Design Engineer shall be the engineer of record for the design of the bridge Elements and shall be a Registered Professional Engineer.

Lead Drainage Engineer. Developer shall assign a Lead Drainage Engineer who shall be responsible for ensuring that the drainage design is complete, design criteria requirements are met and the drainage system functions as designed. The Lead Drainage Engineer shall coordinate with IBWC, City of El Paso Storm Water Department and TxDOT on drainage related items. The Lead Drainage Engineer shall be the engineer of record for the design of the drainage Elements and shall be a Registered Professional Engineer.

Personnel in Responsible Charge. In addition to the Key Personnel described in this Section 2.2.7.4, Developer shall designate (by name) the personnel in responsible charge for each item, Element, or phase of the Work. The personnel in responsible charge shall possess the necessary registrations in the State of Texas and shall be personally responsible for directly supervising the Work and who will stamp, sign and date the Professional Services product for a given item, Element, or phase of the Work as applicable.

Reviewing Professional Services. Developer personnel performing the quality control check of the Professional Services shall not be directly involved with the original development of the item, Element, or phase being checked.

#### **2.2.7.5 Professional Services Submittal Review Process**

Developer shall conduct a series of working meetings with its Professional Services staff, the internal quality control of Developer staff and TxDOT to establish workflow processes and procedures to be utilized during the design review process that are consistent with the Contract Documents. The working meetings are also to develop an understanding on general design concepts such as geometrics, aesthetics, drainage, traffic control, and structures.

Developer and TxDOT shall collaborate and mutually agree upon (i) a list of proposed sections (i.e., Station x+xx to Station y+yy) for the Work; (ii) Professional Services packaging and content (such as drainage, individual structures, roadway, traffic sequencing, and others); (iii) a list of mandatory Submittals; and (iv) a proposed Submittal schedule. Developer shall evenly schedule the Professional Services reviews over the duration of the Professional Services phase of the Work. Sections and packages shall be logically organized into manageable pieces and shall contain sufficient information and

details to confirm Developer intent and to validate conditions. Developer shall obtain TxDOT's written approval of the sections, packages and contents, the schedule, and the methodology prior to making the first Submittal.

The PSQCM shall chair the Submittal reviews with TxDOT and Developer shall maintain formal documentation of these meetings for TxDOT's audit.

The purpose of the Submittal reviews is for TxDOT to review Professional Services products for general compliance with Project requirements, sound engineering practice, applicable Law, Governmental Approvals and the Contract Documents. All Submittals are subject to review and comment by persons designated in the Technical Provisions.

If Developer and TxDOT cannot come to an agreement on the list of mandatory Submittals, the following list shall be provided at minimum:

- Corridor Structure Type Study and Report Submittals
- Preliminary Bridge Layout Submittals
- Preliminary Design Submittal
- Final Design Submittal
- Any deliverables described in the Technical Provisions
- Exhibits Supporting Railroad Agreements
- Design Exceptions and Design Waiver Requests

#### **2.2.7.5.1 Final Design Submittal**

The PSQCM shall submit to TxDOT the Final Design Submittal for review along with a certification of compliance with each Submittal. Construction packages for individual Work items, Elements or phases shall be organized such that the final document package can be assembled in a manner similar to the standard construction documentation typically provided to TxDOT for conventional project letting, as mutually agreed upon by Developer and TxDOT.

When Developer has completed the Final Design Submittal for an item, Element, or phase and seeks to obtain TxDOT's concurrence of such a design, the PSQCM shall certify that:

- a) The design meets all applicable requirements of the Contract Documents, applicable Law and Governmental Approvals.
- b) The design has been checked in accordance with Developer's approved PSQMP.
- c) The item or Element is ready for construction.
- d) Developer has obtained all required final ROW, Governmental Approvals, and Utility Owner approvals.

The Final Design Submittal shall consist of complete Design Documents incorporating all of the design Submittal review comments provided in accordance with the Contract Documents. Developer shall provide all documentation, including copies of TxDOT's approval of deviations for design standards and/or Design Exceptions to TxDOT with the Final Design Submittal.

Prior to certifying the above items, elements, or phases, and following review and comment of the Final Design Submittal by TxDOT, PSQCM shall schedule and conduct a formal review with TxDOT as described in Section 2.2.7.5.2.

#### **2.2.7.5.2 Formal Review**

PSQCM shall conduct a formal review presentation to TxDOT at a location acceptable to TxDOT. The formal review presentation will be held following TxDOT's review and comment on the mandatory Submittals.

At least five Business Days prior to the applicable formal review presentation dates, Developer will assemble and submit drawings or other documents to TxDOT for information and review.

Draft minutes of formal review presentations shall be submitted to TxDOT by PSQCM within five Business Days after completion of each review.

#### **2.2.7.6 Resubmittal Process**

Resubmittals of any design Submittal may be required if deemed necessary by TxDOT or any Governmental Entities with jurisdiction over the Project. Developer shall address all comments received from a prior Submittal in a manner satisfactory to the commenting party for each Submittal. Developer shall resubmit Submittals as many times as necessary to address comments from TxDOT or any Governmental Entity with jurisdiction over the Project.

If TxDOT had requested additional information during the final formal review, PSQCM shall conduct an additional formal review of the resubmitted items, elements, or phases. Developer shall concurrently provide to TxDOT a copy of all correspondence relating to each Submittal made to any Governmental Entity with jurisdiction over the Project.

#### **2.2.7.7 Certification of Compliance**

PSQCM shall verify that Developer obtained approval from applicable Governmental Entities and Utility Owners prior to the issuance of a "Certification of Compliance" designation of the Design Documents by the PSQCM.

After Developer has incorporated the Final Design Submittal and/or the resubmittal of formal review comments into its design and all concerns and questions have been resolved to the satisfaction of TxDOT, Developer shall provide Final Design package to TxDOT. Developer as part of its Final Design package shall include all:

- a) Design drawings
- b) Design calculations
- c) Design reports
- d) Specifications
- e) Electronic files
- f) Documentation required for all Project ROW
- g) Governmental Approvals
- h) Utility Owner approvals

TxDOT's concurrence with the PSQCM's "Certification of Compliance" will not constitute approval of the design or subsequent construction, nor relieve Developer of its responsibility to meet the requirements hereof. Irrespective of whether TxDOT provides Developer with the authority to begin construction on items, Elements, or phases of the Work prior to completion of the design for the entire Project, Developer shall bear the responsibility to assure that construction meets the requirements of the Contract Documents, applicable Law and Governmental Approvals.

Construction on any item, Element or phase covered by the PSQCM's "Certification of Compliance" of said item, Element, or phase shall only progress to the extent covered by the Design Documents included

in that statement except for the Work performed in accordance with Section 2.2.7.9 (Early Start of Construction). Prior to progressing further with construction of a certified package, Developer shall complete the next item, element or phase of design or complete the Final Design, and obtain TxDOT's concurrence, except for the Work performed in accordance with Section 2.2.7.9. Any items, elements or phases of design, subsequent to the "Certification of Compliance" from PSQCM, shall be checked and certified by the PSQCM in the same manner indicated above.

If TxDOT determines that the Final Design Documents do not meet the requirements of the Contract Documents, applicable Law and/or Governmental Approvals, TxDOT will notify Developer in writing of any specific deficiencies in the Final Design Documents. Developer shall correct such deficiencies, modify the Final Design Documents, and, if necessary, modify construction upon receipt of TxDOT's comments.

If there is evidence that the PSQMP procedures are not adequate, as evidenced by TxDOT's oversight reviews or problems during construction, TxDOT may, at its sole discretion, withhold payment for design and construction until sufficient PSQMP procedures are in place. If construction is in progress, TxDOT may suspend ongoing Work represented by the deficient design and require correction of design and/or construction defects.

Developer shall provide quantity estimates for Work covered by Final Design Documents. The quantity estimates shall be in units consistent with the quality acceptance and quality review sampling and testing requirements in the PSQMP.

#### **2.2.7.8 Design Changes**

Developer or TxDOT may initiate design changes in accordance with this Section 2.2.7.8. Design changes may occur either on items, Elements, or phases undergoing construction or after Final Design. In order to process these types of changes, Developer shall submit, when the problem or change occurs, a Request for Information (RFI) for TxDOT's approval.

All design changes submitted under the RFI procedure shall undergo the same PSQMP checks as the original design.

The Engineer of Record responsible for the original design shall approve design changes during construction or design changes to Final Design Documents in writing. All plans, final Submittals, specifications, calculations, and reports for design changes shall be stamped, signed and dated by a Registered Professional Engineer. In all cases, the PSQCM shall certify in writing that the design change has been:

- a) Designed in accordance with the requirements of the Contract Documents, applicable Law and Governmental Approvals,
- b) Checked in accordance with Developer's approved PSQMP, and
- c) Prepared consistently with other elements of the original design.

Developer shall request and schedule interim and final RFI formal design review(s) by TxDOT for all design changes made during construction or to the Final Design Documents. Developer shall document all changes made through the RFI process in the Record Drawings.

#### **2.2.7.9 Early Start of Construction**

The following will set forth the circumstances under which certain items, Elements, or phases of the Work may be packaged by Developer to initiate an Early Start of Construction prior to obtaining TxDOT's concurrence of the Final Design for the item, Element or phase. The Early Start of Construction requirements shall apply to any Work that is performed by Developer prior to receiving TxDOT's written concurrence with the PSQCM's Certification of Compliance of the Final Design Submittal for the Work. All such Work is performed at the sole risk of Developer. TxDOT does not

consider any items as satisfying the PSQMP requirements until the PSQCM has issued a certification of compliance and TxDOT has issued a written concurrence therewith.

TxDOT, at its sole discretion, may defer Early Start of Construction for any portions of the Work as requested by Developer.

Any Work constructed by Developer prior to receiving TxDOT's concurrence of the Final Design Submittal for the Work, and later determined to be unacceptable by TxDOT, in its sole discretion, shall be revised, removed or otherwise reconfigured to the satisfaction of TxDOT at Developer's sole cost and expense and without any consideration given to an extension of the Completion Deadline.

TxDOT and Developer shall agree on procedures for Early Start of Construction. These procedures shall among other things, include a process for distributing Construction Documents signed and sealed by a Registered Professional Engineer to TxDOT and Developer's field staff. In order for Developer to proceed with early phases of construction of a portion of the Work, specific pertinent items of the design shall have been previously reviewed by TxDOT and comments from TxDOT shall have been transmitted to Developer. For example, Early Start of Construction may be rough grading of a specific portion of the Project, for which specific pertinent items of the design may include:

- a) Horizontal and vertical drainage system
- b) Typical sections
- c) Related Elements of the drainage system
- d) Related Elements of the traffic control plan specifically applicable during the term of the Early Start of Construction scope
- e) Subsurface geotechnical investigations and recommendations
- f) Slope stability analysis and recommendations
- g) Preliminary structure general plans (if a structure is within the Element or portion of the nonstructural Work)
- h) Settlement monitoring program
- i) Construction specifications

An Early Start of Construction shall be at the sole and complete risk of Developer, and does not release Developer from any of the requirements described in [Section 2.2.7](#). If, as a result of the review process, construction modification or changes to already completed Work elements performed under the Early Start of Construction are required, Developer shall make any and all construction modifications to already completed construction activities at its sole cost and expense without any entitlement to time extensions or adjustments in the Price.

### **2.2.8 Construction Quality Management Plan**

Developer shall construct the Work in accordance with the Released for Construction Documents, following a reasonable timeframe for TxDOT review and comment, together with the relevant requirements and specifications of the Contract Documents.

Developer's Construction Quality Management Plan (CQMP) shall contain detailed procedures for Developer's quality control and quality assurance activities for construction activities. The CQMP shall be consistent with the applicable procedures contained in the current TxDOT *Contract Administration Handbook for Construction* and establish a clear distinction between quality control and quality acceptance activities and persons performing them. At a minimum, the CQMP shall specify:



- a) Methods and procedures that clearly define the distinction/authority/responsibility for the administration of Developer's CQMP.
- b) Designation of an individual on each crew to be responsible for performing daily field inspections of their own Work and for preparing a daily QC report to document the inspection performed.
- c) The review and approval process of all Portland cement concrete and hot mix asphaltic concrete mix designs by a CQAF Registered Professional Engineer.
- d) Methods and procedures to be utilized by Developer to obtain active participation of the work force in quality control operations to achieve a quality project; Developer shall include reporting forms to be used by the responsible quality control personnel.
- e) A construction quality control organization and staffing plan. Developer shall (a) show the period of time that the quality control staff member will be present on the Site; (b) include the resumes of the Key Personnel; and (c) state the experience/knowledge/skill levels of the quality control support staff.
- f) CQAF organizational and staffing plans. Developer shall (a) show the period of time that the quality acceptance staff member will be present on the Site shall be shown; (b) include the resumes of key staff members; and (c) state the required minimum knowledge, technical skills, and experience level of the personnel related to the various inspection functions, such as grading, drainage, pile-driving and structures inspections, that will occur on the Work. Developer shall identify the administrative/clerical support staff for maintenance and management of records/documents pertinent to quality acceptance for the CQAF activities.
- g) Procedures for inspecting, checking, and documenting the Work. Developer shall perform inspection, examinations and measurements for each operation of the Work to assure quality.
- h) Sampling and testing requirements of all materials during the production or manufacturing processes.
- i) Procedures to ensure that all activities affecting the quality of the Work are accomplished under controlled conditions, using appropriate equipment for the task being performed.
- j) Procedures to ensure that the education, training, and certification of personnel performing CQMP activities are achieved and maintained and that all Work is performed in accordance with the approved designs, Plans, and specifications.
- k) Procedures to ensure that critical Elements of the Work are not started or continued without inspection and testing by the quality acceptance personnel on site. Developer shall identify and communicate inspection or hold points to the CQAF, Construction Quality Control Manager (CQCM), and TxDOT and develop procedures to proceed beyond inspection points.
- l) Description of specific procedures to ensure that all Work conforms to the requirements of the Contract Documents, Governmental Approvals and applicable Laws, and the Design Documents, as well as that all materials, equipment, and Elements of the Work will perform satisfactorily for the purpose intended.
- m) Documentation that all activities undertaken by or on behalf of Developer affecting the quality of the Work shall be prescribed and accomplished by documented instructions, procedures, and appropriate drawings. Such instructions, procedures and drawings shall include quantitative and qualitative criteria to be used to determine compliance.
- n) Measures to ensure that purchased materials, equipment, and services conform to the Contract Documents, and Governmental Approvals, applicable Laws, Rules, and the Design Documents. These measures shall be consistent with Good Industry Practice and shall include provisions for

source evaluation and selection, objective evidence of quality furnished by Subcontractors and Suppliers, inspection at the manufacture or vendor source, and examination of products upon delivery.

- o) Procedures for identification and control of materials, equipment, and Elements of the Work. These procedures shall be consistent with Good Industry Practice to ensure that identification of the item is maintained by appropriate means, either on the item or on records traceable to the item, as necessary, throughout fabrication, erection, installation and use of the item.
- p) Procedures to ensure that materials, equipment or Elements of the Work that do not conform to requirements of the Contract Documents, Governmental Approvals, applicable Laws or the Design Documents are not used or installed. These procedures shall include identification, documentation, segregation, disposition and notification to TxDOT and, if appropriate, Governmental Entities and other affected third parties, as well as procedures for TxDOT to review Nonconforming Work.
- q) Procedures for processing a RFI to resolve discrepancies and/or questions in the Plans and specifications so that all changes are documented and approved by Developer's design engineers and TxDOT.
- r) Procedures to indicate, by the use of markings such as stamps, tags, labels, routing cards, or other suitable means, the status of inspections and tests performed upon individual items of the Work.
- s) A program for inspection for each operation of all Work examinations, measurement and test of materials or Elements of the Work to assure quality.
- t) A program for coordination of all inspection and testing with the inspections and tests of Governmental Entities and Utility Owners.
- u) A program to ensure performance of all testing required to demonstrate that all materials, equipment and Elements of the Work will perform satisfactorily for the purpose intended and meet the standards specified in the Contract Documents. It shall specify written test procedures which include provision for ensuring that all prerequisites for the given test have been met and that adequate test instrumentation is available and used. The CQMP shall require test results be documented and evaluated to ensure that test requirements have been satisfied. The CQMP shall also demonstrate how the CQAF will track its testing frequencies to ensure compliance with the Contract Documents.
- v) Procedures for reviewing and approving acceptance test results, categorizing test results in a manner acceptable to TxDOT, transmitting acceptance test results to TxDOT in a format acceptable to TxDOT for use in fulfilling its statistical validation requirements, and working collaboratively with TxDOT to resolve statistical non-validation between CQAF and TxDOT test results.
- w) Measures to ensure that tools, gauges, instruments, and other measuring and testing devices used in activities affecting quality are properly maintained, controlled, calibrated, certified and adjusted at specified periods to maintain accuracy within industry standards.
- x) Procedures to control the handling, storage, shipping, cleaning and preservation of materials and equipment to prevent damage or deterioration.
- y) Procedures to ensure that conditions adverse to quality, such as failures, malfunctions, deficiencies, defective material and equipment, deviations and other Nonconforming Work are promptly identified and corrected. The procedures shall ensure that the cause of the condition is determined and corrective action taken to preclude repetition. To ensure corrective action is promptly taken, Developer shall document and report in writing to TxDOT and to appropriate

levels of Developer's management (a) the identification of the significant condition adverse to quality, (b) the cause of the condition and (c) the corrective action within seven days of identification of the corrective action..

- z) A comprehensive system of planned and periodic audits of Developer's CQMP to determine adherence to and the effectiveness of the CQMP. CQAF personnel shall perform the audits in accordance with the written procedures or checklists. Audit results shall be documented, reviewed, and acted upon by Developer. Developer shall take follow-up action, including re-audit of deficient areas following corrective action, where indicated.
- aa) Measures to control the receipt and issuance of documents, such as instructions, procedures, training manuals and drawings, including changes thereto, which prescribe activities affecting quality. These measures shall ensure that approved documents, including authorized changes thereto, are reviewed for adequacy and approved for release by authorized personnel of Developer and are distributed to and used at the location where the prescribed activity is performed. Changes to documents shall be reviewed and approved by the same organizations that performed the original review and approval unless TxDOT consents, in writing, to another responsible organization.
- bb) The requirements and methods for controlling documents. Developer's document control system shall be compatible with TxDOT's.
- cc) Procedures and personnel to be used to assure that specified instrumentation is installed and monitored in accordance with applicable specification.
- dd) The form and distribution of certificates of compliance.
- dd) Procedures for quality acceptance in the CQMP with respect to checking and verifying the accuracy and adequacy of construction stakes, lines, and grades established by Developer.

## **2.2.8.1 Personnel and Staffing**

### **2.2.8.1.1 Construction Quality Control Manager (CQCM)**

Developer shall assign an on-Site Construction Quality Control Manager (CQCM) who shall be responsible for management of the quality aspect of the CQMP. The CQCM shall not be involved with scheduling or production activities, and shall report directly to Developer's management team. The CQCM shall see that the methods and procedures contained in approved CQMP are implemented and followed by Developer and Subcontractors in the performance of the Work.

### **2.2.8.1.2 Construction Quality Control Staff**

Developer's and Subcontractors' construction work force are all considered to be members of Developer's quality control staff as each and every one is responsible for the quality of the Work. Personnel performing QC inspection shall ensure quality of workmanship and QC sampling/testing shall ensure that materials meet the required specifications prior to acceptance testing performed by the CQAF. Personnel responsible for performing quality control inspection shall be knowledgeable and receive training to perform their quality control duties. Personnel performing quality control sampling/testing shall be knowledgeable in the testing methods and procedures and do not need to be certified or direct employees of Developer, but cannot be employees of the CQAF.

### **2.2.8.1.3 Construction Quality Acceptance Manager (CQAM)**

Developer's CQAF shall assign an on-Site Construction Quality Acceptance Manager (CQAM) who shall be responsible for management of the quality acceptance aspect of the CQMP. The CQAM shall be a Registered Professional Engineer and shall be an employee of the CQAF. The CQAM shall report jointly to Developer's management team and TxDOT. The CQAM shall not report to any person or party directly responsible for design or construction production.

The CQAM shall review, approve, authorize, examine, interpret and confirm any methods or procedures requiring the “Engineers’ review, approval, authorization, examination, interpretation, confirmation, etc.” which are contained in the TxDOT Standards Specifications.

#### **2.2.8.1.4 Construction Quality Acceptance Staff**

A construction quality acceptance staff shall be provided under the direction of the CQAM to perform inspection and material sampling/testing of all Work performed and materials incorporated into the Project by any member of Developer’s group. If approved in writing in advance by TxDOT, qualified individuals who are employees of or retained by manufacturers, vendors or Suppliers may inspect certain portions of Work.

The construction quality acceptance staff shall be employees of the CQAF and shall have been trained in the applicable inspection and material sampling and testing procedures. The construction quality acceptance staff shall be experienced in highway inspection and material testing. The training and experience of the construction quality acceptance staff shall be commensurate with the scope, complexity, and nature of the activity to be controlled and tested. Qualifications shall include appropriate TxDOT or State Highway Agency certification for testing and inspection as well as nationally recognized certifications such as ACI certification in applicable inspection or testing activities. Construction quality acceptance staff shall report to the CQAM.

The construction quality acceptance staff shall provide oversight and perform audits of the quality control inspection and material sampling/testing operation.

The construction quality acceptance inspection staff shall check compliance of all material, equipment, construction, installations, and operations. Construction activities requiring continuous field quality acceptance inspection or sampling and testing, in the sole discretion of TxDOT, shall proceed only in the presence of assigned QA personnel. The CQMP shall identify those activities.

#### **2.2.8.1.5 Construction Quality Acceptance Staff Levels**

The size of the construction quality acceptance staff shall reflect the volume of quality acceptance activities necessary for the Work in progress and Developer shall maintain such staff size in accordance with the approved CQMP. The CQAF staff shall perform quality acceptance oversight, inspection, and testing services typically performed by TxDOT on traditional projects, with the exception of monitoring testing.

Developer shall update the construction quality acceptance staffing requirements as necessary throughout the Term of Work to reflect changes in the actual construction schedule. Developer shall ensure that adequate construction quality acceptance staff is available and that CQMP activities are undertaken in a manner consistent with the Project Schedule and in a manner that will enable Developer to achieve the Substantial Completion and Final Acceptance Deadlines.

Should TxDOT determine that Developer is not complying with CQMP because of lack of staff, in addition to TxDOT’s rights and remedies under the Agreement, TxDOT shall have the right, without penalty or cost, including time extensions or delay damages, to restrict Work efforts until appropriate levels of staffing consistent with the CQMP and satisfactory to TxDOT are obtained or TxDOT may contract with a separate firm to perform these services and withhold payment to Developer for such services.

### **2.2.9 *Maintenance Management Plan***

Section 19 (Maintenance) includes requirements for maintenance management.

## **2.3 Comprehensive Environmental Protection Plan**

Section 4 (Environmental) includes requirements for environmental management.

## 2.4 Public Information and Communications Plan

Section 3 (Public Information and Communications) includes requirements for public information and communications management.

## 2.5 Safety and Health Plan

Developer shall be responsible for the safety and health of its personnel and of the general public affected by the Project. Developer shall prepare and submit to TxDOT for concurrence a comprehensive Safety and Health Plan (“Safety and Health Plan”) that is consistent with and expands upon the preliminary safety and health plan submitted with the Proposal. All members of Developer’s team shall adhere to Developer’s Safety and Health Plan. Developer shall meet the following Safety and Health Plan content and preparation requirements.

Developer shall take full account of the unique attributes of this Project in preparing the Safety and Health Plan, including but not limited to, the urban environment, the heavy traffic conditions and the size and scope of the Project. The Safety and Health Plan shall fully describe Developer’s policies, plans, training programs, Work Site controls, and Incident response plans to ensure the safety and health of personnel involved in the Project and the general public affected by the Project. The Safety and Health Plan shall cover all phases of the Work, and Developer shall review, evaluate, and update such Plan as often as necessary to reflect relevant changes during the Term of the Agreement. The Safety and Health Plan shall contain, at a minimum, the following provisions:

### a) Safety Management

Developer shall identify the personnel and responsible staff who will implement, maintain, and enforce the Safety and Health Plan policies, plans and training programs in the Safety and Health Plan. As a minimum, Developer shall provide a full time on-the-job Safety Manager. The Safety Manager's qualifications, as a minimum, shall include:

- Roadway construction and safety enforcement experience;
- Ten (10) years of progressive heavy construction experience, five years of which must be safety management experience on complex heavy civil projects;
- Designation, at or before the Effective Date, as a Construction Health and Safety Technician (CHST) by the Board of Certified Safety Professionals (BCSP), or designation as a Certified Safety & Health Official (CSHO), either of which may be substituted for two years of safety management experience;
- Completion of the OSHA #500 course – Trainer Course in OSHA Standards for Construction;
- Training and current certification for CPR and First Aid; and
- Completion of the following training sponsored by an accredited agency:
  - Work zone traffic control
  - Flaggers in work zones.

The Safety Manager shall report directly to the Project Manager’s supervisor or other executive employee with authority over the Project but removed from the design and construction of the Project. The Safety Manager shall have authority to stop all Work on the Project.

In addition, Developer’s safety management team shall also have the minimum additional personnel. As part of Developer's safety and health management, all Work shifts shall have, as a minimum, an on-Site Shift Safety Representative. The Shift Safety Representative shall have the following minimum qualifications:

- Three (3) years of progressive safety experience and general competency in the construction safety disciplines related to the Work;
- Completion of the OSHA 10-hour Safety and Health Course; and
- Training and current certification for CPR and First Aid.

The Safety and Health Plan shall define the role and responsibilities of the Safety Manager and safety staff, the hierarchical relationship between the Safety Manager and other managers, supervisors, and employees, and how responsibility and accountability for safety will be incorporated at all levels on the Project.

The Safety and Health Plan shall set forth the obligations of all personnel in adhering to the Safety and Health Plan, as well as establish and communicate clear goals for safety, security, and health, including defined objectives for meeting the goals. Requirements for evaluating the effectiveness of policies and measuring success in meeting the goals and objectives of the Safety and Health Plan shall be set forth in the Safety and Health Plan and an environment and means for continuous evaluation and improvement shall be established to achieve the Safety and Health Plan goals and to identify deficiencies so that the goals and objectives can be revised as needed to improve the safety and health of Developer's personnel and of the general public affected by the Project.

The Safety and Health Plan shall set forth Incident response plans to ensure the safety and health of personnel involved in the Project and the general public affected by the Project. In addition, the Safety and Health Plan shall set forth procedures for immediately notifying TxDOT of all Incidents arising out of or in connection with the performance of the Work, whether on or adjacent to the Project.

#### b) Worksite and Jobsite Analysis

The Safety and Health Plan shall establish a reliable system for allowing employees to notify management personnel about conditions that appear hazardous, and to receive timely and appropriate responses, without fear of reprisal.

Developer shall keep readily available at Developer's Project office site an updated summary of Work related incidents, which may include, at a minimum, a board promoting the number of consecutive incident-free days.

#### c) Hazard Prevention and Personal Safety

The Safety and Health Plan shall set forth (a) the methods and procedures to identify and detail all hazards that may be encountered by personnel while performing the Work, and (b) practices and procedures that have been developed and implemented to address prevention of identified hazards. Developer shall establish a communications protocol to ensure all employers and employees are aware of hazards in all areas and how to deal with them appropriately. Means shall be provided to evaluate all anticipated and unanticipated activities, and address potential hazards related to these activities.

Developer shall provide the means to ensure personnel understand and comply with safe work practices and procedures through training, positive reinforcement, correction of unsafe performance, and if necessary, enforcement through a clearly communicated disciplinary system established within the Safety and Health Plan.

Developer shall handle Hazardous Materials in compliance with Section 6.9 of the Agreement and the applicable requirements of the Technical Provisions.

#### d) Training

Developer shall establish methods within the Safety and Health Plan to identify, develop, and provide relevant training for employees and supervisors designed to ensure that all employees understand and are

aware of the hazards to which they may be exposed, and are aware of the proper methods for avoiding the hazards.

Developer shall establish methods within the Safety and Health Plan to identify, develop, and provide supervisory training programs to ensure supervisors understand the key role they play in job site safety and to enable them to carry out their safety and health responsibilities effectively; to analyze the work under their supervision to anticipate and identify potential hazards; and to maintain physical protection in their work areas, including the establishment of policies that ensure each employee is provided with the equipment necessary to complete assigned tasks safely.

The Safety and Health Plan shall set forth the procedures to plan and prepare for Emergencies, and to conduct training and Emergency drills.

e) Drug Free Work Zone

The Safety and Health Plan shall set forth the policies and procedures to require adherence to a 100% drug/alcohol free work zone.

f) Incident and Emergency management

Developer shall establish procedures within the Safety and Health Plan to achieve at a minimum, the following:

- Maintenance of communication for the exchange of information between Developer, TxDOT, and other involved agencies.
- Coordinated support through interaction with local, State, and federal governmental entities, as well as other entities, for safe and efficient construction.
- Discussion and coordination with Emergency response, traffic control, security, and operational issues affecting construction of the Project, and associated system feeders and exits.
- Procedures to update participating agencies regarding status of construction of the Project, and associated system feeders and exits, to assure safe and timely response to Emergency events. As a minimum, this shall include off-Site and on-Site traffic routing changes, and changes to Site access, fire suppression system modifications and in-service availability of standpipes or fire suppression water supply, if applicable, and changes in the Work that may create a greater likelihood of occurrence of a particular type of Emergency.

## **2.6 TxDOT-Developer Communications Plan**

Developer shall submit to TxDOT for approval a TxDOT–Developer Communications Plan (Communications Plan) that is consistent with and expands upon the preliminary communications plan submitted with the Proposal. Developer shall maintain and update the Communications Plan throughout the Term.

The Communications Plan shall describe the procedures for communication of all Project information between Developer’s organization and TxDOT.

The Communications Plan shall describe how Developer’s organization will respond to unexpected requests for information, communicate changes or revisions to necessary Developer personnel, and notify affected stakeholders before and after changes are made to the Contract Documents.

## **2.7 Right of Way Acquisition Plan**

Section 7 (Right of Way) includes requirements for ROW acquisition management.

Developer shall ensure that the ROW Acquisition Survey Document Package is reviewed by an independent Registered Professional Land Surveyor (RPLS) for consistency and compliance with all applicable Laws, standards, and requirements. The boundary location and the survey methods remain the responsibility of Developer, and are not part of this review process. The reviewing surveyor shall review the survey document package and return comments to Developer in a timely manner. Developer shall revise and correct the documents in accordance with the reviewing surveyor's comments in a timely manner. TxDOT will not accept the ROW Acquisition Survey Document Package as complete until the reviewing surveyor has signed and sealed the compliance certificate (see RID for Survey Compliance Certificate Form).

## **2.8 Risk Management Plan**

The Risk Management Plan shall describe the approach to identification, management, mitigation and allocation of Project-specific risks, including a risk matrix which shall identify the following at a minimum:

- a) Significant risk categories during the design and construction of the Project;
- b) The potential consequences of the identified risks;
- c) The probable likelihood of risks;
- d) Proposed procedures and tools to conduct a risk sensitivity analysis;
- e) Risk-mitigation strategies to eliminate or reduce specific risks.

## **2.9 TxDOT Offices, Equipment and Vehicles**

Except where noted elsewhere, Developer and TxDOT shall co-locate for the period of time commencing upon issuance of NTP1 and continuing thereafter through 180 days after Substantial Completion to facilitate Project coordination and daily communication. The definition of "co-locate" for this Agreement is office space meeting the requirements of this Technical Provision that are near or with each other along or adjacent to the Project and within five (5) miles of the Project ROW. At a minimum, the following Developer's personnel shall be co-located with TxDOT:

- Project Manager, Design Manager, Lead Roadway Design Engineer, and Lead Bridge Design Engineer during the design phase
- Project Manager, Construction Manager and Construction Quality Control Manager during the construction phase
- ROW Acquisition Manager during the ROW acquisition phase

Developer shall provide TxDOT office space that is available for occupancy within sixty (60) Days of issuance of NTP1. The location, condition and amenities of the office space for TxDOT are subject to TxDOT's prior written approval. The office space requirements for the core office and field offices are provided below.

### **2.9.1 Computers and Equipment**

Developer shall provide, install and maintain the following telephones, servers, copiers and fax equipment, and premise wiring for the TxDOT office space:

- At least one touch-tone telephone for each personal office area, each with a status indicator, access to all outside lines and conference-call capability; and including speakers for the telephones in the enclosed offices.



- At least one touch-tone conference telephone with satellite microphones for each conference room, each with a status indicator, caller ID, access to all outside lines and conference call capability.
- One high-speed laser computer printer capable of handling 11"x17" prints.
- One high-speed color printer capable of handling 11"x17" prints.
- One high-speed color photocopy machine capable of handling 11"x17" prints.
- One facsimile transmission machine.
- One color scanner capable of handling 11"x17" prints.

A multi-purpose piece of equipment capable of meeting multiple parts of the requirements above will be considered to meet the requirements.

- All office supplies including copier paper, toners, pens, pencils, notepads and other miscellaneous office supplies.
- Complete voice/data communications cabling system, which include but is not limited to the EMT conduit, bridge rings, pull boxes, category 5e UTP cable, category 5e "RJ-45" UTP receptacles, category 3 "RJ-11" UTP receptacles, receptacle boxes, cover plates, and fiber optic cable. If Developer can establish, to TxDOT's satisfaction, that alternate hardware and cabling can achieve the same level of service as TxDOT deems necessary to effectively manage this Project, then Developer can submit for TxDOT's approval an alternate plan for hardware and cabling. Developer can use fiber optic or copper cable as long as it is sufficient enough to adequately support the Project and field offices. Developer shall route, terminate, label and test all cable and install voice and data circuits shall be installed in conjunction with ISD and TxDOT Department of Information Resources staff.

Developer shall certify and state supplied components as functional before installation and will bear all responsibility for replacement of parts at work commencement.

Developer shall prepare test plan and submit before installation, test installed system and supply test results, and shall conform to all industry standard testing procedures.

Developer shall terminate all category 5e UTP cable in 66M150 punch down blocks for voice cabling and shall terminate all category 5e UTP data cable in data patch panels within the wiring closet.

Developer shall ensure that each drop shall contain two data ports with RJ45 connectors and two voice ports with RJ11 connectors.

Developer shall provide all materials, as needed and required, to complete installation of the cable plant which shall include all cable, connectors, patch panels, equipment rack(s), patch cables, face plates, punch down blocks, fiber optic cable and other miscellaneous materials.

### **2.9.2 Core Office**

Developer shall provide all space, facilities, and support elements necessary to design, construct and maintain the TxDOT core office in accordance with the Contract Documents. Developer shall provide office space, of approximately 6,000 square feet, for TxDOT's design, Project management and ROW acquisition staff including, the general engineering contractor and other contract employees for a maximum of 30 persons. If it is necessary to locate any of these elements of the Work off-site or outside of this office, Developer shall obtain TxDOT's prior written consent.

Developer shall provide a preliminary TxDOT facility area layout plan to TxDOT no later than seven (7) Days after NTP1. TxDOT will promptly review and comment on required modifications to the layout

within ten (10) Days. Developer shall submit a final facility layout plan within ten (10) Days of receipt of TxDOT comments.

Developer shall have the TxDOT facility area available for move-in no later than sixty (60) days from NTP1.

### **2.9.2.1 TxDOT Facility Area and Items Provided by Developer**

Developer shall provide separate office space for the exclusive use of TxDOT's design and Project management staff in the TxDOT facility area as specified herein and subject to TxDOT's prior written approval. This office space shall be located within the same building or complex as Developer's office staff. TxDOT will be reasonable regarding re-use of existing space within Developer's current office facility, providing the space is contiguous and workable in TxDOT's sole discretion.

In regard to the TxDOT facility area, Developer shall ensure the following conditions are achieved:

**Office Condition.** The offices shall be in good and serviceable condition, at least of the same quality as those of Developer's counterpart office space, and available for occupancy as specified herein. Both Parties shall participate in a facility condition survey prior to and at the completion of occupancy. TxDOT shall return possession of Developer-provided TxDOT facility area to Developer in essentially the same condition as when TxDOT occupied the facilities, except for reasonable wear and tear and except for alterations, or loss or damage caused by any member of Developer-Related Entity.

**Loss or Damage.** If office spaces, related facilities or fixtures are destroyed, damaged or stolen during the Work, in the TxDOT facility area, except as a direct result of willful misconduct of TxDOT or its personnel, Developer shall, at its cost and within ten (10) Business Days after the occurrence of such destruction or damage, repair those items to their original condition or replace them. However, in the case of lost, damaged, or stolen office equipment (e.g., computers, fax machines, copy machines, and printers) necessary for normal office operations, replacement shall occur within two (2) Business Days. If loss or damage is caused as a direct result of willful misconduct of TxDOT or its personnel, Developer shall replace the facilities noted herein within the timeframes specified herein, and TxDOT shall reimburse Developer for actual, reasonable and documented costs incurred.

**Office Facilities and Equipment.** Developer shall:

1. General. Secure facility space, obtain all permits, install and pay for all utility services, and maintain the facilities as part of the Work.
2. Access and Security. Provide separate TxDOT entrance/exit(s) from building, which shall be secured with door lock(s) plus a deadbolt lock. Developer shall provide keys for entry doors as well as other designated areas (e.g., server room, document storage, offices).
3. Lighting and Electricity. Include with all interior spaces overhead lighting meeting OSHA, building, and electrical and energy code requirements for similar office space (provide nominal 30 foot candles of light at 30 inches above finish floor). Each office space shall have at least four duplex receptacles, with minimum circuit capacity of twenty (20) amperes.
4. Janitorial and Trash Services. Provide daily janitorial service (except Saturdays, Sundays and Holidays) and maintain trash containers and trash pickup service for the building and site areas beyond the TxDOT facility area. This shall include, but not be limited to, sweeping and mopping floors, cleaning restrooms and break room, emptying wastebaskets, and periodic dusting. This service shall be paid for by Developer. Developer will pay for and procure janitorial services for the TxDOT facility area.
5. Exterior Maintenance. Maintain the exterior areas of office spaces, including access to parking areas.
6. Accessibility and Licensing. Meet all access requirements of the Texas Accessibility Standards, the Americans with Disabilities Act (ADA) Accessibility Guidelines, as amended (42 USC §§12101, et seq.),

and the applicable building code. Developer shall submit facility design plans to the Texas Department of Licensing and Regulation (TDLR) for review and approval as required by Section 16, Chapter 68 of the Texas Administration Code.

7. Restrooms, Break Room, and Entry Space. Provide access to women's and men's restrooms, break room space and building entry space, these spaces may be shared with Developer's office space/staff. These spaces and all TxDOT spaces shall have access 24 hours per day, 7 days per week, 365 days per year (24/7/365). In lieu of access to a common break room, Developer may provide a 200 SF break room/kitchen within the TxDOT space, with refrigerator with freezer compartment, ice machine, sink including waste disposer, microwave, and dishwasher. Break room/kitchen will have storage closet (25 sq. ft.) and cabinets with drawers and counter tops. In the event that access to restrooms cannot be accessed from a common building entry/lobby, Developer may provide separate restrooms for the TxDOT facility area. In the event it is necessary to locate a separate break room and/or restrooms within the TxDOT facility area, the 2,000 SF TxDOT space allocation may be required to be increased to accommodate these spaces.

8. HVAC. Provide electrical, heating, ventilation, and air conditioning (HVAC) systems capable of maintaining temperatures between 65 and 75 degrees Fahrenheit in all spaces, 24 hours per day, 7 days per week, 365 days per year (24/7/365), through the year. Server room shall have dedicated air conditioning/cooling system capable of maintaining temperatures between 65 and 70 degrees Fahrenheit, and 15% relative humidity.

9. Code Requirements. Meet all applicable building and fire code requirements.

10. Disposal and Removal. Be responsible for disposal or removal of all Developer-provided facilities and any facility and/or site restoration Work as required.

11. Networking. Provide a secured wireless network with encryption.

12. Internet. Provide the highest speed internet available in the Project area at NTP1.

**Space Requirements.** Although actual spaces may vary slightly, the following nominal size requirements will apply, and the typical TxDOT facility area shall include the following elements:

1. Offices. Enclosed offices for TxDOT's management staff (nominal 150 square feet each) 10 total with keyed door hardware.

2. Cubicles. Cubicle area spaces for administration staff (nominal 64 square feet each) 20 total; (power supply and data and communication lines to cubicles may be provided through power pole drops).

3. Conference Rooms. One conference room at nominal 25'x 30' (750 SF), one conference room at nominal 12'x 25' (300 SF), and one conference room nominal 10'x 25' (250 SF). All shall have dimmable lighting; each conference room shall have one chair for every 24 SF of conference room space and a conference table of sufficient size for each chair.

4. Production Rooms. One production room at nominal 10'x 25' (250 SF).

5. Document Control Rooms. One document control storage room (250 SF).

6. Reception Area. Receptionist space with waiting area with seating for 4 visitors; other furniture to be determined jointly by Developer and TxDOT.

7. Storage and Filing. One (1) lockable space for storage and filing, nominal 10'x15' (150 SF).

8. Server Room. One computer server room (100 SF) that has limited access and is locked via security card access. Server room shall be accessible via hallway entry not sharing any walls with the exterior of the building, and have no windows, a nonstatic floor covering, and at least three dedicated 20-amp power circuits and one 30-amp circuit. All patch panels (phone and data) shall be located within the designated

server room. Temperature shall be maintained with a dedicated air conditioning/cooling system as defined above.

9. Parking Area. Parking area for at least 35 vehicles (30 staff/5 visitors) that is reasonably level (all-weather surface and all-weather access).

10. Exterior Lighting. Sufficient exterior security lighting that is automatically activated at low light levels to maintain two (2) foot-candles of lighting within the building and parking areas of the site.

11. Corridors. Corridors within the TxDOT facility having a nominal width of 54 inches.

Of the space requirements described in this section, Developer shall provide separate secured space for the following elements for TxDOT's ROW acquisition staff:

- a. Five offices at 150 SF each;
- b. Ten cubicles at 100 SF each;
- c. One large conference room at 750 SF;
- d. One small conference room at 250 SF; and
- e. One production room at 250 SF.

**Miscellaneous Requirements and Features.** The following shall be provided as noted:

1. Flooring. Carpeted flooring (nonstatic in server room).

2. Entry Access. Entry to TxDOT areas by door lock and key.

3. Electrical Outlets. Each office and conference room shall have two (2 data, 1 com Cat 5E) outlets per room, and one (2 data, 1 com Cat 5E) outlet per cubicle, as well as outlets at designated printer, fax and copier locations and any and all shared areas (i.e., workroom, storage room, etc.). All data/voice outlets shall be installed next to power outlets.

4. HVAC. 24/7/365 HVAC as previously described.

5. Window Coverings. Horizontal mini-blinds (no drapes) for each exterior window.

6. Power Circuits. Provide dedicated electrical power circuits for copiers, and minimum of 6 duplex receptacles with three dedicated 20-amp circuits and one 30-amp circuit for the server room.

7. Fire Extinguishers. Developer shall provide fire extinguishers, per fire code and fire marshal with jurisdiction.

8. Insurance. Insurance (obtained and provided by Developer) covering the use of the Project office by Developer and TxDOT, in accordance with the terms of the underlying property use agreement with the property owner, but in no event shall the insurance be less than that required by the Agreement.

9. Vending Area. Developer shall provide access to general building vending area.

10. Utilities. Initial installation and monthly expense of all utilities paid by Developer except long-distance telephone service.

11. Emergency Contacts. 24-hour emergency contact to Developer.

12. Furniture. Developer-provided allowance of \$30,000 in the Price for furniture, which shall be obtained by Developer at the direction of TxDOT, and billed through Developer. At the end of the Project, Developer shall have ownership of the furniture and shall be entitled to the full salvage value of the furniture, with the right to retain or otherwise dispose of the furniture at its sole discretion, without any further accounting to TxDOT.

### **2.9.3 Field Offices**

Developer shall provide field office space for the exclusive use of TxDOT's field construction staff for the Project as specified herein. The field offices can be combined with the core office described in Section 2.9.2 as long as the combined offices meet the requirements of Sections 2.9.2 and 2.9.3.

Subject to TxDOT's prior written approval, Developer shall provide separate facilities for TxDOT's resident engineer staff located within the same complex as Developer's field office. Should Developer elect to construct the Work using field offices other than the one specified, corresponding facilities shall be provided for TxDOT's exclusive use and shall be at least of the same quality as Developer's counterpart management and field staff.

Developer shall provide the field staff facilities at least ten (10) Business Days prior to starting any Work activity involving staff that will occupy the field staff facilities.

In regard to field offices for TxDOT field construction staff, Developer shall ensure the following conditions are achieved:

**Office Condition.** The field office(s) shall be in good and serviceable condition, at least of the same quality as those of Developer's counterpart management and field staff, respectively, and available for occupancy as specified herein. Both Parties shall participate in a facility condition survey prior to and at the completion of occupancy. TxDOT shall return possession of Developer-provided facilities to Developer in essentially the same condition as when TxDOT occupied the facilities, except for reasonable wear and tear and except for alterations, loss, or damage caused by any member of Developer-Related Entity.

**Loss or Damage.** If office space(s) or related facilities are destroyed, damaged or stolen during the Work, except as a direct result of willful misconduct of TxDOT or its personnel, Developer shall, at its cost and within ten (10) Business Days after the occurrence of such destruction or damage, replace those items that it had provided or repair them to their original condition; however, in the case of lost, damaged, or stolen office equipment (e.g., computers, fax machines, copy machines, printers, etc.) necessary for normal office operations, replacement shall occur within two (2) Business Days. If loss or damage is caused as a direct result of willful misconduct of TxDOT or its personnel, Developer shall replace the facilities noted herein within the timeframes specified herein, except that TxDOT shall reimburse Developer for actual, reasonable, and documented costs incurred.

**Office Facilities and Equipment.** For the facilities it provides, Developer shall:

1. General. Secure sites, obtain all site permits, install and pay for all utility services, and maintain the facilities as part of the Work.
2. Access and Security. Provide separate buildings or trailers for TxDOT staff that include at least two entrances/exits, providing an 8' x 10' (minimum) covered area, from each building or trailer. Each entrance/exit shall be secured with a door lock plus a deadbolt lock.
3. Lighting and Electricity. Include with all interior spaces overhead lighting meeting the requirements of the Occupational Safety and Health Administration (OSHA) and of building and electrical codes for office space. Each office space shall have at least two duplex receptacles. The minimum circuit capacity shall be twenty (20) amperes.
4. Janitorial and Trash Service. Provide daily janitorial service (except Saturdays, Sundays and Holidays) and maintain trash containers and trash pickup service. This will include, but not be limited to, sweeping and mopping floors, cleaning the toilet, and lavatory and emptying wastebaskets.
5. Exterior Maintenance. Maintain the exterior areas of office spaces, including access to parking areas.
6. Accessibility. Meet all access requirements of the ADA, as amended (42 USC §§12101, et seq.).

7. Utility Service. Provide potable water, sewer service, and electricity to the office facility.
8. HVAC. Provide heating, ventilation, and air conditioning (HVAC) systems capable of maintaining temperatures between 65 and 70 degrees Fahrenheit in all spaces through the year.
9. Code Requirements. Meet all local building and fire code requirements.
10. Disposal and Removal. Be responsible for disposal or removal of all Developer-provided facilities and any site restoration Work as required.
11. Networking. Provide a secured wireless network with encryption.
12. Internet. Provide the highest speed internet available in the Project area at NTP1.

**Space Requirements.** Although actual space requirements will depend upon Work schedule and geographic locations of the field offices, a typical field office should include the following elements:

1. Offices. Enclosed offices for TxDOT's construction representative, TxDOT-designated construction manager and three other TxDOT or contract employees (150 square feet each).
2. Offices/Cubicles. Offices or cubicles for up to 10 field engineer/inspection/ administration staff (64 square feet each).
3. Conference Rooms. Conference room (enclosed) (200 square feet)
4. Storage and Filing. Two (2) lockable spaces for storage and filing at each field office (a combined space of 150 square feet).
5. Surveying Equipment Storage. Clean inside storage space for surveying equipment (80 square feet).
6. Tool Shed. Shed for small tools and equipment (outside) (150 square feet).
7. Site Amenities. A well-graded site for the office with access road, parking area, and security fence with lockable drive-in gates sufficient to enclose the office and parking area.
8. Staff Parking Area. A parking area for at least 15 vehicles that is reasonably level (all-weather surface and all-weather access) within the boundaries of a security fence.
9. Visitor Parking Area. An all-weather level surface outside the security fence to accommodate visitor parking (all-weather surface and all-weather access-minimum of 1,000 square feet).
10. Security. A 24-hour security service or silent watchmen-type security system.
11. Exterior Lighting. Sufficient exterior security lighting that is automatically activated at low light levels to maintain two (2) foot-candles of lighting within the fenced field office site.
12. Window Security. Security bars on all windows.
13. Laboratory Facility. A completed facility suitable to accommodate a functioning portable lab (approximately 1,000 square feet).
14. Kitchen/Break Room. Each field office shall contain a 200 sq. ft. kitchen with storage closet (25 sq. ft.), cabinets with drawers and counter tops.
15. Restrooms. Two restrooms including toilets and sinks.
16. First Aid Facilities. Emergency first aid facilities.

## **2.10 3-D Design**

### **2.10.1 General Requirements**

The utilization of three dimensional (3-D) Design is an integral part of the performance of the Project prior to and during construction and throughout the Project's service life. Additionally, the implementation of 3-D Design techniques is intended to improve quality, reduce risk, improve collaboration with Project stakeholders, provide an early focus toward technical review, and increase opportunity for innovation.

### **2.10.2 Design Requirements**

Developer shall utilize 3-D methodologies and techniques to incorporate the Schematic Design into Developer's Project integrated design files.

#### **2.10.2.1 Geometric Design Requirements**

Developer shall create an integrated-model of the existing condition utilizing 3-D methodologies and techniques. The existing condition model shall include existing ground surface and certain subsurface elements (including, at a minimum: drainage structures, Utilities, bridge and wall foundations), features utilizing data from light detection and ranging (LiDAR), sub-surface Utility evaluation (SUE), field surveys, and existing plans data collection including currently available LiDAR or other existing ground surface data (.dtm or .tin format) provided by TxDOT.

Developer shall utilize 3-D methodologies and techniques to develop the geometric design and the 3-D Design model for each proposed roadway and incorporate it into the Project's integrated design models.

- a) Integrated design model deliverables shall consist of 3-D MicroStation file(s) containing 3-D graphical elements (components, contours, superelevation transitions limits, existing and proposed finish grade triangles) representative of the design model, and .dtm or .tin surface files.

Developer shall include key existing and proposed 3-D Design features for the following Elements of the Work:

- a) Roadway
- b) Drainage
- c) Structures (including, at a minimum, sufficient detail to show top of deck surface, structure type, bottom of beam surface, and pier, abutment and retaining wall locations)
- d) Utilities
- e) Signing (including, at a minimum, overhead span or cantilever sign structure locations and structure type)
- f) Lighting (including, at a minimum, pole and foundation locations)
- g) Signals (including, at a minimum, controller, pole and foundation locations)
- h) Toll infrastructure (including, at a minimum, structure type not to include detailed elements related to toll gantries or elements inside buildings)
- i) Existing and proposed railroad Elements
- j) Existing and proposed CBP Elements
- k) Foundations, including drilled shafts, of columns, abutments, retaining walls, high mast lighting, gantries, and any other ground penetration to be shown to scale of width and depth

- l) Existing structures to remain within 25 feet of the Project ROW (such as the Rescue Mission silos).

### **2.10.2.2 Immersive 3-D Over the Shoulder Milestone Review Meetings**

Developer shall present the Project 3-D Design model to TxDOT and stakeholders at review meetings. Developer shall utilize software that allows for interactive visualization of the 3-D Design model key features. Developer shall complete the 3-D Design model to a sufficient level of detail that existing terrain, proposed design features, and existing infrastructure to remain in place can be viewed, analyzed and discussed among participants. Review meetings shall occur prior to any design Submittals to TxDOT.

Developer's 3-D Design model shall be capable of providing the following minimum functionality during the immersive 3-D milestone review meetings:

- View the model and manipulate view settings to interactively change data display on screen (e.g. pan, rotate, walk, fly, zoom, etc.).
- Measure distances and areas throughout all areas of the model.
- Reference baseline geometry, stationing, and existing and proposed right of way.
- Dynamically visualize key existing and proposed design features and detect conflicts/clashes amongst the following disciplines:
  - a) Roadway
  - b) Drainage
  - c) Structures (sufficient detail to show top of deck surface, structure type, bottom of beam surface, and pier, abutment and retaining wall locations)
  - d) Utilities
  - e) Signing (overhead span or cantilever sign structure locations and structure type)
  - f) Lighting (pole and foundation locations)
  - g) Signals (controller, pole and foundation locations)
  - h) Toll Infrastructure (e.g. structure type, not to include detailed elements related to toll gantries or elements inside buildings)
  - i) Existing and proposed railroad Elements
  - j) Existing and proposed CBP Elements
  - k) Foundations, including drilled shafts, of columns, abutments, retaining walls, high mast lighting, gantries, and any other ground penetration to be shown to scale of width and depth
  - l) Existing structures to remain within 25 feet of the Project ROW (such as the Rescue Mission silos).



## **3 PUBLIC INFORMATION AND COMMUNICATIONS**

### **3.1 General Requirements**

Developer shall coordinate all public information communications with ongoing TxDOT public information activities to ensure that a consistent message is being distributed to the Customer Groups. Developer shall provide copies of all materials to be presented to the public or the media to TxDOT at least three (3) Business Days prior to dissemination.

### **3.2 Administrative Requirements**

#### ***3.2.1 Public Information and Communications Plan***

At least sixty (60) Days prior to NTP2, Developer shall submit to TxDOT for approval a comprehensive Public Information and Communications Plan (PICP), based upon the public information and communications plan submitted with Developer's Proposal, which informs, educates, and engages the Customer Groups throughout every stage of the Project. Submittal shall be in both hardcopy form and electronic format compatible with TxDOT software. TxDOT approval of the PICP shall be a condition of issuing NTP2.

The PICP will include strategies and tactics, specific timelines, and deliverables. The PICP shall include:

- a) A detailed work plan;
- b) Key issues anticipated to be addressed through the life of the Project;
- c) Identified Customer Groups and specific plans to respond to their concerns and needs in all respect to the Project;
- d) How the public will be notified of construction, traffic detours and potential impacts;
- e) Specific outreach and engagement activities and the frequency of those activities;
- f) Communication tools and modes; and
- g) Developer's process for measuring the effectiveness of the PICP.

The PICP shall also include a general timeline listing public information activities for the Project over the entire Term. This timeline shall be used as an initial guide and shall be updated by Developer as the Project is implemented but no less frequently than on a yearly basis.

Developer shall provide sufficient qualified staffing to effectively implement the PICP.

Developer shall continually maintain the plan to ensure delivery of high-quality, well executed communications throughout the Term of the Agreement.

Together with TxDOT's designated point of contact for the local public information office, Developer shall review the PICP on a no less than annual basis to forecast, plan and coordinate updates in the plan and strategies needed to effectively accomplish the stated goals and objectives. TxDOT may audit Developer's performance of the activities set forth in the PICP. Developer shall make appropriate changes to the PICP as required to meet the findings of any audit or review and to suit the changing goals and needs of the Project. Developer shall cooperate with TxDOT to amend the PICP as required to suit circumstances as yet unknown, including public reaction to the impacts, real or perceived, from the Work and the depth, breadth and frequency of information necessitated by Customer Groups. Developer shall document the efforts and results of the PICP in measurable terms to clearly indicate compliance.

In developing the PICP, Developer shall make appropriate provisions to achieve the following goals:

- a) Gain and maintain support and/or informed consent from Customer Groups, building on existing community partnerships and communication networks.
- b) Provide Customer Groups with opportunities for input.
- c) Respond promptly to public questions and issues.
- d) Demonstrate to Customer Groups that the Project will be developed pursuant to a well-executed program.
- e) Notify Customer Groups in advance of key Project ROW acquisition, construction and maintenance activities and communicate the potential impacts of these activities.
- f) Provide public information which facilitates alternative trip planning during construction.
- g) Address the Project-specific concerns of Customer Groups, including but not limited to interests in Emergency Services vehicle access, business owner and patron driveway access, delivery access, adjacent neighborhood access, changes to bicycle and pedestrian access and neighborhood traffic patterns, changes to mobility access associated with the Americans with Disabilities Act (ADA), construction noise and lighting, and ongoing noise issues.
- h) Build upon TxDOT's positive reputation as a good partner to the community.
- i) Build upon the efforts of the successful communications program carried out during the environmental process and reinforce relationships with key stakeholders.
- j) Implement a fully bilingual program.

To achieve these goals, Developer shall use, but not be limited to, the following implementation strategies:

*Public Information and Communications Strategies*

- a) Develop a forum to coordinate on-going dialogue among Customer Groups, TxDOT, and Developer.
- b) Prepare and distribute Project-related materials in a user friendly format to inform Customer Groups through appropriate means such as: meetings, interviews, media kits, news releases, telephone correspondence, newsletters, brochures, e-mail, hotlines, Highway Conditions Reports (HCRs), dynamic message boards, Web alerts, public opinion polls/surveys, videos, display booths, presentations, public access information kiosks, and special events.
- c) Organize and manage meetings and communications with key elected officials, the general public, representatives of civic organizations, businesses, and special interest groups along the Project corridor (individually or in groups) for the purpose of building rapport with Customer Groups as well as two-way communication.
- d) Respond to invitations and seek opportunities to attend meetings, conferences and other events at which Project information can be exchanged with Customer Groups.
- e) Notify Customer Groups in advance of key Project ROW acquisition, construction, operations and maintenance activities, and communicate the potential impacts of these activities.
- f) Develop, disseminate and display timely, high-quality, innovative, user-friendly, accurate and appropriate community information concerning the Project, including exhibits showing slope grading, drainage, bridge structures, retaining walls, sound walls, Project ROW acquisition, and aesthetic characteristics.
- g) Develop specific communications strategies for the Chihuahuita community.

- h) At appropriate times and stages and as requested by TxDOT, coordinate tours of the Project.

#### *Media*

- a) Develop and manage a public relations campaign and communication strategy to convey key messages, branding, and pertinent information about the Project.
- b) Build on existing TxDOT media resources and/or create and develop advertising messages, including graphics, logos, and slogans.
- c) Place Project-related messages in the appropriate media.
- d) Develop and distribute public service announcements, paid advertising, news reports, and other communication materials as appropriate.
- e) Manage media relations with key transportation and business reporters and prepare and distribute news releases and media kits.
- f) Develop and implement communications plans that anticipate and attempt to minimize traffic impacts of public, special and seasonal events adjacent to the corridor that may draw large crowds through the Project limits.

#### *Environmental*

The PICP shall detail the communication hierarchy for information distribution related to compliance with the Comprehensive Environmental Protection Plan, as described in Section 4 (Environmental). The PICP shall include names and contact information, including emergency contact information, and the preferred methods of routine, and emergency communication distribution.

Developer shall assign audit and quality assurance responsibilities to a member of his quality assurance team. The Public Information Coordinator shall not perform audit and quality assurance responsibilities because of the potential conflict of interest.

### **3.2.2 Project Status Report**

Developer shall report back to TxDOT on the status of the PICP on a regular basis, as follows:

- **Weekly:** Developer shall send TxDOT a high-level weekly status report of public information and communications activities electronically. The report will feature metrics such as how many stakeholder meetings were held, how many phone calls on the hotline, etc. The document will be tailored as an internal document to track progress.
- **Monthly:** Developer shall create monthly a full color Project status report which provides essential information about the Project including a listing of upcoming Project related activities and events. This document will be tailored as a public document to be forwarded on to Customer Groups, Elected Officials, etc. Developer shall provide an electronic copy of the monthly Project status report to TxDOT.

### **3.2.3 Public Information Coordinator**

Developer shall provide a Public Information Coordinator to lead Developer's responsibility for public involvement activities on a day-to-day basis throughout the Term of the Agreement. The Public Information Coordinator shall have a minimum of seven years of relevant experience on projects of similar type and scope, and the ability to competently perform the following:

- a) Serve as the primary point of contact between Developer and Customer Groups and act as clearinghouse for the receipt of and response to written or verbal comments or complaints regarding the Project.

- b) Lead the production, implementation, audit, quality control/quality assurance and update of the PICP.
- c) Coordinate and supervise day-to-day activities of Developer’s personnel in performing the activities described in the PICP.
- d) Facilitate communication among Developer, TxDOT personnel (including TxDOT’s Public Information Officers), Customer Groups and Governmental Entities.
- e) Interact with Customer Groups and represent the interests of the Project at associated meetings and other formal and informal events.
- f) Develop a “first-hand feel” for Customer Groups’ concerns and reactions regarding the Project and public information program and incorporate that knowledge into improving the PICP.
- g) Prepare public exhibits, audiovisual presentations, and regular updated materials (ex. fact sheets, maps, collateral material).
- h) Liaise with the person assigned to coordinate the initial response to any Incident or Emergency and any Governmental Entity that may have jurisdiction in the Emergency.
- i) Coordinate with the TxDOT El Paso District Public Information Officer regarding all media inquiries and outreach.
- j) Speak fluent Spanish.

To implement the PICP, Developer shall support the Public Information Coordinator by providing a staff with skills including graphic design and building informed consent.

**3.2.4 Public Information Office and Hotline**

Developer shall maintain a public information office for the Term of the Agreement. The hours of operation for this office shall be as outlined below. This office shall serve as the primary business location for the Public Information Coordinator and shall be conveniently located to the Site. The public information office shall facilitate the exchange of information between Developer and the public and provide a centralized location for residents and other Customer Groups to obtain information on the Project, including Project maps and Plans, alternative routes, lane closures, construction updates, community impacts, and commute options. Developer shall make every effort to ensure that signage and materials at the public information office are bilingual.

The public information office shall have readily available two conference rooms capable of hosting Customer Group meetings. The rooms shall be ADA-compliant, convenient to and accessible by Customer Groups and appropriately supplied with electrical outlets, tables and chairs, and other basic equipment to meet meeting requirements. These conference rooms shall be at a convenient and accessible location that facilitates attendance by Customer Groups. One of these rooms shall accommodate at least 50 persons and another shall accommodate at least 15 persons.

During major construction, the minimum hours of operation of the public information office shall be as follows.

Monday-Friday	8:00 am – 6:00 pm
Saturday	9:00 am – Noon
Sunday	Closed

Developer shall extend hours of operation to appropriately service Customer Groups.

In addition to the services listed above, Developer shall provide a 24-hour telephone hotline, manned locally during normal business hours of the public information office, with a recorded bilingual message

describing Emergency procedures after hours. Persons manning the hotline shall be bilingual. Developer shall respond to voicemail messages left after hours within 24 hours of receiving the voicemail message. Hotline shall be live in advance of the start of any field investigation work near homes and all construction activity.

### **3.2.5 Customer Groups**

The Public Information Coordinator shall actively engage, inform, and seek appropriate support from Customer Groups for the Project throughout every stage of the Project. Customer Groups shall include the following:

- a) Media
- b) Governmental Entities, including regulatory and law enforcement agencies
- c) General public residing or working within the general vicinity of the Project, or traveling within or across the limits of the Project
- d) Business owners within or adjacent to the Project corridor
- e) Utilities, railroads, transportation authorities and providers (such as local airports, transit operators, toll authorities, and other highway concessionaires) affected by the Project
- f) Neighborhood associations, community groups, and other organizations with special interest in the Project

### **3.2.6 Events**

TxDOT wants to provide multiple opportunities for the public to be engaged in the Project in fun and informative settings including but not limited to:

**Groundbreaking Ceremony:** Developer shall participate in a groundbreaking ceremony to mark the beginning of the construction of the Project. The event shall be comparable in scope to past TxDOT El Paso District ground breaking events. At a minimum, Developer shall supply the following elements for the groundbreaking ceremony: tents, chairs, stage, podium, sound system, ceremonial shovels, mementos, refreshments, invitations, and programs. TxDOT will determine the attendees, arrange speakers for the event and will handle execution of the ceremony. Developer shall work with TxDOT to identify the location of the ceremony, assist with parking, logistics, and traffic control for the ceremony as directed by TxDOT.

**Public Meetings:** Developer shall organize and manage public meetings with the Customer Groups during design and construction activities.

Developer's PICP shall address the frequency of public meetings and allow such frequency to increase or decrease as needs arise to better inform and engage the Customer Groups. Developer shall propose a schedule of public meetings to TxDOT and then conduct the public meetings that, at a minimum, shall address Project construction and maintenance.

To maximize public participation, Developer shall advertise public meetings with sufficient advance notice in the appropriate media outlets, such as local newspapers, and television and radio stations. Developer shall be solely responsible for meeting advertisement.

During such meetings, Developer shall inform the participants of the Project's progress and discuss key issues as they emerge. Developer shall provide timely and useful information regarding subjects of interest to the Customer Groups, including:

- a) Design and construction issues affecting adjacent residential areas, frontage roads, local streets, and utilities, including such issues as Project ROW definition, Project ROW acquisition process, grading, drainage, access, lighting, aesthetics and noise and retaining walls

- b) Street and roadway detour design and implementation
- c) Scheduling and duration of Work, including hours of construction
- d) Haul routes
- e) Methods to minimize noise and dust
- f) Environmental mitigation measures

Developer shall notify TxDOT a minimum of 48 hours in advance of any meetings with the public. TxDOT reserves the right to attend any such meetings. When requested by TxDOT, Developer shall participate in and provide support for any meetings with the Customer Groups called and conducted by TxDOT. When TxDOT decides to conduct such meetings, Developer shall share, in a readily manipulable form, all necessary information regarding potential Customer Groups at TxDOT's request. Developer shall bear all costs associated with the meetings organized and managed by Developer.

**Community Events:** Developer shall host or support a minimum of 30 community events (such as kids' day or neighborhood barbecue) during the life of the Project aimed at providing communities with opportunities to learn firsthand about the Project and to thank nearby residents for their patience during the construction process. These events targeting the local community shall include elements such as: construction safety presentations; information on the Project; hands on equipment demonstrations; giveaways; food and refreshments. Developer shall be responsible for planning, advertising and executing the events in coordination with TxDOT. Depending on the specifics of the event, Developer shall be responsible for providing construction equipment, personnel, giveaways, food and refreshments.

**Grand Opening Ceremony:** Developer shall participate in a grand opening ceremony to mark the opening of the Project. The event shall be comparable in scope to past TxDOT El Paso District grand opening events. Developer shall plan and coordinate the grand opening ceremony in coordination with the TxDOT El Paso District. At a minimum Developer shall provide the following elements for the grand opening: tents, chairs, stage, podium, sound system, mementos, refreshments, invitations, and program, as approved by TxDOT. Developer shall work with the TxDOT El Paso District to identify the location of the ceremony, assist with parking, logistics, and traffic control for the grand opening ceremony as directed by TxDOT. TxDOT will determine the attendees, program, and speakers for the event and will handle execution of the ceremony.

### **3.2.7 Meeting Summaries**

For all meetings with the Customer Groups which Developer conducts or directly participates in, Developer shall prepare meeting summaries within five (5) Business Days after the conclusion of such meetings. At a minimum, Developer shall include the following items in the meeting summary:

- a) A complete list of attendees (including their affiliations, telephone numbers, and e-mail addresses)
- b) Documentation of the exhibits, presentations and/or handouts available at the meeting
- c) Documentation of the issues discussed and any associated solutions
- d) Description of remaining open issues and action items (including the person(s) responsible for follow-up and target date for resolution)

For any formal public meetings or open houses at which a court reporter is required, Developer shall also include detailed verbal transcripts in the summary. Developer shall submit draft versions of all meeting summaries to TxDOT for review before distributing final versions to the meeting attendees and appropriate Customer Groups.

### **3.2.8      *Communication Tools***

Developer shall prepare and distribute materials regarding Project-related subjects, using all appropriate methods, including, but not limited to: meetings, news releases, telephone correspondence, newsletters, email, hotlines, Highway Conditions Reports, dynamic message signs, Web alerts, social media, maps, displays, renderings, presentations, brochures, pamphlets, highway advisory radio and video news releases.

**Project Website:** Developer shall create a public website to convey Project-related information, including, but not limited to:

- a) Developer contact information
- b) Project maps
- c) Frequently asked questions (FAQs)
- d) Current Project activities addressing design, construction, and maintenance
- e) Timing of street and ramp closures and openings
- f) Recommended route alternatives during closures
- g) Newsletters
- h) Event calendar
- i) Materials presented at events
- j) Links to other related sites as deemed appropriate by TxDOT
- k) Comment form
- l) Mailing list request form

The website shall also contain other general Project-related information that enhances the engagement or education of the general public. Developer shall regularly review and update information on this public website throughout the Term of the Agreement to provide current and appropriate information and the website shall provide for question and feedback opportunities for public communication. Developer shall develop and implement a plan to make the Customer Groups aware of the Project website.

All written materials produced for Customer Groups shall follow the TxDOT *Style Guide* and/or other appropriate spelling/writing guidelines.

Developer, working collaboratively with TxDOT, shall assess the need for multi-lingual communications online.

### **3.2.9      *Lane Closure Notification***

Subject to the lane closure restrictions set forth in Section 18 (Traffic Control), Developer shall provide TxDOT and appropriate Customer Groups a minimum of two weeks advance notice for lane closures and/or traffic switches planned to be in effect longer than 24 hours, and a minimum of 48 hours advance notice for lane closures that are planned to be in effect less than 24 hours, using all appropriate tools as needed. Tools should include website updates, social media, and media outreach. In addition, Developer shall be responsible for the rental and placement of portable messaging signs (dynamic and static) as required by the approved traffic control plan to alert the public to traffic impacts/road closures. Messaging on the signs will be current and accurate at all times. The Public Information Coordinator shall input all lane closures (or an event that results in lane closures) into the TxDOT Highway Conditions Report.

For planned lane closures and Emergency event lane closures, as appropriate, Developer shall coordinate lane closures that may affect crossing TxDOT facilities with appropriate TxDOT district and area offices,

as needed, to ensure that no conflicts occur. Developer shall provide advance notification of all lane closure notices to the appropriate TxDOT district and area office. TxDOT will provide appropriate contacts and information upon request.

### ***3.2.10 Emergency Event Communications***

For all Emergency events, the Public Information Coordinator shall take timely and appropriate action to inform TxDOT and appropriate Customer Groups of all pertinent details. The Public Information Coordinator shall provide these details through the use of appropriate tools to ensure effective communication. These tools include, but are not limited to: dynamic message signs (DMS), TxDOT's Highway Conditions Report, TxDOT El Paso District Office Highway Advisory Report, email/Web alerts, telephone notification, facsimiles, and media releases/interviews, as appropriate. The Public Information Coordinator shall continue to provide updated information, as available and on a timely basis, until the Emergency no longer exists.

In the event of an unforeseen Emergency, timely notification shall mean as soon as practicable, but in no event longer than within one hour of the occurrence. If advanced warning is available for an Emergency event such as ice/snow, timely notification shall mean as soon as practicable, but in no event longer than within one hour of the time the information is available. In both situations, the Public Information Coordinator shall continue to provide updated information, as available and on a timely basis, until the Emergency no longer exists.



## **4 ENVIRONMENTAL**

### **4.1 General Requirements**

Developer shall deliver the Environmental Commitments required by the RFP, Contract Documents, Environmental Laws, Governmental Entities, Governmental Approvals, and all applicable federal and state Laws and regulations. To that end, Developer shall develop, operate, and maintain a Comprehensive Environmental Protection Program (CEPP) for the Work to ensure environmental compliance with all applicable Environmental Laws and Commitments. The CEPP shall obligate Developer to protect the environment and document the measures taken during the performance of the Work to avoid and minimize impacts on the environment from the design, construction, maintenance, operation, and rehabilitation activities of the Project.

The CEPP shall be designed to incorporate all features and guidelines of ISO 14001. The CEPP shall effectively demonstrate in detail Developer's knowledge of all applicable project-specific Environmental Approvals, issues, and commitments and applicable Environmental Laws as set forth in these Technical Provisions, and shall describe the processes that will be followed during the course of the Work to comply with those Environmental Approvals, issues, and Commitments and Laws, as well as the documentation required to validate compliance. All monitoring and reporting activities shall be concise and consistent throughout the Term of the Agreement as applicable to the activities being performed, and in accordance with the requirements set forth in the Environmental Laws. The CEPP shall also effectively describe the quality control and assurance measures that Developer will implement to verify the compliance of the CEPP with all applicable Environmental Laws.

The CEPP shall establish and implement environmental permits, issues, and commitments consistent with the Environmental Approvals. The CEPP shall establish a goal of zero environmental violations during the performance of all Work activities. However, should violations occur, the program shall set forth detailed processes for rectifying such violations in an appropriate and timely manner.

Developer shall cause Work to comply with Environmental Approvals and compliance requirements for any additional actions throughout the Term of the Agreement. Developer shall monitor and document Work activities so that documents providing evidence for compliance are available to TxDOT for inspection at any time.

### **4.2 Environmental Approvals**

#### ***4.2.1 New Environmental Approvals and Amended TxDOT-Provided Approvals***

TxDOT-Provided Approvals are based on the Schematic Design as presented in the Environmental Approvals. Such approvals may require re-evaluation, amendment, or supplement as the Work progresses or in order to accommodate actions not identified in the Environmental Approvals or covered specifically by existing resource agency coordination. Changes to the Schematic Design or incorporation of Additional Properties into the Project shall require the validity of existing Environmental Approvals to be reassessed and may require new Environmental Approvals.

Developer shall be responsible for coordination with Governmental Entities necessary to obtain new Environmental Approvals or amendments to the TxDOT-Provided Approvals except where TxDOT has agreements with Governmental Entities to perform such coordination.

Developer shall be responsible for ensuring compliance with the conditions and schedules set forth in amendments to any TxDOT-Provided Approvals or new Environmental Approvals. TxDOT may, in its discretion, provide assistance in securing new Environmental Approvals or amendments to TxDOT-Provided Approvals.

#### **4.2.2 Responsibilities Regarding Environmental Studies**

Developer shall be responsible for conducting continuing environmental studies based on the Environmental Approvals and Schematic Design.

Developer shall be responsible for conducting environmental studies and re-evaluations caused by actions not identified in the Environmental Approvals, actions not covered specifically by existing resource agency coordination, or incorporation of Additional Properties into the Project. Developer shall be responsible for all coordination of environmental studies with appropriate Governmental Entities, except where TxDOT has agreements with Governmental Entities to perform such coordination.

#### **4.2.3 TxDOT Review and Approval of Developer Submissions**

TxDOT reserves the right to review, comment on, require revisions to, and reject for resubmission documentation submitted for environmental compliance or Environmental Approvals. Documentation shall conform to current TxDOT submission standards and the requirements of all applicable Governmental Entities, Laws, and regulations. TxDOT shall return approved documentation to Developer for submittal to the appropriate Governmental Entity in cases where Developer performs coordination. TxDOT, acting reasonably, shall approve those submissions for which TxDOT signature or other approval is required. Documentation not meeting current submission standards or requirements of Governmental Entities will be returned to Developer, and shall be revised by Developer to meet standards or requirements.

#### **4.2.4 TxDOT-Provided Approvals**

The TxDOT-Provided Approvals are:

- a) The Abbreviated State Final Environmental Impact Statement (FEIS) dated April 25, 2013; and
- b) The Record of Decision (ROD) issued by TxDOT on June 7, 2013 for the Abbreviated State FEIS described above.

### **4.3 Comprehensive Environmental Protection Program**

As part of the PMP, Developer shall develop and implement a Comprehensive Environmental Protection Program (CEPP), applicable throughout the Term of the Agreement to establish the approach, requirements and procedures to be employed to protect the environment. The CEPP shall be developed in the form of a comprehensive environmental management system incorporating all features and guidelines outlined in ISO 14001. All component parts shall reflect in order of priority: impact avoidance, minimization and, as last resort, mitigation. The CEPP shall satisfy applicable TxDOT and resource agency requirements, including those detailed as commitments in any Environmental Approvals.

The CEPP shall be the overarching program by which Developer shall cause Environmental Commitments made during the Environmental Approval and permitting processes, and other environmental requirements to be carried forward and reflected, as appropriate, in the design and implemented throughout the Work.

At a minimum, the CEPP shall include the following component parts:

- a) Environmental Management System (EMS)
- b) Environmental Compliance and Mitigation Plan (ECMP)
- c) Environmental Protection Training Plan (EPTP)
- d) Hazardous Materials Management Plan (HMMP)
- e) Communication Plan (CP)

- f) Construction Monitoring Plan (CMP)
- g) Recycling Plan (RP)
- h) Environmental team resumes, updated as applicable

The dates by which component parts comprising the CEPP are to be submitted for TxDOT approval are set forth throughout these Technical Provisions. Amendments and updates to the CEPP as necessary to address changing conditions and environmental requirements shall be in accordance with the procedures for amendments to the PMP.

#### **4.3.1 Environmental Management System**

The Environmental Management System (EMS) shall be the overarching system by which Developer shall cause Environmental Commitments made during the Environmental Approval and permitting processes, and other environmental requirements to be carried forward and reflected, as appropriate, in the design and implemented throughout the Work. Developer shall utilize the EMS to track on-going issues, identify environmental compliances, non-compliances and identify actions required/taken to correct any such non-compliance.

The EMS shall establish a schedule for periodic CEPP review to ensure it is up to date. The EMS shall provide a means to track the reviews and results. At a minimum, the EMS shall require documents in the following list to be on file at the Site and available at any time for TxDOT review:

- a) CEPP component parts
- b) Weekly Environmental Monitoring Reports
- c) Investigative Work Plans, Site Investigation Reports, and remedial action plans as necessary for hazardous material discovery/remediation
- d) Wetlands delineations and appropriate Section 404 Permit Application if changes to the design or temporary construction impacts are necessary
- e) Mitigation or resource monitoring reports, as required by resource-specific mitigation plans
- f) Designs for wetland and floodplain mitigation
- g) Texas Pollutant Discharge Elimination System (TPDES) Construction General Permit (TXR150000), Notice of Intent
- h) TPDES Construction General Permit (TXR150000), Notice of Termination for Work completed
- i) Storm Water Pollution Prevention Plan (SW3P) and amendments, as required to reflect Project development and staging, including off-site plans, controls and reporting from borrow sites, waste sites, and plant location sites
- j) Completed Permit applications and permits as issued
- k) Pre-Construction Inspection Report
- l) Training documentation
- m) Developer's final noise analysis, if different than that included in the TxDOT-Provided Approvals
- n) Environmental Permits, Issues, and Commitments (EPIC) Sheets
- o) Project findings for coordination between the International Boundary and Water Commission (IBWC) regarding Project design, drainage and concurrence regarding base flood levels.

#### **4.3.2 Environmental Compliance and Mitigation Plan**

The Environmental Compliance and Mitigation Plan (ECMP) shall document and fully detail compliance strategies and procedures to be employed to cause Work performance in accordance with requirements of applicable Environmental Laws and Environmental Approvals. This plan shall establish and/or document schedules, protocols, and methodologies to be used in accomplishing Work, with an emphasis on monitoring, reporting, corrective actions and adaptive management. The plan shall include a Compliance Action Plan (CAP). The CAP shall consist of a decision making matrix which will define the triggers for initiating or re-initiating environmental compliance actions for construction and maintenance activities including construction noise mitigation measures and the triggers for initiating mitigation measures. For each trigger, the CAP shall identify the appropriate type or level of environmental study or other compliance action necessary to ensure the ongoing validity of Project Environmental Approvals and commitments. In addition, the ECMP shall detail any mitigation required by Environmental Approvals and Developer's approach to satisfying mitigation requirements, including mitigation requirements identified after completion of the ECMP.

**The ECMP shall include the following components:**

- **Environmental Permits, Issues, and Commitments (EPIC) Sheets**

Developer shall develop and maintain EPIC construction plan sheets. Such EPIC sheets shall identify applicable permits and Environmental Commitments and shall be updated throughout the construction period to identify on-Site conditions.

EPIC sheets shall include the Environmental Commitments required to verify that any discharge from the Site into a sanitary sewer system complies with appropriate codes and standards of the sanitary sewer owner.

Developer shall keep construction noise to a minimum near the Chihuahueta Historical District, residential areas and other sensitive areas during Night-time Hours. Such requirements shall be reflected in the EPIC sheets. Developer shall obtain prior TxDOT approval to vary from these hours.

- **Clean Water Act - Sections 402: Texas Pollutant Discharge Elimination System**

Developer shall document how it will comply with Section 402 of the Clean Water Act (CWA). The documentation shall include that Developer has day-to-day operational control over activities necessary to ensure compliance with the Storm Water Pollution Prevention Plan (SW3P) and has the sole responsibility for any potential non-compliance issue. The documentation shall also include that Developer is responsible for submitting a Notice of Intent (NOI) to TCEQ. The documentation at a minimum shall include:

- a) Process for training personnel on the requirements and conditions of the Texas Construction General Permits for Storm Water Discharges from Construction Sites (CGP);
- b) Procedures for incorporating additional properties outside the original NEPA approved schematic and any off- right-of-way PSL within one linear mile of the Project limits to comply with the CGP and the Project's SW3P;
- c) Procedures for handling non-compliance issues;
- d) Escalation procedures for SW3P items; and
- e) Procedures for implementing detention Best Management Practices (BMP).

Developer shall reference the *TxDOT El Paso District Storm Water Management Program*, available in the RID, in its development of the SW3P.

- **State Listed Species and Unregulated Habitat**

Developer shall document how it will address state listed species and unregulated habitat. The documentation shall comply with all MOUs and MOAs TxDOT has with the Texas Parks and Wildlife Department (TPWD) including the requirement for coordination with TPWD to be conducted by TxDOT. The documentation at a minimum shall include:

- a) Process for communicating any commitments regarding state listed species and unregulated habitat; and
- b) Procedures for complying with any commitments regarding state listed species and unregulated habitat.

- **Endangered Species Act and Fish and Wildlife Coordination Act**

Developer shall document how it shall comply with the Endangered Species Act (ESA) and the Fish and Wildlife Coordination Act (FWCA). The documentation shall reflect that TxDOT will conduct all coordination with U.S. Fish and Wildlife Service (USFWS). The documentation at a minimum shall include:

- a) Processes for training personnel on the requirements of the ESA and FWCA;
- b) Processes for communicating any commitments regarding ESA and FWCA; and
- c) Procedures for complying with any commitments, including mitigation, regarding ESA and FWCA.

- **Traffic Noise**

Developer shall document how it will address traffic noise mitigation. The documentation at a minimum shall include:

- a) Processes for carrying out noise mitigation measures as identified and discussed in the Schematic Design and any supplemental noise studies completed by Developer;
- b) Processes for carrying out noise mitigation measures determined throughout the Term; and
- c) Processes to handle changes that may occur to proposed permanent noise mitigation in the TxDOT-Provided Approvals and Schematic Design.

To fulfill the commitments of the previously mentioned TxDOT-Provided Approvals, Developer shall be responsible for implementing all noise mitigation measures to minimize construction and long-term impacts of the Work as prescribed in TxDOT-Provided Approvals and subsequent TxDOT-Provided Approvals secured by Developer. Developer acknowledges that TxDOT-Provided Approvals and proposed permanent noise mitigation are based on the Schematic Design and Schematic ROW. Consequently, the proposed permanent noise mitigation may require amending by Developer as the Work progresses. Developer shall submit such amendments to TxDOT for review and approval.

Developer shall be responsible for public notification and involvement per *TxDOT Guidelines for Analysis and Abatement of Highway Traffic Noise* and in accordance with Section 3 of the Technical Provisions. Developer shall allow fifteen (15) Days for adjacent affected property comments after each noise workshop.

Developer shall be responsible for all coordination with adjacent property owners and Governmental Entities necessary to obtain all such amendments to TxDOT-Provided Approvals and for ensuring compliance with the conditions and schedules set forth in the amendment of any TxDOT-Provided Approvals.

- **Water Well Impacts and Requirements**

Developer shall document how it will address wells (such as municipal, domestic, irrigation, oil and gas, or monitoring and observations wells) encountered during the Term. The documentation shall include

that Developer is responsible for plugging and abandoning all wells in accordance with Item 103, Disposal of Wells of TxDOT's *Standard Specifications for Construction and Maintenance of Highways, Streets, and Bridges*, as well as Developer is responsible for any required remediation efforts. The documentation at a minimum shall include:

- a) Process for training personnel on recognition of wells;
- b) Procedures for handling wells; and
- c) Procedures for handling contamination of a well that results from Developer's work. Procedures shall include a requirement to notify TxDOT and with TxDOT's concurrence notify appropriate regulatory agency within 24 hours of the discovery.

- **Cultural Resource Studies**

Developer shall be responsible for ensuring compliance with cultural resource Laws on the Project through the Term of the Agreement. TxDOT shall perform consultation for the Project according to current procedures for implementing Section 106 of the National Historic Preservation Act, and the Antiquities Code of Texas.

Subsequent to issuance of NTP1, Developer shall be responsible for performing any necessary cultural resource surveys, evaluations, testing, and mitigation in those areas outside the footprint of the Project ROW shown on the Schematic Design and within the area of potential effects. Developer shall coordinate all necessary Antiquities Permits through TxDOT. Developer shall obtain Antiquities Permits from the Texas Historical Commission (THC) for archeological surveys, testing, monitoring, and data recovery.

Developer shall document efforts to avoid impacts to cultural resources, that are listed on or determined to meet the eligibility criteria for listing to the National Register of Historic Places (NRHP) as specified in 36 CFR 60.4, or that are designated or determined to meet the criteria for designation as State Archeological Landmarks as specified in 13 TAC 26.8.

If evidence of a possible historic property is encountered during the course of the Work, Developer shall immediately cease Work in the immediate area and contact TxDOT to initiate post-review discovery procedures under the provisions of the PA among TxDOT, SHPO, FHWA, and ACHP as well as the MOU between TxDOT and the THC. Developer shall undertake appropriate measures to protect the site from further intrusion to the extent feasible until an appropriate evaluation of the site can be made by a qualified representative. Work shall not be resumed in the area until Developer receives notification and approval from TxDOT.

- **Public Involvement**

Developer shall document how they will comply with all public involvement requirements, including public involvement requirements specifically related to cultural resources. The documentation shall comply with all applicable requirements including, but not limited to, 43 TAC §2.4, Section 106 of the National Historic Preservation Act (36 CFR 800), Chapter 26 of the Texas Parks and Wildlife Code, the Civil Rights Act of 1964, and the Civil Rights Restoration Act of 1987. Developer shall be responsible for conducting all public involvement requirements for the Term except where TxDOT has agreements with Governmental Entities to perform public involvement requirements. The documentation at a minimum shall include:

- a) Process for handling public involvements requirements; and
- b) Procedures for documenting public involvement.

- **Standard Operating Procedures**

Developer shall develop standard operating procedures for the following activities and include them in the ECMP:

- a) Controlling dust during construction;
- b) Mitigating vibration during construction;
- c) Mitigating light intrusion on adjacent properties; and
- d) Complying with jurisdictional waters and wetlands permits.

#### **4.3.3 Environmental Protection Training Plan**

Developer shall develop and implement an Environmental Protection Training Program (EPTP) that shall meet the minimum requirements set forth herein. The EPTP shall include methods and procedures documented in the ECMP as described below:

- a) Educate every worker to:
  - Recognize the overall importance of environmental issues to constructing, operating and maintaining a successful Project.
  - Appreciate the various environmental sensitivities of the Project.
- b) Train every worker to:
  - Recognize environmentally sensitive resources that may be encountered during the Work.
  - Avoid or take appropriate action to minimize environmental impacts from the Work.
  - Know the required actions, practices, and procedures regarding regulated resources.
  - Understand protocols for meeting Environmental Commitments for post-review discoveries.
- c) Foster Developer's management and supervisory personnel's attitude of commitment to the Project's environmental quality.
- d) Convey to all workers, Developer's management commitment to the Project's environmental quality.
- e) Convey to all workers, TxDOT's and Developer's commitment to zero tolerance for violations.

##### **4.3.3.1 EPTP Scope and Content**

The goal of the EPTP is to educate Project personnel about the following:

- a) Overall importance of environmental protection to the Project
- b) Compliance responsibility and Governmental Entity authority including background and environmental issues regulatory overview.
- c) Overview of Developer's Environmental Commitments and responsibilities at the Project level.
- d) Worker responsibilities.
- e) Wetlands identification.
- f) Environmental Approvals terms and conditions including an overview of the provisions of the ESA, Migratory Bird Treaty Act, SW3P and IBWC regulations.
- g) BMPs for environmental compliance, including pollution prevention, erosion, sedimentation, post construction controls, and dust control measures to maintain water and air quality.
- h) Required mitigation measures.
- i) Procedures and precautions in the event of spills of or discovery of Hazardous Materials or unknown chemicals or contamination.

- j) Procedures and precautions in the event human skeletal remains or other archeological or paleontological resources are discovered.
- k) Procedures regarding the relocation of historical markers (i.e. Texas Historic Commission Subject Markers, DAR OSR Markers, Texas Centennial Markers, Texas Highway Department Markers, and local/county markers).
- l) Groundwater protection requirements.
- m) CWA regulations and surface water protection requirements.
- n) Overview of noise and residential impact reduction procedures.
- o) Air quality requirements.
- p) Penalties and/or fines for violations of and noncompliance with Environmental Approvals and Environmental Laws, including termination of employment.

Developer shall submit to TxDOT for review and approval course outlines containing learning objectives designed to achieve stated goals and suggested staff attendance for all anticipated training requirements through the Term of the Agreement. Developer shall submit course outlines within ninety (90) Days after NTP1.

#### **4.3.4 EPTP Participation**

Developer shall require all non-administrative employees to participate in the EPTP and shall keep accurate records documenting attendance, as well as materials presented.

##### **4.3.4.1 EPTP Schedule**

Developer shall include activities for implementation of the EPTP in the Project Schedule. The length of training sessions and their frequency shall be sufficient to achieve the goals set forth above. Periodic training sessions at key times (e.g., prior to construction or major maintenance in sensitive areas or construction timing restrictions to protect threatened and/or endangered species) shall be used to update workers on specific restrictions, conditions, concerns, and/or requirements.

#### **4.3.5 Hazardous Materials Management Plan**

Developer shall prepare a Hazardous Materials Management Plan (HMMP) for the safe handling, storage, treatment and/or disposal of Hazardous Materials, whether encountered at or brought onto the Site by Developer, encountered or brought onto the Site by a third party, or otherwise, during the Term of the Agreement. Developer shall submit the final HMMP to TxDOT for review and approval in its good faith discretion within sixty (60) Days of NTP1; approval of the Plan by TxDOT shall be a condition of commencement of Construction Work.

The HMMP shall provide the identification and contact information for designated responsible individuals in the management of Hazardous Materials, include procedures compliant with all applicable Environmental Laws and include, at a minimum:

- a) Procedures for updating Material Safety Data Sheets (MSDS), per OSHA requirements, for all chemicals used on the Project for the Term of the Agreement;
- b) Designated individuals responsible for implementation of the plan;
- c) Procedures for identifying and documenting potential contaminated sites which might impact Project development;
- d) Procedures for mitigation of known contaminated sites anticipated to impact construction;
- e) Procedures for mitigation of unanticipated contaminated sites encountered during construction;



- f) Procedures for developing a detailed Spill Response Plan for the Term of the Project;
- g) Processes for training personnel for responding to and mitigating Incidents involving contamination or waste;
- h) Provisions for appropriate storage and disposal of all waste encountered or disposed of on the Project for the Term;
- i) Provisions for a Hazardous Materials training module as an element of the EPTP component of the CEPP; and
- j) Procedures for preparing an Investigative Work Plan (IWP) and Site Investigative Report (SIR) in the event that Hazardous Materials are discovered during construction activities.

The HMMP shall include provisions for making all on-Site workers aware of and able to recognize the potential Hazardous Materials to which they may be exposed, limiting Subcontractors and other Site workers' exposure to Hazardous Materials and providing all necessary personal protection equipment to protect workers from exposure. The HMMP shall require Developer to provide any non-Developer personnel who visit the Project with the appropriate personal protection equipment.

The HMMP shall require that all personnel of Developer-Related Entities handling Hazardous Materials be trained and certified at least to the minimum requirements established under the current guidelines of OSHA 1910.120 (HAZWOPER Training).

The HMMP shall include procedures for ensuring that all applicable certifications, licenses, authorizations and Governmental Approvals for Developer personnel handling Hazardous Materials are current and valid through the duration of the Work.

#### **4.3.5.1 Investigative Work Plans and Site Investigative Reports**

If Hazardous Materials are encountered within any of the Project ROW or Additional Properties used as Developer's staging area, field office site, plant sites, borrow site, or stockpile location, Developer shall prepare an investigative work plan (IWP) that addresses the methods, techniques, and analytical testing requirements to adequately characterize the extent of the contaminated media (soil and/or groundwater) potentially impacting the Project. Developer shall locate and assess the likely source of contamination.

A Registered Professional Engineer and other qualified professionals, as needed, shall prepare the IWP and other necessary reports in accordance with applicable, relevant or appropriate Laws and guidance.

Upon satisfactorily completing the investigative work, Developer shall summarize the findings within a Site Investigative Report and make recommendations regarding potential response actions necessary for Project development. Developer shall take Hazardous Materials contamination into account during all subsequent phases of Project development, including Additional Properties negotiation and acquisition, property management, design, and construction.

The Site Investigative Report shall address the following:

- a) the characterization of the impacted area;
- b) sampling efforts and findings;
- c) opportunities to avoid the contamination by adjusting the design;
- d) level of response action warranted if the contamination cannot be avoided;
- e) feasibility of initiating response actions prior to construction;
- f) pursuit of cost-reimbursement from responsible parties;
- g) the need for completing response actions concurrent with construction; and

h) nature of any special specifications and provisions necessary for incorporation into the Project.

Developer may initiate a preventative or corrective action after TxDOT review and approval of the Site Investigation Report from appropriate Federal or State agencies.

#### **4.3.6 Communication Plan**

Developer shall develop a Communication Plan (CP) which describes in detail the communication hierarchy for information distribution related to the compliance with the CEPP. The CP will include names and contact information, including Emergency contact information, and the preferred methods of routine, and Emergency communication distribution.

#### **4.3.7 Construction Monitoring Plan**

The Construction Monitoring Plan (CMP) shall identify times, locations, and other conditions where monitoring of construction activities are to be performed to maintain and cause compliance with Environmental Laws, Environmental Approvals, and the Contract Documents. The CMP shall establish and/or document schedules, protocols and methodologies to be used for monitoring Work with an emphasis on timely reporting, corrective actions and adaptive management. The CMP shall establish reporting procedures, identify reporting requirements and establish controls for report distribution and records retention. Developer shall make all Environmental Monitoring Reports available for review by TxDOT at TxDOT's request. Should any non-compliance or violation be observed that represents an imminent danger to human health or the environment, the CMP shall include procedures to cause immediate notification of TxDOT.

Prior to NTP2, Developer and TxDOT shall jointly inspect existing facilities, structures, and environmentally sensitive areas in the vicinity of the Site but not included as part of the Work. Developer shall provide a minimum of 10 Business Days advance notice to TxDOT of this joint inspection. The inspection shall document the pre-construction condition of vegetation, streets, sidewalks, landscaping, residential and commercial property, creeks, storm drainage and infrastructure. The purpose of the inspection is to provide a point of reference from which TxDOT can determine if any facility, structure and environmentally sensitive area damaged during the Work is restored to its pre-construction condition. Developer shall document the inspection with a report that shall include photographs, sketches, maps, and narratives clearly depicting the pre-construction Site condition.

All photographs shall be archival quality and shall be accompanied by a caption describing the date; time of day; location and direction the photograph was taken. If the photograph shows existing damage, the damage must be clearly shown and noted in the caption. All sketches and maps must be no larger than 11" x 17". All photographs must be 4" x 6".

The post award inspection shall inspect the Municipal Separate Storm Sewer System (MS4) located within and adjacent to the Site. During the inspection, Developer shall note the following:

- a) Storm drains, culverts, swales, and other components of the MS4 that Developer verified as free of floatable trash, silt, debris, and functioning as originally intended.
- b) Storm drains or culverts that do not function or appear not to function as originally intended.
- c) Siltation of culverts, concrete swales, and other components of the MS4.
- d) The presence of construction on adjacent, up-gradient, or down-gradient properties. If construction on other properties is noted, Developer shall photographically document the general condition of these properties and their compliance with storm water regulations.
- e) Pre-existing off-site tracking from the Site or surrounding properties.
- f) Potential pre-existing contamination (i.e., any areas of soil discoloration or distressed vegetation).

- g) Any other pre-existing condition that, by its nature, could be construed as a violation of the TPDES General Construction Permit.

Within 90 days following Substantial Completion, Developer shall conduct an inspection to monitor and repair any of the above mentioned deficiencies in the storm water system. Developer shall complete all repairs as a condition of Final Acceptance.

#### **4.3.8 Recycling Plan**

The recycling plan shall document and fully detail Developer's commitment to recycling, waste minimization and use of "green products" during all aspects of Work. The recycling plan shall document Developer's recycling initiatives as well as methods and procedures for maximizing the use of recycled materials in all aspects of the Work. If recyclable materials are used in lieu of TxDOT approved construction and maintenance materials, Developer shall follow the TxDOT Material Specification DMS 11000.

### **4.4 Environmental Personnel**

Developer, acting through the Environmental Compliance Manager (ECM), shall designate an Environmental Team (ET), as detailed in this section, to prevent, minimize, and/or correct any violation of or noncompliance with Environmental Approvals. The ET shall include Environmental Training Staff, Environmental Compliance Inspectors (ECIs), Archeologist, Architectural Historian, Historian, Historical Architect, Natural Resource Biologist, Water Quality Specialist, and Hazardous Materials Manager. All of the ET shall be deemed other principal personnel.

In the CEPP, Developer shall establish a detailed approach, procedures and methods for:

- a) Staffing and availability of ECM and all ET personnel.
- b) ET staff response times during the Work.

#### **4.4.1 Environmental Compliance Manager**

Developer shall designate a full-time Environmental Compliance Manager (ECM) for the Work. The ECM shall report and coordinate all issues directly with TxDOT and Developer's Project Manager. In the event the ECM, in consultation with Developer's Project Manager and TxDOT, is unable to reach satisfactory resolution of environmental issues, the ECM shall provide written notification to Developer and TxDOT outlining the concerns, actions taken in attempt to correct the concerns, and provide a recommendation as to the suggested course of action.

The ECM shall direct the work of the ET and shall monitor, document, and report the current status of environmental compliance for the Work. The ECM shall report immediately to TxDOT and Developer any violation or non-compliance and shall include with any such report, the appropriate recommendations for corrective action including stoppage of Work.

The ECM shall coordinate with TxDOT, Developer, and appropriate Governmental Entities. The ECM shall submit all necessary environmental documentation and monitoring reports to the appropriate Governmental Entities and when applicable, through TxDOT, to the extent necessary to maintain compliance with applicable Environmental Approvals.

Developer shall not have the ability to relieve the ECM of his or her duty without the written consent of TxDOT. Should Developer desire to replace ECM, Developer shall submit to TxDOT the resume of a replacement candidate. The replacement candidate shall be available fulltime within thirty (30) Days after delivery of TxDOT's written acceptance. In the absence of the ECM, Developer's Hazardous Materials Manager shall act as an interim ECM.

The ECM shall have experience coordinating with relevant regulatory agencies, solving complex environmental coordination and mitigation issues and achieving environmental compliance of projects with similar permitting challenges, including the following:

- a) Developing and managing a SW3P;
- b) Developing and managing a hazardous substance and petroleum products management plan;
- c) Implementing environmental mitigation plans; and

Providing environmental and personal protection training. The ECM's qualifying experience must demonstrate familiarity with:

- a) The scope and terminology of ASTM E 1527-05, *Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process*;
- b) Provisions of the TPDES Construction General Permit (TXR 150000); and
- c) IBWC requirements.

#### **4.4.2 Environmental Training Staff**

Under the direction of the ECM, the Environmental Training Staff shall develop, schedule and conduct environmental awareness and environmental compliance training for Developer's personnel. All training shall be in accordance with the requirements set forth in Section 4.3.3. Environmental Training Staff members shall have at least one year of experience providing environmental compliance inspection for freeway construction.

#### **4.4.3 Environmental Compliance Inspectors**

The Environmental Compliance Inspectors (ECI) shall conduct on-Site environmental monitoring, prepare documentation, and report to the ECM daily all violations, compliance, and noncompliance with Environmental Approvals.

The ECI shall report immediately to the ECM any violation or non-compliance and shall include with any such reports, the appropriate recommendations for corrective action, including, but not limited to stoppage of Work.

The ECIs shall have at least one year operational control experience of SW3P activities.

#### **4.4.4 Cultural Resource Management Personnel**

The ECM shall designate an Archeologist, Architectural Historian, Historian and Historical Architect to provide expertise in monitoring impacts to cultural resources during the course of the Work.

The Cultural Resource Management Personnel shall meet the certification requirements of TxDOT Work Category, 2.8.1, "Surveys, Research and Documentation of Historic Buildings, Structures, and Objects", 2.9.1, "Historic Architecture", 2.10.1, "Archeological Surveys, Documentation, Excavations, Testing Reports and Data Recovery Plans", and 2.11.1, "Historical and Archival Research", as applicable.

#### **4.4.5 Natural Resource Biologist**

The ECM shall designate a Natural Resource Biologist to provide expertise in monitoring impacts on wildlife and the natural environment during the course of the Work.

The Natural Resource Biologist shall meet the certification requirement of TxDOT Work Category 2.6.1, "Protected Species Determination (Habitat)" and 2.6.3, "Biological Surveys".

#### **4.4.6 Water Quality Specialist**

The ECM shall designate a Water Quality Specialist to provide expertise in permitting, delineation, stormwater pollution prevention, and the protection of jurisdictional waters during the course of the Work.

The Water Quality Specialist shall have verifiable experience implementing Storm Water Pollution Prevention Plans and be able to demonstrate a working knowledge of the Texas Pollutant Discharge Elimination System and MS4 permit requirements applicable to the Project.

The Water Quality Specialist shall meet the certification requirements of TxDOT Work Category 2.4.1, "Nationwide Permit" and TxDOT Work Category 2.3.1, "Wetland Delineation".

#### **4.4.7 Hazardous Materials Manager**

The ECM shall designate a Hazardous Materials Manager to provide expertise in the safe handling of Hazardous Materials required to perform the Work and those that may be discovered/impacted during the Term. The Hazardous Materials Manager shall conduct appropriate activities such as the following:

- a) Schedule and/or conduct training for Developer's employees.
- b) Verify all employee certifications prior to and required for any handling of Hazardous Materials.
- c) Maintain records of all incidents involving Hazardous Materials and notify the ECM, TxDOT and appropriate authorities in writing of any such incidents.

The Hazardous Materials Manager shall be a qualified professional with 40-hour HAZWOPER certification and at least five years of experience in similar projects in the following areas:

- a) Developing IWPs, SIRs, and remedial action plans or equivalent reports necessary and acceptable to the TCEQ in material discovery and remediation efforts of Hazardous Materials.
- b) TCEQ guidance for the investigation and remediation of Hazardous Materials under the TCEQ Voluntary Cleanup Program and Texas Risk Reduction Program Rules.

The Hazardous Materials Manager shall meet the certification requirements of TxDOT Work Category 2.13.1, "Hazardous Materials Initial Site Assessment."

### **4.5 Property Access**

To fulfill the obligation of the TxDOT-Provided Approvals to maintain current access during and after construction, Developer shall make reasonable efforts to minimize the inconvenience to vehicles, bicycles and pedestrians during the Term. Developer shall maintain access to adjacent properties during construction and ensure that visibility of businesses is maintained.

### **4.6 Dust Control**

Developer shall institute dust control measures to minimize air quality impacts and adjust such measures as necessary based on construction traffic, forecasted wind speeds, and persistent dry weather conditions.

Dust control measures shall include a combination of watering, chemical stabilization and construction vehicle speed reduction (not to exceed 20 mph).

Developer shall discontinue all construction activities when winds reach a constant velocity of 25 mph or more.

Developer shall keep concrete traffic barriers and any other Elements that can cause accumulation of dust, sand and debris (such as retaining walls, bridge columns and drainage walls) within the Project limits clean of dust, sand and debris during construction.

#### **4.7 Asbestos Containing Material**

Developer shall identify, inspect, notify, amend notifications as necessary, pay notification fees and abate asbestos found on any structure, including but not limited to bridges and buildings, in accordance with appropriate or relevant regulations or guidance.

#### **4.8 Lead Based Paint**

Developer shall test, identify, inspect, notify, amend notifications as necessary, pay notification fees and abate for Lead Based Paint LBP on any structure, including but not limited to bridges and buildings, in accordance with appropriate or relevant regulations or guidance.

## 5 THIRD PARTY AGREEMENTS

### 5.1 General Requirements

TxDOT has existing agreements with local and federal Governmental Entities along the Project corridor that define the requirements for construction, maintenance, and operation of traffic signals, illumination, and roadway maintenance. These agreements specify the local Governmental Entities' responsibilities and TxDOT's responsibilities with respect to the requirements and are provided as attachments to the Technical Provisions or in the RID.

For the purpose of the Agreement, Developer shall assume and execute TxDOT's responsibilities and duties as defined in the current and future agreements. Developer is responsible for providing TxDOT and Governmental Entities with all information necessary for Developer to fulfill TxDOT's responsibilities under these agreements.

In accordance with current and subsequent agreements requiring TxDOT to reimburse the local Governmental Entity for their role in operating and/or maintaining certain facilities, Developer shall reimburse TxDOT the said costs. Developer shall make payment to TxDOT within thirty (30) days from receipt of TxDOT's request for payment.

Third party agreements which Developer shall assume and execute TxDOT's responsibilities and duties include, but are not limited to:

- a) Attachment 5-1, Agreement for Construction, Maintenance and Operation of Continuous Highway Illumination Systems within Municipalities;
- b) Attachment 5-2, Agreement for Construction, Maintenance and Operation of Safety Lighting Systems within Municipalities;
- c) Attachment 5-3, Agreement for Construction, Maintenance and Operation of Traffic Control System on Controlled Access Highways in El Paso;
- d) Attachment 5-4, Agreement for Construction, Maintenance and Operation of Traffic Control System on Non-controlled Access Highways in El Paso;
- e) Attachment 5-5, Memorandum of Understanding in Regards to the Implementation and Enforcement of a TPDES Permit;
- f) Attachment 5-6, Municipal Maintenance Agreement;
- g) Attachment 5-7, [agreement under development between TxDOT and UPRR];
- h) Attachment 5-8 [BNSF Agreement under development];
- i) Attachment 5-9, [CBP Agreement under development];
- j) Attachment 5-10, [IBWC License under development]; and
- k) Attachment 5-11, [City of El Paso Stormwater Runoff Agreement under development]

### 5.2 Traffic Signals

New construction or modifications to the existing traffic signals are defined in Section 16 (Signing, Delineation, Pavement Marking, Signalization, and Lighting).

Developer shall assume and execute TxDOT's responsibilities and duties for traffic signals, as described in the appropriate Third Party Agreements in Section 5.1.

### **5.3 Roadway Illumination**

Some local Governmental Entities may request continuous illumination along the frontage roads within the Project limits. Should this occur, additional agreements between TxDOT and the Governmental Entity will be required. Developer shall coordinate with and provide reasonable accommodations to the third party to carry out the installation, operations and maintenance obligations as specified in such agreements.

For sections of continuous lighting specified by these additional agreements, safety lighting including in that section is considered a component of the overall system and responsibilities for said safety lighting shall be those in the terms of the additional agreement.

New construction or modifications to the existing illumination are defined in Section 16 (Signing, Delineation, Pavement Marking, Signalization, and Lighting).

Developer shall assume and execute TxDOT's responsibilities and duties for roadway illumination, as described in the appropriate Third Party Agreements in Section 5.1.

### **5.4 Other Affected Third Parties**

When Work interfaces with other third party facilities, Developer is responsible for coordinating the Work with all third parties potentially affected by the Work. Developer shall prepare a plan, the Affected Third Parties Plan, which describes how Developer will mitigate the impact of the Work upon potentially impacted third parties, for TxDOT's review prior to initiating discussions with potentially impacted third parties.

Developer shall assume and execute TxDOT's responsibilities and duties as described in the appropriate Third Party Agreements in Section 5.1.



## 6 UTILITY ADJUSTMENTS

### 6.1 General Requirements

A number of existing Utilities are located within or in the vicinity of the Project ROW, some pursuant to statutory rights and some pursuant to property rights. Certain of those existing Utilities will need to be relocated or otherwise adjusted in order to accommodate the Project. This Section 6 establishes procedures and requirements for Utility Adjustments including such processes as coordination with Utility Owners, administration of the engineering, construction and other activities necessary for Utility Adjustments, and required documentation. This Section 6 references certain TxDOT forms for Developer's use in Utility Adjustments. Copies of those forms are included in Attachment 6.1, Utility Forms. Except as otherwise provided in this Section 6 or directed by TxDOT, whenever a TxDOT form is provided, Developer shall prepare all forms of the same type using the TxDOT form and is required to notify TxDOT of all changes to the forms for TxDOT's approval prior to execution by the Utility Owner.

Developer shall cause all Utility Adjustments necessary to accommodate construction, operation, maintenance and/or use of the Project. TxDOT will assist Developer in the Utility Adjustment process, to the extent described in the Contract Documents. Some Utility Adjustments may be performed by the Utility Owner with its own employees and/or contractors and consultants (i.e., Owner-Managed); all others shall be performed by Developer with its own employees and/or Subcontractors and consultants (subject to any approval rights required by the Utility Owner for those working on its facilities) (i.e., Developer-Managed). The Utility Agreement shall specify the allocation of responsibility for the Utility Adjustment Work between Developer and the Utility Owners as described in Section 6.1.3.

Developer's obligations regarding reimbursement to Utility Owners for eligible costs of Utility Adjustment Work, and Developer's obligations regarding the accommodation of Utilities from and after NTP2, are set forth in Sections 6.8.1.1 (New Utilities) and 6.8.6 of the Agreement.

This Section 6 does not address Utility services to the Project. Utility services to the Project shall be the subject of separate agreements between Developer and Utility Owners.

#### 6.1.1 *When Utility Adjustment is Required*

A Utility Adjustment may be necessary to accommodate the Project for either or both of the following reasons: (a) a physical conflict between the Project and the Utility, and/or (b) an incompatibility between the Project and the Utility based on the requirements in Section 6.2.1 (Standards), even though there may be no physical conflict. The physical limits of all Utility Adjustments shall extend as necessary to functionally replace the existing Utility, whether inside or outside of the Project ROW. Section 6.2.4.2 (Acquisition of Replacement Utility Property Interests) contains provisions that address the acquisition of easements for Utilities to be installed outside of the Project ROW.

Utilities may remain in their existing locations within the Project ROW if (a) the requirements of Section 6.2.1 (Standards) are met, and (b) the existing location will not adversely affect the construction, operation, safety, maintenance and/or use of the Project and Utility. The Utility Owner must agree to its facilities remaining in its existing location.

Pipelines and overhead electric lines, located on an existing compensable property interest, that are not in physical conflict with the Project but that cross the mainlane centerline at less than 90 degrees, may remain in the existing alignment, as long as the Utility facility crosses at no less than a 30 degree angle to the mainlane centerline and does not cross diagonally through connecting intersections. The pipelines and overhead electric lines may remain or be relocated in place in these areas only if all conditions of the Utility Accommodation Rules (UAR) are met, other than the 90 degree reference in the UAR. The affected Utility Owners must agree and approve all proposed Utility Adjustment plans.

## **6.1.2 Certain Components of the Utility Adjustment Work**

### **6.1.2.1 Coordination**

Developer shall communicate, cooperate, and coordinate with TxDOT, the Utility Owners and potentially affected third parties, as necessary for performance of the Utility Adjustment Work. Developer shall be responsible for preparing (unless prepared by the Utility Owner) and securing execution (by Developer and the Utility Owner) of all necessary Utility Agreements.

All Utility Agreements must be approved by TxDOT prior to any utility adjustment construction related activity.

### **6.1.2.2 Betterments**

Replacements for existing Utilities shall be designed and constructed to provide service at least equal to that offered by the existing Utilities, unless the Utility Owner specifies a lesser replacement. Utility Enhancements are not included in the Work; however, any Betterment work furnished or performed by Developer as part of a Utility Adjustment shall be deemed added to the Work, on the date the Utility Agreement providing for same becomes fully effective as set forth in Section 6.8.2.1 of the Agreement. Developer shall perform all coordination necessary for Betterments.

### **6.1.2.3 Protection in Place**

Developer shall be responsible for Protection in Place of all Utilities impacted by the Project as necessary for their continued safe operation and structural integrity and to otherwise satisfy the requirements described in Section 6.2.1 (Standards). The Utility Owner must agree to all Protection in Place work that pertains to Utility Owner's facilities.

### **6.1.2.4 Abandonment and Removal**

Developer shall make all arrangements and perform all work necessary to complete each abandonment or removal (and disposal) of a Utility in accordance with the requirements listed in Section 6.2.1 (Standards), including obtaining Governmental Approvals and consent from the affected Utility Owner and any affected landowner(s), or shall confirm that the Utility Owner has completed these tasks. Abandonment of Utilities in place shall require approval by TxDOT.

### **6.1.2.5 Service Lines and Utility Appurtenances**

Whenever required to accommodate construction, operation, maintenance and/or use of the Project, Developer shall cause Service Line Adjustments and Utility Appurtenance Adjustments. The Service Lines shall have a definitive point of termination such as a meter or point of sale. On completion of these, Developer shall cause full reinstatement of the roadway, including reconstruction of curb, gutter, sidewalks, and landscaping, whether the Utility Adjustment Work is performed by the Utility Owner or by Developer.

## **6.1.3 Agreements Between Developer and Utility Owners**

Except as otherwise stated in this Section 6 or in the Agreement, each Utility Adjustment shall be specifically addressed in a Project Utility Adjustment Agreement (PUAA) or in a Utility Adjustment Agreement Amendment (UAAA), as described elsewhere in this Section 6. Developer is responsible for preparing, negotiating (to the extent allowed by this Section 6), and obtaining execution by the Utility Owners, of all Utility Agreements, (including preparing all necessary exhibits and information about the Project, such as reports, Plans and surveys). A Utility Agreement is not required for any Utility work consisting solely of Protection in Place in the Utility's original location within the Project ROW, unless the Utility Owner is being reimbursed for costs incurred by it on account of such Protection in Place. If no reimbursement is required to the Utility Owner, a Utility Joint Use Acknowledgement and set of plans detailing UAR compliance is required pertaining to the Protection in Place work.

### **6.1.3.1 Project Utility Adjustment Agreements (PUAA)**

Developer shall enter into one or more PUAAs with each affected Utility Owner to define the design, material, construction, inspection, and acceptance standards and procedures necessary to complete Utility Adjustments, as well as to define Developer's and the Utility Owner's respective responsibilities for Utility Adjustment costs and Utility Adjustment activities such as material procurement, construction, inspection, and acceptance. A PUAA may address more than one Utility Adjustment for the same Utility Owner. Additional Utility Adjustments may be added to an existing PUAA by a Utility Adjustment Agreement Amendment (UAAA).

Developer shall prepare each PUAA using the standard form of TxDOT Project Utility Adjustment Agreement (Owner-Managed) or TxDOT Project Utility Adjustment Agreement (Developer-Managed), Attachment 6-1. Developer shall not modify the standard forms except by approval of TxDOT.

Promptly following issuance of NTP1, Developer shall begin negotiations with each affected Utility Owner to reach agreement on one or more PUAAs. Developer shall finalize the necessary PUAAs with each affected Utility Owner within a reasonable time period after issuance of NTP1. Developer shall include any proposed changes to a standard form (other than filling in blanks specific to a particular Utility Owner) in a Utility Owner-specific addendum. Each PUAA (including the Utility Adjustment Plans attached thereto) shall be subject to TxDOT review and approval as part of a Utility Assembly.

Developer shall obtain approval by TxDOT of any language modification to a PUAA by the Utility Owner and Developer prior to the submission of a Utility Assembly.

### **6.1.3.2 Utility Adjustment Agreement Amendments**

Except where Utility Adjustment Field Modifications are permitted pursuant to Section 6.4.7 (Utility Adjustment Field Modifications), modification of an executed PUAA or any component thereof, after it has been approved by TxDOT as part of a Utility Assembly, shall be stated in a Utility Adjustment Agreement Amendment (UAAA). A UAAA may be used only when the allocation of responsibility for the Utility Adjustment Work covered by that UAAA is the same as in the underlying Utility Agreement; otherwise, an additional PUAA will be required.

Each UAAA (including any Utility Adjustment Plans attached thereto) shall be subject to TxDOT's approval as part of a Supplemental Utility Assembly. Except as otherwise directed by TxDOT or provided in an applicable Utility Agreement, Developer shall prepare all UAAAs using the standard form included in Attachment 6-1. Developer shall not modify the standard forms except by approval of TxDOT. Developer shall include any proposed changes to a standard form (other than filling in the blanks specific to a particular Utility Owner) in a Utility Owner specific addendum.

Language modification to a UAA shall be approved by TxDOT prior to the submission of the UAAA.

### **6.1.4 Recordkeeping**

Developer shall maintain construction and inspection records in order to ascertain that Utility Adjustment Work is accomplished in accordance with the terms and in the manner proposed on the approved Utility Adjustment Plans and otherwise as required by the Contract Documents and the applicable Utility Agreement(s).

## **6.2 Administrative Requirements**

### **6.2.1 Standards**

All Utility Adjustment Work shall comply with all applicable Laws, Codes, Regulations and Technical Provisions of the Agreement, including the Utility Adjustment Standards, the TxDOT *Utility Manual*, Section 6.8 of the Agreement, and the requirements specified in this Section 6.

## **6.2.2 Communications**

### **6.2.2.1 Communication with Utility Owners**

Developer is responsible for holding meetings and otherwise communicating with each Utility Owner as necessary to timely accomplish the Utility Adjustments in compliance with the Contract Documents. Developer shall notify TxDOT of all meetings and will participate in these meetings if requested by the Utility Owner or Developer, or otherwise as TxDOT deems appropriate.

Before distribution of any mass mailings to Utility Owners, Developer shall submit to TxDOT, 21 Days in advance of distribution, for its review and comment the form, content, and addressees of any such mass mailings. For purposes of this Section 6, the term “mass mailing” means correspondence that is sent to 50 percent or more of Utility Owners within a three-week time period, and contains substantially the same content with respect to each Utility Owner.

### **6.2.2.2 Meetings**

At least three (3) Business Days in advance of each scheduled meeting, Developer shall provide notice and an agenda for the meeting separately to TxDOT and, if necessary, to the appropriate Utility Owner. Developer shall prepare minutes of all meetings and shall keep copies of all correspondence.

Developer shall prepare meeting minutes within five (5) Business Days after the conclusion of such meetings. At a minimum, Developer shall include the following items in the meeting minutes:

- a) A complete list of attendees (including their affiliations, telephone numbers, and e-mail addresses)
- b) Documentation of the issues discussed and any associated solutions
- c) Description of remaining open issues and action items (including the person(s) responsible for follow-up and target date for resolution)

Developer shall submit draft versions of all meeting minutes to TxDOT for review before distributing final versions to the meeting attendees and appropriate Customer Groups.

## **6.2.3 Utility Adjustment Team**

Developer shall provide a Utility Adjustment team with appropriate qualifications and experience for the Utility Adjustment Work. Developer shall provide the names and contact details, titles, job roles, and specific experience of the team members in the PMP. Specifically, Developer shall provide a Utility Manager (UM), a Utility Design Coordinator (UDC) and a Developer Utility Coordinator (DUC) as described herein.

The UM’s primary work responsibility shall be the performance of all Developer’s obligations with respect to Utility Adjustments. The Utility Manager shall have a bachelor’s degree, and have at least four years of relevant experience in coordinating and solving complex utility adjustments on highway improvement projects. Developer shall authorize the Utility Manager to approve all financial and technical modifications associated with Utility Adjustments, and modifications to the Utility Agreement.

The UDC shall be a Registered Professional Engineer. The UDC shall be responsible for coordinating the Utility Adjustment design with the overall highway design features during the planning, design, and construction phases of the Work.

The DUC shall hold a bachelor’s degree and have at least five years of relevant experience in ROW and Utility coordination activities involving large transportation projects. The DUC will be responsible for tracking and following Developer’s activities and communicating the progress to Developer. The DUC will assist with developing good working relationships with the Utility Owners and assisting Developer in all utility coordination matters.

#### **6.2.4 Real Property Matters**

Developer shall provide the services described below in connection with existing and future occupancy of property by Utilities.

##### **6.2.4.1 Documentation of Existing Utility Property Interests -- Affidavits**

For each Existing Utility Property Interest within the Project ROW claimed by any Utility Owner, Developer shall include an Affidavit of Property Interest in the applicable Utility Assembly, with documentation of the Existing Utility Property Interest (e.g., an easement deed) attached. Any such claim shall be subject to TxDOT's review as part of a Utility Assembly approval. Except as otherwise directed by TxDOT, Developer shall prepare all Affidavits of Property Interest using the standard forms included in Attachment 6-1.

##### **6.2.4.2 Acquisition of Replacement Utility Property Interests**

Each Utility Owner will be responsible for acquiring any Replacement Utility Property Interests that are necessary for its Utility Adjustments. Developer shall have the following responsibilities for each acquisition:

- a) Developer shall coordinate with, and provide the necessary information to, each Utility Owner as necessary for the Utility Owner to acquire any Replacement Utility Property Interests required for its Utility Adjustments.
- b) If any of Developer-Related Entities assists a Utility Owner in acquiring a Replacement Utility Property Interest, such assistance shall be by separate contract outside of the Work, and Developer shall ensure that the following requirements are met:
  - The files and records must be kept separate and apart from all acquisition files and records for the Project ROW.
  - The items used in acquisition of Replacement Utility Property Interests (e.g., appraisals, written evaluations and owner contact reports) must be separate from the purchase of the Project ROW.
  - Any Developer-Related Entity personnel negotiating the acquisition of Replacement Utility Property Interests must be different from those negotiating the acquisition of Project ROW.

Developer is not responsible for Utility Owner condemnation proceedings.

##### **6.2.4.3 Relinquishment of Existing Utility Property Interests**

Developer shall cause the affected Utility Owner to relinquish each Existing Utility Property Interest within the Project ROW, unless the existing Utility occupying such interest is either (i) remaining in its original location or (ii) being reinstalled in a new location still subject to such interest.

##### **6.2.4.4 Quitclaim Deeds**

Except as otherwise directed by TxDOT, Developer shall prepare a Quitclaim Deed for each relinquishment of an Existing Utility Property Interest using TxDOT's standard form included in Attachment 6-1. Each Quitclaim Deed shall be subject to TxDOT's review as part of a Utility Assembly approval as described below.

Developer understands and expects that a Utility Owner will not relinquish any Existing Utility Property Interest until after the Utility Adjustment has been accepted by the Utility Owner in its new location. Accordingly, instead of an executed Quitclaim Deed, the Utility Assembly for such a Utility Adjustment shall include a letter signed by the Utility Owner's authorized representative confirming that the interest will be quitclaimed upon completion of the Utility Adjustment, and a copy of the unsigned Quitclaim Deed. In these cases, Developer shall obtain the executed Quitclaim Deed within 90 Days of completion

of the Utility Adjustment or unless otherwise approved by TxDOT in writing. The Quitclaim Deed must be approved by TxDOT prior to recording such deed.

#### **6.2.4.5 Utility Joint Use Acknowledgements**

Developer shall prepare a Utility Joint Use Acknowledgment (UJUA) for:

- a) Each Utility proposed to be relocated within the Project ROW
- b) Each Utility proposed to remain in its existing location within the Project ROW
- c) Any Existing Utility Property Interest located within the Project ROW that is not required to be relinquished pursuant to Section 6.2.4.3 (Relinquishment of Existing Utility Property Interests), and is not addressed in the foregoing clause (a) or clause (b)

Developer shall prepare all Utility Joint Use Acknowledgments using TxDOT's standard form included in Attachment 6-1. Developer also shall prepare all required documentation to be included with each Utility Joint Use Acknowledgment.

Developer shall arrange for the Utility Owner to execute each Utility Joint Use Acknowledgment. Each Utility Joint Use Acknowledgment (executed by the Utility Owner) shall be subject to TxDOT's approval as part of a Utility Assembly.

#### **6.2.4.6 Documentation Requirements**

Developer shall prepare, negotiate (to the extent permitted by this Section 6.2.4 (Real Property Matters)), and obtain execution by the Utility Owner of (and record in the appropriate jurisdiction, if applicable) all agreements and deeds described in this Section 6.2.4, including all necessary exhibits and information concerning the Project (e.g., reports, Plans, and surveys). Each agreement or deed shall identify the subject Utility(ies) by the applicable Utility Assembly Number and shall also identify any real property interests by parcel number or highway station number, or by other identification acceptable to TxDOT.

### **6.3 Design**

#### **6.3.1 Developer's Responsibility for Utility Identification**

Developer bears sole responsibility for ascertaining, at its own expense, all pertinent details of Utilities located within the Project ROW or otherwise affected by the Project, whether located on private property or within an existing public ROW, and including all Service Lines.

Developer shall prepare and submit to TxDOT, no later than 90 days after NTP2 or 30 days before the first assembly package is submitted, a Utility Strip Map showing the information obtained and/or confirmed pursuant to this Section 6.3.1. Developer's Utility Strip Map shall show in plan view all Utilities within the Project ROW or otherwise impacted by the Project, in each case detailing the type of Utility facility (communication, gas, oil, water, etc.) size, material and the Utility Owner's name and contact information. The scale of the Utility Strip Map shall be 1"=100'. Developer shall update the information provided in the Utility Strip Map with SUE data and shall submit the same to TxDOT in accordance with the PMP.

#### **6.3.2 Technical Criteria and Performance Standards**

Developer shall ensure that all design plans for Utility Adjustment Work, whether furnished by Developer or by the Utility Owner, are consistent and compatible with the following:

- a) The applicable requirements of the Contract Documents, including Section 6.2.1 (Standards)
- b) The Project as initially designed
- c) Any Utilities remaining in, or being installed in, the same vicinity

- d) All applicable Governmental Approvals
- e) Private approvals of any third parties necessary for such work

### **6.3.3 Utility Adjustment Concept Plans**

Developer shall prepare a proposed conceptual Utility design (a Utility Adjustment Concept Plan) for the Project (or proposed Utility Adjustment Concept Plans for various segments of the Project, as appropriate), showing the approximate location of each existing Utility, the existing Utilities to remain, proposed location of each Utility and Developer's Utility Adjustment recommendations.

In accordance with the PMP, Developer shall submit the proposed Utility Adjustment Concept Plans(s) to TxDOT for its review. The Utility Adjustment Concept Plan(s) shall be submitted in both tabular and plan formats. The plan(s) shall be color-coded and shall utilize a scale that clearly depicts all of the required information. Developer shall coordinate with the affected Utility Owners as necessary to obtain their respective concurrence with the Utility Adjustment Concept Plan(s) as initially submitted to TxDOT and with any subsequent revisions. The Utility Adjustment Concept Plan is a working document. Developer shall update the Utility Adjustment Concept Plan as the Work progresses.

### **6.3.4 Utility Adjustment Plans**

Developer shall ensure that all Utility Adjustment Plans, whether furnished by Developer or by the Utility Owner, are signed and sealed by a Registered Professional Engineer per governmental regulations and industry practice.

#### **6.3.4.1 Plans Prepared by Developer**

Where Developer and the Utility Owner have agreed that Developer will furnish a Utility Adjustment design, Developer shall prepare and obtain the Utility Owner's approval of plans, specifications, and cost estimates for the Utility Adjustment (collectively, "Utility Adjustment Plans") by having an authorized representative of the Utility Owner sign the plans as "reviewed and approved for construction." The Utility Adjustment Plans (as approved by the Utility Owner) shall be attached to the applicable Utility Agreement, which Developer shall include in the appropriate Utility Assembly for TxDOT's approval.

Unless otherwise specified in the applicable Utility Agreement(s), all changes to Utility Adjustment Plans previously approved by the Utility Owner (excluding estimates, if the Utility Owner is not responsible for any costs) shall require written Utility Owner approval. Developer shall transmit any TxDOT comments to the Utility Owner, and shall coordinate any modification, re-approval by the Utility Owner and re-submittal to TxDOT as necessary to obtain TxDOT's approval.

#### **6.3.4.2 Plans Prepared by the Utility Owner**

For all Utility Adjustment Plans to be furnished by a Utility Owner, Developer shall coordinate with the Utility Owner as necessary to confirm compliance with the applicable requirements as referenced in [Section 6.2.1](#). Those Utility Adjustment Plans shall be attached to the applicable Utility Agreement, which Developer shall include in the appropriate Utility Assembly for TxDOT's approval. Developer shall transmit any TxDOT comments to the Utility Owner, and shall coordinate any modification, review by Developer and re-submittal to TxDOT as necessary to obtain TxDOT's approval.

#### **6.3.4.3 Design Documents**

Each proposed Utility Adjustment shall be shown in the Design Documents, regardless of whether the Utility Adjustment Plans are prepared by Developer or by the Utility Owner.

#### **6.3.4.4 Certain Requirements for Underground Utilities**

Casing as specified in the UAR shall be used for all underground Utilities crossing the Project ROW. However, high-pressure gas and liquid petroleum pipelines may be allowed to cross the Project ROW without steel casing as long as the requirements of the UAR are met. All high-pressure gas pipelines

within the Project ROW shall comply with a design factor “F” = 0.6 or less as required by the class location of the pipeline. The Utility Owner is required to submit or approve the Barlow’s Formula calculation(s) in writing to be included in the Utility Assembly.

Refer to Section 14 – Rail for certain design requirements for underground Utilities within the potential freight railroad corridor.

#### **6.3.4.5 Utility Assemblies**

Each Utility Adjustment in addition to each utility remaining in place in the Project ROW and not requiring any Protection in Place or other Utility Adjustment shall be addressed in a Utility Assembly prepared by Developer and submitted to TxDOT for its review and comment, and for TxDOT’s approval of any items for which this Section 6 requires TxDOT’s approval. Temporary Adjustments that are installed within the Project ROW must also be included with an assembly for TxDOT’s prior approval unless TxDOT waives or allows other approval methods concerning Temporary Adjustments. Each Utility Adjustment shall be addressed in a full Utility Assembly, unless it is appropriate for a Supplemental Utility Assembly or Abbreviated Utility Assembly, as described below. Developer shall coordinate with the Utility Owner to prepare all components of each Utility Assembly. Completion of the review and comment process for the applicable Utility Assembly, as well as issuance of any required TxDOT approvals, shall be required before the start of construction for the affected Utility Adjustment Work.

Provisions governing the procedure for and timing of Utility Assembly submittals are in Section 6.5 (Deliverables).

All Utility Adjustments covered by the same initial PUAA can be addressed in a single full Utility Assembly.

Each set of the required Utility Assembly shall include the following:

- a) A transmittal memo recommending approval and detailing any unique characteristics or information pertaining to the adjustment.
- b) A completed Utility Assembly Checklist.
- c) A TxDOT approved Utility Adjustment Agreement.
- d) Plans which:
  - Show the existing and proposed Utility facilities,
  - Show existing and proposed grades for all utility crossings,
  - Show the existing and Project ROW lines along with the Control of access denial line,
  - Show an offset distance from the Project ROW line to all longitudinal Utilities within the Project ROW.
  - Present sufficient information to enable TxDOT to verify compliance with the UAR requirements for each Utility located within the Project ROW, including highway design features.
  - Are folded to 8.5” x 11” size unless waived by TxDOT.
- e) Estimate(s) from the Utility Owner (and also from Developer, where Developer is furnishing design and/or performing construction), which estimates shall, without limitation, detail material type and quantity (material quantities detailed on the estimates must correlate to the materials shown on the plans described in (d) above), labor and engineering. The estimate must list the estimated amount of reimbursement to the Utility Owner, taking into consideration the betterment credit calculation, salvage credit and any applicable eligibility ratio. The estimated cost(s)



associated with Developer's internal coordination costs and overheads shall not be included in this estimate.

- f) A proposed Utility Joint Use Acknowledgement
- g) Statement of Work form, if applicable
- h) Affidavit(s) of Property Interest form (With property interest instrument of conveyance attached), if applicable; and
- j) A ROW map showing the existing and proposed utility facilities identified on a plan view. This ROW map will only be required to be included with TxDOT's copy of the Utility Assembly.
- k) All utility no conflict sign off forms.

*Utility Adjustment Amendment Agreements (UAAA).* For each UAAA, Developer shall prepare an additional Utility Assembly for the relevant initial PUAA (an Assembly), covering all Utility Adjustments addressed in the UAAA. The UAAA Assembly shall contain a transmittal memo, Utility Assembly Checklist, proposed UAAA cost estimate, a proposed UAAA which has been executed by the Utility Owner and Developer (one original in each of the two original Supplemental Utility Assemblies), including all required attachments, and applicable revisions to the Utility Adjustment Plans, as well as Utility Joint Use Acknowledgement(s) and Affidavit(s) of Property Interest, if applicable. The transmittal memo shall briefly describe the desired amendment and explain why the amendment is necessary including an estimated construction start date and duration.

*Abbreviated Utility Assemblies.* Developer shall prepare an Abbreviated Utility Assembly for each Utility proposed to remain at its original location within the Project ROW that is not required to be addressed in a PUAA or UAAA, unless an Adjustment is required pursuant to Section 6.1.1. If Developer is reimbursing the Utility Owner any of its costs, a PUAA or UAAA is required. Each Abbreviated Utility Assembly shall contain a transmittal memo recommending that the subject Utility(ies) remain in place, a completed Utility Assembly Checklist, a certification from the Utility Owner approving leaving the Utility(ies) in place, as well as Utility Joint Use Acknowledgement(s), No-Conflict Sign-Off Forms, plans detailing UAR compliance and Affidavit(s) of Property Interest, if applicable. Each of the foregoing items shall comply with the requirements for same described in Attachment 6-1.

## **6.4 Construction**

### **6.4.1 Reserved**

### **6.4.2 General Construction Criteria**

All Utility Adjustment construction performed by Developer shall conform to the requirements listed below. In addition, Developer is responsible for verifying that all Utility Adjustment construction performed by each Utility Owner conforms to the requirements described below. In case of nonconformance, Developer shall cause the Utility Owner (and/or its contractors, as applicable) to complete all necessary corrective work or to otherwise take such steps as are necessary to conform to these requirements.

- a) All criteria identified in Section 6.3.2 (Technical Criteria and Performance Standards)
- b) The Utility Adjustment Plans included in the Utility Agreement approved by TxDOT (other than Utility Adjustment Field Modifications complying with Section 6.4.7 (Utility Adjustment Field Modifications))
- c) All Project safety and environmental requirements
- d) All pre-construction meeting requirements

- e) The ROW acquisition schedule described in Section 7 (ROW)
- f) Utilities standards provided in the Utility Agreement

#### **6.4.2.1 Reinstatement of Utility Cuts**

After installation of drainage structures, storm sewers, or any other public or private Utility facility by open cut beneath existing pavements carrying traffic during construction, the pavement shall be restored and maintained to a normal satisfactory riding surface equal to or better than the existing.

#### **6.4.3 Inspection of Utility Owner Construction**

Developer shall set forth procedures in the PMP for inspection of all Utility Adjustment Work performed by Utility Owners (and/or their contractors) to verify compliance with the applicable requirements described in Section 6.4.2 (General Construction Criteria). Developer is responsible for Quality Control and Quality Assurance for all Work performed by the Utility Owners and/or their contractors.

#### **6.4.4 Scheduling Utility Adjustment Work**

The Utility Adjustment Work (other than construction) may begin at any time following issuance of NTP1. Refer to Section 4.4.2 of the Agreement for the conditions to commencement construction of a Utility Adjustment by Developer. Developer shall not arrange for any Utility Owner to begin any demolition, removal, or other construction work for any Utility Adjustment until all of the following conditions are satisfied:

- a) The Utility Adjustment is covered by an executed Utility Agreement (and any conditions to commencement of such activities that are included in the Utility Agreement have been satisfied);
- b) Pre-construction meeting, in accordance with Section 6.2.2.2, shall be required after execution of the Utility Agreement and prior to commencement of any construction activities, unless otherwise approved by TxDOT.
- c) Availability and access to affected Replacement Utility Property Interests have been obtained by the Utility Owner (and provided to Developer, if applicable);
- d) If any part of the Utility Adjustment construction work that will affect the Project ROW, availability and access to that portion of the Project ROW has been obtained in accordance with the applicable requirements of the Contract Documents.
- e) If applicable, the Alternate Procedure List has been approved by FHWA, and either (a) the affected Utility is on the approved Alternate Procedure List, as supplemented, or (b) the Utility Owner is on the approved Alternate Procedure List, as supplemented.
- f) The review and comment process has been completed and required approvals have been obtained for the Utility Assembly covering the Utility Adjustment.
- g) All Governmental Approvals necessary for the Utility Adjustment construction have been obtained, and any pre-construction requirements contained in those Governmental Approvals have been satisfied.
- h) All other conditions to that Work stated in the Contract Documents have been satisfied.

#### **6.4.5 Standard of Care Regarding Utilities**

Developer shall carefully and skillfully carry out all Work impacting Utilities and shall mark, support, secure, exercise care, and otherwise act to avoid damage to Utilities. At the completion of the Work, the condition of all Utilities shall be at least as safe and permanent as before.

#### **6.4.6 Emergency Procedures**

Developer shall provide Emergency procedures with respect to Utility Adjustment Work in the PMP. Developer shall obtain Emergency contact information from, and establish Emergency procedures with each Utility Owner in the event of rupture, break or damage to Utility Owner's Utility facilities.

#### **6.4.7 Utility Adjustment Field Modifications**

Developer shall establish a procedure to be followed if a Utility Adjustment Field Modification is proposed by either Developer or a Utility Owner, after the Utility Assembly (which includes the Utility Adjustment Plans) has been approved. The procedure shall contain, at minimum, the following processes:

- a) The Utility Owner's review and approval of a Utility Adjustment Field Modification proposed by Developer, or Developer's review and approval of a Utility Adjustment Field Modification proposed by the Utility Owner. The UAFM shall have approval prior to commencement of construction. All revisions shall be signed and sealed by a PE and formally submitted to TxDOT for review and approval;
- b) Transmittal of Utility Adjustment Field Modifications to the appropriate construction field personnel;
- c) Inclusion of any Utility Adjustment Field Modifications in the Record Drawings for the Project.

Developer shall cause the procedure to be followed for all Utility Adjustment Field Modifications, whether the construction is performed by Developer or by the Utility Owner.

#### **6.4.8 Switch Over to New Facilities**

After a newly Adjusted Utility has been accepted by the Utility Owner and is otherwise ready to be placed in service, Developer shall coordinate with the Utility Owner regarding the procedure and timing for placing the newly Adjusted Utility into service and terminating service at the Utility being replaced.

#### **6.4.9 Record Drawings**

Developer shall provide Record Drawings to each Utility Owner for its Adjusted Utilities, in accordance with the applicable Utility Agreement(s).

Developer shall provide Record Drawings to TxDOT (regardless of whether design and/or construction of the subject Utilities was furnished or performed by Developer or by the Utility Owner). These drawings shall show the location of, and label as such, all abandoned Utilities, shall show and label all other Utilities, whether remaining in place or relocated, located within the Project ROW or otherwise impacted by the Project, and shall otherwise comply with Section 2 (Project Management). Developer shall provide the Record Drawings for each Adjustment to TxDOT not later than 90 Days after Utility Owner acceptance as defined in the Utility Agreement, the Adjustment or before such earlier deadline as is specified elsewhere in the Contract Documents.

#### **6.4.10 Maintenance of Utility Service**

All Utilities shall remain fully operational during all phases of construction, except as specifically allowed and approved in writing by the Utility Owner. Developer shall schedule Utility Adjustment Work in order to minimize any interruption of service, while at the same time meeting the Project Schedule and taking into consideration seasonal demands. Each Utility Adjustment or remain in place location must allow for adequate access to the Utility facility that is agreed to by the Utility Owner.

#### **6.4.11 Traffic Control**

Developer shall be responsible for the Traffic Management Plan. The Traffic Management Plan shall cover, all traffic control made necessary by for Utility Adjustment Work, whether performed by Developer or by the Utility Owner. Traffic control for Adjustments shall be coordinated with, and subject

to approval by, the local agency(ies) with jurisdiction. Traffic control shall comply with the guidelines of the TMUTCD and of Section 18 (Traffic Control).

## **6.5 Deliverables**

Developer shall time all submittals described in this section to meet the Project Schedule, taking into account the maximum number of submittals set forth in this Section 6.5 or, if not stated therein, then as stated in Section 3.4.1 of the Agreement. All deliverables shall conform to the standards required in the Project Management Plan.

### **6.5.1 Maximum Number of Submittals**

Developer shall coordinate all Submittals required pursuant to this Section 6.5, so as not to overburden TxDOT's staff and consultants. In each calendar week, Developer shall not submit more than:

- a) Two Utility Assemblies (excluding Supplemental or Abbreviated Utility Assemblies); and
- b) Two of any documentation constituting any of the following:
  - A modified or additional item submitted in response to TxDOT comments on a particular Utility Assembly
  - A Quitclaim Deed
  - Any other type of relinquishment document; and
- c) Two Supplemental Utility Assemblies; and
- d) Two Utility Adjustment Agreements, Amendment Assemblies.

Where the number of Submittals exceeds these limits, the Submittals shall be considered excess and TxDOT may defer its review of any such excess Submittals to a subsequent calendar week (or weeks), as necessary.

### **6.5.2 Developer's Utility Tracking Report**

Developer shall maintain a Utility Tracking Report in tabular form, listing all Utilities located within the Project ROW or otherwise potentially affected by the Project. Developer shall submit the Utility Tracking Report to TxDOT on a monthly basis in the format described below unless otherwise approved by TxDOT. The Utility Tracking Report shall, at a minimum, contain the following information for each utility:

- a) The name of the Utility Owner and a unique tracking number starting with the prefix "Highway-U-" followed by a four digit number starting with 0001- to be assigned by Developer;
- b) Utility size and type;
- c) Location of the Utility based upon station and offset;
- d) The proposed method of treatment;
- e) State whether the adjustment will be Owner or Developer Managed;
- f) Dates on which the PUAA/UAAA was executed by TxDOT, Utility Owner, Developer;
- g) Dates on which the UJUA was executed by the Utility Owner and TxDOT;
- h) The Utility Owner's existing right of occupancy of the right of way for each Utility (e.g. UJUA, permit, easement or combination);
- i) Whether any Replacement Utility Property Interest will be necessary;
- j) Estimated cost approved in the PUAA or UAAA;

- k) Amounts and dates of payments made by Developer to the Utility Owner, listing in each case the type of payment (final, partial or lump sum);
- l) Scheduled start and completion date for construction of each adjustment;
- m) Percent complete of construction;
- n) Whether any betterment is included in the adjustment

The Utility Tracking Report shall also include a separate section for Replacement Utility Property Interest including each necessary Replacement Utility Property Interest with the names of property owners or parcel number(s), Utility Assembly Numbers, status of the acquisition, acquisition cost, and other information as necessary. Developer shall maintain this section of the Utility Tracking Report and submit to TxDOT in the same manner as all other portions of the Utility Tracking Report.

### **6.5.3 Utility Assembly Submittals**

The following procedure shall govern submittal and review of each Utility Assembly, including Supplemental and Abbreviated Utility Assemblies:

- a) Before submitting a Utility Assembly to TxDOT, Developer shall:
  - Verify that each subject Utility (or the Utility Owner) is on the approved Alternate Procedure List, if applicable;
  - Submit the complete Utility Assembly to the quality control/quality assurance entity designated by Developer in accordance with the PMP; and
  - Resolve all comments made by the quality control/quality assurance entity, coordinating with the Utility Owner as appropriate.
- b) Developer shall submit to TxDOT three identical and complete originals of each Utility Assembly, each of which shall be bound and labeled “Developer Copy,” “TxDOT Copy,” or “Utility Owner Copy,” as appropriate. The “TxDOT Copy” shall be color coded and shall include the Project ROW map with the existing and proposed Utility facilities identified on a plan view. These submittals shall be for TxDOT's review and comment, except for any components of the Utility Assembly for which TxDOT's approval is required by this Section 6.5.

TxDOT will review the Utility Assembly for compliance with the requirements of this Section 6.5.3, and within ten (10) Business Days will return the Utility Assembly to Developer with the appropriate notations pursuant to Section 3.1.5 of the Agreement to reflect its responses. Developer shall transmit any TxDOT comments to the Utility Owner, and shall coordinate any modification, review and approval by the Utility Owner and re-submittal to TxDOT, as necessary to resolve all TxDOT comments and/or obtain TxDOT's approval, as applicable. Upon (a) TxDOT's approval of any Utility Assembly components for which TxDOT's approval is required, and (b) completion of the review and comment process for all other Utility Assembly components, TxDOT will sign three originals of any approved UJUA and of any other components of the Utility Assembly for which this Section 6 requires TxDOT's signature.

### **6.5.4 FHWA Alternate Procedure**

Developer will develop the Alternate Procedure List that includes the utility owner's name, approximate station numbers and estimated cost. TxDOT will then submit to the FHWA the Alternate Procedure List in order to obtain FHWA authorization for federal reimbursement Promptly upon determining that any additional Utility Owner not referenced on the Alternative Procedure List is impacted by the Project, Developer shall submit to TxDOT all documentation as referenced above in order to update the Alternative Procedure List.

TxDOT will forward the approved Alternate Procedure List (and any amendments thereto) to Developer, promptly upon receipt of same from the FHWA.

## 7 RIGHT OF WAY (ROW)

### 7.1 General Requirements

Developer's obligations in respect of the acquisition of Project ROW are set forth in Section 6.1 of the Agreement.

This Section 7 sets forth the ROW activities assigned to Developer, including pre-acquisition and acquisition activities, and designates which ROW activities TxDOT will conduct. This section also sets forth the requirements applicable to the Work assigned to Developer related to the acquisition of Project ROW. Developer shall provide all services necessary to acquire title to the Project ROW, in form and substance acceptable to TxDOT, in the name of the State; relocation of displaces; and clearance/demolition of the improvements from the Project ROW, as more fully described in the following sub-sections.

Except as otherwise set forth in the Agreement, Developer's Project ROW staff and/or Subcontractors will function as independent contractors while acquiring Project ROW, and not as an agent, representative, or employee of TxDOT.

If Developer obtains a Property Agreement to facilitate design, construction or maintenance in relation to the Project, Developer shall provide a copy of the agreement to TxDOT.

### 7.2 Administrative Requirements

#### 7.2.1 Standards

Developer shall acquire all Project ROW in accordance with State and federal Law and the practices, guidelines, procedures, and methods contained in the following as they pertain to Right of Way:

- a) TxDOT *Right of Way Manual* Collection (available online at <http://onlinemanuals.txdot.gov/manuals>)
- b) TxDOT *Access Management Manual* (available online at <http://onlinemanuals.txdot.gov/manuals>)
- c) TxDOT *Survey Manual*
- d) TxDOT *Appraisal and Review Manual*

Pursuant to the applicable federal regulations, Developer shall (i) acquire ROW parcels for the Project on behalf of the State, but without the direct participation of TxDOT, subject to TxDOT's rights of review, approval, and audit; (ii) certify acceptance of the TxDOT *Right of Way Manual*; (iii) provide adequate access to all occupied properties; (iv) maintain Utility service to occupied properties until relocation is complete; and (v) not permit open burning within 1000 feet of an occupied dwelling.

Developer shall maintain a complete and current set of the TxDOT *Right of Way Manual* Collection, Volumes 1 through 8 (available online at <http://onlinemanuals.txdot.gov/manuals>), TxDOT *Access Management Manual*, TxDOT *Appraisal and Review Manual*, and a current approved Project ROW map for public use. Any TxDOT forms referenced in this section may be found in the TxDOT *Right of Way Manual* Collection or will be provided by TxDOT.

All Project ROW activities must be completed and documented in compliance with all applicable Laws, including the Uniform Act, and the rules and regulations implementing the Uniform Act.

#### 7.2.2 Software Requirements

Developer shall employ software that is fully compatible with the software in use by TxDOT, or fully transferable to TxDOT's systems. Developer must supply and maintain parcel-by-parcel status

information that incorporates the fields and information required by TxDOT's ROW tracking system: ROWIS. Developer must maintain and participate in any other required ROW tracking system required by the Contract Documents. The database shall be fully accessible to Persons authorized by TxDOT.

### **7.2.3 ROW Acquisition Plan**

Developer shall prepare a ROW Acquisition Plan in accordance with the requirements of this Section 7 and Section 2 (Project Management). The ROW Acquisition Plan shall set forth Developer's organization including names, titles and qualifications of Key Personnel and other Project ROW personnel, integration of the Project ROW schedule into the Project Schedule, interface between design and Project ROW activities, documentation and reporting, quality control procedures and quality review standards.

The ROW Acquisition Plan shall contain, as a minimum, the following:

- a) The name of TxDOT approved title company(ies) to be used for title services
- b) The name and qualifications of the proposed ROW Acquisition Manager (ROW AM)
- c) The resumes and qualifications for appraisers, appraisal reviewers, land planners, relocation agents, negotiators, real estate attorneys, eminent domain specialist and ROW personnel who shall have the minimum qualifications and experience specified in Section 7.2.7

The ROW Acquisition Plan shall establish the specific means by which Developer will:

- a) Provide sufficient personnel to achieve, in accordance with the Project Schedule, the goals and milestones established for Project ROW acquisition, relocation assistance, appraisals and appraisal review, and clearance/demolition of the improvements from the Project ROW.
- b) Provide administrative support.
- c) Provide for Spanish, visually impaired, or hearing impaired translation, as necessary.
- d) Provide documentation and reports.
- e) Produce and distribute acquisition and relocation brochures as approved by TxDOT.
- f) Establish, implement, and maintain quality control procedures and quality review standards for the acquisition for Project ROW.
- g) Prevent fraud, waste, and mismanagement.

Developer shall update the ROW Acquisition Plan regularly, at least quarterly, in accordance with the Contract Documents.

### **7.2.4 Schedule and Review Procedures**

The Project Schedule shall indicate the date to begin the acquisition of the Project ROW and the anticipated completion date of acquisition activities for each parcel. Developer shall advise TxDOT of all Additional Properties and temporary rights or interests in real property to be acquired by Developer. In developing the Project Schedule, Developer will give priority to the acquisition of parcels that have significant impact on the Project Schedule and/or affect the Critical Path as so indicated. The monthly status reports required by Section 2.1.1 shall provide updated projections for the acquisition date of each parcel.

In developing the Project Schedule, Developer shall incorporate adequate time periods for TxDOT review and approval of Acquisition Packages and Condemnation Packages. TxDOT intends to review the completed Acquisition Packages and Condemnation Packages as expeditiously as possible; however, for the purposes of the Project Schedule, Developer shall assume that the reviews performed by TxDOT will require ten (10) Business Days for Acquisition Packages and Condemnation Packages (collectively) that Developer submits as final and complete in accordance with Section 7.3.6 (Project ROW Acquisition

Package Approval) and Section 7.4.4 Item 6 (Condemnation Support), up to a maximum of twenty-five (25) Acquisition Packages and Condemnation packages (collectively). Any Submittals that would require TxDOT to review more than twenty-five (25) Acquisition Packages and Condemnation Packages (collectively) within any given ten (10) Business Day period shall be considered excess, and TxDOT may defer its review of any such Acquisition Packages and/or Condemnation Packages to a subsequent ten (10) Business Day period (or periods as necessary). TxDOT will notify Developer of its election to defer any excess Acquisition Packages and/or Condemnation Packages within ten (10) Business Days after receipt. The balance of Acquisition Packages and Condemnation Packages (collectively) in excess of twenty-five (25) will be rolled over to the next ten (10) Business Day period and added to the Acquisition Package and Condemnation Package Submittals made by Developer in that period. When Developer submits more than twenty-five (25) Acquisition Packages and Condemnation Packages (collectively) at any given time, Developer shall indicate the priority of review.

Developer shall also assume that the reviews performed by TxDOT will require ten (10) Business Days for the following submittals: payment submittals, relocation submittals, administrative settlement submittals, and closing submittals, up to a maximum of twenty-five (25) submissions for each type of submittal noted above, in addition to the Acquisition Packages and Condemnation Packages.

If TxDOT notifies Developer that any submitted Acquisition Package and/or Condemnation Package has a deficiency, Developer shall correct such deficiency and resubmit the package to TxDOT. Resubmissions shall be treated as a new Acquisition Package and Condemnation Package (collectively) as described above. An Acquisition Package and/or Condemnation Package shall be deficient, as determined by TxDOT, if any of its components fails to meet any of the criteria established by this section for such component, or contains any material errors or omissions. Schedule delays resulting from inadequate or incomplete submissions of Acquisition Packages and/or Condemnation Packages shall be the responsibility of Developer and will not be eligible for treatment as a Change Order.

TxDOT reserves the right to undertake additional review on Acquisition Packages and/or Condemnation Packages that contain or identify facts or issues of an unusual nature or which do not clearly fit within TxDOT standards and will notify Developer in writing that the review period will be extended by an additional ten (10) Business Days before rendering a decision to Developer.

Developer may request TxDOT to do a preliminary review of the survey, Project ROW map and appraisal before the complete Acquisition Package is submitted. TxDOT may elect to review the preliminary submission of the survey, map and appraisal and notify Developer of any deficiencies after TxDOT's receipt and review of such preliminary submission.

### ***7.2.5 Developer's Project ROW Scope of Services***

Developer shall complete all administrative activities and prepare all documentation sufficient for Developer to acquire the Project ROW. Developer shall obtain TxDOT's review and prior written approval of all Project ROW maps and surveys, appraisals, legal descriptions, acquisition documentation, purchase price, requests to acquire Project ROW, condemnation-related activities, and funding/closing procedures. TxDOT will (i) approve and return the Project ROW acquisition documentation, (ii) provide review comments for incorporation by Developer in accordance with Section 7.2.4 (Schedule and Review Procedures), or (iii) in the case of an Acquisition Package that is deficient, notify Developer of the deficiency(ies) to be corrected by Developer in accordance with Section 7.2.4 (Schedule and Review Procedures). Except as otherwise authorized by applicable State and federal policy and regulations for early acquisition and approved by TxDOT, Developer shall not proceed with acquisition of the Project ROW until the NEPA Approval is issued, public involvement procedures have been completed, and ROW maps and legal descriptions for the applicable constructible segment as established by the logical termini of the Project have been prepared and approved by TxDOT. TxDOT will provide a separate release for each approved segment. Further, Developer shall not commence any negotiations with



landowners nor will TxDOT begin eminent domain procedures until the specific Acquisition Package for that particular parcel is approved by TxDOT.

If Developer and the landowner cannot negotiate an agreed-upon conveyance by deed, due to any specific issue (such as deed language, land/improvements value, damages to remainder), acceptable to TxDOT, TxDOT will initiate acquisition of the property through eminent domain procedures. Developer shall not be permitted to commence any condemnation action through the statutory “Declaration of Taking” procedure without the express written consent of TxDOT. Consent may be withheld in TxDOT’s sole and absolute discretion.

Developer shall not begin construction on any parcel of real estate unless property rights for the parcel have been conveyed and recorded in favor of TxDOT, possession has been obtained through eminent domain or any other method as provided for in Section 7.2.1 (Standards), or a Possession and Use Agreement has been validly executed and delivered by all necessary parties in accordance with Section 7.4.1 (Project ROW Negotiations).

### **7.2.6 Acquisition Process Summary**

Developer's major activities with respect to the acquisition of the Project ROW include:

- a) Project ROW surveying and mapping
- b) Project ROW budget estimates and updates
- c) Title services
- d) Appraisal services
- e) Appraisal review
- f) Negotiations
- g) Closing services
- h) Relocation assistance
- i) Condemnation support services
- j) Clearance and demolition of Project ROW
- k) Environmental due diligence
- l) Documentation and document control
- m) Progress reports
- n) Project ROW administration and management
- o) Project ROW quality management
- p) Letter from Developer’s design engineer certifying that the required Project ROW acquisition is necessary and that any proposed alternatives are not feasible or are cost prohibitive
- q) Obtaining rights of entry, as necessary

### **7.2.7 ROW Personnel Qualifications**

Developer’s ROW Acquisition Manager shall have at least five years’ experience managing the acquisition of transportation ROW projects for a condemning authority, be licensed as a real estate salesman or broker pursuant to the *Texas Real Estate License Act* or rules established by the Texas Real Estate Commission, be familiar with appraisal and appraisal report review pursuant to the Uniform Standards of Professional Appraisal Practice (USPAP), and be familiar with the Uniform Act and applicable Laws of the State of Texas.

Quality Control Specialist(s) – Developer shall designate a specific person(s) responsible for internal quality control and quality assurance. This individual will review all Developer deliverables associated with survey, title, appraisal, acquisition, relocation and eminent domain prior to the deliverable being delivered to TxDOT for review.

Appraiser and Appraisal Reviewer – Each appraiser and appraisal reviewers shall be licensed and certified in the State of Texas and shall have a minimum of five years’ experience in appraising real property for eminent domain purposes, including partial taking appraisal, partial taking appraisal review and expert witness testimony. He or she must also have been actively and continuously engaged for at least three years immediately preceding his or her selection for this Project in appraisal work primarily in El Paso County, or as approved and Precertified by TxDOT. The appraisers and the appraisal reviewers shall have separate and distinct duties, and appraisers must be employed by different firms from the appraisal reviewers. Each appraiser shall be required to submit three samples of previous appraisal work prepared for eminent domain purposes. All appraisers preparing and signing appraisals must be approved and Precertified by TxDOT before performing any appraisals on the Project. If required by TxDOT, the appraiser will be required to demonstrate his/her skills at expert witness testimony.

Land Planner - Each land planner shall have a minimum of five years’ experience in land planning including experience with expert witness testimony in eminent domain proceedings. He or she must also have been actively and continuously engaged for at least three years immediately preceding his or her selection for this Project in land planning work primarily in El Paso County, or as approved and Precertified by TxDOT. Developer shall provide a minimum of two land planners to assist appraisers and complete land plans.

Relocation Agent - Each relocation agent shall have a minimum of three years’ experience in relocation assistance for ROW projects pursuant to the Uniform Act. A relocation agent’s responsibilities shall include the following: Determination of eligibility of all displacees, contacting all displacees and informing them of their benefits, maintaining a file of all documentation concerning the relocation of the displacees, and extending all relocation assistance advisory services.

Negotiator - Each ROW negotiator shall be licensed either as a real estate sales person or broker pursuant to the *Texas Real Estate License Act* or rules established by the Texas Real Estate Commission, and shall be familiar with appraisal and appraisal report review pursuant to the USPAP. The negotiator shall have a minimum of three years’ experience in right of way negotiations. The ROW negotiator’s responsibilities shall include the following: contact with property owners on the Project to discuss the acquisition of property needed for the Project, maintaining complete and accurate files of all transactions and contacts with the property owners and/or their representatives, and actively working toward a joint resolution to acquire the property with the property owner.

Eminent Domain Specialist – Each eminent domain specialist shall have a minimum of three years’ experience with TxDOT procedures and policies as related to acquisition of property through the use of eminent domain. The eminent domain specialist must be well versed in all activities necessary with the acquisition of parcels through the TxDOT Eminent Domain process. This includes correctly completing all TxDOT forms including the ROW-E-49, filing the eminent domain forms, coordinating the hearing with all appropriate parties and ensuring that the Award of Special Commissioners is deposited into the registry of the Court and all notices sent to the appropriate parties.

Real Estate Attorney - Each real estate attorney shall be licensed by the State of Texas and shall have at least five years’ experience in title review and curative matters. The real estate attorney’s responsibilities shall include coordinating and clearing all title issues, and compliance assistance with State and federal acquisition requirements for the properties acquired for the Project.

ROW personnel shall have at least three years’ experience in title review and curative matters. ROW personnel’s responsibilities shall include, but not be limited to the following: maintain complete and

accurate files of all transactions and contacts with the property owners and/or their representatives, coordinate and clear all title issues and assist at closing for properties acquired for the Project.

### **7.2.8 Developer Conflict of Interest**

If at any time, Developer or to the best of Developer's knowledge, any Developer-Related Entity directly or indirectly (i) acquires or has previously acquired any interest in real property likely to be parcels of the Project ROW or the remainders of any such parcels; (ii) loans or has previously loaned money to any interest holder in any real property likely to be a Project ROW parcel and accepts as security for such loan the parcel, or the remainder of any such parcel that is not a whole acquisition, or (iii) purchases or has previously purchased from an existing mortgagee the mortgage instrument that secures an existing loan against real property likely to be a Project ROW parcel, or the remainder of any such parcel, Developer shall promptly disclose the same to TxDOT. In the case of acquisitions, loans or mortgage purchases that occurred prior to the execution of the Agreement, such disclosure shall be made within ten (10) days after execution of the Agreement.

In the event that Developer, or any subsidiary or parent company of Developer, acquires a real property interest, whether title or mortgage, in parcels of the Project ROW, the real property interest acquired or a release of mortgage as the case may be, shall be conveyed to the State of Texas without the necessity of eminent domain.

Developer shall not acquire or permit the acquisition by Developer or any Developer-Related Entity of any real property interest in a Project ROW parcel, whether in fee title or mortgage, for the purpose of avoiding compliance with the Laws, practices, guidelines, procedures and methods described in Section 7.2.1 (Standards).

### **7.2.9 Meetings**

Developer shall attend meetings as requested by TxDOT. At such meetings Developer shall provide exhibits, take minutes, and distribute the minutes to all attendees for review and comment. Minutes will not be finalized until all attendees agree on content. Developer shall provide meeting minutes to TxDOT within five (5) Business Days from the date of the meeting. TxDOT will respond within five (5) Business Days or at the next occurrence of the meeting. Developer shall provide proposed agendas three (3) Business Days prior to each meeting.

### **7.2.10 Documentation and Reporting**

Developer shall provide TxDOT with all specific reports and supporting documentation for review and approval during the acquisition process. All correspondence with TxDOT and property owners relating to acquisition of real property shall include a heading with the following information (at a minimum):

- a) County
- b) Control Section Job (CSJ) number
- c) Right-of-Way Control Section Job (RCSJ) number
- d) Highway Designation
- e) Project limits
- f) Parcel number
- g) Name of record owner(s)
- h) Developer shall utilize TxDOT's approved naming convention for all electronic files and reporting fields.

In administering and managing its Project ROW activities, Developer shall:

- a) Maintain parcel records on file of all aspects of the acquisition process in accordance with TxDOT requirements and applicable Law. Each parcel file shall include all documents required by the Contract Documents, the FHWA, and/or TxDOT.
- b) Provide monthly summaries for the cost of Project ROW acquisition and related relocation assistance including amounts authorized and amounts paid on a parcel-by-parcel basis and budget forecasting on an overall Project basis as requested by TxDOT.
- c) Maintain and electronically transmit to TxDOT, in a format acceptable to TxDOT, monthly status reports including appraisal, acquisition and relocation status of all parcels and activities related to Project ROW, acquisition and disposition of Additional Properties and acquisition and disposition of temporary easements or other property interests, and provide weekly (or as requested) updates to TxDOT.
- d) Evaluate and report to TxDOT, Subcontractor status and performance on a monthly basis or more frequently as requested.
- e) Prepare and submit electronically to TxDOT, on a monthly basis, a spreadsheet that contains Project ROW specific data required in order to complete the fields in TxDOT's ROWIS tracking software program or as directed by TxDOT.
- f) Input and update parcel status in TxDOT approved web-based tracking system or as directed by TxDOT.

### **7.2.11 Responsibilities of Developer**

As set forth in Section 6.2 of the Agreement and as more fully described in this section, Developer shall be responsible for the costs of all services and preparation of all documentation for all Project ROW acquisition, easement acquisition, permitting and related relocation assistance for the Project. The Work related to Project ROW acquisition includes mapping, surveying, environmental assessment, testing and remediation, appraisal, appraisal review, negotiation, acquisition, relocation advisory assistance and determination of relocation benefits to be provided, procurement of title insurance, clearing of title, closing of acquisitions, condemnation support including expert witnesses required by TxDOT and/or the Attorney General's Office for all condemnation proceedings through special commissioner's hearings. Developer shall also be responsible for all exhibits, transcripts, and photos associated with condemnation services and proceedings required by the Attorney General's Office through special commissioner's hearings, jury trials, appeals, relocation appeals and assistance, and clearance/demolition of improvements, as required.

Developer shall not contact the Attorney General's Office or an Assistant Attorney General handling a specific parcel that has been filed for eminent domain action or is in the process of settlement unless authorized by TxDOT.

Developer acknowledges that Developer has incorporated the value of saleable improvements into Developer's Project ROW costs, and Developer shall concurrently, with conveyance of the real property interest to the State of Texas, and without the necessity of further documentation executed by the State, obtain the rights to said saleable improvements. Developer shall not be entitled to a credit for any improvements retained by a property owner. Upon conveyance of the real property interest to the State of Texas, Developer shall comply with all applicable Laws with respect to relocation assistance and demolition.

Developer shall also be responsible for the costs of acquisition and documentation for the acquisition of any temporary right or interest in real property not necessary for the Project but that Developer deems advisable to acquire for work space, contractor lay-down areas, material storage areas, borrow sites, or any other convenience of Developer. Except as otherwise authorized by Law for temporary areas necessary for construction of the Project, TxDOT shall not be obligated to exercise its power of eminent

domain in connection with Developer's acquisition of any such temporary right or interest, and TxDOT shall have no obligations or responsibilities with respect to the acquisition, maintenance or disposition of such temporary rights or interests.

Developer shall be responsible for processing payment submittals for request of payments and distributing all payments of: agreed purchase prices or court awards and judgments; special commissioner's awards; relocation assistance payments; all legal, administrative, and incidental expenses of, or related to, Project ROW.

Developer is responsible for the payment of and all closing costs associated with the purchase of Project ROW in accordance with the Uniform Act and TxDOT policies.

Developer's cost shall include all costs not paid by TxDOT.

### **7.2.12 Responsibilities of TxDOT**

TxDOT will have the following responsibilities in connection with acquisition of Project ROW:

- a) Except as otherwise set forth in this Section 7, provide final approval for all Acquisition Packages, Condemnation Packages, and payment submittals relocation eligibility, relocation appeals, relocation submittals, administrative settlement submittals, closing submittals, court settlement requests, and other approvals required by the Contract Documents, by the State, or by applicable Law subject to submission requirements and timelines in Section 7.2.4 (Schedule & Review procedures).
- b) After receiving a complete Condemnation Package from Developer in accordance with Section 7.4.4(Condemnation Support), and Section 7.2.4 (Schedule & Review procedures), TxDOT will submit a minute order request on the agenda of the next scheduled Texas Transportation Commission meeting; provided the completed Condemnation Package is submitted ten (10) Business Days before the Commission's required deadline for eminent domain minute order requests.
- c) After receiving a complete payment submittal from Developer in accordance with Section 7.4.6 (Payment Submittal), and Section 7.2.4 (Schedule & Review procedures), TxDOT will submit a payment request to the Comptroller's Office. Upon receipt of the State warrant, TxDOT will relay the State warrant to Developer within (5) five Business Days.
- d) TxDOT will coordinate with the Office of the Attorney General to provide legal counsel to prepare and deliver to TxDOT the condemnation petition within twenty (20) Business Days after the Attorney General's receipt of the condemnation packet, including Commission minute order approval. TxDOT will deliver the condemnation petition to Developer within ten (10) Business Days after receipt of the condemnation petition from the Office of the Attorney General.
- e) TxDOT will provide all coordination services between Developer and the Office of the Attorney General for prosecution of jury trials.
- f) TxDOT will provide a ROW Administrator to serve as the point of contact for all Project ROW issues as set forth in 23 CFR § 710.313(d). TxDOT will facilitate an office for review of all submissions as described above and will have ultimate approval authority for said submissions.

### **7.2.13 TxDOT Project Monitor/Reviewer**

In addition to its review and approval authority as expressly set forth in other provisions of this Section 7, TxDOT may, at its sole discretion, audit and/or monitor the ROW activities and services performed by Developer. TxDOT may contract with independent consultants to assist it in fulfilling the audit/monitoring function provided that the audit authority is not delegated. In addition to any of the matters specifically required to be provided by Developer to TxDOT pursuant to the foregoing sections,

Developer shall provide information to TxDOT as requested to assist in its review and assessment of the progress, timeliness, adequacy, or sufficiency of Developer's Project ROW activities.

#### **7.2.14 Responsibilities of the Office of the Attorney General**

The Office of the Attorney General, with the assistance of Developer and coordination of TxDOT, shall be responsible for implementing all necessary legal actions for acquiring and obtaining possession of the Project ROW (and any necessary temporary construction easements approved by TxDOT for acquisition by condemnation) through the eminent domain process and eviction process. The responsibilities of the Office of the Attorney General will include:

- a) Represent TxDOT as the State's Attorney of Record
- b) Preparation of complete petitions for condemnation with the appropriate court for a cause number to be assigned
- c) Coordination with TxDOT on all legal matters concerning acquisition processes, including negotiated settlements
- d) Analysis of recommended parcel values and/or appraisal issues
- e) Additional legal advice and opinions as needed by TxDOT
- f) Special commissioners' hearings
- g) Jury trials including determination of expert witnesses and all appeals
- h) Preparation, obtaining, and filing of all necessary legal documentation for eviction of property owners or tenants.

### **7.3 Pre-Acquisition Activities**

#### **7.3.1 Project ROW Surveying and Mapping**

Developer shall perform all Project ROW surveying and mapping and shall prepare Project ROW documents in accordance with applicable TxDOT Standards, including the TxDOT *Right of Way Manual*, the TxDOT *Survey Manual*, and the TxDOT *GPS User's Manual* for any Additional Properties. Developer shall refer to the current *Manual of Practice* by the Texas Society of Professional Land Surveyors and the *US National Map and Accuracy Standards*. Developer shall refer to Section 9 (Land Surveying) for additional survey requirements.

The Project ROW map shall be prepared by Developer and submitted to TxDOT for review and approval. The Project ROW map may be prepared in separate constructible segments established by the logical termini of the Project. TxDOT shall have ten (10) Business Days for review of each submitted ROW map, each containing up to a maximum of 25 parcels. Any submittals that would require TxDOT to review more than 25 parcels within any given ten (10) Business Day period shall be considered excess, and TxDOT may defer its review of any such excess parcels to a subsequent ten (10) Business Day period (or periods as necessary).

Developer shall assemble an Acquisition Survey Document to be included in the submission of the Acquisition Package. The Acquisition Survey Document shall include:

- a) Three half size right of way maps on paper, Scale 1"= 100' (11"X 17").
- b) One separate set of Originals signed and sealed by RPLS, legal descriptions and parcel sketch, traverse closure sheets and a copy of the parent track deeds and subdivision plat if tract is a platted lot.

- c) A CD with DGN Master File, Map Sheets, Excel Point List and Raw Data File and/or Field Notes and scanned copies of the instruments of record or other pertinent documents.
- d) One full size right of way map on paper, Scale 1" = 50' (22"x34").
- e) One set of folders for each parcel, Parts 1 & 2, etc., would be considered one folder. With one (copy signed and sealed) legal description, sketch, closure sheet, parent tract deed and subdivision plat if tract is a platted lot (and bi-section if applicable) secured inside on the right side.
- f) Three copies (signed and sealed) of each legal and sketch.
- g) One separate set (copies) of legal and sketch of each parcel for TxDOT records.
- h) One separate set (copies) of legal and sketch of each parcel for Title Company.
- i) One separate set of Originals legal and sketch signed and sealed by R.P.L.S. to be kept in mapping files.

Developer shall prepare all Project ROW surveying and mapping in accordance with the following supplemental specifications:

- a) Developer shall assemble an Acquisition Survey Document. The Acquisition Survey Document shall include the Project ROW map, a parcel (metes and bounds) description, and a parcel plat, with a closure report for each of these three items for each of the parcels to be acquired. The latter three items shall be on standard 8½" x 11" bond paper. The Project ROW map sheets shall be on 22" x 34" paper. Each final submission to TxDOT shall include two sets of each document, unless otherwise directed. Each map sheet and document page shall have an "as of" date near the lower right hand corner. The parcel plat and parcel description for a given parcel should show identical "as of" dates.
- b) The ROW map sheet and plat shall show all areas of denied access for the parcel according to the current TxDOT *Access Control Management Manual* and amendments.
- c) The point of beginning (POB) shall be located on the proposed Project ROW line and shown in all documents with its centerline (survey baseline) station and offset or as reviewed and approved by TxDOT.
- d) The point of commencing (POC), where applicable, shall be a well-defined monument or monument of record, and shall be tied to the POB by measured bearing and distance. The POC shall not be located on any proposed Project ROW line, or existing Project ROW line within the proposed Project ROW.
- e) The centerline (survey baseline) station and offset shall be shown on the Project ROW map sheets for all significant points along the Project ROW line such as point of curvature (PC), point of tangency (PT), point of intersection (PI), point of compound curvature (PCC), and point of reverse curvature (PRC), and for property line intersections (PLI) with the Project ROW line, and for any other monumentation points on the Project ROW line.
- f) The centerline (survey baseline) station and offset shall be shown in the parcel description and parcel plat at the beginning and ending, being the points with the lowest station and the highest station, of each parcel along the proposed Project ROW line.
- g) Project ROW map sheets shall include all curve data, with the station and coordinates of the PI, and the stations at each end (PC, PT, PRC, PCC), for every centerline (survey baseline) curve on that map sheet.
- h) Any existing ROW lines being incorporated into the proposed Project ROW, including intersecting rights of way, shall be surveyed and monumented (if not previously monumented).

- i) All Project ROW maps (and on the title sheet) and all parcel descriptions (at the end of the description) shall include a notation that identifies the State Plane Coordinate System and UTM zones, datum (NAD83) (1993 adj), or as shown on the current ROW maps, and the Project grid-to-surface coordinate adjustment factor or refer to Primary Project Controls provided by TxDOT (refer to Section 9.3).
- j) A Project ROW map title sheet with signature blocks shall be produced for each portion of the Project. Developer shall sign the Project ROW map.
- k) All Project ROW maps shall include a control sheet (or sheets), to show the primary survey control points with their location relative to the Project.
- l) The parcel description and parcel plat documents shall all be referenced as parts of the exhibit recorded with the deed, so the pages shall be numbered accordingly. For example, if the parcel description is two pages, the parcel plat is one page, and then the first page of the parcel description is denoted "Page 1 of 3", the parcel plat is denoted "Page 3 of 3".
- m) Improvements within 100 feet outside of all proposed Project ROW shall be depicted on the Project ROW map sheets. All improvements should be current as of the date of the on-the-ground property survey.
- n) All visible improvements (buildings and structures) within 50 feet outside of the proposed Project ROW line shall be located by an "on-the-ground" survey and documented on the Project ROW map sheets and the parcel plats by measured offset distance from the proposed Project ROW line. Clearly indicate which distances are surveyed on-the-ground.
- o) Calculated points shall be shown by a symbol on the drawing, with their relationship to the found reference points.
- p) All property, city, county, abstract, section, and survey lines shall be indicated appropriately. A map legend should clearly define the line styles and symbols used.
- q) Upon final submittal from Developer of the Project ROW documents to TxDOT, Developer shall cause the surveyor to mark on the ground, using permanent and stable monuments as defined in Section 663.17 of the General Rules of Procedures and Practices of the Texas Board of Professional Land Surveying (TBPLS), all significant points along the Project ROW line, as described above, and all property line intersections with the Project ROW line. TxDOT requires these monuments to be a 5/8-inch iron rod, driven just below surface level, capped by a TxDOT-labeled aluminum cap (rod-and-cap monument).
- r) Prior to acceptance of the ROW maps and surveys by TxDOT, Developer shall cause a TxDOT Type II monument to be set at all significant points on the Project ROW line and at intersections with existing Project ROW lines, replacing monuments as described above (construct according to TxDOT specifications), unless otherwise directed by TxDOT.
- s) As part of the survey process, Developer shall cause a TxDOT Type II monument to be set at all significant points such as PCs, PTs, angle points and at 1500 foot intervals along tangent sections on the Project ROW line and at intersections with existing Project ROW lines, replacing monuments as described above, unless directed by TxDOT. Project ROW line intersections with property lines shall remain monumented by a 5/8-inch iron rod with a TxDOT aluminum cap (rod-and-cap monument). A TxDOT Type II monument shall be set on the Project ROW lines, perpendicularly left and right of each significant centerline point, regardless of the relative orientation of the final Project ROW line.



- t) For any required revisions, Developer shall resubmit to TxDOT all documents pertaining to the parcel to reflect the most recent revision date, and shall add a notation on the appropriate documents to state briefly the reason for the revision.
- u) Documents shall contain deed references (survey name, abstract number, volume and page or document number, grantee, and area) for all existing public right of way encountered within the Project limits. If there is no recorded information found, a note shall state “Based upon our research, there appears to be no recorded vesting deed for the public right of way as shown hereon”.
- v) The documents produced by the surveyor are the property of TxDOT, and release of any document shall be subject to TxDOT’s prior written approval.
- w) Developer shall cause the surveyor to include the denial of access line on the Project ROW map sheets and on the parcel plats, as required for controlled access facilities. Developer also shall cause the surveyor to describe the area of denied access in the parcel description and monument on the ground with a 5/8” iron rod with a TxDOT aluminum cap stamped “TxDOT ADL” the limits of the denial of access.
- x) The Project ROW map and each parcel plat shall include a parcel information table containing the areas, expressed in square feet, of the following: 1) the parent ownership as stated in all adjoining record vesting deeds or converted from the stated record acreage in those vesting deeds; 2) the parcel to be acquired as shown on the closure report for that parcel, and; 3) the remainder tract (item 1 minus item 2). If the parcel to be acquired consists of multiple parts, the Project ROW map shall show the net remainder. The parcel information table shall also contain the areas, expressed in acres, of the parent tract, the parcel to be acquired, and the remainder. This acreage (except stated record) shall be converted from the square footage as contained in the table. A note shall be included on the Project ROW map and on each parcel plat stating: “The acreage calculated and shown hereon is converted from the square footage shown hereon, and is for informational purposes only.” Parcels with area less than one acre will not require acreage units to also be shown. All parcels, including parcels acquired by TxDOT or other Governmental Entity, shall be included on the Project ROW map.
- y) Within the proposed Project ROW, all property owned by a city, county, or other local public agency (LPA) in fee or easement that does not have a vesting deed shall be identified by a parcel number and included on the Project ROW map. Developer shall cause the surveyor to prepare a parcel description and parcel plat for use as an exhibit in the Project ROW acquisition (property transfer) documents.
- z) Developer shall cause an independent Registered Professional Land Surveyor (RPLS) to review the Acquisition Survey Document Package for consistency as to the information delineated thereon and for compliance with all applicable Technical Provisions and survey documents. The boundary location and the survey methods remain the responsibility of Developer, and are not part of this review process. TxDOT will have no obligation to accept the Acquisition Survey Document Package as complete until the reviewing RPLS has signed and sealed the compliance certificate (compliance certificate form to be provided by TxDOT).
- aa) Parcel numbering shall follow the TxDOT *ROW Manual*. Parcels are to be numbered based upon the parent tract. Developer shall revise parcel numbering due to subsequent transactions as in the following example: From a 50-acre parent tract, with a proposed Project ROW acquisition parcel identified as Parcel 14, a 5-acre tract is sold which will also require Project ROW acquisition. The result is, Parcel 14 is “Not Used”, and the two new Project ROW acquisition parcels are identified as Parcel 14A and 14B. If the property containing Parcel 14B sells a portion, then 14B is “Not Used” and the new Project ROW acquisition parcels are identified as Parcel 14C and 14D, etc.

Developer shall not use the letter “E” to avoid confusion with easement designations. Parcel numbering shall be sensitive to the appraisal of the required parcels.

- bb) Complicated portions of a Project ROW acquisition survey can cause the Project ROW Map to be very difficult to read. TxDOT’s preferred solution is to create an additional Project ROW map sheet or sheets for details, curve data, general notes, etc. The primary page would still retain the whole property inset, record ownership data, and most of the usual information. The additional sheet(s) should be clearly referenced and be numbered as the next sequential page(s). Pages numbered with a letter added (for example: 6A, 6B) are for revisions and corrections. Developer shall use the preferred solution unless TxDOT approves an alternate method.
- cc) An ownership sheet or sheets, containing an index to the information for all the parcels, shall be included and located near the beginning of the Project ROW map, after the title sheet and control sheet. The ownership sheet index shall include the parcel numbers, the names of the property owners, the vesting deed recording information, the record area of the parent tract, the area of parcel(s) to be acquired, the area of the remainder(s) left and right, the beginning and ending stations of the parcel along the Project ROW line, and the sheet number in the Project ROW map where the parcel is located.
- dd) At property corners where more than one monument is found, a detail shall be provided to show the measured relationship between the monuments found and the monument set or held.
- ee) Developer shall purchase all materials, supplies and all items necessary for proper survey monumentation. Developer may purchase Type II monuments from TxDOT. TxDOT shall make available for pick-up by Developer Type II monuments within 75 Days after TxDOT receives from Developer a written order, specifying the number of monuments to be purchased. Payment for TxDOT-supplied monuments shall be due within 30 Days after TxDOT delivers to Developer a written invoice. Developer may use these monuments only for this Project and shall be responsible for proper storage thereof.
- ff) Developer at the request of the property owner or TxDOT shall re-stake the proposed ROW with a flagged wooden stake.

*Design Certification.* Developer shall provide sufficiency of design to determine the ROW need and produce ROW maps that delineate the proposed ROW and potential impacts to the remaining ROW. A design certification of ROW will be provided by Developer for each parcel which confirms that the proposed ROW acquisition is adequate and necessary to construct and perform operations and maintenance on the Project and that other ROW acquisition alternatives are not feasible and/or cost prohibitive.

### **7.3.2 Additional Reporting Requirements**

In addition to the Project ROW map, parcel description, and parcel plats, Developer shall provide the following reports and electronic files:

- a) Monthly Parcel Report: Developer shall provide a report, prior to the first of the month, listing all parcel deletions, parcel additions, and parcel splits.
- b) Monthly Progress Report: Developer shall provide a report of all survey activity that occurred during the previous month, including a two-week look ahead of anticipated survey activity.
- c) CADD Files: Developer shall provide digital CADD files in MicroStation format which includes: property lines and/or existing ROW lines, as surveyed; proposed ROW lines; parcel numbers; resource files; level assignments; and plot files. Developer shall submit CADD files prior to submitting the first Acquisition Package, and provide updates as needed.

### **7.3.3 Title Services**

With respect to title services, Developer shall comply with the applicable standards identified in Section 7.2.1, including the following requirements:

- a) Select and contract with one or more title companies approved by TxDOT and deliver to TxDOT a five year sales history, a preliminary title commitment or preliminary title report, and, if necessary or appropriate, copies of all underlying documents and a plot of all easements, including Existing Utility Property Interests, referenced therein for each parcel (including fee acquisitions, slope easements, other drainage and roadway ROW or easements and abandonment of utility easements) to be acquired by TxDOT for the Project. Each title report shall be dated not more than 90 Days prior to the date of submittal to TxDOT of the Acquisition Package for such parcel. Developer shall, at its own cost, review each title report to ensure that it complies with the format required by the Contract Documents. Developer shall, at its own cost, retain the services of a real estate attorney, licensed and located in the State of Texas, to be available for title support and acquisition assistance. All title reports must be in the following required format: clearly indicate which exclusions and exceptions shall be deleted upon acquisition of the subject parcel, and clearly indicate any required deliverables to the title company to clear identified exclusions and exceptions. Title reports shall be in accordance with Good Industry Practice. Developer shall notify the title company, by letter, which exceptions should be removed, including easements that (a) are appurtenant to and/or of benefit to the parcel but not included in the parcel to be acquired, and (b) are a burden on the parcel and not acceptable.
- b) Review the preliminary title commitment or report to ensure that all current owners of record title are contacted and that negotiations or condemnation actions are conducted with all appropriate parties.
- c) Work with the current owners of record title to each parcel or interest in a parcel or their designee and all other appropriate parties to clear any title exceptions or exclusions not acceptable to TxDOT.
- d) Secure an owner's policy of title insurance in the amount of the total acquisition cost, to include cost of the property, improvements and damages to the remainder of the property, for each parcel from a title company acceptable to TxDOT for each parcel acquired, whether by deed or eminent domain judgment, insuring title as required by TxDOT. All Project ROW shall be acquired, and TxDOT's title in the Project ROW shall be insured, in fee simple absolute or easement interest as appropriate, free and clear of any and all liens and encumbrances. Title policies must be in a form and substance approved by TxDOT. Title to the Project ROW shall be insured in the name of the "State of Texas by and through the Texas Transportation Commission."

### **7.3.4 Introduction to Property Owners**

TxDOT shall prepare and send out initial contact letters of introduction for both property owners and displaces, with the assistance and at the cost of Developer. The letters shall clearly describe the Project, TxDOT's need for the owner's property, and shall include the name and telephone number of a Developer's representative. TxDOT's ROW Administrator or his/her designee will sign the letters on TxDOT letterhead. The forms for these letters will be approved by TxDOT prior to use. Property owners or displaces unable to read or understand the notice must be given appropriate translation.

Developer shall send a copy of the State of Texas Landowner's Bill of Rights for each property owner and submit a copy to be included with the letter of introduction. The copy of the Bill of Rights shall be the latest version as shown on the Attorney General's website, [https://www.oag.state.tx.us/agency/Landowners\\_billofrights.pdf](https://www.oag.state.tx.us/agency/Landowners_billofrights.pdf).

### 7.3.5 Appraisals

#### 7.3.5.1 Appraisal Services

Developer shall provide TxDOT with fair market value appraisals prepared by appraisers meeting the minimum qualifications established herein. Developer shall ensure that all appraisals are prepared in conformance with applicable Law (including the Uniform Act), and in accordance with professional appraisal methods and applicable TxDOT standards for all parcels to be acquired by TxDOT. Developer shall:

- a) Select appraisers from TxDOT's list of Precertified fee appraisers and meeting the requirements specified in Section 7.2.7 (ROW Personnel Qualifications). TxDOT shall have final approval of the selection of each appraiser and appraisal reviewers submitted by Developer. Developer must identify and receive written approval of the appraiser who will be responsible for the appraisal work product and who will be signing the reports.
- b) Establish personal pre-appraisal contact with each owner of record title and each occupant, and document all contacts utilizing forms provided by TxDOT.
- c) If necessary, make a diligent effort to secure a written agreement between the record title owner and Developer granting TxDOT, Developer or assignees permission to enter the applicable parcel to be acquired (a "Right of Entry Agreement"). Developer may at its sole discretion and expense offer to pay reasonable compensation for any required Right of Entry Agreements. If Developer, after best efforts, is unable to secure a Right of Entry Agreement from the property owner, Developer shall provide documentation acceptable to TxDOT indicating conversations, correspondence, and efforts used to attempt to secure the Right of Entry Agreement.
- d) Contact the record title owners or their designated representatives, in writing, to offer them the opportunity to accompany the appraiser on the appraiser's inspection of the parcel, and maintain a record of all such contacts and attempts to contact in the parcel file.
- e) Cause the appraiser to prepare a complete appraisal report for each parcel to be acquired to include the whole property, the portion to be acquired, and any damage to the remainder. It shall also include all improvements on the whole property, unless otherwise directed by TxDOT. The appraisal reports shall comply with and include all matters required by this section and TxDOT ROW related manuals, and shall satisfy the requirements of the USPAP in effect at the time the appraisal is submitted. Special analyses, studies or reports, as necessary, shall be made a part of each appraisal. The appraiser must use the most current edition of the standards referenced above and continually monitor these standards to ensure the appraisals conform to the most current requirements of professional appraisal practice. All appraisals shall utilize TxDOT Form ROW-A-5 - Real Estate Appraisal Report unless otherwise authorized by the TxDOT *Right of Way Manual* or TxDOT *Appraisal and Review Manual*; however, all appraisals for condemnation proceedings shall utilize TxDOT Form ROW-A-5 - Real Estate Appraisal Report.
- f) Obtain and provide TxDOT with copies of all written leases, licenses and other occupancy agreements, including outdoor advertising/sign agreements that are not already included in the Title Commitment, in order to identify lessees, licensee and other occupants with potential compensable interests in each parcel and to determine the value of each such interest.
- g) Perform an evaluation of all outdoor advertising signs, as required, utilizing the appropriate forms as instructed by TxDOT.
- h) Cause the appraiser(s) to testify as an expert witness(es) or provide expert witness(es) approved by TxDOT in special commissioners' hearings or eminent domain proceedings through jury trial and be available for depositions, other discovery, pre-hearing or pre-trial meetings and appeals, as

directed by TxDOT. Developer shall also provide administrative and/or technical support for such proceedings as requested by TxDOT.

- i) Coordinate with the review appraiser regarding corrections and/or additional information that may be required for a particular appraisal.
- j) Cause a report to be prepared by an environmental professional that meets ASTM E-1527-05, Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process, or provide a report in a manner approved by TxDOT, documenting the environmental condition of each parcel, which may be based on field investigations and/or historical review, as appropriate for the particular parcel. The report shall be completed in coordination with the appraiser(s) and shall be available to the appraiser(s). A Phase I environmental site assessment or a report provided in a manner approved by TxDOT shall be performed for all properties. If it is determined that there is a potential environmental risk based on the Phase I report or other report then a Phase II investigation shall be performed. A Phase III investigation shall be performed if the Phase II report justifies it. The Phase III report must indicate the approximate cost to remediate the parcel to achieve its current use and its highest and best use. Prepare timely written notification to TxDOT of any environmental or other concerns associated with the Project ROW or Additional Properties to be acquired that could require environmental remediation or other special attention or which would cause a report to be prepared.
- k) Engage the services of, and cause, a land planner to perform, or otherwise assist in the preparation of, any and all appraisals that involve a parcel with a valuation analysis indicating a highest and best use that is other than the current use of such parcel, or as directed by TxDOT for certain other appraisals. Developer shall notify TxDOT in writing of each and every instance when the highest and best use of a parcel is different and TxDOT will determine to what degree land planner services will be utilized by Developer.
- l) Cause the appraiser(s) to prepare updated appraisals, as well as updated appraisal reviews, when required by TxDOT or as needed during eminent domain proceedings. An updated appraisal package shall comply with USPAP, specifically the Statement on Appraisal Standards No. 7 (SMT-7) and Advisory Opinion, AO-3. The term "Update of an Appraisal" is defined as "an extension of a complete or limited appraisal and report relied on by a client for a prior business decision." At a minimum, the updated appraisal report must include:
  - A letter of transmittal with a specific reference to the original appraisal report, any changes in market conditions, since the original appraisal, any changes in the subject property since the original appraisal, a statement of the current value or extension of the original value opinion and the listing of the current date of value.
  - An updated Page 1 from TxDOT Form ROW-A-5 – Real Estate Appraisal Report or Form ROW-A-6 – Real Estate Appraisal Report, as appropriate, with the current date of a recent inspection of the subject property and a current date of value. This form needs to have a current signature and date by both the appraiser and the reviewing appraiser in the appropriate spaces on the form.
  - Any qualifying and limiting conditions or general assumptions by the appraiser shall be clearly stated and attached.
  - A copy of the survey and legal description of the property being acquired, current photographs of the subject property, clearly showing the area being acquired, even though the original appraisal report contained photographs of the subject and the area of the acquisition. If there are significant changes to the subject property, the area being acquired, access to the remainder property, damages to the remainder(s), market conditions, the subject property's highest and best use from the previous appraisal or significant changes in the approaches to

value, the property shall be reappraised using either TxDOT Form ROW-A-5 – Real Estate Appraisal Report, or, when approved by TxDOT, TxDOT Form ROW-A-6 – Real Estate Appraisal Report, depending on the report used for the original appraisal. Appraisers shall refer to Sections 6.03 and 6.04 of the TxDOT *Appraisal & Review Manual* for additional guidance. Developer shall follow these guidelines in producing updated appraisal reports and shall discuss specific updating requirements for any complex appraisals with TxDOT before beginning the assignment.

- m) Prepare and deliver to TxDOT upon request, a copy of all file documents, as formally requested in discovery motions or request for production.
- n) Complete and furnish, to the appraiser and Relocation Agent, TxDOT Form ROW-A-9 - Property Classification Agreement before appraisal is completed.

### **7.3.5.2 Appraisal Review**

In connection with appraisal review, Developer shall:

- a) Select review appraisers from TxDOT's list of Precertified fee appraisers and meeting the requirements of Section 7.2.7. The review appraiser selected must follow the appraisal guidelines and procedures found in Chapter 4 of the TxDOT *ROW Appraisal & Review Manual*.
- b) Determine, in consultation with TxDOT, if additional appraisal reports or technical expert reports are required. Initiate, review, and reconcile each report required.
- c) Review all appraisal reports for each parcel to determine consistency of methodology, supporting documentation related to the conclusion reached, and compliance with TxDOT standards, as defined in Section 7.3.5.1 (Appraisal Services) and this Section 7.3.5.2 (Appraisal Review), the TxDOT *ROW Appraisal & Review Manual*, the *Uniform Appraisal Standards and Federal Land Acquisitions* and the requirements of the Appraisal Foundation's USPAP in effect at the time the appraisal is reviewed. The review appraiser must use the most current edition of the standards referenced above and continually monitor these standards to ensure the appraisals conform to the most current requirement of professional appraisal practice.
- d) Inspect the subject properties and the sale properties used in direct comparison for each appraisal being reviewed.
- e) Upon completion of the review outlined above, the appraiser shall certify in writing to TxDOT that all required standards have been met. This certification will occur by signing on Page 1 of each TxDOT Form ROW-A-5 (Real Estate Appraisal Report) or TxDOT Form ROW-A-6 (Real Estate Appraisal Report) in the block provided. The review appraiser will also complete TxDOT Form ROW-A-10 (Tabulation of Values) to accompany each appraisal.
- f) For appraisal updates, the review appraiser shall perform a complete review of the updated appraisal, re-inspecting the subject property and the sales used, as of the current date of value. The review appraiser shall follow the procedures outlined in the TxDOT *ROW Appraisal and Review Manual*. A new TxDOT Form ROW-A-10 (Tabulation of Values) will be required for each updated appraisal ordered by Developer.
- g) In accordance with providing a Quality Control Specialist(s) as stated in Section 7.2.7, ensure that appraisal consistency and quality for the entire Project is monitored for Project-wide controls and consistency.

### **7.3.6 Project ROW Acquisition Package Approval**

Acquisition Packages submitted by Developer for TxDOT's approval shall include the following items, prepared for each parcel in accordance with the requirements of this section:

- a) A cover sheet setting forth the following information for each parcel.
- Parcel number and number of parts
  - Station number
  - CSJ number
  - Location of parcel
  - Name of owner
  - County and/or other jurisdiction
  - Extent of acquisition (partial or whole acquisition)
  - Type of conveyance (fee, easement, etc.)
- b) A complete legal description of the parcel adequate to effect the desired acquisition of the parcel, signed and sealed by an RPLS. A legal description and parcel plat is required for each parcel. Control of access shall be addressed in all legal descriptions. All descriptions shall be in recordable form and shall be prepared in a form and manner acceptable to TxDOT in all respects.
- c) The parcel plat, as prepared by the RPLS, and a half size (11" x 17") copy of the ROW map sheet(s) pertaining to the parcel, such plat to include control of access designations.
- d) A title report, current within 90 Days, including copies of all documents identified in the exceptions listed therein and a plot of all easements identified therein. The Acquisition Package shall include Developer's analysis of each preliminary title report or title commitment to determine potential problems and proposed methods to cure title deficiencies. Developer shall perform title curative work. Developer shall provide TxDOT with copies of all curative documents.
- e) A copy of the appraisal report with an effective date less than 180 Days and all supporting documentation.
- f) A copy of the environmental site assessment and all amendments as described in Section 7.3.5.1 (Appraisal Services).
- g) A real/personal property report detailing the items making up each parcel are classified as real estate, tenant-owned improvements or personal property. Particular attention shall be paid to items that have questionable classifications. A completed TxDOT Form ROW-A-9 (Property Classification Agreement).
- h) Replacement Housing Calculations, notification of business eligibility, completed displacee interviews, all comparables used in estimating the Replacement Housing Calculations, and letter to displacee(s) explaining Replacement Housing Calculations. Calculations and replacement housing benefit package shall be prepared and reviewed by a qualified consultant, in conformance with TxDOT's standard relocation procedures and applicable to State and federal Laws.
- i) The proposed initial offer letter, memorandum of agreement, deed, and any other documents, which shall be prepared by Developer as required or requested by TxDOT, on Developer's letterhead or as otherwise directed. TxDOT will provide the format for preparing these documents. Documents referred to in this section are standardized by TxDOT and modification of standardized documents shall be kept to a minimum. All changes are subject to approval by TxDOT in writing, in TxDOT's sole discretion.
- j) Any other required TxDOT forms, such as record of all contacts with the property owner or any party with a compensable interest.

No Acquisition Packages will be approved if performed or submitted by appraisers or agents not previously approved by TxDOT for this Project.

Upon TxDOT's prior written approval of the Acquisition Package, Developer may proceed with the offer to the property owner.

## **7.4 Acquisition Activities**

### **7.4.1 ROW Negotiations**

Developer shall conduct all negotiations in accordance with the requirements of applicable Law. In conjunction with negotiations, Developer shall:

- a) Within ten Business Days of TxDOT's approval of the Acquisition Package, contact each property owner or owner's designated representative, in person where practical, to present the offer and deliver an appraisal report (not more than 6 months old) and appropriate brochures. The approved appraisal shall be sent by certified mail, return receipt requested. A copy of the appraisal report for the subject property shall be provided to the property owner or authorized representative at the time of initial offer. All appraisal reports produced or acquired by TxDOT relating specifically to the property owner's property and prepared in the 10 years preceding the date of the offer must also be delivered to the property owner. Developer shall also maintain a file record of receipt of appraisal signed by the property owner. Developer shall also maintain follow-up contacts and secure the necessary documentation and title curative Work upon acceptance of the purchase offer.
- b) At the time of offer, produce and distribute to all property owners and displacees, TxDOT-approved informational brochures, as appropriate. The ROW brochures shall be purchased by Developer and shall include language about the use of the *Declaration of Taking* procedure if Developer anticipates requesting the utilization of this procedure by TxDOT anywhere within the Project.
- c) Identify lessees, licensees, occupants, or other parties with potential compensable interests including outdoor advertising sign owners, and, if appropriate, after consultation with TxDOT, negotiate with such parties for the acquisition of their compensable interests.
- d) Advise the property owners, lessees, licensees, occupants, and other holders of compensable interests, as applicable, of the administrative settlement process. Confer with and transmit to TxDOT's ROW Administrator any settlement request from property owners, lessees, licensees, occupants, or other holders of any compensable interest, as applicable, including a detailed recommendation from Developer in accordance with standards, manuals and procedures as defined in Section 7.2. TxDOT shall determine whether to accept a settlement request. Delivery of the administrative settlement request and Developer's recommendation to TxDOT must occur within fifteen (15) Business Days following Developer's receipt of the administrative settlement request.
- e) Developer, at its request or the request by TxDOT and/or the TxDOT Administrative Settlement Committee, may participate in the evaluation of the administrative settlement request and attend the committee meeting.
- f) Developer shall provide a letter with the TxDOT Administrative Settlement Committee's response to the property owner, lessee, licensee, occupant, or other holder of a compensable interest, as applicable. Developer shall deliver all settlement responses (if within reasonable proximity of the Project) by hand within three Business Days after receipt. If this delivery method is not feasible, Developer shall mail (return receipt requested) response letters not more than three (3) Business Days following any decision by the TxDOT Administrative Settlement Committee.



If Developer selects the mailing option, Developer shall make a telephone call to the property owner to discuss the settlement offer prior to mailing the response letter. The TxDOT ROW Administrator, on an as-needed basis, will convene the TxDOT Administrative Settlement Committee.

- g) Notwithstanding an unsuccessful completion of the formal administrative settlement process, Developer may engage in ongoing negotiations with the owners of compensable interests. Developer shall develop and incorporate in its ROW Acquisition Plan a procedure for these negotiated settlements. Said negotiations may continue until such time as the Texas Transportation Commission adopts a minute order authorizing the filing of a condemnation petition. Developer shall submit to TxDOT its recommendation of a negotiated settlement and obtain TxDOT's consent prior to acceptance of any settlement.
- h) Provide timely (i.e., not more than ten Business Days after inquiry) response to the verbal or written inquiries of any property owner, lessee, licensee, occupant or other holder of a compensable interest, as applicable.
- i) Prepare a separate negotiator contact report for each meeting or conversation with any person (or their appointed representative(s) supported by a written confirmation of appointment) who has a compensable interest in each parcel on TxDOT Form ROW-N-94 – Negotiator's Report. Contact reports shall also be prepared for unsuccessful attempts to contact such persons.
- j) Maintain a complete parcel file for each parcel. All original documentation related to the purchase of the real property interests will be maintained (housed separately from the relocation files) in conformance with TxDOT standards, manuals, and procedures, as defined in Section 7.2. All original Project ROW documents must be retained and properly secured in Developer's Project office or as otherwise approved by TxDOT. Signed original documents shall be forwarded to TxDOT periodically or as requested by TxDOT with a transmittal form during the acquisition process; provided, however, that all remaining original documents shall be forwarded upon completion of the acquisition of Project ROW for the Project.
- k) Prepare and deliver documents of conveyance (including bisection clause and access clause, if applicable) to the property owner, lessee, licensee, occupant, or other holder of any compensable interest, as applicable, and obtain their execution of the same. All signatures on documents to be recorded shall be notarized in accordance with Texas Law.
- l) Pursue and obtain Possession and Use Agreements (PUA) concurrently with the parcel negotiations. The form of PUA will be provided by TxDOT and will contain provisions allowing for construction to commence while negotiations are finalized. Such agreements will be sought and negotiated by Developer strictly in accordance with the Law and only with the prior written consent of TxDOT. If Developer exercises the use of a TxDOT PUA, Developer must obtain a deed or commence action on condemnation proceedings by forwarding a condemnation packet to TxDOT for approval within six months from the date of the PUA.
- m) Be open to all reasonable settlement requests (that comply with the regulations as outlined in this section) from the property owners, which are feasible and help expedite the Project ROW acquisition process. Developer acknowledges and understands that TxDOT encourages all positive and creative solutions which satisfy the property owner and promote the success of the Project.
- n) Developer shall repair and deliver a final offer letter to the property owners, lessees, licensees, occupants, or other holders of any compensable interest, as applicable. The letter shall be on Developer's letterhead and shall be signed by the ROW Acquisition Manager. The final offer letter shall allow a property owner lessee, licensee, occupant or other holder of compensable interest at least fourteen (14) Days as the consideration time period to review the final offer.

Developer shall submit to TxDOT, a copy of the final offer letter within two (2) days after delivery to the property owner.

If the Final Offer Letter is not accepted, Developer shall follow the procedures established for condemnation.

#### **7.4.2 Relocation Assistance**

Developer shall coordinate and perform the administrative requirements necessary to relocate any occupants and personal property from Project ROW and certain remainders, as authorized by TxDOT. All Work prepared by Developer with respect to relocation assistance shall be performed in accordance with applicable Law, including the Uniform Act and TxDOT standards, and in accordance with all provisions of this Agreement.

Developer shall maintain a relocation office (meeting ADA requirements) within reasonable proximity of the Project area as approved by TxDOT. At a minimum, the office hours of the relocation office shall be posted to meet the following timetables:

- a) Monday thru Friday: 8:00 am to 5:00 pm
- b) Saturday: 9:00 am to 12:00pm
- c) Sunday: office may be closed

In addition to the office hours listed above, Developer shall be available to all displacees for relocation services at the convenience of the displacees.

Developer's major activities with respect to the relocation assistance of occupants from Project ROW include:

- a) Prepare a Relocation Plan in accordance with the TxDOT *Right of Way Manual*, Volume 3, Chapter 8 (Relocation Program Planning and Construction) within 90 Business Days after receipt of NTP1
- b) Monitor relocation assistance activities.
- c) Prevent fraud, waste and mismanagement.
- d) Assist with all requests and be responsible for carrying out decisions made by TxDOT, the review/appeal process and judicial reviews.

Developer shall provide relocation assistance strictly in accordance with the Law, and, in particular, the Uniform Act and TxDOT standards. With respect to relocation assistance, Developer shall:

- a) Provide written notice to all property owners, lessees, licensees, occupants, other holders of compensable interests, and other potential displacees regarding relocation assistance and produce and provide them with a relocation assistance brochure that has been approved by TxDOT. Developer shall perform relocation interviews, complete and maintain interview forms and discuss general eligibility requirements, programs, and services with potential displacees. Developer shall maintain a written record of all verbal contacts.
- b) Give written notice of the pending acquisition to any non-eligible occupants. Any questions as to the eligibility of a potential displacee shall be directed in writing to TxDOT's ROW Administrator.
- c) Contact and provide relocation assistance to those parties affected by the Project ROW acquisition and complete forms for all displacees, as required.
- d) Locate, evaluate and maintain files on comparable available housing, commercial, retail, and industrial sites.

- e) Calculate replacement supplement benefits.
- f) Compute and submit requests for relocation rental/housing supplement to TxDOT prior to submission to relocatees. All relocation supplements shall be subject to TxDOT's written approval.
- g) Perform a Decent, Safe and Sanitary (DSS) inspection for each replacement housing comparable, photograph the comparable and complete the DSS inspection form, TxDOT Form ROW-R116 (Replacement Housing Inspection).
- h) Obtain at least two moving estimates from moving companies to effect relocation of personal property or consistent with the Uniform Act.
- i) Prepare moving plan with appropriate photos, sketches and inventory of personal property to be moved.
- j) Coordinate moves with displacees and moving companies in accordance with TxDOT standards and the Uniform Relocation Act.
- k) Maintain relocation contact logs on a TxDOT Form ROW-R96-R (Relocation Advisory Assistance – Parcel Record).
- l) Attend all closings on replacement properties, if requested by any party involved, and assure supplemental payments, if any, are properly distributed.
- m) Process and compute increased interest payments on the mortgage of owner-occupied dwellings, as required.
- n) Deliver to displacees a 90 Day notice of eligibility letter simultaneous with the delivery of the relocation benefits package. Deliver a 90 Day letter to displacees with the location of the comparable property used to compute the supplement.
- o) Deliver a 30 Day notice to displacees and property owners upon Possession of Project ROW.
- p) Notify TxDOT's ROW Administrator office immediately if a displacee has not moved after 30 Day notice expires. Prepare a written recommendation to facilitate the displacee's move.
- q) Be available for any appeals or hearings.
- r) Prepare relocation payment claim submissions for all displacees and all relocation assistance benefits.
- s) Verify DSS dwelling criteria on all replacement housing as selected by the displacees.
- t) Secure dwellings and structures no later than ten Days after vacancy and protect the Project ROW following acquisition and relocation.
- u) Maintain a complete file, separate from acquisition files, on each displacee and make available for inspection.
- v) Be responsible for all relocation activities that may occur after deposit of the special commissioner's award in the courts, including instances when a parcel referred to the Attorney General's office for eminent domain also has a relocation issue. Relocation computations shall be adjusted based on the approved administrative settlement and court award.
- w) Prepare all correspondence to the displacees or their representative(s) on Developer's designated relocation letterhead and have Developer's correspondence signed by the Project ROW relocation agent.

- x) Deliver to each displacee the relocation assistance payments according to the TxDOT ROW Manual Vol. 3 Relocation Assistance – Chapter 4 Program Administration – Section 1 Procedures – Delivery of Payment.
- y) Assist TxDOT and the Attorney General's office with eviction proceedings. Serve notice of eviction proceedings to the occupant(s) of the property who have not complied with move dates. Coordinate the eviction process with the local authorities and accompany the Sheriff's Department when the local authorities are carrying out eviction.

### **7.4.3 Closing Services**

For purposes of closing services, Developer shall:

- a) Submit a closing submittal to TxDOT for review a minimum of 24 hours prior to closing. Closing submittals shall include the following: a.) a reference to the disposition of any environmental matters; b) updated title commitment, no more than fifteen (15) Days prior, with notations indicating the disposition of all schedule "C" items; c) a copy of the executed warranty deed to be delivered; d) a proposed closing statement indicating disposition of all proceeds; e) a copy of any and all releases of liens; f) a copy of any miscellaneous documents and other curative matters required to be delivered at closing and g) a copy of the closing memorandum outlined in item 2 below.
- b) Prepare the escrow agreement and closing documents, including a closing memorandum identifying all parties involved in the closing, and listing all documents to be executed and/or delivered in connection with the closing.
- c) Attend closings; provide curative documents and exhibits as required and in conjunction with the applicable title company. Confirm that all conditions to closing are satisfied and notify TxDOT of all closing appointments.
- d) Obtain an issued title policy based on the approved updated title commitment within 30 Days following closing and transmit the same to TxDOT.
- e) Obtain and deliver to TxDOT one certified copy of each instrument of conveyance immediately after closing, and provide the original title policy to TxDOT within five Business Days after receipt. Cause to be delivered to TxDOT the original recorded deed within ten Days after the title company receives the recorded deed.

### **7.4.4 Condemnation Support**

Developer shall provide an individual or individuals having sufficient knowledge of the design of the Project to appear as an expert witness for testimony at the special commissioners' hearing or other proceedings. This individual(s) is also responsible for preparing exhibits as requested by TxDOT or the Office of the Attorney General in support of said testimony.

Developer shall support condemnation efforts as directed by TxDOT and further delineated as follows:

- a) Notify TxDOT of any potential condemnation and document the reason(s) for condemnation including recommendations for property closure.
- b) Conduct all applicable eminent domain-condemnation activities in accordance with the policies and procedures as described in the TxDOT *Right of Way Manual*, Volume 4: "Eminent Domain "; in the TxDOT *ROW Appraisal and Review Manual*, Chapter 7 "Eminent Domain-State Acquisition" or as revised; and in Chapter 21, Texas Property Code and Senate Bill 18.
- c) After non-response or upon receipt of a copy of the rejected final offer from a property owner or other property right holder entitled to compensation, request an updated title report from the title company issuing the original title commitment.

- d) Provide to TxDOT, within ten Days following non-response or rejected certified mailing, notification thereof together with a signed and sealed parcel description and parcel plat, and a bisection clause and access clause, if necessary, with the clauses attached to a property exhibit containing the parcel description and parcel plat.
- e) Use the information from the title report to join all parties having a property interest on applicable the TxDOT form. Spouses of property holders with compensable rights must also be joined.
- f) Upon completion of TxDOT Form ROW-E-49 (Request for Eminent Domain Proceedings), prepare a condemnation packet containing two copies each of the following documents: the completed TxDOT form, negotiation logs, the updated title report not more than 90 Days old, appraisal receipt acknowledgment, pre-appraisal contact sheet, signed and sealed field notes, parcel sketch, bisection clause and access clause exhibits (if necessary), initial offer letter and final offer letter reflecting latest appraisal, complete minute order request form (form to be provided by TxDOT), any correspondence sent by Developer or from the owner of the compensable interest or representatives, one copy of the appraisal report not more than 180 Days old from the effective date of the appraisal report and evidence of a bona fide offer to the property owner. Submit two (2) complete Condemnation Packages to TxDOT's ROW Administrator for review and approval.
- g) Send a copy of the complete petition to the title company and confirm with the title company that the appropriate parties were joined in the case and that no changes in title have occurred since the original litigation guaranty was issued.
- h) File the petition for condemnation with the appropriate court clerk after a determination that a timely settlement is not feasible. Send a copy of the petition, by certified mail, return receipt requested, to the owner, lessee, licensee, occupant or other holder of compensable interest.
- i) Coordinate and provide legal and technical support to TxDOT, as required to facilitate filing the petition, assignment of a court, and setting of a hearing date.
- j) Make available to TxDOT on behalf of the Attorney General's office an agent who will be expected to assist in making arrangements for conferences with witnesses prior to trial, filing the condemnation petition, informing all parties as to the filing date of the petition and the case number assigned to the suit, and perform any other duties which will assist in the successful prosecution of the suit, including his or her attendance in court and filing necessary documents to complete all eminent domain proceedings.
- k) Depending on the market conditions or if over six months have elapsed since the date of the initial offer, contact the attorney handling the case for TxDOT and confer about the advisability of preparing an updated appraisal. If it is determined that an updated or new appraisal is necessary or desirable, obtain such appraisal using the same procedures as described in [Section 7.3.5.1 \(Appraisal Services\)](#) above. Developer must also undertake appraisal review as described in [Section 7.3.5.2 \(Appraisal Review\)](#).
- l) Coordinate with TxDOT on behalf of the Attorney General as to land planners and/or other expert witnesses as required by the Attorney General. Developer, at its cost, shall provide the land planner or other expert at the request of TxDOT or the Attorney General. The land planner or other expert report, if required, shall be completed and forwarded to the appraiser before the updated appraisal is completed.
- m) Appear or provide for the appearance of expert witness(es) or fact witness(es) when requested by TxDOT or the Attorney General's Office. The appearances may include pre-commissioner's hearing preparations, special commissioner's hearings, and subsequent proceedings including jury trials and related proceedings.

- n) Submit the updated appraisal to TxDOT and the attorney handling the case for TxDOT for review and approval, which review and approval shall occur within ten Business Days of receiving the updated appraisal. TxDOT and Developer must approve any revised offer in writing prior to an offer letter being sent. If a revised offer is approved, prepare a final offer letter, make the revised offer to the property owner or other holder of a compensable interest, as applicable, and submit a copy of the final offer letter to TxDOT for written approval.
- o) Communicate with TxDOT as to the parcel status on a monthly basis and in the Project progress report or as requested by TxDOT.
- p) Serve in person, a "Notice of Hearing" not later than twenty (20) Days before the date of the special commissioners' hearing or other hearings and notice requirements as directed or authorized by the court.
- q) Call and send reminders letter two to three weeks in advance of any hearing to the assigned attorney, engineer, technical experts, appraiser, the commissioners, court reporter, and TxDOT's ROW Administrator concerning hearing dates.
- r) Upon completion of the hearing, prepare TxDOT Form ROW-E-73 (Data Sheet – Special Commissioner's Hearing) and commissioners' time sheets. Developer shall make payment to all commissioners involved in the hearing and include payment for commissioners as part of general Project ROW services.
- s) Coordinate and provide support to TxDOT's counsel and facilitate distribution of copies of award, prepare request for payment, and file notice of deposit. Developer shall coordinate with TxDOT on behalf of the Office of the Attorney General regarding expert witnesses needed to testify on behalf of the State at the special commissioners' hearing and subsequent proceedings including jury trials. At the request of the Office of the Attorney General or TxDOT, Developer shall provide and pay for all necessary expert witnesses including: engineering, land planners, real estate consultants, cost estimators, outdoor advertising sign experts and environmental consultants and Developer shall appear as expert witness or fact witness, as requested. Developer shall also make any Subcontractors available to appear as an expert witness or fact witness, as requested at the special commissioners' hearing or subsequent proceedings. The selection of all expert witnesses to be used for jury trials shall be determined by the Attorney General's Office.
- t) Schedule and pay for all court reporter services, transcription costs, expert witness fees, exhibits, and exhibit workbooks as directed by TxDOT.
- u) Be responsible for coordinating the pre-hearing meeting with TxDOT on behalf of the Attorney General's office and all others required for testimony or exhibit preparation. Developer shall require expert witnesses with all exhibits and documents to be present at a pre-hearing meeting.
- v) Timely file and provide proper service of objections if requested by TxDOT after completion of the special commissioner's hearing and promptly provide evidence of filing and copies of all filed documents to TxDOT. Within three days after objections have been filed, Developer, at its cost, shall order transcripts of such hearing.
- w) Developer shall provide an individual or individuals having sufficient knowledge of the design of the Project to appear as an expert witness for testimony at the Special Commissioner's Hearing or other proceedings. This individual(s) is also responsible for preparing exhibits as requested by TxDOT or the Office of the Attorney General in support of said testimony. Exhibits shall be left in the custody of TxDOT at the close of the hearing.

#### **7.4.5 Clearance/Demolition of Project ROW**

Prior to demolition of any improvements, Developer shall provide to TxDOT, photographs of the property and all improvements, unless the special commissioner's hearing has been completed and objections have not been filed. Developer shall also have photos of personal property and any other items of dispute in and of a quality suitable for presentation as evidence in court. Following acquisition or possession of any parcel of Project ROW, Developer shall:

- a) Within ten (10) Days from vacancy of the property and improvements, secure and protect the buildings, improvements and fixtures on the Project ROW until they are disposed of or demolished. Developer shall board-up, mow, fumigate and winterize as required by TxDOT or applicable Law.
- b) Coordinate with the owner and occupants to assure the clearance of personal property from the Project ROW, as applicable.
- c) Provide for any insect and rodent control and initiate extermination as required to protect the adjacent properties and rid the Project ROW from infestations.
- d) Secure Governmental Approvals required for demolition and environmental surveys or tests, and notify TxDOT in writing of all such activities.
- e) To the extent required by Section 7.2.11 (Developer Responsibility for Costs), prepare necessary documentation for disposal of improvements, fixtures and buildings in accordance with applicable Laws and submit the same to TxDOT.
- f) Provide written notification to TxDOT of any real and/or personal property remaining on the Project ROW after vacated by the occupants and not acquired as part of the acquisition.
- g) Terminate all utility service(s) when appropriate.
- h) Process all required forms, documents and permit applications in order to proceed with the timely demolition or removal of any and all improvements, buildings and fixtures located within the Project ROW, as applicable.
- i) Demolish and/or remove all improvements.
- j) Notify TxDOT upon completion of the demolition and clearance of the Project ROW, as applicable.

#### **7.4.6 Payment Schedule**

Developer must submit a payment submittal for any item that is a TxDOT payment responsibility as outlined in Section 7. A payment submittal shall consist of:

- a) Completed Payment Request forms for each type of payment
- b) All required appropriate documents as shown on each Payment Request form.
- c) Form AP-152 (Tax Payer Identification Number).

The State's warrant will be returned to Developer's ROW Acquisition Manager.

#### **7.4.7 Property Fence**

In connection with fences, Developer shall comply with the policies and procedures of the TxDOT *Right of Way Manual*, as well as the specifications found in the current TxDOT *Standard Specifications for Construction of Highways, Streets and Bridges*. Fencing standards for Developer-provided fencing shall conform to the overall aesthetics requirements found elsewhere in these Contract Documents and referenced standards.

#### **7.4.7.1 Property Fencing for Public Properties**

Where public facilities now exist that are in high risk areas for public use (particularly those containing parks, sport areas, schools or any highly traveled pedestrian areas), Developer shall construct similar like fence as in the preexisting condition or, at a minimum, construct a 6-foot-high chain-link fence with metal posts if no fence was in the preexisting condition. Developer shall use Good Industry Practice in fencing public properties to control public access to the Project.

#### **7.4.7.2 Property Fencing for Private Properties**

Developer shall instruct the appraiser to use the "Cost to Cure" format to compensate an owner of private property for a replacement fence when the Project ROW line leaves one or more unfenced remainder property(ies) that were fenced before the taking. Compensation for the new fencing will be based upon the same type of fence as the property owner's existing fence.

When the property owner is paid through the appraisal process for the cost to rebuild the fence on the remainder property, Developer shall include in the memorandum of agreement or the purchase agreement for such property the following clause:

"It is further understood and agreed that the Grantor has been compensated for the construction of a new fence and shall be responsible for constructing the necessary fencing within 30 Days from the date of closing. Grantor specifically understands and agrees that the fences are the property of the Grantor and they shall be liable and responsible for any reconstruction, maintenance, or adjustment with regard to such fencing."

Developer shall make reasonable and good faith efforts to ensure that the property owners, who have been compensated for fencing of the remainder properties, erect the fence in accordance with the construction schedule.

If necessary to maintain the Project construction schedule and to control unauthorized access to the Project ROW by the public or livestock, Developer shall be responsible for providing temporary fencing in cases where the property owner refuses to fence the property within the allotted timeframe.

After the property owner's retention period has expired and if any existing fencing remains, Developer shall remove the existing fences from the newly acquired Project ROW and will be responsible for all costs associated therewith.

### **7.5 Early ROW Acquisition**

TxDOT shall notify Developer if certain Project ROW parcels are scheduled to be acquired by Governmental Entities prior to issuance of the NTP2. Developer will be updated regularly on the status of the acquisition process for each parcel.

After NTP2, Developer shall be responsible for coordinating the scheduling of any remaining early Project ROW acquisition by other Government entities with the Project Schedule. Based on the status of each parcel, TxDOT, at its sole discretion, may require Developer to complete the acquisition and/or relocation of certain parcels, including the removal of improvements.



## 8 GEOTECHNICAL

### 8.1 General Requirements

Developer shall perform all geotechnical investigations, testing, research, and analysis necessary to effectively determine and understand the existing surface and subsurface geotechnical conditions of the Project to be used by Developer to carry out the Work. Developer shall ensure the geotechnical investigations and analyses are both thorough and complete in accordance with TxDOT's *Geotechnical Manual*, AASHTO and FHWA geotechnical requirements, so as to provide accurate information for the design of roadways, pavements, foundations, structures, embankments, excavations, slopes and other facilities that result in a Project that is in accordance with TxDOT, AASHTO and FHWA geotechnical requirements, and meets the Agreement requirements.

References to mainline pavement in this section shall include general purpose lanes and toll lanes.

### 8.2 Design Requirements

#### 8.2.1 *Subsurface Geotechnical Investigation by Developer*

The subsurface investigation shall include but not be limited to soil borings, test pits, rock coring and pavement coring. Developer shall determine the specific locations, frequency, and scope of all subsurface geotechnical investigations, testing, research, and analysis Developer considers necessary to provide a safe and reliable roadway, pavement, foundation, structure, embankment, excavation, slope and other facilities for the Project in accordance with TxDOT, AASHTO and FHWA geotechnical requirements.

Developer shall employ field investigation measures that avoid groundwater contamination and shall be responsible for all mitigation and/or restoration associated with geotechnical investigations.

Developer shall prepare and amend, as needed, its Geotechnical Engineering Reports documenting the assumptions, conditions, and results of the geotechnical investigations and analyses, including the following:

- a) The geology of the Project area, including soil and/or rock types, and drainage characteristics.
- b) Field investigations and laboratory test results used to characterize conditions. Field investigations shall include descriptions of the soil/rock, Texas Cone Penetration test results, in-situ test results, and recovery and RQD for rock cores. Results of laboratory testing shall include moisture content, plasticity index, gradations for each major soil strata change, levels of shrink/swell potential, levels of sulfate (on-site and borrow), soil compressibility, compaction characteristics (Proctor tests), resilient modulus tests, short-term and long-term strength tests and properties in accordance with TxDOT and ASTM geotechnical testing standards. Other field exploration and laboratory testing shall be performed as appropriate.
- c) A discussion of conditions and results with reference to specific locations on the Project.
- d) Design and construction parameters resulting from the geotechnical investigation and analysis, including parameters for the design of pavements, pipes, foundations, structures, slopes, retaining walls, sound walls and embankments in accordance with TxDOT, AASHTO and FHWA geotechnical requirements.
- e) Slope stability analyses for embankment and excavation, including roadway section, and retaining wall slopes including both short-term (undrained) and long-term (drained) conditions, and discussion of design measures undertaken to ensure stability and safety of all slopes. The design minimum factor of safety required for global stability of all slopes and walls shall be in accordance with the TxDOT *Geotechnical Manual*. The analysis shall consider the potential for

long-term surficial slide failures common to high plasticity clays in Texas, and specific recommendations shall be provided to minimize their occurrence.

- f) Plan view locations of field sampling (Boring Locations Plan), boring logs and other field data, laboratory test results, calculations, and analyses that support design decisions.

The report shall:

- a) Document that adequate investigation, testing, analysis, design, mitigative measures and construction planning are applied to assess and provide for the effects of swell pressures from expansive soil and rock materials on foundations, pipes, pavements and earth retaining structures. They shall address all design features and facility characteristics that could affect expansive soil behavior.
- b) Provide design and construction parameters derived from geotechnical investigations for the design of structure foundations, pipes, pavements, slopes, embankments, detention ponds and earth retaining structures.
- c) Assess the corrosion potential of the soil and rock materials and conditions that will be encountered, and the impacts to planned surface and subsurface facilities.

Each Geotechnical Engineering Report, upon completion and including any later supplements or amendments, shall be submitted to TxDOT for review and comment.

*Pavement Design*

The TxDOT *Pavement Design Guide* shall be the basis for all pavement designs for the Project, and is supplemented with the requirements contained within this document as identified in the paragraphs in this section. Where there are conflicts between the requirements in these two documents, the requirements in this document shall take precedence.

The number of ESALs and/or the traffic volumes to be used in the pavement designs shall be those provided in Attachment 8-1, Traffic Data. Lane distribution factors for both flexible and rigid pavement designs shall be applied in accordance with the following criteria:

**Table 8-1: Lane Distribution Factors**

Total Number of Lanes in One Direction	Lane Distribution Factor
One or two lanes	1.0
Three lanes	0.7
Four or more lanes	0.6

Developer should expect that subgrade materials will vary throughout the Project limits. Developer shall verify that the materials encountered or imported meet the Effective Modulus of Subgrade Reaction, modulus, or other design subgrade support value as utilized for the structural section design. If the site subgrade materials have a lower value than those used for the Proposal-phase pavement designs, Developer shall submit an adjusted pavement design for review and acceptance by TxDOT.

Developer shall prepare separate pavement designs, as applicable, for the following:

- a) Mainline and ramp pavements
- b) Toll lane gantry pavement sections, as described in Section 21
- c) Arterial pavements

- d) Cross-road pavements
- e) Service driveways and parking areas
- f) Temporary pavement construction areas

Pavement design report(s) shall document the assumptions, considerations, and decisions contributing to Developer's pavement designs, including the following:

- a) Pavement design details by location, including structural layer materials, general specifications, and thicknesses
- b) Life-cycle cost analysis as required by the TxDOT *Pavement Design Guide*, including the periods for resurfacing, reconstruction, and other rehabilitation measures and what these activities are likely to entail
- c) Relevant pavement evaluation data (structural and functional) and condition information on adjacent roads
- d) Site conditions which might influence the design and performance of pavements
- e) Relevant geotechnical data and drainage requirements including boring logs, laboratory soil test results, and active or passive drainage system design
- f) Design criteria used in determining the pavement design(s), including traffic loads, pavement material characterization, environmental conditions, and pavement design life
- g) Other considerations used in developing the pavement design(s), including subgrade preparations and stabilization procedures

Developer shall submit the following to TxDOT for review:

- a) Pavement design reports and any subsequent supplements or amendments. The reports shall include results of the field explorations and testing of pavement sections as well as recommended pavement rehabilitation methods and designs for new pavements.
- b) Verification of Proposal phase pavement thickness designs
- c) Traffic Control Plans associated with subsurface geotechnical or pavement investigations
- d) A list of all geotechnical and pavement design software proposed for use
- e) Verification plan for effective modulus of subgrade reaction (rigid pavement) and/or resilient modulus (flexible pavement)

#### **8.2.1.1 Related Pavement Materials Specifications**

Unless otherwise specified herein, pavement material requirements are defined in the most current version of the TxDOT *Standard Specifications for Construction and Maintenance of Highways, Streets, and Bridges* (hereafter referred to as the TxDOT *Standard Specifications*) and per special provisions as provided in these Contract Documents. Test procedures identified herein shall be the most current version identified in the Materials Test Procedures, AASHTO or ASTM standards or equivalent guidance as approved or provided by TxDOT.

#### **8.2.1.2 Pavement Type Selection**

The following requirements shall be incorporated into the final pavement selection and design:

**Mainline Pavement.** In the case of rigid pavement selection, only Continuously Reinforced Concrete Pavement (CRCP) pavement is acceptable for the mainline pavement.

**Shoulders.** Pavement for the shoulders of all roadways shall be the same section (materials and depths) as the adjacent roadway pavement.

**Toll Zone(s).** Toll Zone(s) gantry areas lanes may be exempted from required use of CRCP. Developer shall coordinate with TxDOT for special reinforcing or pavement design, within Toll Zone areas. concrete pavement contraction design (CPCD) shall be selected when glass fiber reinforced polymer (GFRP) bars are used. Final design details used on the Project shall be submitted to TxDOT for acceptance.

**Ramp Pavement.** Ramp pavements shall be constructed with the same section (materials and depths) as the adjacent mainline pavement.

**Facility Access Parking.** Facility access parking areas shall be jointed concrete pavement (JCP) in accordance with TxDOT CPCD standards. The JCP shall have a minimum concrete thickness of eight (8) inches unless otherwise specified by the owner.

Developer shall design and construct the following roadways utilizing rigid pavement:

- a) All permanent Loop 375 mainline and ramp pavement;
- b) The Loop 375-Coles interchange direct connectors, ramps and approaches; and
- c) The Loop 375-Executive Center Drive intersection.

For Oregon Street, between Loop 375 and Father Rahm Avenue, and Father Rahm Avenue, between Oregon Street and the entrance to BNSF, including the intersection of Oregon Street and Father Rahm Avenue, Developer shall project the 20-year Equivalent Single Axle Loads (ESALs) considering the modified traffic circulation created by the Project, and rehabilitate the existing pavement to a 20-year design in accordance with the projected 20-year ESALs and City of El Paso pavement structure standards. Developer shall utilize existing City of El Paso ESALs as the basis for its projections. If City of El Paso ESALs are not available, Developer shall perform a traffic study to retrieve data to use as the basis of its projections. Developer shall also re-align the entrance to the BNSF IMF to align with Father Rahm Avenue. Developer’s rehabilitation strategy shall be approved by TxDOT and the City of El Paso and will be limited to the pavement surface between existing concrete curb/gutter lines or edges of pavement.

**8.2.1.2.1 Rigid Pavement**

**Design Specification.** Rigid pavement shall be designed in accordance with TxDOT’s *Pavement Design Guide* using the design inputs as summarized in the table below.

**Table 8-2: Rigid Pavement Design Inputs**

28 day Concrete Modulus of Rupture, psi	620
28 day Concrete Elastic Modulus, psi	5,000,000
Effective Modulus of Subbase/Subgrade Reaction, psi/inch	300 max.
Serviceability Indices	
▪ Initial Serviceability Index	4.5
▪ Terminal Serviceability Index	2.5
Load Transfer Coefficient	*
Drainage Coefficient	**
Overall Standard Deviation	0.39
Reliability %	95
Design Traffic, 18 Kip Equivalent Single Axle Load (ESAL)	Attachment 8-1
* Table 8-1, <i>TxDOT Pavement Design Guide, Revised January 2011</i>	
** Table 8-2, <i>TxDOT Pavement Design Guide, Revised January 2011</i>	

**Effective Modulus of Subgrade Reaction.** The Effective Modulus of Subgrade Reaction (k in psi/in) is to be used for design and shall be the value to be achieved at all times during construction activities.

**Potential Vertical Rise.** Developer shall design the overall subgrade and pavement structure to have a potential vertical rise (PVR) no greater than 1.0 inch as calculated in accordance with TEX-124-E from soil tests in a soil column 15 feet deep as measured from the proposed finished pavement grade. Alternatively, Developer shall provide materials that result in an Effective Plasticity Index (PI) of less than 25 when calculated to a depth of 8 feet from finished pavement surface for mainline pavements, and to a depth of 7 feet from finished pavement surface for non-mainline pavements. Calculation and sampling requirements for determination of Effective PI are stated in Section 8.3.1.

#### **8.2.1.2.2 Flexible Pavement**

**Design Methodology.** For flexible pavement design, Developer shall use the TxDOT online *Pavement Design Guide*. The pavement designs shall utilize either the TxDOT FPS 21 procedure or the 1993 AASHTO *Guide for the Design of Pavement Structures* and the latest version of the DARWin computer program, approved by AASHTO. Developer shall check all pavement thickness designs using the Modified Texas Triaxial Class design method, and other analyses methods necessary to prevent premature failure from rutting and fatigue.

**Performance Period Requirements.** The design life for the Project will be based on the following:

- a) **Mainline and Ramps.** Except for the Loop 375 rehabilitation limits described in Section 1.2, a design life of thirty (30) years shall be used with an initial performance period of at least fifteen (15) years. For the Loop 375 rehabilitation limits described in Section 1.2, a design life of twenty (20) years shall be used with an initial performance period of at least ten (10) years. Developer shall design the pavement so as to not require an overlay prior to the end of the initial performance period. The Loop 375 rehabilitation strategy shall be approved by TxDOT.
- b) **Arterials and Cross Roads.** A design life of thirty (30) years shall be used with an initial performance period of twelve (12) years when projected traffic loads are less than 1 million ESALs and fifteen (15) years for more than 1 million ESALs. Developer shall design the pavement so as to not require an overlay prior to the end of the initial performance period.

**Potential Vertical Rise.** Developer shall design the overall subgrade and pavement structure to have a PVR no greater than 1.5 inch for mainline and 1.5 inches for non-mainline pavements as calculated in accordance with Tex-124-E from soil tests in a soil column 15 feet deep as measured from the proposed finished pavement. Alternatively, provide materials that result in an Effective Plasticity Index of less than 25 when calculated to a depth of 8 feet from finished pavement surface for mainline and to a depth of 7 feet from finished pavement surface for non-mainline pavements. Calculation and sampling requirements for determination of Effective PI are stated in Section 8.3.1 Pavement Material Requirements.

**Design Modulus.** Developer shall establish the design modulus using laboratory resilient modulus tests conducted on representative samples of the soils supporting the pavement structures. This design modulus shall be used for either the FPS 21 or AASHTO design procedures, and shall not exceed the Effective Resilient Modulus as described below. Design moduli shall be determined for other pavement layers where the maximum value does not exceed values established from methods and criteria stated below. Design moduli determined from methods identified are irrespective of the pavement design method used, where the material is placed in the pavement structure, and depth of the layer. When it is in the interest of TxDOT to use alternative methods for determining material moduli proposed by Developer, justification and documentation shall be provided to demonstrate that an equivalent pavement structure will be provided.

- a) **Effective Resilient Modulus.** Effective Resilient Modulus (MR) testing is only applicable to subgrade materials; that is, natural subgrade or materials imported as embankment and are not stabilized. Determine the MR using the AASHTO laboratory test method T307 for subgrade soil samples over the Project, or segments of the Project, with an adjustment of test results for seasonal variations, per AASHTO *Guide for the Design of Pavement Structures, 1993*. Only load sequence number 7 of 15 (4 psi confining pressure, 4 psi maximum axial stress for Type 2 materials; 10 psi confining pressure, 10 psi maximum axial stress for Type 1 materials) will be used to determine the test result.

Where multiple layers of material are present, MR shall be determined for the predominant soil within three feet in depth from the finished pavement subgrade elevation. Where rock is the predominant subgrade and MR determination is not practical, a maximum MR of 25,000 psi may be assumed.

Run tests on samples at optimum moisture content (OMC), 2% dry of OMC, and 2% wet of OMC. Optimum moisture content shall be determined by the appropriate TxDOT compaction procedure; molding shall be governed by the appropriate method for the material tested as identified in AASHTO T307.

Distribute MR values as shown in Table 8-3 for the region in which Developer will be constructing the Project. Determine which distribution to apply by selecting the rainfall range appropriate for the Project location from the *TxDOT Pavement Design Guide*, Chapter 8, Section 4.

**Table 8-3: Regional distribution of months used to determine Effective Resilient Modulus.**

Region	Annual Rainfall Range	Moisture Content Weighting in Months		
		- 2% OMC	@ OMC	+ 2% OMC
1	0 – 12	6	4	2
2	12 – 24	4	4	4
3	24 – 36	2	5	5
4	36 – 48	2	4	6
5	48 – 56	0	3	9

- b) **Unbound Base and Subbase.** Only material meeting the definition of Unbound Base in Section 8.3.1 will be considered; all other unbound materials used as a pavement layer that do not meet this definition shall be considered subgrade/embankment. For materials meeting the requirements of Item 247, TxDOT *Standard Specifications*, the design modulus shall not exceed three times the Effective Resilient Modulus for the layer immediately below the unbound base or subbase layer, and shall not exceed 75,000 psi.
- c) **Stabilized Base.** Stabilized base materials shall meet the requirements of Stabilized Base in Section 8.3.1, or shall be considered a subgrade or subbase material that may require stabilization. The design moduli of stabilized base materials shall be established by the greater of: (a.) the ratio of stress to strain in a near-linear portion of the loading curve during UCS testing, or (b.) ten times the Effective Resilient Modulus for subgrade, whichever is greater. Refer to Table 3 for asphalt stabilized base moduli.
- d) **Stabilized Subbase and Stabilized Subgrade.** Materials shall meet the requirements of subbases in Section 8.3.1 or the material shall be regarded as subgrade material and may be subject to MR

measurements. Stabilized subgrade and stabilized subbases may be incorporated as a structural layer and shall have a design modulus equal to the greater of: (a.) the ratio of stress to strain in a near linear portion of the loading curve during UCS testing, or (b.) two times the value of the Effective Resilient Modulus of the subgrade.

- e) **Design Structural Values.** Use Table 8-4 for structural material design values. For materials not listed, provide documented testing establishing the design value appropriate for the design procedure being used.

**Table 8-4: Design Structural Values**

Material Type	2004 Specification	Maximum Modulus for FPS 21	AASHTO layer coefficient (max.)
Dense-Graded Hot Mix Asphalt	Item 340 (for temporary pavement), 341 (for permanent pavement)	Combined HMA thickness: ≤8" use 500ksi  > 8.0" use 650ksi	0.44  0.45
Permeable Friction Course	Item 342	300 ksi	0.30
Performance Design Mixtures	Item 344	Combined HMA thickness: ≤ 6.0" use 650ksi  6"<T≤8" use 700ksi  > 8.0" use 850ksi  RBL: 350ksi	0.45  0.46  0.47  RBL: 0.40
Stone-Matrix Asphalt	Item 346	Same as Item 344	Same as Item 344
Unbound Base	Item 247, Grade 1	*75ksi	0.14
Stabilized Base			
▪ Cement	Items 275 and 276	*200ksi	0.16
▪ Asphalt	Item 292	350 ksi	0.34
Stabilized Subgrade or Sub-base			
▪ Hydrated Lime	Item 260	*30ksi	0.12
▪ Cement	Item 275	*30ksi	0.12

\* Maximum design values.

**Poisson's Ratio.** Use 0.20 for cement stabilized or fly ash stabilized materials meeting the requirements of Items 275, 276 and 265 as defined in the most recent edition of the TxDOT *Standard Specifications*. Use 0.35 for all other materials not identified in the aforementioned items; except for subgrade or embankment/fill materials, use 0.4.

**Truck Volumes.** The percentage of truck traffic as well as the annual growth percentage in truck volumes shall be those which are provided in Attachment 8-1.

**Initial ADT and 20-year projected ADT.** The Initial ADT is the projected ADT when the Project is opened for public access as provided in Attachment 8-1. The ADT projected to occur 20 years after the Project is opened to public access is provided in Attachment 8-1.

**Initial Serviceability Index.** The initial serviceability index for mainline pavements on this Project shall be 4.5.

**Serviceability Index (SI) after Overlay.** The SI after overlay shall be 4.0.

**Terminal (Minimum Acceptable) Serviceability Index.** The terminal serviceability index at the end of any performance period for this Project shall be 3.0 (mainline and arterials). A serviceability index of 2.5 may be used if the HMA thickness exceeds eight inches.

**Serviceability Index After a Structural Overlay (FPS design only).** Where no level up course of HMA is placed prior to a single lift HMA overlay, use 4.0. Where a level up course is used or multiple HMA lifts, use 4.2.

**Design Reliability or Confidence Level.** The reliability factor shall be 95% for mainline, ramps, arterials and cross roads.

**Maximum Period of Overlay.** The maximum planning period for any overlay following the initial performance period of this Project shall not exceed fifteen (15) years. The minimum period shall be eight (8) years.

**Overall Standard Deviation (AASHTO design only).** Use 0.49.

## **8.3 Construction Requirements**

### **8.3.1 Pavement Materials Requirements**

Developer shall incorporate the following requirements into the preparation of the pavement designs, plans, quality control and quality assurance programs, and the field construction procedures. Subject to approval by the TxDOT, alternate material specifications and construction requirements may be proposed by Developer provided the objectives of the Project are met and an equivalent pavement structure is provided.

**Subgrade Material Composition.** Developer shall analyze subgrade material composition, design the pavement structure, and perform necessary construction procedures to eliminate soluble sulfate induced heave. When soluble sulfates may present a potential for a reaction detrimental to the pavement structure, Developer shall submit alternate designs and/or construction procedures for TxDOT approval.

When quantities of soluble sulfates detected are greater than 500 ppm, Developer shall determine the source of the sulfate and whether there are greater concentrations existing or that would be created when pulverized in and surrounding the sampled location. Use the TxDOT *Guidelines for Treatment of Sulfate-Rich Soils and Bases in Pavement Structures* to assist with testing and detection and construction practices. No soil shall have additives introduced to such material that would cause a detrimental reaction to the pavement structure or its ride quality as measured by the International Roughness Index (IRI).

**Effective Plasticity Index (PI).** The same method of determining Effective PI shall be used for both design and verification of design. Developer shall determine the Effective PI for un-stabilized subgrade to the depth specified below finished pavement surface. The Effective PI shall be determined, using Tex-106-E, via a process that proportionately accounts for the plasticity contribution of the soil binder (material passing the #40 sieve) for each individual one foot layer, or portion thereof, to the depth specified. The Effective PI is ultimately a weighted average of the Plasticity Indices of the material in the soil column analyzed. For example, the sum of all PI measurements representative of each one foot deep sample tested divided by the total depth designated by the pavement type. Use soil to the depth of 8 feet for mainline pavements and 7 feet for non-mainline pavements for calculation of Effective PI. Concrete,



hot mix asphaltic concrete, stabilized base courses, granular base, and stabilized subgrade/embankment are considered to be non-swelling with no PI. Stabilized materials shall meet material requirements stated herein.

**Unbound Base.** Developer shall provide the appropriate unbound base as recommended in the TxDOT *Pavement Design Guide*. A minimum placement thickness of 6 inches is required.

**Stabilized Base.** Stabilized base may either be modified with chemical additives or asphaltic binders. Materials to be stabilized shall meet the requirements of either Grade 1, Grade 2, or Grade 5 base as defined by Item 247 of the TxDOT *Standard Specifications* or appropriate special provisions, and shall have a minimum thickness of 6 inches. Asphalt stabilized base material will meet the requirements of Item 292 of the TxDOT *Standard Specifications*. When chemical additives are used to stabilize base, Table 8.5 will be used to determine the stabilizer content. Stabilized base will be designed to achieve the unconfined compressive strength shown in Table 8.5 immediately following a ten (10) day capillary moisture conditioning. Moisture conditioning will be conducted in a similar method as that used in TEX-121-E.

**Table 8-5: Minimum and maximum retained unconfined compressive strength values to be achieved when using chemical additives for stabilization, by pavement type.**

Pavement Type	Minimum UCS (psi)	Maximum UCS (psi)
Flexible Pavement	300	500
Rigid Pavement	500	750

**Subbases.**

- a) **Granular Materials.** Materials classified by the Unified Soil Classification System as any of the following: GP, GM, SW, SP, SM, SC, ML, shall be stabilized if present within 30 inches of the finished pavement surface. The aforementioned materials may be used as a subbase and included as a structural layer when stabilized and meet the requirements of stabilized subbase as defined herein. These materials shall be stabilized, when required, to achieve a minimum layer thickness of 6 inches. Untreated granular base meeting the requirements of Item 247, Grade 1 or 2 may replace these materials without restriction.
- b) **Stabilized Subbase.** Materials not included in *Granular Materials* above, do not meet the requirements of Item 247, TxDOT Standard Specifications, or materials that have a Plasticity Index (PI) value less than 25, may be stabilized and used as a structural layer. For structural layers, provide a minimum 6-inch thickness of compacted material. Stabilized subbase materials shall be designed to achieve not less than 100 psi unconfined compressive strength immediately following a ten (10) day capillary moisture conditioning. Moisture conditioning will be conducted in a similar method as that used in TEX-121-E. These materials shall be designed as defined in test methods used for the selected additive.
- c) **Stabilized Subgrade.** If subgrade stabilization is used for purposes of providing a working platform then no structural benefits can be claimed and the stabilized subgrade shall not be included in the pavement design. For structural layers, provide a minimum 6-inch thickness of compacted material. If a structural layer is required, design and mold subgrade material with the desired additive using the TxDOT test method appropriate for the additive incorporated. The design shall achieve not less than 100 psi unconfined compressive strength immediately following a ten (10) day capillary moisture conditioning conducted in a method similar to that used in TEX-121-E.

**Underseal.** Developer shall place a one (1) course surface treatment as an underseal directly on top of any untreated or treated base layer and/or prior to all hot mix asphalt concrete overlays.

**Surface Course.** The surface course for all roadways utilizing flexible pavement design shall be a minimum of 2 inches of asphaltic concrete pavement.

**Mix Selection.** Where flexible pavement structures are selected, the final surface mix shall be regular dense-graded mix Type C meeting the requirements of Item 341.

### **8.3.2 Construction Verification**

**General.** The independent Construction Quality Assurance Firm (CQAF) shall perform Developer's quality acceptance. The construction verification tasks described below are part of the CQAF quality acceptance efforts.

**Effective Modulus of Subgrade Reaction.** Developer shall verify that the design effective modulus of subgrade reaction has been achieved through the field construction activities. This verification process shall include field sampling and testing activities designed to provide confirmation of the design effective modulus of subgrade reaction. This verification process shall be described in a plan that includes, but not limited to, the verification methodology, example calculations, reference documents, and frequency of field sampling and testing. Developer shall submit this verification plan to the TxDOT for review and comment.

**Effective Resilient Modulus, (MR).** Developer shall provide subgrade modulus verification testing in accordance with AASHTO T307. Retrieve a randomly selected verification sample at a minimum rate of one sample (three replicates per sample) for each 2500 linear feet of roadbed; where the roadbed has a dimensioned width greater than 100 feet, one additional sample will be collected and tested. Frontage and other access roads are sampled and tested independently if more than 100 feet separates the roadbeds or are not parallel to the mainline alignment. Additional samples shall also be taken at each location where a significant and recognizable change in subgrade material (a change in USCS classification) is encountered during grading operations.

Where multiple layers of material are present, MR shall be determined for the representative soil within three feet in depth from the finished pavement subgrade elevation. Where rock is the predominant subgrade and MR determination is not practical, a maximum MR of 25,000 psi may be assumed.

Regardless of the position of the layer or material sampled and tested, use only the AASHTO T307 load sequence number 7 of 15 for verification testing (4 psi confining pressure, 4 psi maximum axial stress for Type 2 materials; 10 psi confining pressure, 10 psi maximum axial stress for Type 1 materials). The MR results from this testing shall be compared to the Effective MR selected for use in designing the pavement structure, to confirm that the material meets the design criteria. If the materials fail to meet the criteria, Developer shall be responsible to take corrective action that is acceptable to the TxDOT.

**Effective Plasticity Index (PI).** Developer shall demonstrate to TxDOT that the specified design requirements are met by randomly selecting at least one location per 2,500 linear feet of roadbed and shall sample the subgrade materials to a depth below finished pavement surface as designated by the pavement design. Mainline roadbeds, ramps, and arterial roadbeds are considered independently. Sampling shall also take place when a recognizable change in the subgrade material is encountered during grading operations as determined by a change in Unified Soil Classification System classification.

Developer shall provide for the testing of these materials in accordance with Tex-106-E to determine the Effective PI. The results shall be compared to design requirements to confirm that the strata meet the design criteria. If the materials fail to meet the criteria, Developer shall be responsible to take corrective action that is acceptable to TxDOT.

**Smoothness Specification.** Smoothness of the pavement constructed shall conform to the requirements of TxDOT Item 585, Ride Quality for Pavement Surfaces, amended as cited below:

Article 585.3D. Acceptance Plan and Pay Adjustments. The entire section is voided and replaced by the following:

TxDOT will evaluate profiles based on the CQAF test results to determine acceptance and corrective action. Corrective action acceptable to TxDOT is required, at Developer's sole expense, for any 0.1-mile section that measures an average IRI in excess of 75 inches per mile for rigid pavements, or in excess of 65 inches per mile for flexible pavements. After making corrections, re-profile the pavement section to verify that corrections have produced the required improvements.

Use diamond grinding or other methods approved by TxDOT to correct surface areas that have more than 1/8 inch variation between any two contacts on a 10-foot straightedge. Use diamond grinding or other approved methods to remove localized roughness as determined using an inertial profiler in accordance with TEX-1001-S. For asphalt concrete pavements, fog seal the aggregate exposed from diamond grinding.

Article 585.4 Measurement and Payment. The entire section is voided.

## **9 LAND SURVEYING**

### **9.1 General Requirements**

Developer shall provide accurate and consistent land surveying and mapping necessary to support ROW acquisition, design, and construction of the Project.

Developer shall review existing survey data and determine the requirements for updating or extending the existing survey and mapping data. Developer is responsible for the final precision, accuracy, and comprehensiveness of all survey and mapping.

Developer shall employ a survey manager to be responsible for all right of entry, control surveys, topographic surveys, construction staking, and all other surveying work necessary to complete the Project and produce accurate Record Drawings. Except for the initial survey control data furnished by TxDOT, all calculations, surveying and measuring required for setting and maintaining the necessary lines and grades shall be performed by the Developer.

### **9.2 Administrative Requirements**

#### **9.2.1 Standards**

Developer shall ensure that all surveying conforms to the *TxDOT Survey Manual* and the *General Rules of Procedures and Practices* of the Texas Board of Professional Land Surveying. Developer shall ensure that any person in charge of a survey field party is proficient in the technical aspects of surveying.

#### **9.2.2 Right-of-Entry**

Developer shall secure written permission prior to entering any private property outside the ROW. It shall be Developers' sole responsibility to negotiate this permission and Developer shall be responsible for any and all damages and claims resulting from that ingress. Proper documentation of right-of-entry shall be maintained at all times by Developer.

#### **9.2.3 Survey by TxDOT**

In performing surveys for other adjoining projects, TxDOT may need to verify and check Developer's survey work. Developer shall coordinate with the developer of the adjoining project regarding planned construction activities. Developer shall notify TxDOT within two Business Days if TxDOT stakes and marks are altered or disturbed.

### **9.3 Design Requirements**

#### **9.3.1 Units**

All survey Work shall be performed in the U.S customary units system of measurement. Work shall conform to state plane coordinates. The surface adjustment factor for the Project is 1.00023100 (Grid x 1.00023100 = Surface Coordinates).

#### **9.3.2 Survey Control Requirements**

Developer shall base all additional horizontal and vertical control on the Level 2 and Level 3 control provided by TxDOT.

Developer shall establish and maintain additional survey control as needed and final ROW monumentation throughout the duration of the Project. Developer shall tie any additional horizontal and vertical control for the Project to the TxDOT-supplied Primary (Level 2) or Secondary (Level 3) control network.

If Developer chooses to use GPS methods, Developer shall meet the accuracy of the appropriate level of survey as defined in the TxDOT *GPS User's Manual* and shall utilize the primary survey control to be provided by TxDOT.

All survey control points shall be set and/or verified by a Registered Professional Land Surveyor licensed in the State of Texas.

Developer shall establish and maintain a permanent survey control network. The control network should consist of, at a minimum, monuments set in intervisible pairs at spacing of no greater than two miles.

Monuments shall be TxDOT bronze survey markers installed in concrete and marked as directed by the most current edition of the *TxDOT Survey Manual*. Developer shall replace all existing survey monuments and control points disturbed or destroyed. Developer shall make all survey computations and observations necessary to establish the exact position of all other control points based on the primary control provided.

Developer shall deliver to TxDOT a listing of all primary and secondary control coordinate values, original computations, survey notes, and other records, including GPS observations and analysis made by Developer as the data are available.

### 9.3.3 Conventional Method (Horizontal & Vertical)

If Developer chooses to use conventional methods to establish additional horizontal control, Developer shall meet the accuracy of the appropriate level of survey as defined in the following tables.

#### 9.3.3.1 Horizontal Accuracy Requirements for Conventional Surveys

Horizontal control is to be established (at a minimum) on the Texas State Plane Coordinate System NAD 83.

	Level 3	Level 4	Remarks and Formulae
Error of Closure	1: 50,000	1:20,000	Loop or between monuments
Allowable Angular Closure	$\pm 3'' \sqrt{N}$	$\pm 8'' \sqrt{N}$	$N$ = number of angles in traverse
Accuracy of Bearing in Relation to Course *	$\pm 04''$	$\pm 10''$	Maximum for any course
Linear Distance Accuracy (Minimum Length of Line)	1: 50,000 (2,500 feet)	1: 20,000 (1,000 feet)	
Positional Tolerance of Any Monument	$AC/50,000$	$AC/20,000$	$AC$ = length of any course in traverse
Adjusted Mathematical Closure of Survey (No Less Than)	1:200,000	1:200,000	

\* TxDOT policy requires all bearings or angles be based on the following source: Grid bearing of the Texas Coordinate System of 1983, with the proper zone and epoch specified.

### 9.3.3.2 Vertical Accuracy Requirements for Conventional Surveys

Vertical control shall be established (at a minimum) on the North American Vertical Datum of 1988 (NAVD 1988).

	<b>1<sup>st</sup> ORDER</b>	<b>2<sup>nd</sup> ORDER</b>	<b>3<sup>rd</sup> ORDER</b>	<b>REMARKS AND FORMULAE</b>
Error of Closure	0.013 feet $\sqrt{K}$	0.026 feet $\sqrt{K}$	0.039 feet $\sqrt{K}$	Loop or between control monuments
Maximum Length of Sight	250 feet	300 feet		With good atmospheric conditions
Difference in Foresight and Backsight Distances	±10 feet	±20 feet	±30 feet	Per instrument set up
Total Difference in Foresight and Backsight Distances	±20 feet. per second	±50 feet per second	±70 feet per second	Per total section or loop
Recommended Length of Section or Loop	2.0 miles	3.0 miles	4.0 miles	Maximum distance before closing or in loop
Maximum Recommended Distance Between Benchmarks	2000 feet	2500 feet	3000 feet	Permanent or temporary benchmarks set or observed along the route
Level Rod Reading	± 0.001 foot	± 0.001 foot	± 0.001 foot	
Recommended Instruments and Leveling Rods	Automatic or tilting w/ parallel plate micrometer precise rods	Automatic or tilting w/ optical micrometer precise rods	Automatic or quality spirit standard, quality rod	When two or more level rods are used, they should be identically matched
Principal Uses	Broad area control, subsidence or motion studies jig & tool settings	Broad area control, engineering projects basis for subsequent level work	Small area control, drainage studies, some construction and engineering	

### 9.3.4 Right of Way Surveys

Developer shall base all surveys on the horizontal and vertical control network provided by TxDOT.

#### 9.3.4.1 Accuracy Standard

In performing right of way surveys consisting of boundary locations, Developer shall meet the accuracy standards of the appropriate level of survey as defined in the following table.

**CHART OF TOLERANCES**

	<b>URBAN / RURAL</b>	<b>URBAN BUSINESS DISTRICT</b>	<b>REMARKS AND FORMULAE</b>
Error of Closure	1:10,000	1:15,000	Loop or between Control Monuments
Angular Closure	15" $\sqrt{N}$	10" $\sqrt{N}$	$N$ = Number of Angles in Traverse
Accuracy of Bearing in Relation to Source *	20 "	15 "	$\sin \alpha$ = denominator in error of closure divided into 1 (approx.)
Linear Distance Accuracy	0.1 foot per 1,000 feet	0.05 foot per 1,000 feet	$\sin \alpha \times 1000$ (approx.) where $\pm$ = Accuracy of Bearing
Positional Error of any Monument	$AC/10,000$	$AC/15,000$	$AC$ = length of any course in traverse
Adjusted Mathematical Closure of Survey (No Less Than)	1:50,000	1:50,000	

\* TxDOT policy requires all bearings or angles be based on the following source: Grid bearing of the Texas Coordinate System of 1983, with the proper zone and epoch specified.

### 9.3.5 Survey Records and Reports

Developer shall produce a horizontal and vertical control report including coordinate listing, maps showing control, preparation of standard TxDOT data sheets for all primary control, monument description and location description of all primary and secondary survey control points installed, marked and referenced along with a listing of the existing control used to create the installed control points. Control from adjoining, incorporated, or crossed roadway projects, which are currently in design, will be located and a comparison of the horizontal and vertical values will be shown. Developer shall provide survey records and reports to TxDOT upon request.

Developer may use an electronic field book to collect and store raw data. Developer shall preserve original raw data and document any changes or corrections made to field data, such as station name, height of instrument, or target. Developer shall also preserve raw and corrected field data in hardcopy output forms in a similar manner to conventional field book preservation.

Field survey data and sketches that cannot be efficiently recorded in the electronic field book shall be recorded in a field notebook and stored with copies of the electronic data.

All field notes shall be recorded in a permanently bound book. (Loose leaf field notes will not be allowed.) Developer shall deliver copies of any or all field notebooks to TxDOT upon request.

## **9.4 Construction Requirements**

### **9.4.1 Units**

All survey Work shall be performed in the U.S customary units system of measurement. Work shall conform to state plane coordinates. The surface adjustment factor for the Project is described in [Section 9.3.1](#).

### **9.4.2 Construction Surveys**

Developer shall perform all construction surveys in accordance with the design requirements.

## **9.5 Deliverables**

### **9.5.1 Survey Records**

Developer shall deliver to TxDOT, for its review and acceptance, a listing of all primary and secondary control coordinate values, original computations, survey notes and other records including GPS observations and analysis made by Developer within ninety (90) days of Final Acceptance.

### **9.5.2 Final ROW Surveying and Mapping**

Developer shall coordinate with TxDOT regarding the assignment of right of way Control Section Job (CSJ) numbers for each new mapping project.

The documents produced by the Surveyor, or the Surveyor's subcontractors, are the property of TxDOT, and release of any such document must be approved by TxDOT. All topographic mapping created by Developer shall be provided to TxDOT in digital terrain model format using the software and version thereof being used by TxDOT at the time the mapping is developed.

### **9.5.3 ROW Monuments**

Upon final submittal of the ROW documents to TxDOT, Developer shall set, using permanent and stable monuments as defined in Section 663.17 of the *General Rules of Procedures and Practices of the Texas Board of Professional Land Surveying* (TBPLS), all significant points along all ROW lines of the Project including the following:

- a) Points of curvature (PCs)
- b) Points of tangency (PTs)
- c) Points of intersection (PIs)
- d) Points of compound curvature (PCCs)
- e) Points of reverse curvature (PRCs)
- f) All intersecting crossroad ROW lines and all property line intersections with the ROW line. These monuments shall be ½-inch iron rods, driven just below surface level, capped by a TxDOT-labeled aluminum cap (rod-and-cap monument)
- g) All beginning and ending points of control of access (denied) lines

Upon completion of the ROW acquisition and all construction work, such that the final ROW lines will not be disturbed by construction, Developer shall replace all rod-and-cap monuments located on the final ROW line at all points of curvature (PCs), points of tangency (PTs), points of intersection (PIs), points of compound curvature (PCCs), and points of reverse curvature (PRCs), and all intersecting crossroad ROW lines, with TxDOT Type II monuments (constructed according to current TxDOT specifications).



Developer shall monument with a TxDOT Type II monument all final ROW lines where the distance between such significant ROW line points exceeds 1500 feet. ROW line intersections with property lines shall remain monumented by a 1/2-inch iron rod with a TxDOT aluminum cap (rod-and-cap monument).

Developer shall reset all disturbed ROW monuments in reference to the appropriate x, y, z data.

Developer shall purchase all materials, supplies, and other items necessary for proper survey monumentation.

#### **9.5.4 Record Drawings and Documentation**

Developer shall submit the following as part of the Record Drawings and as a condition of Final Acceptance:

- a) A listing of all primary and secondary control coordinate values, original computations and other records including Global Positioning System (GPS) observations and analysis made by Developer
- b) Copies of all survey control network measurements, computations, unadjusted and adjusted coordinate and evaluation values; and
- c) Survey records and survey reports.

Developer shall produce reports documenting the location of the as-built alignments, profiles, structure locations, Utilities, survey control monuments and ROW monuments. These reports shall include descriptive statements for the survey methods used to determine the as-built location of the feature being surveyed. Developer's as-built data shall include the coordinate types (x, y, and/or z) and feature codes in the same format in which the preliminary construction data was generated. Where data has been provided to Developer from TxDOT in an x, y, z only coordinate format, or z only coordinate format, Developer shall provide TxDOT with data in an x, y, z only coordinate format or z only coordinate format.

## 10 GRADING

### 10.1 General Requirements

Developer shall conduct all work necessary to meet the requirements of grading, including clearing and grubbing, excavation and embankment, removal of existing buildings, pavement and miscellaneous structures, subgrade preparation and stabilization, dust control, aggregate surfacing and earth shouldering, in accordance with the requirements of this Section 10 and the latest version of TxDOT Standard Specifications.

Developer shall demolish or abandon in place, all existing structures within the Project ROW, including but not limited to, pavements, bridges, and headwalls that are no longer required for service, or are required to be treated as described in Section 4 (Environmental). Any features that are abandoned in place shall be removed to at least 2 feet below the final finished grade or 1 foot below the pavement stabilized subgrade and drainage structures. Developer shall ensure that abandoned structures are structurally sound after abandonment.

### 10.2 Preparation within Project Limits

Developer shall develop, implement, and maintain, for the Term, a Demolition and Abandonment Plan that considers types and sizes of Utilities and structures that will be abandoned during the Term. The plan shall ensure that said structures are structurally sound after the abandonment procedure. At least 60 days prior to NTP2, Developer shall submit to TxDOT for approval the Demolition and Abandonment Plan.

TxDOT reserves the right to require Developer, at any time to salvage and deliver to a location designated by TxDOT within the TxDOT District in which the Project is located, any TxDOT-owned equipment and materials in an undamaged condition.

Developer shall salvage all asphalt pavement removed during construction of the project (also known as recycled asphalt pavement, RAP), deliver to the TxDOT maintenance yard at 12500 McCombs and stockpile as requested by TxDOT.

Unless otherwise specified by TxDOT, the material from structures designated for demolition shall be Developer's property. All material removed shall be properly disposed of by Developer outside the limits of the Project.

TxDOT reserves the right to remove buildings to level one finished floor or other appropriate condition on ROW acquired by TxDOT for the Project.

### 10.3 Slopes and Topsoil

Developer shall meet the requirements of TxDOT's *Roadway Design Manual* and TxDOT's *Roadside Design Guide* regarding design limitations and roadside safety guidelines associated with the design of slopes along roadways. Developer shall adjust grading to avoid and minimize disturbance to the identified waters of the U.S.

Developer shall perform finished grading and place topsoil in all areas suitable for vegetative slope stabilization (and areas outside the limits of grading that are disturbed in the course of the Work) that are not paved. Developer shall use only materials and soils next to pavement layers that do not cause water or moisture to accumulate in any layer of the pavement structure. For areas outside Developer's limits of maintenance, Developer shall provide stable slopes. For slopes steeper than 4:1, Developer shall submit to TxDOT a slope stability analysis that demonstrates the adequacy of Developer's design. Developer shall submit the slope stability analysis to TxDOT for approval with the Released for Construction Documents.

For slopes steeper than 4:1, Developer shall construct concrete riprap. For slopes equal to or flatter than 4:1 and equal to or steeper than 6:1, Developer shall install rock slope protection with a minimum aggregate size of 4". For all other areas, Developer shall select a method for permanent stabilization that is consistent with TxDOT El Paso District practices.

# 11 ROADWAYS

## 11.1 General Requirements

The objectives of the Project include the provision of a safe, reliable, cost-effective, and aesthetically-pleasing corridor for the traveling public. The requirements contained in this Section 11 provide the framework for the design and construction of the roadways to help attain the Project objectives.

Developer shall coordinate roadway design, construction, and maintenance with other Elements of the Project to achieve the objectives of the Project.

## 11.2 Design Requirements

Developer shall coordinate its roadway design with the design of all other components of the Project, including aesthetics. The Project roadways shall be designed to integrate with streets and roadways that are adjacent or connecting to the Project. All design transitions to existing facilities shall be in accordance with the *TxDOT Roadway Design Manual*.

The Project roadways shall be designed to incorporate roadway appurtenances, including fences, noise attenuators, barriers, and hazard protection as necessary to promote safety and to mitigate visual and noise impacts on neighboring properties.

### 11.2.1 Control of Access

Unless shown to be deleted in the Schematic Design, Developer shall maintain all existing property accesses, including those not shown on the schematic, and shall not revise control of access without TxDOT review and the written agreement of the affected property owner.

### 11.2.2 Roadway Design Requirements

Developer shall design the Elements of the Project to meet or exceed the geometric design criteria shown in Table 11-1.

**Table 11-1: Roadway Design Criteria**

Design Elements	Mainlanes	Frontage Roads	Ramps/Direct Connectors	Collector	Arterials
Roadway Classification	Urban Freeway	Urban Frontage Road	Freeway Ramp/ Freeway Connector	Urban Collector	Urban Arterial
Design speed	70 mph	30 mph	45 mph	30 mph	50 mph
Horizontal stopping sight distance (SSD)	730' <sup>1,2,3</sup>	200'	360' <sup>16,17,18,25,26,31,32,36</sup>	200'	425' <sup>39</sup>
Minimum Radius	2050' <sup>4,5,10</sup>	230'	660' <sup>15,19,24,30</sup>	230'	835' <sup>40,41,42</sup>
Max. Super elevation Rate	6% <sup>6</sup>	6%	6% <sup>21,22</sup>	4%	4%
Relative Gradient (%) for Superelevation Transition	0.4%	0.66%	0.5%	0.66%	0.5%

Max. Degree of Deflection w/o Horiz. Curve	0°15'0"	0°30'0"	0°15'0"	0°30'0"	0°30'0"
Lane Widths	12'	12'	14' (1 lane ramps) <sup>27</sup> 12' (2+ lane ramps)	12'	12' <sup>43,45,46,47</sup>
Curb Offset to Near Lane - Inside - Outside	N/A N/A	1' 1'	N/A N/A	1.5' 1.5'	2' 2' <sup>44</sup>
Side Slope Rates -within CZ -outside CZ	6:1 4:1	6:1 4:1	6:1 4:1	6:1 4:1	6:1 4:1
Clear Zone Width	30'	20' (≥ 50mph) 3.0' (≤ 45mph)	16'	20' (≥ 50mph) 3' (≤ 45mph)	20' (≥ 50mph) 3' (≤ 45mph) <sup>44</sup>
Border Width	N/A	15'	N/A	15'	15'
Sidewalk Width	N/A	11'	N/A	11'	11'
Sag Curve Min. K-Value	181 <sup>10,12,13,14</sup>	37	79 <sup>19,20,29,33</sup>	37	96
Crest Curve Min. K-Value	247 <sup>10,11,12,14</sup>	19	61 <sup>23</sup>	19	84
Maximum Gradient	4% <sup>7,10</sup>	8%	5% <sup>34,35,37</sup>	7%	6%
Minimum Gradient	0.5% <sup>10</sup>	0.35%	0.5%	0.35%	0.35%
Vertical Clearance -Under/Overpass Roadway -Over Railroad - All Other Locations	16.5' 23'4" 14.5' <sup>48,49</sup>	16.5' 23'4" 14.5'	16.5' 23'4" 14.5'	16.5' 23'4" 14.5'	16.5' 23'4" 14.5'
Design Vehicle	WB-62	WB-62	WB-62	WB-62	WB-62
Intersection Sight Distance	N/A	335'	N/A	335'	335'
Usable Shldr Widths -Inside -Outside	5' <sup>8,50</sup> 10' <sup>9</sup>	N/A	4' 8' <sup>28,38</sup>	N/A	N/A

Notes:

1. For mainlane alignment PROP-BHW (STA 504+00 to STA 513+00), the minimum horizontal SSD shall be 270 ft.
2. For mainlane alignment PROP-BHW (STA 443+50 to STA 471+00), the minimum horizontal SSD shall be 425 ft.
3. For mainlane alignment PROP-BHW (STA 217+00 to STA 405+50), the minimum horizontal SSD shall be 570 ft.
4. For mainlane alignment PROP-BHW (STA 459+72 to STA 464+11), the minimum horizontal curve radius shall be 1550 ft.
5. For mainlane alignment PROP-BHW (STA 464+11 to STA 468+13), the minimum horizontal curve radius shall be 1050 ft.
6. For mainlane alignment PROP-BHW (STA 453+50 to STA 469+00), the maximum superelevation rate shall be 8%.
7. The mainlane alignment PROP-BHW (STA 457+00 to STA 464+25), shall have a maximum vertical grade of 5%.
8. For mainlane alignment PROP-BHW (STA 521+09 to STA 530+67), the minimum inside shoulder width shall be 2 ft.
9. For mainlane alignment PROP-BHW (STA 521+09 to STA 534+75), the minimum outside shoulder width shall be 2 ft.
10. For mainlane alignment PROP-BHW (STA 500+50 to STA 560+43.83), horizontal and vertical geometry shall meet or exceed existing horizontal and vertical geometry.
11. For mainlane alignment PROP-BHW (STA 448+80 to STA 458+85), the vertical curves shall meet a minimum design speed of 60 mph.
12. For mainlane alignment PROP-BHW (STA 463+00 to STA 472+80), the vertical curves shall meet a minimum design speed of 50 mph.
13. For mainlane alignment PROP-BHW (STA 475+25 to STA 477+75), the vertical curves shall meet a minimum design speed of 55 mph.
14. For mainlane alignment PROP-BHW (STA 177+00 to STA 183+25), the vertical curves for the interim transition shall meet a minimum design speed of 50 mph.
15. For ramp alignment NM273-EBR (STA 191+65 to STA 193+92), the minimum horizontal curve radius shall be 310 ft.
16. For ramp alignment NM273-EBR (STA 190+49 to STA 193+92), the minimum horizontal SSD shall be 200 ft.
17. For ramp alignment NM273-WBR (STA 197+61 to STA 200+22), the minimum horizontal SSD shall be 290 ft.
18. For direct connector alignment DON-EBER (STA 222+76 to STA 232+02), the minimum horizontal SSD shall be 280 ft.
19. For ramp alignment EC-WBER (STA 263+93 to STA 266+24), the vertical curves shall meet a minimum design speed of 30 mph.
20. For ramp alignment EC-WBXR (STA 265+65 to STA 268+66), the vertical curves shall meet a minimum design speed of 30 mph.
21. For ramp alignment SP-EBXR (STA 365+26 to STA 372+45), normal crown may be applied.
22. For ramp alignment SP-WBER (STA 364+91 to STA 369+69), normal crown may be applied.
23. For ramp alignment SP-WBXR (STA 382+77 to STA 383+77), the vertical curves shall meet a minimum design speed of 40 mph.
24. For ramp alignment CP-EBXR (STA 539+68 to STA 542+20), the minimum horizontal curve radius shall be 185 ft.
25. For ramp alignment CP-EBXR (STA 531+12 to STA 534+13), the minimum horizontal SSD shall be 325 ft.
26. For ramp alignment CP-EBXR (STA 539+68 to STA 542+20), the minimum horizontal SSD shall be 145 ft.
27. For ramp alignment CP-WBER (STA 527+09 to STA 532+16), the minimum lane width shall be 11 ft.
28. For ramp alignment CP-WBER (STA 527+09 to STA 540+15), the minimum outside shoulder width shall be 2 ft.
29. For ramp alignment CP-WBER (STA 538+53 to STA 540+33), the vertical curves shall meet a minimum design speed of 35 mph.
30. For ramp alignment CP-WBER (STA 540+05 to STA 542+55), the minimum horizontal curve radius shall be 185 ft.
31. For ramp alignment CP-WBER (STA 540+05 to STA 542+55), the minimum horizontal SSD shall be 155 ft.
32. For direct connector alignment CP-EBER (STA 541+00 to STA 547+35), the minimum horizontal SSD shall be 250 ft.
33. For direct connector alignment CP-EBER (STA 541+77 to STA 546+37), the vertical curves shall meet a minimum design speed of 40 mph.
34. The direct connector alignment CP-EBER (STA 545+60 to STA 552+65), shall have a maximum vertical grade of 6%.
35. The direct connector alignment CP-EBER (STA 530+70 to STA 542+07), shall have a maximum vertical grade of 4.25%.
36. For direct connector alignment CP-WBXR (STA 543+58 to STA 546+54), the minimum horizontal SSD shall be 290 ft.
37. The direct connector alignment CP-WBXR (STA 538+00 to STA 540+00), shall have a maximum vertical grade of 4.25%.
38. For ramp alignment SP-WBXR (STA 382+25 to STA 390+53), the minimum outside shoulder width shall be 6 ft.
39. For arterial alignment DON (STA 231+20 to 238+42), the minimum stopping sight distance shall be 200 feet.
40. For arterial alignment DON (STA 231+20 to 238+42), the minimum horizontal curve radius shall be 380 feet.
41. For arterial alignment PAIS-2EB (STA 534+05 to STA 539+03), the minimum horizontal curve radius shall be 800 ft.
42. For arterial alignment PAIS-1 (STA 35+75 to 36+28), the minimum horizontal curve radius shall be 660 ft.
43. For downtown arterials (Santa Fe Street, Oregon Street, Mesa Street, Kansas Street, and Campbell Street), the minimum lane width shall be 11 ft.
44. For downtown arterials, (Santa Fe Street, Oregon Street, Mesa Street, Kansas Street, and Campbell Street), the minimum clear zone and curb offset shall be 1.5 ft.
45. For arterial alignment PAIS-2EB (STA 515+67 to STA 542+05), the minimum lane width shall be 11 ft.
46. For arterial alignment PAIS-2WB (STA 515+70 to STA 541+26), the minimum lane width shall be 11 ft.
47. For arterial alignment PAIS-1 (STA 35+99 to STA 44+62), the minimum inside lane width shall be 11 ft.
48. Vertical clearance over detention pond PA-B8 shall be a minimum of 12.5 feet.

49. Vertical clearance over detention pond PA-A3 shall be a minimum of 13 feet.

50. For the Loop 375 rehabilitation section described in Section 1.2, the inside shoulder width shall meet or exceed existing conditions.

Developer shall coordinate, design and construct the improvements on crossing streets in accordance with the Governmental Entity having jurisdiction of said roadway.

Developer shall not deviate from the following vertical profile requirements:

- a) From approximate Loop 375 STA 266+50 to approximate Loop 375 STA 299+00, Developer shall not lower the vertical profile below than what is shown in the Schematic Design.
- b) From approximate Loop 375 STA 299+00 to approximate Loop 375 STA 305+00, Developer shall not modify the vertical profile vertically more than 16.5' from what is shown in the Schematic Design.
- c) From approximate Loop 375 STA 400+00 to approximate Loop 375 STA 419+00, Developer shall provide a minimum of 16.5' vertical clearance between the lowest point on the bent caps to the highest point of existing ground.
- d) From approximate Loop 375 STA 419+00 to approximate Loop 375 STA 459+00, Developer shall not lower the vertical profile below than what is shown in the Schematic Design.
- e) Developer shall design and construct Loop 375 to pass under the existing Santa Fe Street and Stanton Street International Bridges.

#### **11.2.2.1 Superelevation**

In areas where proposed ramps are to connect to existing pavement, Developer's design may retain existing superelevation. Pavement widening may be constructed by extending the existing pavement cross slope. Superelevation transitions shall be designed and constructed such that zero percent cross-slopes will not occur on grades flatter than 0.35 percent.

Developer may maintain the existing pavement normal crown in overlay sections so long as it shall not be flatter than 1.5 percent. At normal crowns, Developer shall construct pavement widening adjacent to existing pavement on a 2 percent cross slope. The transition from existing cross slope to 2 percent shall occur within 1-foot of the closest lane line to the roadway widening.

#### **11.2.2.2 Roadway Design Deviations**

The approved roadway deviations are as follows:

- a) In the area of the westbound entrance ramp to Loop 375 from the interchange in the area of Coles Street, the mainlanes shall be 12' wide with an 11' wide acceleration lane, a 2' outside shoulder and a 2' inside shoulder.
- b) The horizontal sight distance in the location of the proposed concrete traffic barrier on Loop 375 sound wall at Hart Elementary (from approximately STA 504+00 to approximately STA 513+00) shall meet a design speed of 35 mph.
- c) The eastbound entrance ramp connector from Paisano Drive to Loop 375 shall have a maximum downgrade of 6% from the crossing over Loop 375 to the merge with eastbound Loop 375.
- d) The eastbound exit ramp connector from Loop 375 to Delta Drive curve CP-EBXR-2 shall meet a minimum design speed of 25 mph.

- e) The westbound entrance ramp connector from Delta Drive to Loop 375 curve CP-WBER-2 shall meet a minimum design speed of 25 mph.

### ***11.2.3 Miscellaneous Roadway Design Requirements***

All roadside safety devices used on the Project shall meet current crash test and other safety requirements in accordance with TxDOT standards.

Developer shall design driveways in accordance with the guidelines, which TxDOT will consider requirements for the purposes of this Project, specified in TxDOT's *Roadway Design Manual – Appendix C*, "Driveways Design Guidelines" to be functionally adequate for land use of adjoining property.

The border width, measured from back of curb, along arterials and crossing streets shall be 15 feet minimum unless shown otherwise in the Schematic Design.

Developer shall design and construct the local streets as shown in Table 1-1.

Developer shall be responsible for determining proper locations for impact attenuators within the Project limits. If impact attenuators are used, Developer shall comply with the TxDOT Roadway Design Manual and the AASHTO *Roadside Design Guide* and shall use:

- a) REACT Cushion;
- b) Smart Cushion; or
- c) Equal system, approved by TxDOT.



## 12 DRAINAGE

### 12.1 General Requirements

Efficient performance of the drainage system is an integral part of the performance of the Project. Developer shall account for all sources of runoff that may reach the Project, whether originating within or outside the Project ROW, in the design of the drainage facilities.

If existing drainage patterns are revised during the Project design, then Developer shall design and construct a solution that does not adversely impact property owners outside the ROW.

### 12.2 Administrative Requirements

#### 12.2.1 Data Collection

To establish a drainage system that complies with the requirements and accommodates the historical hydrologic flows in the Project limits, Developer is responsible for collecting all necessary data, including those elements outlined in this [Section 12.2.1](#).

Developer shall collect available data identifying all water resource issues, including water quality requirements as imposed by State and federal government regulations; National Wetland Inventory and other wetland/protected waters inventories; in FEMA mapped floodplains; and official documents concerning the Project, such as the FEIS or other drainage and environmental studies. Water resource issues include areas with historically inadequate drainage (flooding or citizen complaints), environmentally sensitive areas, localized flooding, maintenance problems associated with drainage, and areas known to contain Hazardous Materials. Developer shall also identify watershed boundaries, protected waters, county ditches, areas classified as wetlands, floodplains, and boundaries between regulatory agencies (e.g., watershed districts and watershed management organizations).

Developer shall acquire all applicable municipal drainage plans, watershed management plans, and records of citizen concerns. Developer shall acquire all pertinent existing storm drain plans and/or survey data, including data for all culverts, drainage systems, and storm sewer systems within the Project limits. Developer shall also identify existing drainage areas that contribute to the highway drainage system and the estimated runoff used for design of the existing system.

Developer shall obtain photogrammetric and/or geographic information system (GIS) data for the Project limits that depicts the Outstanding National Resource Waters and/or impaired waters as listed by the TCEQ. Developer shall conduct surveys for information not available from other sources.

If documentation is not available for Elements of the existing drainage system within the Project limits and scheduled to remain in place, Developer shall investigate and videotape or photograph the existing drainage system to determine condition, size, material, location, and other pertinent information.

The data collected shall be taken into account in the Final Design of the drainage facilities.

Within thirty (30) Days of Substantial Completion, Developer shall submit to TxDOT, as part of the Record Drawings, a Drainage Design Report, which shall be a complete documentation of all components of the Project's drainage system. At a minimum, the Drainage Design Report shall include:

- a) Record set of all drainage computations, both hydrologic and hydraulic, and all support data.
- b) Hydraulic notes, models, and tabulations
- c) Storm sewer drainage report
- d) Bridge and culvert designs and reports for major stream crossings

- e) Pond designs, including graphic display of treatment areas and maintenance guidelines for operation
- f) Correspondence file
- g) Drainage system data (location, type, material, size, and other pertinent information) in a suitable electronic format

### **12.2.2 Coordination with Other Agencies**

Developer shall coordinate all water resource issues with affected interests and regulatory agencies. Developer shall document the resolutions of water resource issues.

The Developer shall provide to the local floodplain administrators all information and technical data needed to file Letters of Map Revision (LOMR) with FEMA.

Developer shall meet IBWC requirements for stormwater runoff into the Rio Grande River and City of El Paso requirements for stormwater runoff onto City of El Paso property.

## **12.3 Design Requirements**

Developer shall design all Elements of the drainage facilities in accordance with the applicable design criteria and Good Industry Practice.

The design of drainage systems shall include reconfiguration of the existing drainage systems within the Project limits, and design of new and reconfigured storm drainage systems as required to meet the performance requirements as defined in this Section 12.

Developer shall provide facilities compatible with existing drainage systems and all applicable municipal drainage plans or approved systems in adjacent properties. Developer shall preserve existing drainage patterns wherever possible.

Elements of the existing drainage system within the Project limits scheduled to remain in place must meet hydraulic capacity requirements as detailed in Section 12. If any Elements of the existing system do not comply with the requirements of Section 12 (Drainage) or Section 13 (Structures), those Elements shall be replaced by Developer.

Developer may make use of existing drainage facilities, provided overall drainage requirements for the Project are achieved and the combined drainage system functions as intended.

Developer shall base its Final Design on design computations and risk assessments for all aspects of Project drainage, including the *90% Courchesne Reach and NEMEXAS Reach Canalization Project – Phase 2* design available in the RID. Developer’s proposed drainage system shall also maintain or improve the existing drainage.

Developer shall design roadside open channels such that the profiles have adequate grade to minimize sedimentation.

Developer shall analyze and design drainage Elements using the following software packages:

- a) GEOPAK Drainage for storm sewer;
- b) HEC-HMS for detention pond routing; and
- c) HEC-RAS for no-rise calculation.

Use of other drainage software by the Developer shall be subject to approval by TxDOT and any appropriate regulatory agencies.

Developer shall use a minimum of 15 minutes for times of concentration for drainage areas and catch basins.

## 12.4 Surface Hydrology

### 12.4.1 Design Frequencies

Developer shall use the design frequencies listed in Table 12-1 below.

**Table 12-1: Drainage Design Frequencies**

Functional classification and structure type	Design AEP				
	50% (2-yr)	20% (5-yr)	10% (10-yr)	4% (25-yr)	2% (50-yr)
Freeways (main lanes):					
Culverts					X
Bridges					X
Principal arterials:					
Culverts				X	
Small bridges				X	
Major river crossings					X
Minor arterials and collectors (including frontage roads):					
Culverts				X	
Small bridges				X	
Major river crossings					X
Local roads and streets:					
Culverts				X	
Small bridges				X	
Off system projects					
Culverts	FHWA policy is "hydraulically same or slightly better" than existing.				
Bridges					
Storm drain systems on interstates and controlled access highways (main lanes, including US 85):					
Inlets			X		
Storm drain pipes			X		
Inlets for depressed roadways*					X
Storm drain systems on other highways and frontage roads:					
Inlets and drain pipe		X			
Inlets for depressed roadways*					X
Notes.					
* A depressed roadway provides nowhere for water to drain even when the curb height is exceeded. Storm drains on facilities such as underpasses, depressed roadways, etc., where no overflow relief is available should be designed for the 2% AEP event.					
All facilities except storm drains must to be evaluated to the 1% AEP event.					

#### **12.4.1.1 Hydrologic Analysis**

Developer shall design for the future changes in land use that may affect the magnitude of runoff and therefore the design capacity of drainage structures. Developer shall incorporate anticipated changes in the basin land use, characteristics, or water operations into the hydrologic parameters. Developer shall design all drainage facilities to accommodate probable land use in accordance with current development policy.

Developer shall design drainage structure capacities for the frequencies for the maximum hydrologic conditions as described in Table 12-1 above.

#### **12.4.2 Storm Sewer Systems**

Where precluded from handling runoff with open channels by physical site constraints, or as directed in this Section 12, Developer shall design enclosed storm sewer systems to collect and convey runoff to appropriate discharge points.

Developer shall prepare a storm sewer drainage report encompassing all storm sewer systems that contains, at a minimum, the following items:

- a) Drainage area maps for each storm drain inlet with pertinent data, such as boundaries of the drainage area, topographic contours, runoff coefficients, time of concentration, and land use with design curve number and/or design runoff coefficients, discharges, velocities, ponding, and hydraulic grade line data.
- b) Location and tabulation of all existing and proposed pipe and drainage structures. These include size, class or gauge, catch basin spacing, detailed structure designs, and any special designs.
- c) Specifications for the pipe bedding material and structural pipe backfill on all proposed pipes and pipe alternates.
- d) Complete pipe profiles, including pipe size, type, and gradient; station offsets from the centerline of the roadway; length of pipe; class/gauge of pipe; and numbered drainage structures with coordinate location and elevations.

This report shall be a component of the Drainage Design Report.

Developer shall design all storm sewer systems such that the hydraulic grade line for the design frequency event is no higher than 1 foot below:

- a) the lip of gutter;
- b) the top of grate inlet; and
- c) the top of manhole cover.

Runoff within the jurisdiction of the USACE shall be conveyed in accordance with applicable laws and permits.

Developer shall protect all storm sewer outlets based on the following volumes and requirements:

- a) 0 to < 2fps: no protection required.
- b) 2 to <8 fps: concrete riprap.
- c) > 8 fps: utilize TxDOT's *Hydraulic Design Manual* and HEC-14.

Developer shall design storm sewer systems utilizing El Paso District standards.

#### **12.4.2.1 Pipes**

Storm sewer pipes with design flow velocities less than 3 feet per second (fps) shall be designed for full flow at 80% of the internal diameter to account for sedimentation in the pipe. Other storm sewer pipes shall be designed using the full internal diameter. Storm sewers shall be designed to prevent surcharging of the system at the flow rate for the design year event. All storm sewers shall be designed and constructed to sustain all loads with zero deflection and shall have positive seals at the pipe joints.

All pipes shall be reinforced concrete pipe, with the exception of pipes behind MSE walls and pipes on bridge superstructures and substructures.

The minimum reinforced concrete pipe size inside diameter shall be 24" for laterals, 24" for laterals placed under pavement, and 24" for trunk lines. The minimum box culvert height, inside dimension, shall be [4'] feet.

#### **12.4.2.2 Ponding**

For the Loop 375 mainlanes and ramps, Developer shall design drainage systems to limit ponding to the applicable shoulder width. For all other roadways, Developer shall design drainage systems to limit ponding to the widths described in Chapter 10, Section 2 of TxDOT's *Hydraulic Design Manual*.

#### **12.4.3 Not Used**

#### **12.4.4 Detention Ponds**

Developer shall complete design of the detention ponds to meet requirements for water quality, water quantity, and rate control, as determined by the City of El Paso *Subdivision Ordinance* and Texas NPDES regulations. Developer shall assume and execute TxDOT's responsibilities and duties described in Attachments 5-10 and 5-11.

Developer shall design and construct detention ponds as shown in the Schematic Design to prevent an increase in outfall volumes compared to the existing conditions. Developer shall place outfalls at locations shown in the Schematic Design. Developer shall ensure that detention ponds meet the requirements listed above by performing all required analyses. Such analyses shall include flood routing analysis, which includes a detailed routing analysis for ponds affected by significant environmental issues such as hazardous waste or groundwater concerns.

Developer shall design and construct detention ponds to provide adequate maintenance access.

Developer shall not overexcavate detention ponds to provide itself fill material.

#### **12.4.5 Hydraulic Structures**

##### **12.4.5.1 Culverts**

Developer shall analyze existing and proposed culverts and drainage-ways impacted, replaced, or created by the Project design, for any localized flooding problems.

Where culvert design is influenced by upstream storage, Developer shall incorporate the analysis of the storage into the design of the culvert.

For all culverts, the maximum allowable headwater elevation for the design frequency shall not exceed one foot below the shoulder point of intersection elevation of the applicable roadway low point.

Culverts are classified as major or minor, as follows:

- **Major Culvert:** A culvert that provides an opening of more than 35 square feet in a single or multiple installations. A major culvert may consist of a single round pipe, pipe arch, open or closed-bottom box, bottomless arch, or multiple installations of these structures placed adjacent or contiguous as a unit. Certain major culverts are classified as bridges when they provide an

opening of more than 20 feet, measured parallel to the roadway; such culverts may be included in the bridge inventory. Bridge class culverts shall have a minimum rise of 4’.

- Minor Culvert: Any culvert not classified as a major culvert.

Existing bridge class culverts with a sufficiency rating of less than 50 shall be classified as deficient.

#### **12.4.5.2 Bridges**

All bridge hydraulic computations, designs, and recommendations shall be consistent with past studies and projects in the area by the USACE and other State or federal agency studies and projects.

Where bridge design is influenced by upstream storage, the analysis of the storage shall be considered in the design of the bridge.

#### **12.4.5.3 Method Used to Estimate Flows**

Developer shall ensure that the selected hydrologic method is appropriate for the conditions in the watershed.

For all crossings located within a FEMA studied floodplain (Zone AE) with peak flow information, Developer shall gather and utilize, as appropriate, the current effective model. For a crossing not located within a FEMA Zone AE but on the same waterway as a stream gauging station with a length of record of at least twenty-five (25) years, Developer shall collect and use the flow data available from the station, as appropriate, to determine design flows within the following limitations, provided there is no major control structure (e.g., a reservoir) between the gauge and the Project:

- a) For crossings near the gauging station on the same stream and watershed, use the discharge directly for a specific frequency from the peak stream flow frequency relationship.
- b) For crossings within the same basin but not proximate to the gauging station, transposition of gauge analysis results is allowable.
- c) For crossings not within a gauged basin, the peak-flow flood frequency shall be developed using data from a group of several gauging stations based on either a hydrologic region (e.g., regional regression equations), or similar hydrologic characteristics.
- d) If no significant changes in the channel or basin have taken place during the period of record, the stream gauging data may be used. The urbanization character of the watershed must not be likely to change enough to affect significantly the characteristics of peak flows within the total time of observed annual peaks and anticipated service life of the highway drainage facility.

For crossings not located within a FEMA Zone AE or on a gauged waterway, Developer shall select the appropriate method for calculating the design flows based on site conditions, and Good Industry Practice.

##### **12.4.5.3.1 Design Frequency**

Major river crossings, bridges, culverts and storm drain systems shall be designed for the frequency corresponding to the functional classification of the associated roadway. The functional classification for each roadway is shown in Section 11.

Developer shall evaluate bridges for contraction scour and pier scour concerns and incorporate protection in accordance with Good Industry Practice. Developer shall provide a scour analysis in accordance with TxDOT’s *Geotechnical Manual* (Chapter 5-Section 5, Scour) for all new bridges. If necessary, Developer shall provide countermeasures for any instability and scour problems in accordance with FHWA Hydraulic Engineering Circular No. 23 - *Bridge and Scour and Stream Instability Countermeasures Experience Selection and Design Guidance*.

Developer shall design mainlane, ramp and direct connector bridges for the 50-year storm with a minimum 2' of freeboard and shall design the mainlane, ramp and direct connector bridges to pass the 100-year storm with a minimum 1' of freeboard.

#### **12.4.5.3.2 Hydraulic Analysis**

Developer shall design riprap at abutments in accordance with the procedures outlined in HEC-23. For bridge abutments in urban areas, Developer shall install protection in accordance with the Project's aesthetic plan.

#### **12.4.5.3.3 Bridge/Culvert Waterway Design**

For existing crossings, Developer shall analyze the existing structure with the proposed flows to ensure the headwater does not exceed allowable headwater. If this condition is not met, Developer shall design a replacement structure with sufficient capacity to pass the design-frequency flows and ensure the maximum headwater for any frequency event does not cause an adverse impact. Culvert extensions may increase the headwater elevation, but not above the maximum allowable headwater, with respect to adjacent property and floodplain concerns. Existing culverts that are extended shall, at minimum, be the same size and have the same capacity as the existing culvert.

Bridge waterway design shall maintain the existing channel morphology through the structure, if possible.

#### **12.4.5.3.4 Bridge Deck Drainage**

Stormwater flowing toward the bridge shall be intercepted upstream from the approach slab. Runoff from bridge deck drainage shall be treated as required by TCEQ or other applicable regulation prior to discharge to the natural waters of the State.

Open deck drains are not permissible for bridges passing over waterways or other roadways. If ponding width limits require, runoff shall be conveyed in a closed system through the bridge columns to the roadway drainage system below. The bridge deck drainage system shall outlet at the bottom of the substructure either into a storm sewer system or into an open channel and in no case shall be allowed to discharge against any part of the structure.

#### **12.4.5.3.5 Drainage Report for Major Stream Crossings**

Developer shall prepare a report for each major stream crossing. Major stream crossings are defined as waterways listed as a FEMA studied floodplain (Zone AE) or requiring a bridge or major culvert structure. The report shall include the detailed calculations and electronic and printed copies of the computer software input and output files, as well as a discussion about hydrologic and hydraulic analysis and reasons for the design recommendations. At a minimum, for each crossing the report shall include:

##### **FEMA Special Flood Hazard Area (SFHA)**

- a) FIRMette
- b) Discussion of SFHA and implications

##### **Hydrology**

- a) Drainage area maps with watershed characteristics, hardcopy
- b) Hydrologic calculations (where computer software is used, both hardcopy and electronic input and output files)
- c) Historical or site data used to review computed flows

##### **Hydraulics and Recommended Waterway Opening and/or Structure**

- a) Photographs of Site (pre- and post-construction)
- b) General plan, profile, and elevation of recommended waterway opening and/or structure



- c) Calculations – hardcopy of output, as well as electronic input and output files for all computer models used for final analysis or for permit request, as well as summary of the basis of the models
- d) Cross-sections of waterway (Developer shall provide a hard copy plot, plus any electronic data used)
- e) Channel profiles

#### Scour Analysis

- a) Channel cross-sections at bridge showing predicted scour
- b) Calculations and summary of calculations, clearly showing predicted scour and assumptions regarding bridge opening and piers used to calculate predicted scour
- c) Discussion of review of long-term degradation/aggradation and effects
- d) Recommendation for abutment protection

This report shall be a component of the Drainage Design Report.

Major stream crossings are waterways with a FEMA studied SFHA or requiring a bridge class structure, which is defined as any bridge or a culvert with a total opening width greater than or equal to 20 feet. Any other waterway will be by default a minor stream crossing.

## **12.5 Drainage Design Report**

A preliminary Drainage Design Report shall be submitted with prefinal set of construction plans. The preliminary Drainage Design Report shall address all items to be included in the Final Drainage Design Report. Within 30 days of Substantial Completion, Developer shall submit to TxDOT, as part of the record set documents, a Final Drainage Design Report, which shall be a complete documentation of all components of the Project’s drainage system. At a minimum, the Report shall include:

- a) Record set of all drainage computations, both hydrologic and hydraulic, and all support data.
- b) Hydraulic notes, models, and tabulations
- c) Bridge and culvert designs and reports for major stream crossings including all items listed in Section 12.4.5.3.5
- d) Pond designs, including graphic display of treatment areas and maintenance guidelines for operation
- e) Correspondence file
- f) Drainage system data (location, type, material, size, and other pertinent information) in a suitable electronic format
- g) Storm sewer drainage reports (if applicable)

## **12.6 Construction Requirements**

Developer shall design drainage to accommodate construction staging. The design shall include temporary erosion control ponds and other Best Management Practices needed to satisfy the NPDES and other regulatory requirements. The water resources notes in the plans shall include a description of the drainage design for each stage of construction.

## 13 STRUCTURES

### 13.1 General Requirements

The structural Elements of the Project, including bridges, culverts, drainage structures, signage supports, illumination assemblies, traffic signals, retaining walls, and sound walls, shall be designed and constructed in conformance with the requirements of the Contract Documents, the current AASHTO *LRFD Bridge Design Specifications* except where directed otherwise by the TxDOT *Bridge Design Manual – LRFD* and the TxDOT *Geotechnical Manual*, in order to provide the general public a safe, reliable, and aesthetically-pleasing facility.

For bridges, walls, bridge class culverts, sign structures and other miscellaneous structures, a Corridor Structure Type Study and Report shall be submitted to TxDOT for review and comment prior to design of these Elements. At a minimum, structural concepts, details and solutions, soil parameters, hydraulics, environmental requirements, wetland impacts, safety, highway alignment criteria, constructability, aesthetics requirements, and continuity for the Project shall be evaluated in the Corridor Structure Type Study and Report. Evaluation of existing structures that will be retained shall be included in the Corridor Structure Type Study and Report. The Corridor Structure Type Study and Report shall clearly define Developer's action to achieve the design life specified in the applicable requirements for Project bridges, walls, culverts and miscellaneous structures.

Developer shall submit to TxDOT an inventory and operating ratings of constructed structures with the Record Drawings.

### 13.2 Design Requirements

Developer shall obtain National Bridge Inventory (NBI) numbers from TxDOT for all bridges and bridge class culverts. The NBI numbers shall be shown on the applicable layout sheets of the Final Design Documents.

All components of new structures and exterior caps, columns, beams, railing, and retaining walls of widened structures shall include aesthetic treatments in accordance with the Border Highway West aesthetic guidelines in Section 15.

#### 13.2.1 Design Parameters

Unless otherwise noted, design for all roadway and pedestrian structural elements shall be based on the Load and Resistance Factor Design (LRFD) methodology included in TxDOT's *Bridge Design Manual – LRFD* and the most recent AASHTO *LRFD Bridge Design Specifications*, including all interim revisions.

Steel bridge design shall comply with *TxDOT Preferred Practices for Steel Bridge Design, Fabrication, and Erection*.

Developer shall design all girder span lengths to economical lengths.

When Developer utilizes standard precast concrete beams or steel girders, a minimum of four beams or girders shall be used per bridge span.

Corrosion protection measures shall be in accordance with TxDOT Bridge Division's *Recommended Corrosion Protection Measures* for the El Paso District, including the following:

- a) Utilizing a bridge deck thickness of 8.5" to provide 2.5" clear cover between the steel reinforcement and top of deck; and

- b) Use of high performance concrete (HPC) for bridge decks, rails, approach slabs and substructure. HPC shall meet the HPC specifications of Attachment 13-1, Amendments to Standard Specification 421 Hydraulic Cement Concrete.

Developer shall cast all piping from bridge deck drains into bridge bents and columns.

Segmental bridges shall additionally conform to the requirements of AASHTO *Guide Specifications for Design and Construction of Segmental Concrete Bridges*.

Pedestrian bridges shall additionally conform to the requirements of AASHTO *LRFD Guide Specifications for Design of Pedestrian Bridges*.

Developer shall proportion bridge spans to avoid uplift at supports.

Developer shall ensure that bridges crossing over waterways withstand a 500-year frequency event with no loss of structural integrity in accordance with *FHWA Hydraulic Engineering Circular (HEC)-18 and HEC-23*.

Developer shall inspect all structures to be reused, widened, or modified in accordance with *AASHTO Manual for Bridge Evaluation* and *TxDOT Bridge Inspection Manual*

Bridges crossing over the Project shall, at a minimum, be designed to accommodate the Project and all planned expansions or updates of each facility by its respective owner as designated in the owner's current transportation master plan. Alignments shall meet the requirements indicated in Section 11 for the functional classification of each roadway.

All electronic and paper files and calculations design notebooks shall be made available at TxDOT's request.

### **13.2.2 Bridge Design Loads and Load Ratings**

**Live Loads.** Developer shall design all roadway bridges and bridge class culverts to accommodate the following live loads:

- An HL-93 truck or a tandem truck plus lane load as defined in the AASHTO *LRFD Bridge Design Specifications* shall be utilized for bridges except pedestrian bridges.
- Pedestrian bridges and sidewalks of vehicular bridges shall be loaded in accordance with requirements in the AASHTO *LRFD Bridge Design Specifications* and the AASHTO *Guide Specifications for Design of Pedestrian Bridges*. In addition, all pedestrian bridges shall also be designed for an AASHTO H-10 truck live load as defined in the AASHTO *Standard Specifications for Highway Bridges, 17<sup>th</sup> Edition*, to account for maintenance and emergency vehicles.
- Existing structures to remain shall meet HS-20 inventory load rating according to AASHTO *Standard Specification for Highway Bridges, 17<sup>th</sup> Edition*. Structures failing to meet this standard shall be rehabilitated to an inventory load rating of HS-20 or replaced using LRFD design and HL-93 loading.
- Existing bridge class culverts to remain shall meet HS-20 operating rating of HS-20 or re-evaluated using LRFD design and HL-93 loading.
- Widening shall meet HS-20 inventory load rating for existing portions to remain. Widened portion shall meet HL-93 loading criteria. (designate both existing and widening loading on bridge layout).

Developer shall provide to TxDOT both an inventory and an operating rating of the constructed structures using a form provided by TxDOT. Load ratings shall be in accordance with AASHTO's *Manual for Condition Evaluation of Bridges*.

### **13.2.3 Bridge Decks and Superstructures**

Fracture critical members shall not be used for bridges without written authorization from TxDOT and if allowed by TxDOT, fracture critical members shall be designed to allow full access for inspection.

Developer is not required to use the type of bridge typically used by TxDOT. Other types and components may be used, but will be allowed only if:

- a) They have been accepted for general use by the Federal Highway Administration (FHWA); and
- b) Developer can demonstrate that the design of the bridge type and components will meet the functional requirements of the Project.

Developer shall minimize the number of deck joints wherever possible. Developer shall locate joints to provide for maintenance accessibility and future replacement. Joints for all grade separation structures shall be sealed.

If modular joints are used, Developer shall meet the specifications and requirements of Attachment 13-2, Modular Bridge Joint System.

To the extent possible, Developer shall make bridge superstructures, joints, and bearings accessible for long-term inspection and maintenance. Developer shall make open-framed superstructures accessible with walkways or by use of ladders or an under-bridge inspection truck.

As corrosion protection measures, Developer shall design and construct bridges with an 8.5" bridge deck thickness.

Developer shall cast communication and electrical conduit inside concrete rail, caps and columns. Developer shall not cast communication or electrical conduit in bridge decks.

Developer shall utilize glass fiber reinforcing in bridge decks in bridge spans located in Toll Zones, in accordance with Section 21. In Toll Zones, rail reinforcement projecting from the bridge deck shall be epoxy coated, in accordance with Section 21.

Steel and concrete box girders and caps (substructure) shall be accessible without impacting traffic below; Developer shall make steel and concrete box girders and caps (substructure) with a minimum inside depth of 6 feet to facilitate interior inspection. Developer shall include a minimum access opening of 3'-0" diameter into all cells and between cells of the girders to allow free flow of air during inspections. The outside access opening cover shall hinge to the inside of the box girder and caps (substructure). An electrical system (110V and 220V) shall be incorporated inside the box girder and caps (substructure) with lighting and power outlets. Developer shall install air-tight, sealed and locked entryways on all hatches and points of access.

Segmental bridges shall additionally conform to the following:

- a) Segmental bridge decks shall use deck protection systems to prevent infiltration of corrosive agents into reinforcing in the superstructure. The deck protection system used shall be such that cracking is minimized and adequate bond strength is developed with the superstructure.
- b) If monolithically cast overlay is used as part of the deck protection system, Developer shall develop fully engineered design guidelines for the thickness of the monolithic concrete removed and replaced in a manner that keeps distress and changes in surface profile at the time of concrete removal to levels that do not reduce the structural integrity of the structure.

- c) All expansion joints shall be sealed or drained. External tendons, if used, shall be protected with a water-tight duct jointing system.
- d) The design, detail and construction of segmental bridges shall provide for the easy addition of supplemental post-tensioning.

If the Option is exercised, Developer shall design and install an anti-icing system for the Loop 375 bridge and the eastbound Paisano Drive to eastbound Loop 375 direct connector that meets the requirements of Attachment 13-4, Anti-Icing System Requirements.

#### **13.2.4 Bridge Foundations**

Integral abutments, where the superstructure is structurally framed (either completely or partially) into the abutment, shall not be permitted. Mechanically Stabilized Earth (MSE) walls shall not serve as structural foundations for bridges on the Project and shall not be subjected to vertical loads from the bridges. Bridge approach slabs shall be designed and constructed to mitigate settlement immediately behind abutment backwalls.

Spread footing foundations are not allowed.

#### **13.2.5 Bridge Railing and Barriers**

All barrier systems used on the Project shall meet current crash test and other safety requirements as determined by TxDOT. Developer shall utilize TxDOT CSB Type 1, T551 and T552 rail for the Project. Developer shall protect sidewalks from vehicular impact by using TxDOT-approved bridge railings.

#### **13.2.6 Retaining Walls**

Wall types and components will be allowed only if:

- a) They have been accepted for general use by FHWA, and
- b) Developer can demonstrate that the design of the wall type and components shall meet the functional requirements of the Project.

Modular walls employing interlocking blocks shall not be used where surcharge loads from vehicular traffic are present.

The design of wall structures shall take into account live load surcharges. Developer shall apply the appropriate live loading condition (vehicular, heavy rail, transit etc.) that each wall is subjected to. These live load surcharges shall be based on the latest AASHTO *LRFD Bridge Design Specifications*, American Railway Engineering and Maintenance of Way Association (AREMA) specifications, or the requirements of the specific railroad and transit owner/operator, as appropriate.

Structural integrity of retaining walls shall be inspected and monitored in accordance with Good Industry Practice. Tolerances and mitigation measures shall be in accordance with the Maintenance Management Plan and Good Industry Practice.

The retaining wall layout shall address slope maintenance above and below the wall.

To the extent possible, Developer shall design and construct components of the Project to provide embankments without the use of retaining walls. Where earthen embankments are not feasible, Developer may use retaining walls.

Metal walls, including bin walls and sheet pile walls, recycled material walls and timber walls are not allowed.

If pipe culverts are to extend through the retaining walls or noise walls, the pipe shall be installed so that no joints are located within or under the wall.

No weep holes through the face of the retaining walls will be allowed, except at the base of the walls.

Global stability calculations for retaining walls shall be signed and sealed by a Registered Professional Engineer who is the engineer of record for the retaining wall design. Global stability calculations shall be submitted to TxDOT in compliance with Section 2.2.7.5.

Developer shall consider the construction and placement of reinforcing strips and wall panels when storm sewers, inlets and other obstructions are located within the reinforced mass of an MSE retaining wall. Inlet length shall be limited to five feet when placed at the top of the MSE wall. Storm sewer lines shall not be placed parallel to the MSE wall immediately behind the MSE wall panels. Developer shall provide reinforcement guidance to the fabricator for any obstructions longer than five feet behind an MSE wall.

### **13.2.7 Noise/Sound Walls**

If applicable, Developer shall design and construct the noise/sound walls to achieve the decibel reduction requirement in the NEPA Approval(s).

Panel design and construction shall limit the risk of falling debris resulting from traffic impacting the sound wall.

Timber sound walls are not allowed.

### **13.2.8 Drainage Structures**

In developing the design of drainage structures, Developer shall account for maximum anticipated loadings.

Energy dissipaters, if used, shall be considered as structural Elements.

Developer shall analyze existing drainage structures for capacity to accommodate any additional loads, surcharge, settlement, and/or other structural impacts associated with the project.

Developer shall inspect existing bridge class drainage structures in accordance with *AASHTO Manual for Bridge Evaluation* and *TxDOT Bridge Inspection Manual*.

For drainage structures that are to be reused or widened, Developer shall perform video inspections. And submit video to TxDOT. Developer shall analyze those structures and shall include recommendations for rehabilitation and replacement efforts as needed to accommodate the Project. These analyses and subsequent recommendations shall be subject to TxDOT approval.

### **13.2.9 Sign, Illumination, and Traffic Signal Supports**

For bridges and walls longer than ½ mile, Developer shall provide sign supports at ½ half-mile intervals. For bridges and walls longer than 500 feet and shorter than ½ mile, Developer shall provide sign supports at 500-foot intervals. The sign supports shall accommodate sign areas up to and including 16 square feet. Cantilever and sign bridge supports shall be placed outside the clear zone or shall be otherwise protected by appropriate safety measures.

### **13.2.10 Widening**

Developer shall complete a load rating and condition survey of existing structures to be widened. Ratings shall be based on current TxDOT procedures.

### **13.2.11 Structures to be Used in Place or Rehabilitated**

For existing structures to be used in place or rehabilitated, Developer shall perform a pre-condition survey including the location, condition rating, remaining service life and recommended mitigation measures. Developer shall perform load rating in accordance with *AASHTO Manual for Bridge Evaluation*. Developer shall not rely on load ratings provided in TxDOT bridge inspection and inventory reports.

## **13.3 Construction Requirements**

Developer shall apply epoxy waterproofing on top of bent caps, abutment caps and abutment backwalls.

### **13.3.1 Concrete Finishes**

All concrete surfaces that do not have aesthetic treatments shall have a uniform texture and appearance. Color treatment, where required as an aspect of the aesthetic treatment of the concrete, shall be uniform in appearance. Ordinary Surface Finish as defined by the *TxDOT Standard Specifications for Construction and Maintenance of Highways, Streets, and Bridges*, latest version, shall be applied to the following as a minimum:

- a) Inside and top of inlets
- b) Inside and top of manholes
- c) Inside of sewer appurtenances
- d) Inside of culvert barrels
- e) Bottom of bridge slabs between girders or beams
- f) Vertical and bottom of surfaces of interior concrete beams or girders.

### **13.3.2 Structure Metals**

Welding shall be in accordance with the requirements of the AASHTO/AWS D1.5 Bridge Welding Code.

### **13.3.3 Steel Finishes**

If structural steel paint is utilized, Developer shall ensure that the color conforms to the aesthetic scheme of the Project.

Developer shall provide all steel bridge girders in weathering steel. Developer shall protect all components of the structure (superstructure and substructure) that are susceptible to corrosion and/or staining from weathering steel run-off.

### **13.3.4 Steel Erection**

Steel erection shall be in accordance with AASHTO/NSBA Steel Collaboration 510.1. Inspection of steel erection will include oversight by TxDOT personnel.

## 14 RAIL

### 14.1 General Requirements

This section sets forth the criteria a) for Work impacting existing railroad ROW and b) to accommodate and/or construct a rail corridor.

### 14.2 Projects Impacting Railroad ROW

Developer shall coordinate with the railroads and all applicable Governmental Entities in the development of the Project.

### 14.3 Railroad Agreements

Developer shall obtain all approvals, permits and agreements as required prior to any Work impacting each railroad being performed. Construction and maintenance (C&M) agreements shall be between TxDOT, Developer, the appropriate railroad company and appropriate Governmental Entities and may take twelve (12) months or more to obtain from each railroad company. Right of entry agreements, as required, shall be between the appropriate railroad and the Developer. Developer is responsible for developing and processing these agreements. Current approved templates for TxDOT/railroad company agreements are available from the TxDOT Rail Division at [Rail-Highway.Section@txdot.gov](mailto:Rail-Highway.Section@txdot.gov).

The following agreements may be required based upon each railroad's requirements:

- a) Preliminary Engineering Agreement – Most Class 1 railroads require preliminary engineering agreements in order to proceed with the development and review of plans. This agreement authorizes reimbursement to the railroad company for preliminary engineering and estimating performed by the railroad or their consultant(s).
- b) License to Cross and C&M Agreement – Developer shall prepare template agreement to be executed between railroad, Developer and TxDOT. A License to Cross railroad right of way is normally required when the highway project involves a new crossing or grade separation of the railroad. A separate easement agreement may be obtained in lieu of the License to Cross. Developer shall prepare all the documents required to obtain each License to Cross and C&M Agreement, including preparation of the plans and specifications and estimates, making necessary modifications as required on behalf of TxDOT. If the railroad(s) requires a metes and bounds survey to accompany the C&M Agreement, Developer shall be responsible for this survey. Developer shall submit the draft License to Cross and C&M agreement to TxDOT for transmittal to each railroad. After all comments have been incorporated or satisfactorily resolved by either Developer, railroad(s) or TxDOT, Developer shall submit a complete and final agreement to TxDOT for execution. This agreement shall include provisions for each party's access to the facilities for regular inspection and maintenance as well as emergency repairs as required.
- c) Aerial Agreements (for grade separations only) - Developer may be required by the railroad company to enter into a separate agreement to obtain air rights to cross railroad ROW. If an aerial agreement is required, the "License" portion of the C&M agreement will be modified to identify the aerial agreement as right to cross railroad right of way with the new highway facility.
- d) Temporary Construction Easements - Developer may be required to purchase a temporary construction easement for the railroad company. This requirement will be stipulated in and be a part of the C&M agreement.
- e) Railroad's Contractor Right-of-Entry Agreements (Texas approved versions only) – In order to enter the railroad's right-of-way to perform the Work, Developer or their contractor shall secure a



railroad Right-of-Entry agreement and shall coordinate the arrangements of the necessary agreements directly with the railroad.

All executed agreements shall be submitted in their entirety as part of the Final Design Documents.

In addition to meeting the requirements in new agreements, Developer shall meet the requirements of existing agreements in place between TxDOT and the affected railroad. Developer shall also assume and execute TxDOT's responsibilities and duties as defined [in the agreement under development between TxDOT and UPRR, of which the current draft is in [Attachment 5-7](#)] and [in the agreement under development between TxDOT and BNSF, of which the current draft is in [Attachment 5-8](#)].

## 14.4 Railroad Design Standards

Developer shall utilize [Attachment 14-1](#), Railroad-Approved Design Plans [60% plans not yet approved by railroad and sketch level plans] to develop Final Plans for the railroad re-alignment. Developer shall meet the design approval process requirements described [in the agreement under development between TxDOT and UPRR, in which, when final, will be included in [Attachment 5-7](#)] and [in the agreement under development between TxDOT and BNSF, in which, when final, will be included in [Attachment 5-8](#)].

For all railroad Elements not requiring railroad approval through the process described in [Attachment 5-7](#) or [Attachment 5-8](#), the design shall be based on the most recent American Railway Engineering and Maintenance of Way Association (AREMA) guidelines including but not limited to the *Manual for Railway Engineering and Communications & Signal Manual of Recommended Practices* and the requirements of the railroad. Developer's design shall minimize service interruptions to existing rail lines.

All Work involving railroad companies, Work on railroad ROW, and the development and execution of railroad programs shall be in accordance with the respective railroad, State and federal Law and the practices, guidelines, procedures and methods contained in the TxDOT *Traffic Operations Manual*, Railroad Operations Volume as amended per [Attachment 14-2](#), *Amendments for TxDOT's Traffic Operations Manual*, Railroad Operations Volume, February 2000. Additionally, the requirements of the owner of each facility crossed, including the requirements in [Attachment 5-7](#) or [Attachment 5-8](#), shall be compared to the requirements in [Attachment 14-2](#), and the most restrictive criteria shall be utilized.

For railroad Elements not requiring railroad approval through the process described in [Attachment 5-7](#) or [Attachment 5-8](#), at highway-rail grade crossings, Developer shall maintain the roadway and drainage design parameters at the crossing with exception to the cross slope of the pavement which may be transitioned to match the grade across the rail line. The structural design of any Utilities, including drainage structures, installed by Developer and crossing a rail line, shall be in accordance with the operating railroad's design criteria. Developer shall coordinate the design, construction and the construction staging, including any temporary track detours (shooflies), with the operating railroad.

Developer's design shall minimize service interruptions to existing rail lines, unless allowed by the requirements in [Attachment 5-7](#) or [Attachment 5-8](#).

### 14.4.1 Design Criteria

Developer shall meet the design requirements of AREMA and the applicable railroad.

Developer shall design and construct crash cushions in locations where the horizontal clearance from a rail line is less than 25'.

Freight rail lines shall be designed and constructed using the most current applicable design standards for Class I Railroads and heavy-haul high-axle-load requirements. The horizontal and vertical components of the track to be re-aligned shall be designed and constructed for a design speed of 40 mph for UPRR and

30 MPH for BNSF for freight and 50 mph for passenger traffic on freight lines within the Project limits. Any deviation from design standards will require an ‘accepted with exception’ approval from the railroad.

## **14.5 Administrative Requirements**

### **14.5.1 Project Work Affecting Railroad Operations**

Should the Project cross a railroad ROW owned by an operating railroad of a railroad line not described in Attachment 5-7 or Attachment 5-8, Developer shall coordinate the Work with the operating railroad or lessor of that line/property.

The design and installation of all railroad warning devices and traffic signals shall be coordinated with the appropriate Governmental Entities and operating railroads.

No Work shall commence on railroad property without approved right of entry documentation. The Developer shall comply with all railroad safety rules and applicable portions for Code of Federal Regulations 49CFR214 (Railroad Workplace Safety).

### **14.5.2 Railroad Agreement**

In addition to assuming and executing TxDOT’s responsibilities and duties as defined in Attachment 5-7, Developer shall be responsible for obtaining the required approvals, permits, and agreements as required for the Work, including any railroad related Work.

### **14.5.3 Agreement for Construction, Maintenance and Use of Right of Way**

Whenever a license agreement for construction, maintenance, and use of railroad ROW (hereinafter called the “License Agreement”) between the operating railroad and TxDOT is required, Developer shall prepare all the documentation required to obtain the License Agreement, including preparation of the License Agreement application on behalf of TxDOT, the Plans and specifications, making necessary modifications as required, and preparation of the License Agreement.

Developer shall submit the draft License Agreement to TxDOT for transmittal to the operating railroad. After all comments have been incorporated or satisfactorily resolved by either Developer, railroad or TxDOT, Developer shall submit a complete and final License Agreement to TxDOT for execution.

### **14.5.4 Operational Safety**

Developer shall arrange with the operating railroad for railroad flagging protection as required. Developer shall comply with the operating railroad’s requirements for contractor on-track safety training prior to performing Work or other activities on the operating railroad’s property.

### **14.5.5 Railroad Right of Entry Agreement**

In order to enter the operating railroad’s right-of-way to perform the Work, Developer shall secure a railroad Right of Entry Agreement and shall coordinate the arrangements of the necessary agreements directly with the operating railroad.

Developer shall submit executed railroad agreements in their entirety, as part of the Final Design Documents.

### **14.5.6 Developer Right of Entry Agreement**

Developer shall cooperate and coordinate with all operating railroads for access by the operating railroad and/or their agents to the rail ROW as necessary for rail maintenance and operations activities, inspection, repair and emergency responses.

### **14.5.7 Insurance Requirements**

Developer shall procure and maintain, prior to working adjacent to and entry upon operating railroad property, insurance policies naming TxDOT, TxDOT's Consultants, and the respective railroad as named insured.

Developer shall obtain the insurance as required in Exhibit 14 of the Agreement.

All insurance policies shall be in a form acceptable to the operating railroad. Developer shall submit copies of all insurance policies to TxDOT prior to any entry by Developer upon any operating railroad property.

## **14.6 Construction Requirements**

In addition to the requirements set forth in Attachment 5-7, Developer shall comply with all construction requirements and specifications set forth by the operating railroad and shall invite the appropriate railroad company to all pre-construction meetings.

Developer shall construct the rail line relocations for UPRR and Burlington Northern Santa Fe (BNSF) railroads as detailed in Developer's Final Design based on the Railroad-Approved Design Plans provided by TxDOT.

Developer shall be responsible for scheduling the work to be completed by operating railroad as well as the Work to be completed by its own forces. Developer shall be responsible for all costs associated with the railroad/transit force account work.

### **14.6.1 Flagging**

Developer shall arrange for railroad flagging as required with the railroad company to ensure the safe passage of rail traffic throughout the Project limits effecting railroad right of way.

If not detailed in the respective railroad's right of entry agreement or if not directed otherwise by the respective railroad, Developer shall notify the respective railroad representative at least ten (10) Business Days in advance of Developer commencing its Work and at least thirty (30) Business Days in advance of any Work by Developer in which any person or equipment will be within twenty-five (25) feet of any track or will be near enough to any track that any equipment extension such as, but not limited to, a crane boom will reach to within twenty-five (25) feet of any track. No Work of any kind shall be performed, and no person, equipment, machinery, tool(s), material(s), vehicle(s), or thing(s) shall be located, operated, placed, or stored within twenty-five (25) feet of any track(s) unless authorized by the railroad. Upon receipt of such thirty (30)-day notice, the railroad representative will determine and inform Developer whether a flagman need be present and whether Developer needs to implement any special protective or safety measures.

### **14.6.2 Safety Certification**

Developer shall comply with the railroad's requirements for contractor safety training prior to performing Work or other activities on the railroad's right-of-way and shall maintain current registration prior to working on railroad property.

### **14.6.3 Rail Corridor**

If the Project includes a rail corridor within the Project ROW, Developer shall prepare a geometric design for the rail corridor. Developer's PMP shall set forth an approach, procedures, and methods for the rail corridor design and construction meeting the requirements set forth in the Contract Documents.

# 15 AESTHETICS AND LANDSCAPING

## 15.1 General Requirements

This Section 15 defines requirements with which Developer shall design and construct aesthetic treatments for the roadway, structures, drainage, and landscaping Elements of the Project. Aesthetic treatments shall be designed to harmonize with the local landscape and architecture as well as the developed themes of the local setting.

## 15.2 Administrative Requirements

This Section 15 presents minimum aesthetics and landscape design requirements for Project designs. For purposes of this Section 15, the following list of items will be considered the aesthetics Elements of the Project design:

- a) Materials, finish, color, and texture of bridge Elements
- b) Materials, finish, and color of barriers and railings
- c) Paved slope treatments
- d) Finish, color, and texture of retaining and noise walls
- e) Contour grading, slope rounding, channel treatments, and drainage
- f) Sculptural and artistic features of other structures included in the Primary Iconic Element and Secondary Iconic Element sheets of Attachment 15-1 (Iconic Elements).
- g) Sidewalks, median or pedestrian specialty paving, including material, finish, and color
- h) Hardscape at interchanges and intersections
- i) Fencing
- j) Signage – overhead, attached, and ground-mounted
- k) Gantries
- l) Light fixture, ambient light colors, and general layout conditions

### 15.2.1 Aesthetics Concepts

Aesthetic Elements shall be designed as corridor-wide enhancements. To the extent practicable, the aesthetic Elements shall remain consistent in form, materials, and design throughout the length of the Project where applied.

### 15.2.2 Aesthetics and Landscaping Plan

Developer shall prepare an Aesthetics and Landscaping Plan(s) in conformance with Attachment 15-1, Aesthetics Set. Developer shall submit the Aesthetics and Landscaping Plan(s) to TxDOT for review and approval. Approval of the Aesthetics and Landscaping Plan(s) shall be a condition of NTP2. Developer shall use the images provided in Attachment 15-1 as a guide for establishing the Final Design.

Developer shall implement the landscaping and aesthetics for the Project to be consistent with the approximate locations of landscaping and aesthetic Elements shown on the Aesthetics Layout Sheets of Attachment 15-1 and the approved Aesthetics and Landscaping Plan, including landscaping and aesthetic Elements for detention ponds.

The Aesthetics and Landscaping Plan(s) shall include all Elements to fully communicate the proposed aesthetic treatment of the Project to TxDOT and shall address:

- Aesthetics

Developer shall provide:

- a) All plans, sections, elevations, perspectives, isometrics, etc., as needed to fully communicate the proposed aesthetic treatment to aesthetic Elements;
- b) Drawings showing locations of proposed site-specific Elements (i.e., fences, signage, colored lighting, potential locations of community improvement opportunity areas, gate way markers, bridge enhancements, landscaping, Iconic Elements);
- c) Drawings showing the location of existing and proposed Utilities as they relate to the location of aesthetic improvements, including composite drawings showing potential conflicts for proposed improvements; and
- d) Drawings showing proposed color schemes and their locations.

- Landscaping

Developer shall provide:

- a) A plan that indicates proposed plant palettes, locations of plants, plant types, maximum planting slopes and planting dates;
- b) A plan that indicates proposed mulch areas (hardwood or rock aggregate) as well as placement of rock retaining walls and boulders within landscape beds and detention ponds;
- c) A maintenance program including needs to establish plant material; and
- d) Composite drawings of all existing and proposed Utilities and easements that would interfere with landscaping, markers, or any other identified enhancements.

The Aesthetics and Landscaping Plan(s) shall be presented in the following format:

- a) 11x17 format
- b) Front sided only
- c) Eight paper copies, in color
- d) Eight (8) CD copies, with guidelines in portable document format (PDF)
- e) Eight (8) CD copies with a 3D animation of the Project corridor.

The Aesthetics and Landscaping Plan(s) shall be incorporated into the final engineering design.

Developer shall prepare a 3D animation of the Project corridor as part of the Aesthetic and Landscaping Plan. The video shall focus on aesthetic treatment and final appearance and shall provide a visual fly over in both directions of the entire corridor along the toll lanes, such that the aesthetic treatments of the Project are visible. At a minimum, the animation will show the following components:

- Textures and colors
- Aesthetic concepts as provided by Developer
- Form, shapes, and scale
- Ramp conditions
- Landscaping
- Roadway conditions as per the engineered solution

### **15.2.3 Personnel**

Developer shall provide a landscape architect, registered in the State of Texas, with a minimum five years of experience in designing aesthetics and landscaping Elements for roadway projects of similar scope and size, to develop the Aesthetics and Landscaping Plan.

## **15.3 Design Requirements**

### **15.3.1 Aesthetics Principles and Strategies**

Developer shall follow the approved Aesthetics and Landscaping Plan, as well as the aesthetics principles, requirements, and strategies established by TxDOT for the Project design, including the following:

- a) Aesthetics shall not interfere with safety, constructability and maintenance requirements.
- b) The Project design shall minimize impact on the existing natural environment to the extent possible.
- c) The Project design shall emphasize and enhance the existing natural context and landscape to the fullest extent possible.
- d) Simple geometric shapes for structures shall be used to the extent possible for continuity along the entire length of the Project.
- e) All bridges and other structures shall be simplified in their design, and to the greatest extent possible, kept small in size, bulk, and mass.
- f) All structures shall be carefully detailed so as to achieve the greatest level of aesthetic quality and fit within the regional context.
- g) Aesthetic Elements shall be proportional in size to the size of the Element on which the treatment is incorporated.
- h) Color, texture, and form shall be used appropriately for all structures.
- i) Graphics, signage, and lighting shall be consistent along the entire length of the Project.
- j) Existing trees and natural features shall be preserved to the greatest extent possible.
- k) Aesthetics Elements shall be fully integrated with the overall landscape design.
- l) Visual quality of the landscape shall be consistent along the entire length of the Project.
- m) Native-area and/or naturalized plant materials that exhibit good drought tolerance shall be used to the extent possible.
- n) Aesthetic Elements shall be easy to maintain and resistant to vandalism and graffiti. Anti-graffiti coating shall be applied to aesthetic Elements.

### **15.3.2 Walls**

Developer shall design noise/sound walls to be similar in color, texture, and style to those of retaining walls and consistent with the Typical Retaining Wall sheets in Attachment 15-1.

Developer shall apply aesthetic treatments to the vertical surfaces of retaining and noise/sound walls where the surface is visible from the roadway or adjacent houses. Consistent treatments shall be used for retaining and noise/sound walls that articulate the design themes established for the Project, as shown in Attachment 15-1.

Developer shall pay special attention to aesthetic design elements and utilize high aesthetic quality of finishes and materials at interchanges.

Developer shall clearly detail and identify how wall patterns shall be incorporated into the Final Design.

The roadside face of noise walls shall have a consistent appearance throughout their length. The side of the noise walls facing away from the roadway may vary based upon community input gathered by Developer.

### **15.3.3 Bridges and Other Structures**

All aesthetic treatments for structural Elements shall be coordinated with Developer's structural design team to facilitate constructability and maintain safety requirements. All substructure columns shall be consistent in form and texture, with similar shapes and details used for all bridges, in accordance with Attachment 15-1. Developer shall provide the same column/bent design throughout the Project, but shall not be limited to the types of columns/bents shown in the Typical Bridge Columns sheets of Attachment 15-1. Developer shall maintain the aesthetic Elements for the columns/bents shown on these sheets with adjustments for column/bent design proposed by the Developer. All columns shall be rectangular or square; Developer shall not use round columns.

No exposed conduits or drain pipes will be allowed on bents, columns, bridge beams, or retaining walls.

Developer shall ensure that a constant superstructure depth is maintained throughout the bridge length for all bridges other than direct connection structures and braided ramps. For direct connection structures and braided ramps, concrete beam spans shall be of constant depth throughout the structure.

Developer shall design aesthetics for bridge rail as shown in Attachment 15-1.

Where used, Developer shall design screen walls and fencing with the aesthetic Elements shown in Attachment 15-1.

### **15.3.4 Trees, Shrubs, and Other Plant Materials**

All trees, shrubs and other plant materials shall comply with the applicable requirements of *ANSI Z60.1 American Standard for Nursery Stock*. Developer shall use plant species listed on the Preferred Plant Pallet sheet of Attachment 15-1.

In order to monitor and control weeds, Developer shall provide weed control measures in the Aesthetics and Landscape Plan.

Vegetation provided as a part of Developer's Aesthetic and Landscaping Plan, other than grassing, and erosion control measures, shall be incorporated with the following guidelines:

- Trees, if used, shall be placed in accordance with TxDOT's minimum clearance zones and shall be placed in the Project ROW. Trees shall be a minimum of 6 feet high and shall have a minimum of 3 inch caliper.
- The mature canopy shall not overhang the travel lane or shoulder of any part of the roadway.

### **15.3.5 Riprap**

Concrete riprap shall be used in hard to reach mowing areas such as, but not limited to, areas between, near, or next to guard fence posts, sign posts, bent columns, retaining walls, freeway ramp gores, paved ditches, flumes, and ditch inlets to improve roadway appearance.

Concrete riprap shall be stamped and colored in accordance with the approved Aesthetics and Landscaping Plan.

### **15.3.6 Lighting**

Developer shall design the aesthetic enhancement lighting with the following aesthetic criteria:

- One pole type for the entire corridor. Developer shall provide a lighting layout plan that addresses each light fixture (i.e. roadside lighting, high mast lighting, under bridge fixture, etc.) and type of light fixture (i.e. LED lighting, point source lighting, HID, etc.)

### **15.3.7 Color Palette**

As part of the Aesthetics and Landscaping Plan, Developer shall submit a plan that indicates where each color is to be applied. This plan can be diagrammatic in nature, but shall list each element and its colors. In addition to integrated colors, painting, and staining, Developer may use colored lighting in selected areas to add color.

## **15.4 Construction Requirements**

Developer shall provide TxDOT sample panels a minimum of sixty (60) Days in advance of starting construction of textured concrete surfaces. Developer shall construct sample panels in accordance with TxDOT *Standard Specifications for Construction and Maintenance of Highways, Streets, and Bridges* Item 427.4.B.2.d (Form Liner Finish) that comply with the principles, requirements, and strategies established by TxDOT and the approved Aesthetics and Landscaping Plan. Developer shall receive approval of the sample panels from TxDOT before any construction form liners may be ordered, obtained, or used. This includes any form liners that may be used to construct the Project's Iconic Elements. Developer shall provide sample panels having a textured portion at least 5' x 5' with a representative un-textured surrounding surface.

The approved sample panel shall be the standard of comparison for the production concrete surface texture.

For textured panels or concrete surfaces finished with a coating of paint or stain, Developer shall prepare a corresponding coated panel or surface area of an in-place Element for approval prior to the coating operation.

Developer shall provide color samples from the Federal Standard 595B Colors Fan Deck and within the TxDOT El Paso District Landscape and Aesthetics approved color stains palette. All sample panels shall be representative of the actual panel that will be placed. Primary, secondary and accent colors shall be displayed.

For beams, Developer shall only paint all faces of the outermost beams.

Developer shall provide samples of all materials used in the construction of Iconic Elements. This includes any surfacing methods, roofing materials and colors. Developer shall construct mock-ups of each tower design. The tower mock-ups shall measure approximately 8' in height. Developer shall provide samples of rock retaining walls and boulders to be used within landscape and detention areas. The rock retaining wall samples shall be 10' in length. The rock retaining wall sample heights shall reflect the maximum wall condition and include a properly-sized footing. For the boulder samples, Developer shall provide eight to ten boulders to reflect the widest range of color and size anticipated throughout the Project limits. Developer shall also provide samples of planting soil and all mulches (hardwood and/or stone aggregates). Developer's samples for planting soil and mulch shall be a minimum area of 2' x 2' at the depths specified in the design.



## **16 SIGNING, DELINEATION, PAVEMENT MARKING, SIGNALIZATION, AND LIGHTING**

### **16.1 General Requirements**

This Section 16 includes requirements with which Developer shall design, construct, and maintain all signing, delineation, pavement markings, signalization, and lighting, for the Project.

### **16.2 Administrative Requirements**

#### **16.2.1 Meetings**

Developer shall arrange and coordinate all meetings with local agencies that will assume responsibility for maintaining and operating traffic signals and roadway lighting. Developer shall provide TxDOT with notification of such meetings a minimum of 48 hours prior to the start of the meeting. TxDOT, in its discretion, may attend such meetings.

Developer shall arrange and coordinate all meetings with requesting agencies or individuals regarding special signs.

### **16.3 Design Requirements**

Developer shall design all signing, delineation, pavement marking, and signalization in accordance with the Texas Manual on Uniform Traffic Control Devices (TMUTCD), TxDOT's *Standard Highway Sign Design for Texas* (SHSD), TxDOT's Traffic Engineering Standard Sheets and TxDOT Standard Specifications.

#### **16.3.1 Final Design**

Developer shall advance the Final Design of the signing, delineation, pavement marking, signalization, and lighting based on the preliminary operational signing schematic received with the Proposal. If a preliminary operational signing schematic does not exist, Developer shall prepare and submit a preliminary operational signing schematic for review and approval by TxDOT and Federal Highway Administration (FHWA) prior to commencing Final Design. Before placing any signs, delineation, advance toll warning signs, third party signs, non-standard sign structures, pavement markings, traffic signals, and lighting, Developer shall provide TxDOT a layout indicating the proposed location of such items.

#### **16.3.2 Signing and Delineation**

Developer shall design and install all signs as shown on the Final Design. Signs include new signs, as well as modifications to existing sign panels and structures. Developer's design shall include the locations of ground-mounted and overhead signs, graphic representation of all signs, proposed striping, delineation placement, guide sign and special sign details, and structural and foundation requirements. Signs shall be located in a manner that avoids conflicts with other signs, vegetation, dynamic message signs (DMS), lighting, and structures.

Developer shall ensure that signs are clearly visible, provide clear direction and information for users, and comply with all applicable TMUTCD requirements.

Developer shall review with TxDOT all requests for new signs, including traffic generators, or modifications of existing sign text. Such requests are subject to TxDOT's approval.

Developer's design of delineators and object markers shall comply with TMUTCD requirements.

Signs shall meet the requirements of TxDOT's *Standard Highway Sign Design for Texas*.

### **16.3.3 Project Signs – Outside the Project ROW**

For signs located outside the Project ROW but within a public ROW, Developer shall install and/or replace the signs in existing rights-of-way controlled by local or other State agencies to ensure compatibility with the Project. Developer shall coordinate with appropriate Governmental Entities for the design and installation of such signs.

### **16.3.4 Advance Toll Information Signs**

For advance toll information signs, Developer shall be responsible for coordinating with TxDOT to accommodate sign locations and foundation types, and design and installation of the new signs. Developer shall prepare and submit a preliminary advance toll information signing schematic for review and approval by TxDOT no later than six months prior to the scheduled date for Substantial Completion.

Developer shall coordinate with TxDOT and all local toll entities in the area and shall use the TMUTCD and the *Standard Highway Designs for Texas* in determining the locations for advance toll information signs. At a minimum, advance toll information signs shall be installed at the following locations:

- At all locations where an existing roadway provides public access to the Project
- Prior to all entrance ramps to the Project

### **16.3.5 Not Used**

### **16.3.6 Sign Support Structures**

Developer shall determine foundation types and design sign foundations based upon geotechnical surveys/tests using Good Industry Practices. Designs for sign supports shall also comply with requirements in Sections 13 (Structures) and 15 (Aesthetics and Landscaping).

Developer shall use monotube sign structures for overhead sign support structures.

Developer shall design sign support structures to provide a vertical clearance of not less than 19' between the pavement or bridge surface and the bottom of the lane control signals (LCS), if LCS is placed on a sign support structure. If no LCS are placed on a sign support structure, Developer shall design said sign support structure to provide a vertical clearance of not less than 21' between the pavement or bridge surface and the bottom of the sign.

### **16.3.7 Pavement Marking**

Developer shall ensure that the design and installation of all pavement markings comply with applicable TMUTCD requirements and TxDOT's Traffic Engineering Standard sheets.

Developer shall mark median noses of all raised islands and inside edges of exclusive turn lanes (channelized curbs) in accordance with the requirements of TMUTCD and TxDOT's Traffic Engineering Standard sheets.

Developer shall use 6" permanent contrast markings for lane lines on the controlled access mainlanes. Contrast markings consist of black background in combination with standard TMUTCD marking colors.

Developer shall use 4" reflectorized profile pavement markings on mainlane and ramp edgelines.

### **16.3.8 Signalization**

Traffic signal designs and modifications to existing traffic signals shall be completed in accordance with the current TxDOT standards and specifications, the TMUTCD, and the requirements of the appropriate Governmental Entity.

Developer shall install traffic signals at the following intersections:

- a) US 85 at Doniphan Drive;

- b) Loop 375 at Executive Center Drive;
- c) Loop 375 at Spur 1966;
- d) Paisano Drive at Coles Street; and
- e) Delta Drive at Coles Street.

#### **16.3.8.1 Traffic Signal Requirements**

Developer shall design and install fully-actuated permanent traffic signals at all TxDOT-authorized intersections within Project limits. In addition, Developer shall modify, as appropriate, any existing traffic signals impacted by the Final Design. Developer shall coordinate with TxDOT and the appropriate Governmental Entities to define appropriate traffic signal design requirements, local agency oversight of Developer's Work, and final acceptance of traffic signals. Developer shall coordinate with the appropriate Governmental Entities for synchronization of traffic signal networks.

Developer shall provide interconnection systems between new or modified signals and any other signal system within the Site as required by TxDOT or the appropriate local Governmental Entity. Developer shall make existing signal systems compatible with the proposed interconnections. Developer shall ensure continuous communication with the traffic signal system within the Site, and shall provide all communication hardware/equipment for TxDOT or the appropriate local Governmental Entity to communicate with the signal systems within the Site.

Developer shall coordinate design and implementation of new or modified traffic signal systems with the City of El Paso to ensure compatibility and interconnectivity with the City of El Paso's traffic signal network. New or modified traffic signal equipment shall conform to the City of El Paso standards and requirements. At a minimum, Developer shall:

- a) Design mast arms, poles, heads and foundations in accordance with TxDOT standards;
- b) Not use strained pole signal design;
- c) Use 170 Controllers and Cabinets, per City of El Paso standards;
- d) Install Video Imaging Vehicle Detection System (VIVDS) camera assemblies at all traffic signals;
- e) Use 3" conduit for electrical and communications;
- f) Comply with the Utility Accommodation Rules for proper cover of conduit;
- g) Use LED lighting; and
- h) Provide training for TxDOT and City of El Paso staff on all electronic items.

The VIVDS camera assemblies shall comply with the VIVDS Specifications in the RID.

Developer shall purchase and install traffic signal equipment that is compatible with the City of El Paso equipment and systems.

Developer shall provide both pedestrian and vehicle detectors at all traffic signals within the Site and shall comply with the *Texas Accessibility Standards* (TAS) and the Americans with Disabilities Act (ADA).

Developer is responsible for preparing traffic signal agreements (or supplements thereto) for execution by TxDOT and the appropriate Governmental Entity having operation and/or maintenance responsibilities.

#### **16.3.8.2 Traffic Signal Timing Plans**

Developer shall design signal timing plans for all new and modified traffic signals and shall submit to TxDOT for review. Developer shall coordinate and implement signal timing plans that optimize traffic flows and provide signal coordination with adjacent intersections and arterials for all existing and new

traffic signals, modified signals, and interconnected signals. Unless timing maintenance is otherwise provided by a Governmental Entity, Developer shall be responsible for updating signal timing as necessary to maintain optimized flow. Signal timing and phasing plans at diamond interchanges shall conform to the coordinated signal phasing and timing of the corridor.

Developer shall provide copies of all final implemented signal timing plans.

#### **16.3.8.3 Traffic Signal Warrants**

As part of the Final Design process, Developer shall collect traffic data and prepare traffic warrant studies for intersections not signalized at the time of NTP1 and shall submit these signal warrant studies to TxDOT for review. The warrant studies shall address all signal warrant criteria in the TMUTCD. Developer shall make recommendations for new signal installations based on these warrant studies in consultation with TxDOT and the appropriate Governmental Entities. TxDOT will reasonably determine if a signal or modification is required, based upon the warrant study.

All requests for signals within the Project ROW throughout the Term of the Agreement shall be subject to TxDOT approval.

Signal warrant studies shall be based on actual traffic and/or opening year traffic projections. If actual traffic volumes are not available, but opening year traffic is available, Developer shall use the procedure in Section 3.5 of the TxDOT *Traffic Signals Manual* to determine the volumes to be analyzed. If opening year traffic volumes are not available, opening year traffic volumes shall be calculated by applying a 50-percent reduction to the design year traffic projections. Developer shall conduct additional traffic signal warrant studies for all intersections located in the Project ROW, commencing six months after the Project is opened for traffic. If additional signals or modifications to existing signals are warranted, based on the traffic volumes obtained through these studies, Developer shall be responsible for installation of additional traffic signals or modification of previously-installed traffic signals. If, based on the above traffic counts, the need for a signal or signal modification is unclear, TxDOT will reasonably determine if the new signal or signal modification is required.

#### **16.3.8.4 Traffic Signal Support Structures**

Developer shall coordinate with TxDOT and the appropriate Governmental Entities to determine the type of traffic signal support structures. Developer shall obtain the maintaining Governmental Entities' approval of traffic signal support structures to be used on new signal installations.

#### **16.3.8.5 Traffic Signal Systems**

Developer shall make existing signal systems compatible with the proposed interconnections. Developer shall ensure continuous communication with the traffic signal system within the Site, and shall provide all communication hardware/equipment for TxDOT or the appropriate Governmental Entity to communicate with the signal systems within the Site.

Developer shall coordinate with TxDOT and the appropriate Governmental Entities to determine the type of traffic signal support structures. Developer shall obtain the maintaining Governmental Entities' approval of traffic signal support structures to be used on new signal installations.

Developer shall provide to TxDOT, as part of the Final Design Documents, an acceptance test plan (ATP) for all traffic signals. This ATP shall also be submitted to the appropriate Governmental Entity. Developer shall conduct testing in accordance with the ATP and document those results to show conformance.

### **16.3.9 Lighting**

Developer shall design the lighting along Loop 375 between approximate STA 405+00 and approximate STA 462+00 to prevent measureable spillage onto the adjacent properties using either cut-off shields or tightly-controlled photometrics combined with appropriate mounting height. Developer shall submit a

lighting plan and light spillage measurements between these station limits to TxDOT and to the Texas State Historic Preservation Office (SHPO) for review and approval prior to the commencement of construction. Developer shall use high mast lighting for the remainder of the traveled roadways within the Project limits.

Where providing conventional roadway lighting, Developer shall use LED lighting.

Developer shall prepare lighting studies that consider illumination levels, uniformity, and sources for the roadways, interchanges, and special areas. Developer shall maintain an average horizontal luminance on the roadways as described below. Developer shall submit the photometric data results for all lighted areas within the Project limits to TxDOT for review. The submittal shall include all input data.

Lighting along cross streets shall be provided in locations where lighting systems are currently provided within the Project limits. All third-party requests for lighting within the Site shall be subject to TxDOT approval.

Developer shall provide an average to minimum uniformity ratio of 3.1 an average lux of 6.5 to 8.6 on all traveled roadways to be illuminated. Traveled roadways include: tolled lanes, general use lanes, managed lanes, collector distributor lanes, interchanges, ramps, and ramp terminal intersections with cross streets.

Developer shall design the lighting system to minimize or eliminate illumination of areas outside the Project ROW. Developer shall design lighting systems in accordance with Chapters 5, 6, 7, and 9 of the TxDOT *Highway Illumination Manual*. All design and construction shall comply with the latest TxDOT CAD Standard Plans and Specifications. At all times during the Term of the Agreement, Developer shall maintain safe lighting conditions along the Project roadway.

Developer shall not consider high mast and other lighting along I-10 as part of Developer's lighting analysis.

Conventional luminaire poles and breakaway bases shall be designed in accordance with AASHTO's *Standard Specifications for Structural Supports for Highway Signs, Luminaires, and Traffic Signals*. For all poles located within the clear zone of the roadways, Developer's design shall incorporate breakaway devices that are pre-qualified by TxDOT. Any high mast lighting poles shall be non-breakaway and be located outside the clear zone or protected from potential hazards by a means listed below.

Developer shall place all understructure lighting in a configuration that minimizes the need for Lane Closures during maintenance.

Developer shall not attach lighting elements to the existing Santa Fe Street and Stanton Street international bridges.

Developer shall determine and design appropriate foundation types and lengths for permanent lighting structures.

Developer shall not place ITS cable, fiber-optic lines, signal conductors, or any other non-lighting related cables or conductors in the lighting conduit, ground boxes, or junction boxes.

Developer shall minimize the potential hazards of lighting poles through the careful consideration of mounting options and pole placements, including the following options:

- Placing pole bases on existing or proposed concrete traffic barrier
- Placing poles behind existing or proposed concrete traffic barrier or metal beam fence
- Placing high mast lighting outside the clear zone, especially in roadway horizontal curves

Developer shall not place lighting on traffic signal poles.

Developer shall ensure that lighting structures comply with the Federal Aviation Administration (FAA) height restrictions near airport facilities. In the event that proposed or existing luminaires, mast arms, or poles infringe into an airport's or heliport's base surface, Developer shall coordinate with the FAA and TxDOT to permit or relocate such structures. If FAA restrictions prohibit lighting structures from being placed in certain areas near an airport facility, Developer shall find alternative ways of providing the required level of lighting.

### **16.3.9.1 Additional Requirements**

Additional requirements are as follows:

- a) High-mast lighting must not infringe into residential areas adjacent to the Project ROW.
- b) Developer must coordinate with the FAA regarding installation of obstruction lights, if any, on a case-by-case basis.
- c) At a minimum, underground conduit in interchange areas or temporary detours shall not be less than 2" or Schedule 80 polyvinyl chloride (PVC); all other underground conduit installations shall not be less than 2" or Schedule 40 PVC.
- d) The minimum conductor size shall be #8 AWG copper. Developer shall not use duct cable for illumination purposes.
- e) Developer shall place bridge lighting brackets no more than 10 feet from abutments or bents; however, in special circumstances, the bridge lighting brackets may be placed a maximum of 20 feet from abutments and piers.
- f) If overhead electric lines confine the placement of luminaires, Developer may use special davit-arm luminaires.
- g) Minimum inside dimensions for ground boxes shall be 15.25 inches (width) by 28.25 inches (length) by 10 inches (depth).
- h) Ground box covers shall be 2-inch-thick (nominal), nonconducting material and labeled "Danger High Voltage Illumination".
- i) Riprap aprons shall be provided around all ground boxes.
- j) Lights shall have an identification tag denoting a contact person or office in case of emergency or for maintenance, and the address and telephone number.
- k) Electrical part of the installation shall be designed and installed in conformance with the National Electrical Code (NEC).

### **16.3.10 Visual Quality**

Notwithstanding the requirements of [Section 16.3.8 \(Signalization\)](#), Developer shall make a reasonable attempt to provide luminaires of equal height along the roadway.

Developer shall not use timber poles for permanent installation.

Developer shall re-sod or re-seed areas of construction disturbed by the installation of signs, traffic signal systems, or lighting systems after final installation.

## **16.4 Construction Requirements**

### **16.4.1 Permanent Signing and Delineation**

Developer shall use established industry and utility safety practices to erect and remove signs located near any overhead or underground utilities, and shall consult with the appropriate Utility Owner(s) prior to

beginning such Work. Developer shall stake each sign location in the field and provide TxDOT 72 hours' notice prior to installation of any sign.

Developer shall leave all applicable advance guide signs and/or exit direction signs in place at all times and shall not obstruct the view of the signs to the motorist. Developer shall replace any other removed signs before the end of the work day.

Developer shall affix a sign identification decal to the back of all signs for inventory purposes and shall submit inventory information to TxDOT in a TxDOT-compatible format.

All installed signs are required to meet the minimum retro-reflectivity values specified in TMUTCD Table 2A-3 (Minimum Maintained Retroreflectivity Levels).

#### **16.4.2 Permanent Pavement Marking**

Developer shall meet the following minimum retroreflectivity values for edge line markings, centerline/no passing barrier line markings, and lane line markings when measured anytime after three (3) days but not later than ten (10) days after application:

- a) Type I, Thermoplastic, Pavement Markings:
  - White markings: 250 millicandelas per square meter per lux (mcd/m<sup>2</sup>/lx)
  - Yellow markings: 175 mcd/m<sup>2</sup>/lx
- b) Type II, Paint & Beads, Pavement Markings:
  - White markings: 175 mcd/m<sup>2</sup>/lx
  - Yellow markings: 125 mcd/m<sup>2</sup>/lx

#### **16.4.3 Permanent Signalization**

Developer shall coordinate with the Utility Owner(s) and ensure necessary power service is initiated and maintained for permanent signal systems. Developer shall ensure power is provided to all Developer-installed signals. Developer shall stake each pole location in the field and provide TxDOT 72 hours' notice prior to installation of any foundation.

Developer shall provide TxDOT with copies of all signal warrant studies as required in this Section 16. Developer shall also provide copies of all final signal timing.

Before placing any permanent traffic signals, Developer shall provide TxDOT a layout indicating the proposed location of such items.

#### **16.4.4 Permanent Lighting**

Developer shall coordinate with the Utility Owner(s) and ensure power service is initiated and maintained for permanent lighting systems. Where the Work impacts existing lighting, Developer shall maintain existing lighting as temporary lighting during construction and restore or replace prior to Substantial Completion. At all times during the Term, safe lighting conditions shall be maintained along the Project roadway. Developer shall stake each pole location in the field and provide TxDOT 72 hours' notice prior to installation of any foundation.

Developer shall remove all old illumination-related cable and conduit that does not have existing pavement or riprap above it; any existing illumination-related cable and conduit that is under the existing pavement or riprap may be abandoned.

Developer shall place all bore pits safely away from traffic, provide positive barrier protection, and provide necessary signs to warn of the construction area.

Developer shall contact Utility Owners regarding their specific required working clearance requirements.

Developer shall affix an identification decal on each luminaire, ground box, and electrical service maintained and/or operated by Developer for inventory purposes and shall submit inventory information to TxDOT in a TxDOT-compatible format. This identification shall denote that these are property of TxDOT and shall provide a Developer contact phone number and address in the event of Emergency or necessary maintenance.

#### ***16.4.5 Reference Markers***

Developer shall place reference markers and/or mile markers at approximately one mile apart in accordance with the Texas Reference Marker System. Developer shall set reference markers and/or mile markers according to the TMUTCD. Once placed, Developer shall inventory and record with GPS. Developer shall provide this information to TxDOT in Microsoft Excel format.



# 17 INTELLIGENT TRANSPORTATION SYSTEMS

## 17.1 General Requirements

An Intelligent Transportation System (ITS) is necessary for monitoring the Project's traffic flow and performance both during construction and as a permanent installation. The Project ITS must accurately detect traffic and traffic operational conditions throughout the Project limits, and clearly communicate relevant and useful travel information to the people using the facility.

The new system provided by Developer shall connect to the existing ITS network operated by TxDOT. The Project ITS must be compatible with such in-place system(s) that TxDOT and other agencies (including other developers) are currently operating. Developer shall coordinate the ITS planning and implementation with TxDOT and other Governmental Entities that have roadways within or intersecting the Project.

Developer shall be responsible for the design, installation, and maintenance of safe and functional ITS for the Project using Good Industry Practice. All components of the ITS shall conform to the provisions of the National Transportation Communication for ITS Protocol (NTCIP) and the ITS Specifications available in the RID.

## 17.2 Design Requirements

Developer shall provide a complete and operational ITS network throughout the Project that is expandable as capacity is increased along the Project roadways, utilizes hardware and software components consistent and compatible with TxDOT in the manner described in this [Section 17.2](#) and the other affected Governmental Entities, resistant to weather encountered in the Project area, and places components in locations that are not hazardous to Users. Developer shall prepare a preliminary ITS layout for review and concurrence by TxDOT to ensure adequate planning of the ITS implementation.

Developer shall coordinate with TxDOT El Paso District TransVista.

Subject to the specific requirements of this [Section 17](#), Developer shall determine the number and specific locations of all ITS components based on the requirements in this [Section 17.2](#). The ITS shall consist of all equipment necessary to implement the ITS described in this [Section 17.2](#).

Developer shall provide safe ingress/egress areas and structures to accommodate authorized personnel access to ITS components for maintenance and operation activities.

### 17.2.1 *ITS Communications Requirements*

The communications network shall serve the highway ITS and tolling components of the Project. Developer shall connect the communications network to TxDOT's 144-strand fiber optic trunk line located along Loop 375, east of US 54, recently installed as part of the ITS network for the Loop 375 Cesar Chavez Highway Managed Lanes Project. Where necessary, as determined by TxDOT, Developer shall provide communication node buildings and cabinets to support the communications network.

The ITS communications trunk line shall comprise of 144-strand fiber optic cable. Developer shall install the fiber optic cable in accordance with the ITS Specifications in the RID.

Developer shall install a minimum of four Add/Drop Multiplexors (ADM) in accordance with the ITS Specifications available in the RID as part of the ITS network.

### 17.2.2 *Conduit*

Developer shall determine the type, quantity, and design of the conduit above and below ground, ground boxes, and all communication cable and electrical conductors to support the ITS network and operations.

Conduit shall be 3" in diameter. The conduit shall support a minimum of 144-strand fiber optic cable and be in a different duct bank than conduit for tolling elements.

The conduit and duct bank shall not be connected to the Loop 375 bridge.

Developer shall repair each communication cable or electrical conductor that is severed or otherwise rendered not usable.

Developer shall use departmental material specifications for conduit and ground box types.

### **17.2.3 CCTV Cameras**

Developer shall install and ensure functionality of CCTV cameras for Incident verification and traffic management. The system of cameras shall accurately identify all vehicle(s) involved in an Incident or Emergency, the extent of vehicle(s) damage, and if applicable the likelihood of personal injury. Operation of the cameras shall result in no visual delay in response of the camera pan/tilt/zoom by a user.

Developer shall provide and install the CCTV field equipment in accordance with the ITS Specifications available in the RID.

#### **17.2.3.1 Equipment**

Developer shall install and ensure functionality of necessary CCTV equipment, including cameras, camera controls, cables, and connections. Developer shall provide all the equipment necessary for TxDOT secondary control of all CCTV cameras. The method of secondary control shall be in accordance with TxDOT standards and specifications.

Developer shall provide a digital video format and communications protocol at all connections with TxDOT systems. The format and protocol provided by Developer shall be compatible with systems in use by TxDOT, and if necessary convertible for use by TxDOT's in-place ITS network.

#### **17.2.3.2 Placement**

Developer shall provide CCTV cameras as described in this Section 17.2.3.2. CCTV cameras shall be placed to enable TxDOT to monitor traffic conditions on highway lanes, frontage roads, connecting facilities, and entrance and exit ramps, and messages displayed on any remotely-controlled dynamic message signs in the Project area. To provide a stable video image, Developer shall mount cameras on dedicated structures unless otherwise approved by TxDOT.

Developer shall install CCTV cameras at all interchanges with Loop 375, including Racetrack Drive, Doniphan Drive, Executive Center Boulevard, Spur 1966, Coles Street, and Paisano Drive, and at a maximum of one mile spacing along Loop 375 within the Project limits. Developer shall measure the one mile spacing starting from the interchanges. If the distance between interchanges is less than two miles, Developer shall install a minimum of one CCTV camera in between the interchanges. Developer shall also install CCTV cameras at the Loop 375-Coles interchange to provide coverage on Loop 375 and Paisano Drive.

Developer shall perform a sight line study prior to installation to ensure 100% coverage of the Project.

#### **17.2.3.3 Video Requirements**

Developer shall install and ensure functionality of state-of-the-art CCTV cameras that meet the requirements in the ITS Specifications available in the RID. At any time prior to Final Acceptance, should any CCTV cameras fail to meet the criteria in the ITS Specifications available in the RID, Developer shall replace such cameras within 48 hours of discovery of lack of compliance.

#### **17.2.3.4 Operating Requirements**

Developer shall provide cameras with built-in heaters, mounting structure, and related equipment capable of operating within the weather condition criteria in the ITS Specifications available in the RID.

### **17.2.3.5 Control Requirements**

Developer shall provide cameras and related equipment capable of operating with the pan-tilt unit requirements in the ITS Specifications available in the RID.

### **17.2.4 Vehicle Detection**

Developer shall provide permanent detection in each highway lane of the Project that measures vehicle classification, vehicular volume, lane occupancy and speed information on the roadway using radar vehicle sensing devices (RVSD). The RVSD units shall meet the requirements in the ITS Specifications available in the RID.

Vehicle detection sensors shall determine vehicle speed for each vehicle passing the sensor. Developer may attach detection units to existing structures with prior concurrence from TxDOT. Where an existing structure is not available, or in lieu of attaching the detection unit to an existing structure, Developer shall install a mounting pole solely for the vehicle detector. Any mounting poles placed specifically for ITS items shall conform to the ITS Specifications available in the RID.

Developer shall place RVSD units:

- a) At every entrance ramp and exit ramp within the Project limits;
- b) Every two miles along the Loop 375 mainlanes, in each direction; and
- c) At each direct connector at the Loop 375-Coles interchange.

### **17.2.5 Dynamic Message Signs**

Developer shall provide a comprehensive network of electronic dynamic message signs (DMS) using only light-emitting diode (LED) display technology. The DMS shall meet the requirements in the ITS Specifications available in the RID.

Developer shall position each DMS to allow motorists to safely view the messages being displayed. Developer shall locate the DMS to comply with large guide sign spacing stated in the TMUTCD.

DMS shall conform to the TxDOT special specification National Transportation Communications for ITS Protocol for Dynamic Message Signs and shall demonstrate compliance before installation of DMS.

DMS shall be used to inform motorist of the availability of alternate routes, and to advise travelers of adverse road conditions and congestion. DMS shall be placed to provide a driver-friendly sign-viewing angle at each DMS location.

Developer shall place DMS at the each following approximate locations:

- a) In the westbound Loop 375 direction:
  - West Project terminus;
  - In advance of the Executive Center Boulevard exit ramp;
  - In advance of the Spur 1966 exit ramp; and
  - In advance of the Loop 375-Coles interchange direct connector exit ramp.
- b) In the eastbound Loop 375 direction:
  - In advance of the Loop 375-Coles interchange direct connector exit ramp;
  - In advance of the Spur 1966 exit ramp;
  - In advance of the Executive Center Boulevard exit ramp; and
  - West Project terminus.

### **17.2.6 Lane Control Signals**

Developer shall place lane control signals (LCS) over through travel lanes on proposed overhead sign structures only, as shown on the Schematic Design.

The LCS shall meet the requirements in the ITS Specifications available in the RID.

Developer shall install LCS on all full span overhead sign bridges.

### **17.2.7 Communication Hub Enclosures/Communication Cabinets**

Developer shall coordinate with TxDOT the connection of all new ITS components to the existing ITS communication hub enclosures and communication cabinets covering the Project. Developer shall connect the Project ITS network to the TxDOT fiber hub located on the Project described in Section 17.2.1.

## **17.3 Construction Requirements**

### **17.3.1 General**

Developer shall notify TxDOT thirty (30) days in advance of making connections to the existing TxDOT system.

Developer shall maintain existing ITS communications functionality during construction activities. Developer shall coordinate with Utility Owner(s) and ensure that power service is available for permanent ITS systems.

Developer shall provide the following data prior to Final Acceptance:

- a) Freeway Management System Geographic Information System (FMGIS) data by providing survey information (NAD83 and latitude/longitude) for all poles, ground boxes, controller cabinets, HAR beacon signs and overhead sign structures;
- b) Digital photos and serial numbers of all poles, controller cabinets, elements in controller cabinets and overhead sign structures; and
- c) Fiber optic cable and channel assignments and distribution, to include all patch panel, fiber jumpers and fiber trays.

### **17.3.2 Salvaging Existing Items**

Developer shall salvage all existing ITS equipment removed during construction of the Project, deliver to the TxDOT El Paso District Office at 13301 Gateway Blvd. West, and stockpile as requested by TxDOT, all in an undamaged condition.

### **17.3.3 Existing ITS Relocation**

Developer shall relocate any existing ITS components, including hubs, satellite buildings, CCTV cameras, DMSs, LCSs, detection devices, and fiber-links, as required to continue service from the existing components. Developer shall sequence construction and relocation of existing ITS components, facilities, and systems to prevent lapses in TxDOT's receipt of video or data within the Project area. The existing physical links and the proposed physical links shall be in separate physical conduits.

Before removing existing ITS items and before beginning construction of segments without existing ITS, Developer shall perform all activities necessary to maintain system operations during construction, including installing new ITS items, relocating or replacing existing ITS items, and connecting such ITS items to the existing network.

## 18 TRAFFIC CONTROL

### 18.1 General Requirements

Developer shall design and construct the Project, in conformance with the requirements stated in this Section 18, to provide for the safe and efficient movement of people, goods, and services, through and around the Project, while minimizing negative impacts to Users, residents, and businesses. Developer shall coordinate with local government entities on the development of the Traffic Control Plan (TCP).

Developer shall be responsible for gaining approval from the appropriate Governmental Entity or property owner on each intersecting street or driveway closure.

During all phases, temporary or existing Intelligent Transportation System (ITS) equipment, street lights, and traffic signals shall remain in operation such that the new and existing equipment operate as a coherent system.

### 18.2 Administrative Requirements

#### 18.2.1 Traffic Management Plan

Developer shall prepare and implement a Traffic Management Plan (TMP) that includes the following items:

- a) Descriptions of the qualifications and duties of the traffic engineering manager, traffic control coordinator, and other personnel with traffic control responsibilities
- b) Procedures to identify and incorporate the needs of transit operators, Utility Owners, Governmental Entities, local governmental agencies, Emergency Services providers, school districts, business owners, and other related Users, Customer Groups or entities in the Project corridor and surrounding affected areas
- c) Procedures for obtaining acceptance of detours, road and Lane Closures and other traffic pattern modifications from applicable Governmental Entities, and implementing and maintaining those modifications
- d) Procedures for signing transitions during construction from one stage to the next and from interim to permanent signing
- e) Procedures for maintenance and replacement of traffic control devices, including pavement markings and traffic barriers, if used
- f) Procedures to regularly evaluate and modify, if necessary, traffic signal timings, and the procedures for the development, TxDOT approval, implementation, testing, and maintenance of all affected signals
- g) Procedures to coordinate with the appropriate Governmental Entities operating signal networks along the Project or Project detour routes to ensure temporary system compatibility, establish responsibilities for temporary signal installation, maintenance, operation and removal, and coordinate traffic signal timing with local signal networks
- h) Procedures and process for the safe ingress and egress of construction vehicles in the work zone
- i) Provisions to provide continuous access to established truck routes and Hazardous Material routes, and to provide suitable detour routes, including obtaining any approvals required by the appropriate Governmental Entities for these uses

- j) Procedures to modify plans as needed to adapt to current Project circumstances including a contingency plan to alleviate unreasonable construction-related back-ups that can be implemented immediately upon notification from TxDOT
- k) Procedures to communicate TMP information to Developer's public information personnel and notify the public of maintenance of traffic issues in conjunction with the requirements of Section 3
- l) Descriptions of contact methods, personnel available, and response times for any deficiencies or Emergency conditions requiring attention during off-hours
- m) Procedures for night work (9:00pm to 5:00am) to include a work zone light system design in accordance with NCHRP Report 498 – *Illumination Guidelines for Nighttime Highway Work*
- n) Developer shall notify the traveling public by placing changeable message signs a minimum of seven (7) Days in advance of actual roadway closure or major traffic modifications. Where available and when possible, Developer shall coordinate and utilize DMS on the regional ITS system.
- o) Developer shall utilize uniformed officers to effect Lane Closures. Developer shall be responsible for the costs associated with the use of uniformed officers.
- p) Developer shall construct and open to traffic the Coles-Paisano interchange and the westbound to eastbound u-turn at FM 1966 prior to the closing of the local streets shown in Table 1-1. Developer shall not open the Loop 375 toll road prior to the closing of the local streets shown in Table 1-1.

The TMP must be approved by TxDOT prior to the start of construction activities. Developer shall provide TxDOT sufficient time for review of, and comment on, the TMP. TxDOT retains the right to require revision and re-submittal of the TMP within a reasonable amount of time.

## **18.3 Design Requirements**

### ***18.3.1 Traffic Control Plans***

Developer shall use the procedures in the TMP, TxDOT standard drawings, and TMUTCD requirements to develop detailed traffic control plans which provide for all construction stages and phasing, as well as all required switching procedures.

Developer shall produce a traffic control plan for each and every phase of Work that impacts traffic and involves traffic control details and shall coordinate with appropriate Governmental Entities on the development of the plan. Developer is responsible for obtaining all necessary permits from such local entities to implement the plans.

Developer shall provide TxDOT with a TCP concept presentation for approval at or near 30% design status but prior to TCP plan sheet development. The Developer shall utilize PowerPoint and roll plots to convey this concept at a TCP concept presentation meeting.

Each traffic control plan shall be submitted to TxDOT for review a minimum of ten (10) Days prior to implementation. The traffic control plan shall include details for all detours, traffic control devices, striping, and signage applicable to each phase of construction. Information included in the traffic control plans shall be of sufficient detail to allow verification of design criteria and safety requirements, including typical sections, alignment, striping layout, drop off conditions, and temporary drainage. The traffic control plans shall clearly designate all temporary reductions in speed limits. Changes to posted speed limits will not be allowed unless specific prior approval is granted by TxDOT.

Opposing traffic on a normally divided roadway shall be separated with appropriate traffic control devices in accordance with Good Industry Practice and TMUTCD based on roadway design speed. Approved traffic control devices can be found in TxDOT's *Compliant Work Zone Traffic Control Device List* (CWZTCD list).

Developer shall maintain signing continuity on all active roadways within or intersecting the Project at all times.

Throughout the duration of the Project, Developer shall ensure all streets and intersections remain open to traffic to the greatest extent possible by constructing the Work in stages. Developer shall maintain access to all adjacent streets and shall provide for ingress and egress to public and private properties at all times during the Project.

Developer shall prepare public information notices, in coordination with Section 3, in advance of the implementation of any Lane Closures or traffic switches. These notices shall be referred to as "Traffic Advisories".

Each traffic control plan shall be submitted to TxDOT for review a minimum of ten (10) Days prior to implementation.

#### **18.3.1.1 Design Parameters for Traffic Control Plans**

**Design Vehicle.** Turning movements on all local streets and driveways shall, at a minimum, provide similar characteristics as existing.

**Design Speed.** On Loop 375, the Design Speed shall be 55 miles per hour (mph) or greater, except for major alignment transitions, where the Design Speed may be reduced to 50 mph if approved by TxDOT and the City of El Paso in its sole discretion. If the existing posted speed limit is less than 45 mph, the Design Speed shall be no more than 10 mph below the posted speed limit along the facility at that location.

**Number of Lanes.** The minimum number of lanes to be maintained shall be the number of lanes currently available on each facility. Lane Closures on other roadways may be considered, within reason, so long as all traffic patterns and accesses are maintained.

**Lane Widths.** During construction, the minimum lane width for mainlanes, arterials and major crossing streets is 11 feet. For minor crossing streets, TxDOT may, in its sole discretion, allow 10' lanes in limited circumstances during construction for short distances after reviewing Developer's traffic control plan.

**Shoulders.** A minimum one foot offset from the edge of travel way to the edge of pavement or traffic barrier is required.

#### **18.3.1.2 Allowable Lane and Roadway Closures**

Closures will only be permitted when Developer can demonstrate that the closure will provide clear benefit to the progress of the Work. Closures must be coordinated with adjacent projects and priority shall be given to the closure submitted first.

**Lane Closure.** Developer shall not reduce the number of roadway lanes below the current number of roadway lanes during Peak Times, with the exception that, during construction of the Loop 375-Coles interchange, Paisano Drive may be reduced to two lanes in each direction during Peak Times. Developer may lower the number of roadway lanes in each direction during Off-Peak Times provided that a minimum of two roadway lanes in each direction are maintained. During Night-time Hours, the number of roadway lanes may be reduced to one lane in each direction for construction in the immediate area.

Developer shall seek TxDOT approval if an additional reduction in the current number of arterial street lanes is required.

If bridge beam erection cannot be accomplished safely within these requirements, Developer may utilize weekend road closures between 9:00 pm Friday and 6:00 am Monday. Developer shall seek TxDOT's approval for such traffic closures and shall provide a minimum of two weeks' notice of such closures.

Any complete roadway closure shall occur during Night-time Hours and shall require the Developer to develop a Traffic Control Plan with detours to be submitted and approved by TxDOT.

**Ramp Closures.** Developer shall not close two consecutive entrance ramps or two consecutive exit ramps at the same time.

**Driveway Closures.** Developer shall maintain a minimum of one driveway per business at all times. For businesses with multiple driveways, when driveway closure is necessary to progress Work, no driveway may be closed for more than thirty (30) consecutive days or more than forty-five (45) days in a ninety (90) day period.

### **18.3.1.3 Detour Usage**

Developer shall use State routes for detour routes, wherever applicable. If State routes are unavailable, Developer shall use local arterials, provided that Developer has obtained the necessary permits from the Governmental Entity having jurisdiction.

Developer shall provide motorists with guidance on diverting around the construction, detouring around specific construction sites, and traveling through the construction areas. This shall include the installation and maintenance of temporary regional signs to divert traffic around the Project. Motorist guidance to and along detour routes shall be provided, together with regional guidance.

### **18.3.2 Restricted Hours**

#### **A. Holiday Restrictions**

No Lane Closure that restricts or interferes with traffic shall be allowed from noon on the day preceding to 10:00 pm on the day after the following holiday schedule. TxDOT has the right to lengthen, shorten, or otherwise modify these restrictions as actual traffic conditions may warrant:

- a) New Year's Eve and New Year's Day (December 31 through January 1);
- b) Easter Holiday Weekend (Friday through Sunday);
- c) Memorial Day Weekend (Friday through Monday);
- d) Independence Day (July 3 through noon on July 5);
- e) Labor Day Weekend (Friday through Monday);
- f) Thanksgiving Holiday (Wednesday through Sunday); and
- g) Christmas Holiday (December 23 through December 26).

#### **B. Event Restrictions**

Developer shall coordinate with TxDOT regarding Lane Closures during regional events. TxDOT has the right to lengthen, shorten, or otherwise modify restrictions as actual traffic conditions may warrant. TxDOT also has the right to add major events as they are warranted.

## **18.4 Construction Requirements**

Construction shall be in accordance with Developer's TMP, the manufacturer's directions or recommendations where applicable, and the applicable provisions of the TMUTCD.



#### **18.4.1 Developer Responsibility**

If at any time TxDOT determines Developer's traffic control operations do not meet the intent of the TMP or any specific traffic control plan, Developer shall immediately revise or discontinue such operations to correct the deficient conditions.

Developer shall provide TxDOT the names of the Traffic Control Coordinator and support personnel, including a backup coordinator in the event the primary coordinator is unavailable, and the phone number(s) where they can be reached 24 hours per day, seven (7) days per week.

#### **18.4.2 Access**

Existing bicycle and pedestrian access and mobility shall be maintained parallel with the frontage roads and across all cross streets. Access to existing transit stop locations shall be maintained during construction or reasonable alternative locations shall be provided.

#### **18.4.3 Detours**

Developer shall maintain all detours in a safe and traversable condition. A pavement transition, suitable for the posted speed of the section shall be provided at all detour interfaces.

Developer shall use State routes for detour routes, wherever applicable. If State routes are unavailable, Developer shall use local arterials, provided that Developer has obtained the necessary permits from the Governmental Entity having jurisdiction.

Developer shall provide motorists with guidance on diverting around the construction, detouring around specific construction sites, and traveling through the construction areas. This shall include the installation and maintenance of temporary regional signs to divert traffic around the Project. Motorist guidance to and along detour routes shall be provided, together with regional guidance.

#### **18.4.4 Local Approvals**

Developer shall communicate any ramp closure and staging analysis with the Governmental Entity having jurisdiction within the Project. When ramp movements are diverted or detoured along existing roads, Developer shall be responsible for any and all user costs that may be assessed for the use of these existing roads. This may include traffic operation analysis, temporary traffic control devices, and road user costs, all payable to the local road authority. Developer shall be responsible for obtaining the necessary approvals from agencies having jurisdiction over the routes used.

#### **18.4.5 Pavement Markings and Signing**

Developer shall be required to remove existing pavement markings and/or signs that conflict with temporary or permanent pavement markings. These pavement markings and signs shall be removed by any method that does not materially damage the existing elements or facilities. Pavement marking removal by over-painting is prohibited.

#### **18.4.6 Reinstatement of Utility Cuts**

After installation of drainage structures, storm sewers, or any other public or private Utility facility by open cut beneath existing pavements carrying traffic during construction, the pavement shall be restored to provide a normal satisfactory riding surface.

#### **18.4.7 Hauling Equipment**

Developer shall keep traveled surfaces used in its hauling operations clear and free of dirt or other debris that would hinder the safe operation of roadway traffic.

Rubber-tired equipment shall be used for moving dirt or other materials along or across paved surfaces.

Where Developer moves any equipment not licensed for operation on public highways on or across any pavement, Developer shall protect the pavement from all damage caused by such movement. Any damage caused by the operation of Developer shall be repaired at the expense of Developer.

All haul routes utilizing any street of an adjacent Governmental Entity shall be coordinated with the appropriate Governmental Entity

#### ***18.4.8 Final Clean-Up***

Developer shall clear and remove from the site all surplus and discarded materials and debris of every kind and leave the entire Project in a smooth and neat condition, after any construction process.

#### ***18.4.9 Stockpiles***

Barricades and warning signs are to be placed at stockpiles to adequately warn motorists of a hazard in accordance with TxDOT's Traffic Engineering Standard sheets and the TMUTCD. All material stockpiles shall not be located within the clear zone of any traveled lane, unless positive protection is provided.

## 19 MAINTENANCE

### 19.1 General Requirements

Developer shall be responsible for maintenance and repairs to any portion of the Work in a manner that provides a safe and reliable transportation system for improved mobility in accordance with this Section 19 until the commencement of the Comprehensive Maintenance Agreement.

Developer shall be responsible for providing all resources necessary for the performance of all activities in the Maintenance Management Plan (MMP) and shall assign a Maintenance Manager who shall be responsible for implementing the maintenance obligations in Section 19 and the Developer's MMP.

#### 19.1.1 General Maintenance Obligations

Developer shall take all necessary actions to achieve the following:

- a) Maintain the Project and Related Transportation Facilities in a manner appropriate for a facility of the character of the Project.
- b) Minimize delay and inconvenience to Users and, to the extent Developer is able to control, users of Related Transportation Facilities.
- c) Monitor and observe weather and weather forecasts to proactively deploy resources to minimize delays and safety hazards due to heavy rains, snow, ice, or other severe weather events.
- d) Minimize the risk of damage, disturbance, or destruction of third-party property during the performance of maintenance activities.
- e) Coordinate with and enable TxDOT and others with statutory duties or functions in relation to the Project or Related Transportation Facilities to perform such duties and functions.
- f) Perform systematic Project inspections, periodic maintenance, and routine maintenance in accordance with the provisions of Developer's Maintenance Management Plan and Developer's Safety and Health Plan.

Developer shall be responsible for providing maintenance services during the Term as follows:

- f) For existing facilities within the Project limits that remain operational for any period during the Term, Developer shall meet the requirements in the Performance and Measurement Table During Work included as Table 19-1 in Attachment 19-1, Performance and Measurement Table During Work.
- g) For all other areas within the Project limits, Developer shall meet the requirements in the Performance and Measurement Table Baseline included as Table 19-2 in Attachment 19-2, Performance and Measurement Table Baseline.

### 19.2 Maintenance Management Plan

Developer shall prepare a Maintenance Management Plan (MMP) that is consistent with the general maintenance obligations described in Section 19.1 (General Requirements) and defines the process and procedures for the maintenance of the Project for the Term of the Agreement. The MMP shall include performance requirements, measurement procedures, threshold values at which maintenance is required, inspection procedures and frequencies, and subsequent maintenance to address noted deficiencies for each physical Element of the Project, including impacts to Related Transportation Facilities. The MMP shall identify response times to mitigate hazards, permanently remedy, and permanently repair Defects. Response times shall be in accordance with the Performance and Measurement Table During Work or the Performance and Measurement Table Baseline, as appropriate, or better. Developer shall differentiate

response times for Defects that require prompt attention due to immediate or imminent damage or deterioration, excluding those items which have no impact on any parties other than Developer, and response times for other defects. Developer shall update this plan as required, or at least annually.

The MMP shall include procedures for managing records of inspection and maintenance activities, including appropriate measures for providing protected duplication of the records. Inspection and maintenance records shall be kept for the Term and shall be provided to TxDOT at either the expiration of the Term or earlier termination of the Agreement.

Developer shall submit the MMP to TxDOT for review and approval at least sixty (60) Days prior to the issuance of NTP2. Approval by TxDOT of the MMP shall be a condition of NTP2.

## **20 SHARED USE PATH AND PEDESTRIAN FACILITIES**

### **20.1 General Requirements**

This Section 20 includes requirements with which Developer shall design and construct all shared use path and pedestrian facilities for the Project. Developer shall ensure the shared use path and pedestrian facilities of this Project support TxDOT's commitment to integrate bicycle and pedestrian travel into Project development. Developer shall coordinate the Elements of this Project with the existing and planned trails and other facilities of local and county administrations for pedestrians and cyclists.

### **20.2 Administrative Requirements**

Developer shall maintain and keep operational all bicycle and pedestrian facilities during construction and throughout the Term of the Agreement.

### **20.3 Design Requirements**

#### ***20.3.1 Shared Use Path Facilities***

Developer shall design and construct eleven-foot (11 ft.) wide shared use paths at the intersections identified within the Project ROW. The identified locations within the Project ROW are along the proposed Executive Center Drive, along Doniphan Drive from Racetrack Drive to Paisano Drive and along westbound Paisano Drive from Tays Street to east of Coles Street.

Developer's facilities shall be consistent with the region's bicycle and pedestrian plan.

Developer's facilities shall meet the requirements of the *AASHTO Guide for the Development of Bicycle Facilities* as they relate to the Design of Shared Use Paths and shall incorporate the following elements relating to shared use path facilities into the Design:

- a) Alignment, profile, cross-section, and materials
- b) Points of connection to existing and proposed multi-modal facilities
- c) Signing, signalization, and pavement markings
- d) Separation between shared use path facilities and the nearest travel lane
- e) Methods of illumination, where applicable
- f) Requirements of the Aesthetics and Landscaping Plan

#### ***20.3.2 Pedestrian Facilities***

Developer shall design, construct, and maintain sidewalks along the frontage roads, cross streets and local streets where sidewalks currently exist and where required by State or federal regulations. Sidewalks and pedestrian facilities shall comply with Americans with Disabilities Act (ADA), the *Texas Accessibility Standards* and Texas Department of Licensing and Regulations (TDLR). Developer shall install pedestrian signals and curb ramps at all existing and proposed signalized intersections. All pedestrian facilities shall be designed to incorporate ambulatory, visibility, and auditory needs of all users and shall include the following elements relating to pedestrian facilities:

- a) Alignment, profile, cross-section, and materials
- b) Points of connection to existing and proposed pedestrian facilities
- c) Signing, signalization, and pavement markings
- d) Separation between pedestrian facilities and the nearest travel lane

- e) Methods of illumination, where applicable
- f) Requirements of the Aesthetics and Landscaping Plan

Developer shall design and construct pedestrian facilities along the local streets described in Table 1-1. In addition to these areas, Developer shall design and construct pedestrian facilities at the Coles-Paisano interchange, as shown on the Schematic Design.

Developer is responsible for obtaining TDLR reviews and approvals of pedestrian facility design and construction.

## 21 TOLLING

### 21.1 General Requirements

TxDOT will enter into a separate contract with tolling Systems Integrator (SI) to provide the Electronic Toll Collection System (“ETCS”) for the Project. Developer shall support the installation of the ETCS as described herein. Developer shall coordinate with TxDOT and the SI during the design phase to finalize the design of all ETCS-related civil Elements. Developer shall provide access to the Project and coordinate construction activities for the SI to construct SI’s infrastructure, as defined in Section 21.4, for the Toll zones concurrent with Developer’s Work.

### 21.2 Administrative Requirements

Not applicable.

### 21.3 Design Requirements

Developer shall coordinate design work in the Toll Zones with TxDOT to determine design requirements specific to the Toll Zones.

Developer shall be responsible for designing general roadway work through each tolling zone including pavement design, structure design, traffic barrier, end treatments, general grading, earthwork, embankment, retaining walls, drainage, SW3P, and other typical roadway items included in Developer’s Work, to support TxDOT’s design of the SI’s conduit, maintenance areas, and concrete pads for the roadside equipment cabinets and generators. Developer shall be responsible for design of toll gantries and foundations in the Toll Zone, meeting the SI’s specifications.

Developer shall design a special jointed concrete pavement section with glass fiber reinforced polymer (GFRP) bars and shall include conduit stub-ups in the pavement and loop conduit under pavement, meeting the SI’s specification, for a length of approximately 110 feet through each Toll Zone. Developer shall utilize Attachment 21-2, Jointed Concrete Pavement Design Using Glass Reinforced Polymer Bars Standard and Attachment 21-3, Typical Toll Zone Layout, as a basis for design.

For Toll Zones on bridge structures, Developer shall be required to design for GFPR in the bridge deck in lieu of steel reinforcing. Bridge spans shall be designed with a minimum of 120’ in the Toll Zone. [The use of prefabricated metal deck forms and/or precast panels is not allowed under GFRP decks.]

Developer shall design concrete duct banks, separate from and on opposite sides of the roadway from ITS duct banks, with a minimum 72-strand single mode communication fiber, meeting the SI’s specification, to each Toll Zone, and shall provide electric service connections at each Toll Zone. Duct banks and fiber shall extend to the TxDOT El Paso District Office along TxDOT-owned ROW. All fiber, conduit, ground boxes, pull boxes, pull string, fiber optic markers and tracer wire designed by Developer for the toll systems shall be separate from those used for ITS and shall be exclusive to the toll systems.

Developer shall be responsible for designing power and communication lines (4 dedicated fiber strands for each Toll Zone) and conduit to designated junction boxes adjacent to the SI’s roadside equipment cabinet pad at each Toll Zone, in accordance with SI’s specifications. Fifty feet of fiber optic cable and fifty feet of conductor shall be coiled in the junction boxes.

TxDOT will be responsible for civil design of the toll infrastructure related to the SI’s work. TxDOT will design and provide SI’s typical Toll Zone layouts to Developer during design and work closely with Developer to coordinate design. Developer shall provide design for the SI’s toll gantries, including foundations and lightning protection. TxDOT will provide design for the maintenance areas, concrete pads for roadside equipment cabinets and generators, and conduit.

Developer shall use monotube sign structures for toll gantries.

Developer shall design the toll signs. TxDOT will provide sign specifications and toll rates.

A complete listing of Developer/TxDOT/SI design responsibilities is provided in Attachment 21-1, Toll Systems Responsibilities Matrix. Developer shall comply with requirements as shown in this attachment.

### **21.3.1 ETCS Infrastructure Requirements**

#### **21.3.1.1 Mainline Tolling**

Mainline tolling shall consist of tolled lanes with ETCS at the locations indicated in Section 1 of these Technical Provisions.

#### **21.3.1.2 Ramp Tolling**

Ramp tolling shall consist of ETCS at the tolling locations indicated in Section 1 of these Technical Provisions.

#### **21.3.1.3 Utility and Personnel Access-way**

Developer shall furnish and install power drops, sized per TxDOT design criteria with voltage and load information provided by the SI at each toll gantry location.

## **21.4 Construction Requirements**

Developer shall coordinate construction work in the Toll Zones with TxDOT and SI to determine construction requirements specific to the Toll Zones. Developer shall provide access and coordination to SI during construction to allow for SI's civil construction work to occur concurrently with Developer's work.

Developer shall be responsible for constructing general roadway work through each tolling zone including pavement section, barrier, end treatments, grading, earthwork, embankment, retaining walls, concrete traffic barrier, drainage, SW3P and other typical items included in Developer's Work, to support the construction of the SI's conduit, maintenance areas and concrete pads for the roadside equipment cabinets and generators. Developer shall construct the toll gantries and foundations. Developer shall construct modified concrete traffic barrier and end treatments and paved maintenance areas in accordance with TxDOT design to facilitate maintenance vehicle access to the toll systems.

Developer shall construct a special jointed concrete pavement section with glass fiber reinforced polymer bars and shall include conduit stub-ups in the pavement and loop conduit under pavement, meeting the SI's specification, for a length of approximately 110 feet and as shown in Attachment 21-3, through each Toll Zone. Developer shall provide exclusive unobstructed access to SI at each Toll Zone during SI's pavement sensor installation and toll systems testing. To allow for SI's testing of the toll systems, the area designated for unobstructed access shall be a minimum of 500 feet at each end of the special Toll Zone pavement section. For Toll Zones on ramps, access shall be provided for the entire length of the ramp. These 500 foot sections are not required to be constructed using the special jointed concrete pavement section with glass fiber reinforced polymer bars.

For Toll Zones on bridge structures, Developer shall be required to construct with GFRP in the bridge slab in lieu of steel reinforcing. Bridge spans shall be constructed with a minimum of 120 feet in the Toll Zone. The use of prefabricated metal deck forms and/or precast panels is not allowed under GFRP slabs.

Developer shall construct concrete duct banks with single mode communication fiber, meeting the SI's specification, to each Toll Zone, and shall provide electric service connections at each Toll Zone. Developer duct banks, fiber, pull boxes, pull strings, fiber optic markers and tracer wire shall extend to the TxDOT El Paso District Office along TxDOT ROW.



Developer shall be responsible for installing power and communication lines to designated junction boxes adjacent to the SI's roadside equipment cabinet pad at each Toll Zone, in accordance with SI's specifications. Fifty feet of fiber optic cable and fifty feet of conductor shall be coiled in the junction boxes. All fiber, conduit and ground boxes for the toll systems shall be separate from those used for ITS and shall be exclusive to the toll systems.

Developer shall coordinate construction schedules with TxDOT and the SI for work taking place within the Toll Zones with specific regard for conduit and grounding under structures and in-pavement loops.

Developer shall construct toll signs.

Developer shall be responsible for coordinating with the electrical Utility Owners to purchase and install the service on behalf of TxDOT.

Developer shall furnish and install power drops, sized per TxDOT design criteria with voltage and load information provided by the SI at each toll gantry location. Developer shall be responsible for installing power and communication lines to each Toll Zone. Conduit for electrical service to each Toll Zone shall be three (3) inches in diameter.

Developer shall provide, install, terminate, and test (pre-installation and post-installation) 72-strand single mode trunk fiber for the toll systems communications. Fiber shall be placed in a dedicated concrete vault in the duct banks along the corridor and shall consist of a minimum of four (4) dedicated strand fiber drops for each Toll Zone with no daisy chaining permitted. All fiber, conduit and ground boxes for the toll systems shall be separate from those used for ITS and shall be exclusive to the toll systems.

Developer shall coordinate with TxDOT to ensure that there are no power lines or radio frequency (RF) elements in the Toll Zone that could cause interference to the toll systems. Developer shall be responsible for construction of toll gantries and foundations in the Toll Zone, as further defined in Attachment 21-1. SI shall be responsible for installing power and communication conduit and lines from the roadside equipment cabinets at each Toll Zone to the SI's toll systems.

A complete listing of Developer/TxDOT/SI construction responsibilities is provided in Attachment 21-1. Developer shall comply with requirements as shown in this Attachment 21-1.

## **22 U.S. Customs and Border Protection (CBP)**

### **22.1 General Requirements**

Developer shall coordinate with U.S. Customs and Border Protection (CBP) for the purposes of maintaining security along the U.S.-Mexico border and for achieving CBP Work which includes installing and relocating border security towers, lighting, cameras and other equipment impacted by the Project.

Developer shall arrange and participate in a meeting with CBP and TxDOT no later than 30 days after NTP2 is received and prior to the start of construction for the purposes of defining the requirements for working on and around CBP sites and for working south of the U.S.-Mexico border fence. These requirements include, but are not limited to:

- a) All Developer employees shall submit to a criminal background investigation performed in accordance with CBP requirements. Developer is aware that certain conditions and results of the criminal background investigation may result in certain Developer employees being prohibited from working on or around CBP sites or south of the U.S.-Mexico border fence.
- b) All Developer employees must wear badges issued by the Developer with a recent photograph of themselves, their name and the Developer logo printed on the badge.
- c) Developer shall not impede nor cause interruption to work being performed by the CBP. Developer is aware that CBP can interrupt or temporarily halt Developer's Work at any time for any reason and if requested by CBP to do so, shall immediately evacuate the area(s) of concern of all employees and equipment.
- d) Developer shall register all vehicles and equipment working on or around CBP sites and working on the south side of the U.S.-Mexico border fence with CBP. Registered vehicles and equipment shall display the Developer logo on the driver's and passenger's sides of the vehicles and on equipment at all times. Registration with the CBP includes, but is not limited to, vehicle or equipment license number and description including vehicle or equipment make, model, and color.
- e) Developer shall provide daily notification to CBP of all Developer employees, vehicles, and equipment working on or around CBP sites or south of the US-Mexico border fence.

### **22.2 CBP Sites**

The design of all CBP Work shall be accomplished by an entity(ies) approved by CBP. Such entity(ies) shall have prior experience working on CBP projects, specifically the design of towers similar to those impacted by the Project.

An exhibit showing potential impacts to CBP Elements, CBP towers, lights, cameras and other equipment, is available in the RID.

#### **22.2.1 Scope of Work**

Developer shall design and construct CBP Work in accordance with CBP requirements.

##### **22.2.1.1 Lighting and Cameras**

Developer shall relocate border security lighting impacted by the Project. Developer shall coordinate with El Paso Electric and CBP on the relocation of the poles and the installation of security lighting and cameras and shall maintain security lighting and cameras, meeting the requirements of the CBP, at all times throughout the Work. The installation of the poles is not considered a Utility Adjustment and shall be included in the CBP Work.

Developer shall provide power sources not included in the CBP Work within close proximity to the CBP Elements and at a location approved by CBP for purposes of connecting to CBP Elements. Connecting to CBP Elements from this power source to the CBP Elements is included in the CBP Work.

#### **22.2.1.2 Towers**

Developer shall construct two towers (Yandell and Bowie) and perimeter security fencing and relocate equipment, including antennae and sensor equipment among others, used in the protection of the U.S.-Mexico border from the existing towers to the new towers. The outage time for purposes of relocating the equipment shall be minimal and shall be coordinated with CBP.

Developer shall provide power sources not included in the CBP Work within close proximity to the CBP Elements and at a location approved by CBP for purposes of connecting to CBP Elements. Connecting to CBP Elements from this power source to the CBP Elements is included in the CBP Work.

Developer shall demolish the existing towers and place in a location approved by CBP within the Project limits. Disposal of the demolished towers will be by others.