

Limited English Proficiency (LEP) Considerations Under Title VI at TxDOT

Federal law requires TxDOT to evaluate and report upon the language assistance services provided to LEP populations throughout the course of business. To better meet this reporting requirement, TxDOT consultants must begin reporting its encounters with LEP individuals on right of way projects.

If you have an LEP encounter, please report it through our simple online survey. [Click here to take survey.](#)

Examples of an LEP Encounter

- You receive a call from someone asking a routine question about a project and they would prefer to speak to someone in Spanish about it. You speak Spanish so you answer their question in their preferred language.
- You are informed that a landowner you plan to visit speaks Vietnamese but the forms and informational pamphlets you have are in English. To best assist this person, you bring the forms and pamphlets that have been translated into Vietnamese and present them to the landowner during the meeting.
- You know that you are going to be in frequent communication with someone on a project that does not speak English. To ensure the best communication possible, you enlist the help of a professional interpreter.

Limited English Proficiency (LEP) Quick Facts

What is Title VI?

- Title VI refers to the 6th Title of the Civil Rights Act of 1964, a law that protects the public from discrimination in all federally-funded programs and activities
- Affords protection on the grounds of race, color, or national origin
- Executive Order 13166, (requiring accessibility to programs LEP persons) falls under Title VI for national origin
- TxDOT's Title VI Program ensures LEP persons have access to language assistance services

What is Limited English Proficiency (LEP)?

- People with a limited ability to read, speak, write, or understand English are considered LEP

TxDOT's LEP Policy and Obligations

- It is TxDOT's policy to provide timely and meaningful access to all agency programs and activities for persons with LEP
- TxDOT shall provide language assistance services to LEP persons whom they encounter, or upon an LEP person's request
- TxDOT will inform members of the public that these services will be provided free of charge

- TxDOT's obligation is to reduce language barriers that could prevent meaningful access by LEP persons to important benefits, programs, information, and services

LEP Four-Factor Analysis

TxDOT conducts a four-factor analysis to evaluate language assistance services by:

- Analyzing demographics of target populations;
- Tracking the frequency of interactions with LEP persons;
- Evaluating what information should be made available to the public, including LEP persons; and
- Assessing the cost of available resources.

Based on data collection and analysis, TxDOT develops a Language Assistance Plan that outlines how language assistance and outreach will be conducted with LEP populations.

For assistance or questions related to this program, please email ROW_Operations@txdot.gov.